



The City Council of the City of St. Charles welcomes you to its Regular Meeting of Tuesday, May 26, 2015 at 6:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. Approval of the Agenda	
4. Notices and Communications –	
5. EMS Building Project/Award Bonds-Call for Special Meeting	APPROVE
6. EDA Loan Request-RCA #1-2015	APPROVE
7. Employer Support of Guard and Reserve Statement of Support	DISCUSS
8. St. Charles Community Foundation Organizational Meeting-June 11	DISCUSS
9. Awarding Gladiolus Days Button Contest Winner	APPROVE

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT

***Attachment. Questions? Contact Nick Koverman at St. Charles City Hall at 932-3020 or by email at nkoverman@stcharlesmn.org.**



**MEMORANDUM for the CITY COUNCIL of St. Charles for
Tuesday, May 26, 2015**

5. EMS Building Project/Award Bonds-Call for Special Meeting. The EMS building bids were received and a final tally will be finalized during the week of May 26. A special meeting is requested tentatively for Monday, June 1 at 6 p.m. to review the bids, plan for contingencies, as well as award the sale of the bonds if approved.

6 EDA Loan Request-RCA#1-15. The EDA reviewed the enclosed request for a loan and the recommendation is to move forward with approving the request. Please see the enclosed RCA.

7. Employer Support of Guard and Reserve. As Officer Jose Pelaez looks to be deployed, organizations can show their support of Guard and Reserve members through a Statement of Support. Incidentally, the St. Charles Police Department and Ambulance Department have already been recognized in the past as a supportive agency. Information is included that outlines the statement of support and according to Winona County Veteran Service Coordinator Jerry Obeiglo, it is an opportunity open to Cities as well.

8. St. Charles Community Foundation Organizational Meeting-June 11. A meeting date of June 11 at 7 p.m. has been set to invite potentially interested community members for the Community Foundation Board and then to organize the steering board and adopt the bylaws. A location has yet to be determined.

9. Award Gladiolus Days Button Contest Winner. Brea Kieffer was selected by the Park Board and recommended as the Gladiolus Days Button Contest Winner for consideration.



CONNECTING & INNOVATING
SINCE 1913

May 14, 2015

Dear Mayors and Administrators,

Each spring, the League Board of Directors sets a maximum dues schedule increase for its next fiscal year. Similar to how your city sets its preliminary levy increase, the final dues schedule can decrease, but it can't be higher than the maximum that is set.

At its April meeting, the League Board voted to set a maximum dues schedule increase of 5 percent for the League's 2016 fiscal year beginning Sept. 1, 2015. While dues increases have averaged 3.16 percent to cover routine increases in operation expenses the past few years, the 5 percent maximum dues schedule increase for next year includes a 3.25 percent increase for general operations and an additional 1.75 percent for technology projects. The actual amount will be determined at the Board's July 16th meeting when it will approve the budget for the upcoming fiscal year.

As you well know, the use of technology is becoming increasingly important in serving your residents, and the same goes for the League in serving your needs. To ensure we're keeping pace with technology, we commissioned a study to determine what type of technology enhancements will help us do just that. The proposed additional 1.75 percent increase for technology upgrades would provide resources to begin implementation of the study's recommendations, and demonstrates the Board's commitment to ensuring that League systems are able to meet your needs in a rapidly changing technical service environment.

Here are examples of a 5 percent dues schedule increase for cities of various sizes:

Population	2015 Dues	2016 Dues	Increase
1,000	\$1,095	\$1,149	\$ 54
5,000	\$4,961	\$5,209	\$248
10,000	\$8,912	\$9,357	\$445

Per the League constitution, dues are calculated based on the population as established by either the U.S. census or by estimates from the Metropolitan Council and state demographer, whichever has the latest stated date.

On behalf of the entire Board of Directors, we want you to know that we take our responsibility to prudently manage the League's assets very seriously, and we thank you for your continued support of the work of the League. The League is *your* organization, and we sincerely welcome your feedback and your ideas for how we can better serve your needs. Feel free to contact Jim Miller, Executive Director, at (651) 281-1205 or jmiller@lmc.org with any questions or comments.

