

**CITY OF ST CHARLES
ORDINANCE #583**

**AN ORDINANCE ESTABLISHING AN ADMINISTRATIVE
SCHEDULE OF FEES FOR THE CITY OF ST. CHARLES
AND REPEALING ORDINANCE #575**

THE CITY OF ST. CHARLES DOES ORDAIN (deleted material is stricken and enclosed in brackets; new material is underlined; subsections which are not being amended are omitted):

WHEREAS, the administrative and public works operation of the City of St. Charles often requires fees to be charged for services rendered or for materials sold;

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THE CITY OF ST. CHARLES DOES ORDAIN:

1. Unless otherwise specifically stated in State of Local Laws, the following fees are established and deemed appropriate for use by the Chief Administrative Official of the City of St. Charles:

Copy Machine

Interoffice	\$0.05	per copy
General Public	\$0.25	per copy

Faxes

Interoffice	\$0.25	per page
General Public	\$1.00	per page

Maps

Size: 1" = 800'	\$3.00
Size: 1" = 400'	\$5.00
Size: 1" = 200'	\$20.00

Books And Manuals

Comprehensive Plan	\$25.00	per copy
City Budget Documents	\$25.00	per copy
Capital Improvement Plan	\$10.00	per copy
Zoning Ordinance	\$10.00	per copy
Subdivision Regulations	\$10.00	per copy
City Charter	\$10.00	per copy
Police/Accident Reports	\$5.00	per copy
Digital Media Copy (DVD/CD)	\$30.00	per initial copy
- additional copy of DVD/CD		
\$5.00 each		

Zoning And Subdivisions

\$25.00

Fence Permit

Conditional Use Permit; Home Occupation Permit;
Variance & Zoning Amendments

\$50.00

A)Published Legal Notice	\$50.00
B) 0-10 Mailed Area Notices	\$45.00
C) 11-20 Mailed Area Notices	\$50.00
D) 21-30 Mailed Area Notices	\$55.00
E) Excess Mailed Area Notices	\$60.00

Preliminary Plat Application

A) Application	\$925.00
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B) Each Lot In Subdivision	\$25.00
Final Plat Application	
A) Application	\$925.00
B) Each Lot In Subdivision	\$25.00

City Day Labor And Equipment – Per Hour

Day Labor Per Person	\$50.00
Day Labor Per Person (Nights/Weekends)	\$75.00
Equipment: Pickup, Water Tap	\$60.00
Equipment: Dump Truck, Flatbed, Tractor	\$80.00
Equipment: Grader, Loader, Sweeper, Boom Truck, Digger Derrick	\$90.00

Goods And Materials	Cost/Postage +10%
Copperhorn	\$38.00
Meter Spuds	\$15.00
Remote Water Meter	\$200.00
Water Valve Extension & Cover	\$30.00
	As set by Council through Ordinance
Water Usage (Per 1000 Gallons)	\$6.00
Meter Bottom	\$6.00
Sand & Salt Mixture	\$66.00/YD

Mileage

City Car Available	\$0.45
City Car Unavailable	\$(0.565) <u>(0.54)</u>

Meal Per Diem

Breakfast	\$10.00
Lunch	\$15.00
Dinner	\$20.00

Dog Licenses (2 Year)

Regular License Fee	\$18.00
Neutered/Spayed	\$9.00
Late Fee	\$10.00
<u>Multiple Pet Permit</u>	<u>\$20.00</u>

Cat Licenses (2 Year)

1) Regular License Fee	\$12.00
2) Neutered/Spayed	\$6.00
3) Late Fee	\$10.00

Subdivision Inspection Fees

Street & Utility Inspection Fee	\$4500.00	Up to 15 lots
	\$300.00	Per additional lot

Park Dedication Fee

Per Residential Lot	\$650.00
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Hook-Up Fees

Sanitary District Connection Fee -Single Family	\$2,640.00
Sanitary District Connection Fee Multi-Family Without Individual Laundry	\$2,115.00
Sanitary District Connect Fee Multi-Family Without Garbage Disposal Or Dishwasher	\$1,980.00
Sanitary District Connect Fee Multi-Family Laundry Facilities, Without Garbage Disposals Or Dishwasher	\$1,580.00
Water Hook-Up Fee	\$700.00
Sewer Hook-Up Fee	\$800.00