Dave Osberg
League of Minnesota Cities President,
City Administrator, City of Eagan

Jim Miller
Executive Director,
League of Minnesota Cities

This preliminary action was taken to comply with the League's constitutional requirement that members receive at least 60 days' notice of intended dues increases.

ST. CHARLES REQUEST FOR CITY COUNCIL ACTION

Meeting Date: May 26, 2015

General: X

Department: EDA

Item Requested: Approval of Commercial Rehab Fund Request #1-15

Summary of the Issue

Existing commercial building owner has requested a forgivable loan from the EDA Commercial Rehabilitation Fund

Background

The applicants would like to make significant long-term improvements to their buildings to enhance their business.

Based on the Committee's review of the documentation, determined the project for Becky Storey Hunder and Kristen Jones for the building at 1000 Whitewater Ave. met the eligibility requirements of the St. Charles Commercial Rehabilitation Fund. The funds will be used towards new exterior doors. The total project costs were \$5495 therefore the request is \$2748 The Committee recommended approval. EDA move to recommend approval of the request to City Council by vote.

Funding

Approval will require \$2748 from the Rochester Sales Tax Funds. Council action will serve to authorize the loans. Loans will be structured as a 5 year forgivable loan with 20% forgiven each year.

Recommendation

The EDA approved by motion, the following recommendations:

1. To approve Request #1-15 as requested and described above.
2. To authorize the staff to prepare all necessary loan documents.

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ESGR, a Department of Defense office, was established in 1972 to promote cooperation and understanding between Reserve Component Service members and their civilian employers and to assist in the resolution of conflicts arising from an employee's military commitment. ESGR is supported by a network of more than 4,700 volunteers in 54 committees located across all 50 states, the District of Columbia, Guam-CNMI (Commonwealth of the Northern Mariana Islands), Puerto Rico and the U.S. Virgin Islands. Volunteers, hailing from small business and industry, government, education and prior military service bring a vast wealth of experience to assist in serving employers, service members and their families. Together with Headquarters ESGR staff and a small cadre of support staff and State Committee, volunteers work to promote and enhance employer support of military service in the Guard and Reserve.

ESGR has served our country for more than 40 years, fostering a culture of mutual respect and all employers support and value the employment and military service of our members of the National Guard and Reserve in the United States. These citizen warriors could not defend and protect us at home and abroad without the continuous promise of meaningful civilian employment for themselves and their families. ESGR has continued to adapt to meet the needs of Reserve Component members, their families and America's employers by joining forces with a network of national, state and local government and professional trade organizations. Together, We All Serve!

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Statement of Support Program

The Statement of Support Program is the cornerstone of ESGR's effort to maintain employer support for the Guard and Reserve. The intent of the program is to increase employer support by encouraging employers to act as advocates and encourage employee participation in the military. Supportive employers are critical to maintaining the strength and readiness of the nation's Guard and Reserve.

The first Statement of Support was signed December 13, 1972 in the Office of the Secretary of Defense by the Chairman of the Board of General Motors. President Nixon was the first president to sign a Statement of Support, and in 2005 the Secretary of Defense and all federal agencies signed a Statement of Support to signify their continuing efforts to be model employers. Since its inception, hundreds of thousands of employers have signed Statements of Support, pledging their support to Guard and Reserve employees.

Employers signing a statement of support pledge that:

We fully recognize, honor and enforce the Uniformed Services Employees and Reemployment Rights Act (USERRA).

We will provide our managers and supervisors with the tools they need to effectively manage those employees who serve in the Guard and Reserve. We appreciate the values, leadership and unique skills service members bring to the workforce and will encourage opportunities to employ Guardsmen, Reservists, and Veterans.

We will continually recognize and support our country's Service members and their families in peace, in crisis, and in war.

Join thousands of employers by signing a Statement of Support for the Guard and Reserve and display it prominently for all your employees and visitors to see. To participate, please complete our [Statement of Support form](#).

To view a list of Supportive Employers in your state. Click on the state or territory below.



Gladiolous Days Button Designs

Artist Name: Breca Kuller

Teachers name & Grade Misty Mittles, 6th Grade

- * Draw within Black line
- * Make sure complete date is clearly visible
- * Print lettering clearly
- * Avoid pastel colors & light shading

932-3843

715-307-1207 cell #