Water & Sewer Impact Fee

Water \$1,350.00/Sewer \$2,500.00	\$3,850.00 per acre
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Dance Permit Fees

Dance	\$10.00
Officer (4 Hours)	\$100.00 per officer
Additional Officer Hours	\$25.00 each additional hour

ATV Permit Fee (2 year)

\$25.00

Building Permit Fees

Value	Fee
\$1 - \$500	\$25.00
\$501 - \$2,000	\$25.00 for the first \$500.00 plus \$1.75 for each additional hundred or fraction thereof, to and including \$2,000.00
\$2,001 - \$25,000	\$51.25 for the first \$2,000.00 plus \$4.30 for each additional thousand or fraction thereof, to and including \$25,000.00
\$25,001 - \$50,000	\$150.15 for the first \$25,000.00 plus \$3.65 for each additional thousand or fraction thereof, to and including \$50,000.00
\$50,001 - \$100,000	\$241.40 for the first \$50,000.00 plus \$2.45 for each additional thousand or fraction thereof, to and including \$100,000.00
\$100,001+	\$363.90 for the first \$100,000.00 plus \$1.75 for each additional thousand or fraction thereof.
Plan Check Fee:	75% of building permit fee.
State Surcharge:	Valuation multiplied by .0005
Water/Sewer Inspection Fee:	\$ 57.00
Plumbing Fee:	\$ 45.00 Add State of Minnesota \$5.00 fee
Mechanical Fee:	\$ 45.00 Add State of Minnesota \$5.00 fee

Miscellaneous Building Permit Fees: (All Miscellaneous Building Permit Fees will be charged an additional \$5.00 fee by the State of Minnesota)

Install New Fireplace/Woodstove	\$35.00	Install Gas Pipe Line	\$45.00
Replacement of Fireplace Gas Insert	\$25.00	Roof Top (HVAC)	\$95.00
Replace Furnace	\$45.00	Re-Roof	\$45.00
Install Air Conditioned	\$45.00	Re-Side	\$45.00
Install Water Heater	\$45.00	Pool/Spa/Hot Tub	\$45.00
Demolition	\$75.00	Reactivate permit	\$25.00
Sump Pump Inspection	\$45.00		

Administrative Fines/Fees

Statute/Ordinance	Description	Administrative Fine/Fee
	Building Code Violation (various)	\$50.00
	Failure to License animals	\$25.00
	Public Nuisance (various)	\$50.00
	Snowmobile Violations	\$50.00
	Failure to License ATV	\$50.00
	Garbage Refuse Scavenging	\$25.00
	Vehicle on Bike Path	\$25.00
	Various Offenses; animals	\$25.00
	Loud music/party (certain hours)	\$50.00
	Unauthorized service/meter tampering	\$50.00
	Snow Parking (\$70.10)	\$25.00
	<u>Storage of Seized Property</u>	<u>\$25.00/day-maximum of 30 days</u>
	<u>Firearms Storage</u>	<u>\$5/month</u>
	<u>Digital Video Evidence</u>	<u>\$25.00</u>

Description	State Administrative Citations
Speeding Ticket (10 mph under per Minn. Stat. 169.14)	\$60.00
Stop Line Violations under Minn. Stat. 169.30, 169.46 to 169.68 and 169.69 to 165.75)	\$60.00
Administrative Citation Hearing Officer	\$30.00/case

2. Areas not covered herein may require a fee payment which shall be determined at the discretion of the City Administrator.

3. Ordinance (~~#567~~) #575 is hereby repealed.

4. This Ordinance shall take effect and be in force 30 days after its publication of summary.

Adopted this 4th day of January, 2016 by the Council of the City of St. Charles, Minnesota.

Mayor John Schaber

Attest:

Nick Koverman, City Administrator

First Reading:

Date: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Second Reading:

Date: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Published:

Date: _____