

The City Council of the City of St. Charles welcomes you to its Regular Meeting of Tuesday, May 13, 2014 at 7:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. May 13, 2014 Agenda	APPROVE
4. Meeting Minutes	APPROVE
-April 8, 2014	
-April 22, 2014	
5. February Payables	APPROVE
6. Notices and Communications (if applicable)	INFORMATION
7. Reports of Boards and Committees:	INFORMATION
7a. Administrator's Report, Nick Koverman	
7b. Public Works Superintendent Report, Kyle Karger	
7c. Chief of Police Report, Ken Frank	
7d. Library Board Report, Dave Braun (TBD)	
7e. EDA Report, Wayne Getz (TBD)	
7f. Planning and Zoning, Wayne Getz	
7g. Park Board, Orv Dahl (TBD)	
7h. School Board, John Schaber	
8. Old Cartway/Culvert Discussion	INFORMATION
9. Resolution#11-2014 TIF Modifications No. 1, No. 1-7, No.1-8	APPROVE
10. Commercial Loan Rehabilitation Requests	APPROVE
11. Resolution #10-2014 Smith Assessment of Sidewalk	APPROVE
12. Part-time Police Office Recommendation	APPROVE
13. Resolution #12-2014 MnDOT Transit Request	APPROVE
14. EMS Building Schedule/Open House	APPROVE
15. St. Charles/Whitewater Trail	DISCUSS
16. P&Z Resignations	APPROVE
17. 2014 Summer Staff List	APPROVE
18. 2014 Gladiolus Days Button/T-shirt Contest Winner	APPROVE
19. Whitewater Triathlon Request	APPROVE
20. City Brochure-EDA Cost Share	APPROVE
21. CLOSED SESSION – REAL ESTATE STRATEGY	

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT

***Attachment. Questions? Contact Nick Koverman at St. Charles City Hall at 932-3020 or by email at nkoverman@stcharlesmn.org.**



**MEMORANDUM for the CITY COUNCIL of St. Charles for
Tuesday, May 13, 2014**

8. Old Cartway/Culvert Discussion. Council will continue discussion related to the old cartway with presentations from Chris Hood and WHKS.

9. Resolution #11-2014 TIF Modifications NO. 1, NO. 1-7, NO. 1-8. A resolution to call for a public hearing for June 10, 2014 is included within the packet for consideration. The Economic Development Authority is considering requests for proposed projects within the Whitewater Industrial Park development and Chattanooga Innovation Park.

10. Commercial Loan Rehabilitation Requests. Please find the enclosed EDA request #03-2014.

11. Resolution #10-2014 Smith Assessment of Sidewalk. A sidewalk project has been concluded and the petitioners are requesting the sidewalk to be assessed to their property as outlined within the resolution. A petition and waiver has been signed by the owner.

12. Part-time Police Officer Recommendation. Please find the enclosed Request for Council Action.

13. Resolution #12-2014 MnDOT Transit Request. Enclosed is a proposed resolution and supporting information from a recent meeting with SEMCAC, MnDOT, Dover and Eyota. A general timeline is included in the information, but the investment is ongoing in nature with more of the costs to be borne by the ridership as it picks up. There would be a request for funds beginning in 2015, but the application and request to MnDOT must be made very soon.

14. EMS Building Open House. On May 26 the City Council will hold the public hearing to adopt the Capital Improvement Plan, which will then begin the 30 day clock to receive a petition. Council can discuss possible dates for an open house that we will notice. I have contacted Mike Bubany to see if he has dates that would work well for him.

15. St. Charles/Whitewater Trail Update. A brief update will be provided regarding a recent meeting with the Department of Natural Resources. DNR representatives will be present for the May 26th Council meeting to discuss in detail their conclusions.

16. P&Z Resignations. Brent Kemple and Jeff Doberstein have submitted resignations from their positions on the Planning and Zoning Commission. The Planning Commission recommended acceptance of those resignations.

17. 2014 Summer Staff List. The Park Board will be reviewing the summer staff list Monday evening with a recommendation and list to be presented to the Council Tuesday evening.

18. 2014 Gladiolus Days Button/T-shirt Contest Winner. A recommendation for a winner will be presented Tuesday evening.

19. Whitewater Triathlon Request. A request was made for assistance by police personnel to help with two crossings at Whitewater Avenue. Enclosed is a map that shows the proposed route.

20. City Brochure-EDA Cost Share. The EDA recommends approval of \$1,500.00 toward the cost share of the 2014-2016 City Brochure. The EDA will partner with the Chamber of Commerce as they did in 2012 to produce the booklet if approved.

21. CLOSED SESSION-REAL ESTATE STRATEGY. Pursuant to Minn. Stat. §13D.05, subd. 3 (c) the meeting will be closed to develop or consider offers or counteroffers for the purchase or sale of real or personal property related to 442 St. Charles Avenue and 848 Church Avenue sincerely

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, April 8, 2014 held at 7:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Bill Spitzer

MEMBERS ABSENT:

None

STAFF PRESENT:

Lyle Peterson (Fire Chief), Rick Schaber (Park and Rec), Sharon Grossardt (Librarian), Jeff Hardtke (Ambulance Director), Ken Frank (Chief of Police), Kristine Huinker (City Accountant) and Kyle Karger (Public Works Supt.).

OTHERS IN ATTENDANCE: Mike Bubany, Tom Wenthe, Cathy Groebner, Dan White, Brian Todd (PB), and Craig Hilmer (Press).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda: **Orv Dahl**
No Discussion.
Motion carried.

4. MEETING MINUTES:

-March 11, 2014

Motion to approve: **Wayne Getz**
Motion carried.

-March 25, 2014

Motion to approve: **John Schaber**
No discussion.
Motion carried.

5. APPROVAL of the APRIL PAYABLES

Motion to approve payables: **Dave Braun**

6. Notices and Communications.

7. Reports of Boards and Committees: Various reports were given by Council.

8. 2013 Audit Review-Tom Wenthe. Mr. Wenthe from Smith Schafer & Associates presented the 2013 Audit review for consideration by the Council. He highlighted that the city was in good financial standing with 46 percent reserves, consistent budgeting, the electric fund trend is good, debt is being paid down and for the first time that he has been conducting the audits, the sewer fund will be debt free. He did express that the Council may want to look at storm sewer fees as the cash in and out for projects is running very tight and may go negative if the trend continues. There were no questions by the Council. A motion was made to accept the audit findings.

Motion to approve: **Orv Dahl**
No further discussion.
Motion carried.

9.Old Cartway Culvert. Admin. Koverman started by highlighting the communications between Clm. Braun, the property owner Mr. Skip Fort, and staff with respect to when the concern of the privately owned culvert was presented in mid March. He outlined the steps that staff had taken to try and contact the owner and identify the specific issue. City crews were sent up to Fort Building and Lumber on Tuesday, April 1st after staff received word that the culvert that is within the cartway as well as the privately installed culvert that extends from the original culvert was apparently frozen through. As a way to divert the water, a temporary outlet was dug through the gravel. In addition a pump was used to lower the water level. The City engineer was also contacted and inspected the situation. Various questions were raised as to ownership and responsibility of the culvert system. It was noted that snow piles remained in the area that were pushed by the property owner into the location of the culvert, which may have contributed to the issue as thawing and freezing occurred. According to Admin. Koverman, Mr. Fort claimed that this water issue was caused from the construction of the I-90 business park. Admin. Koverman reminded the Council that all approvals/permits had been received by MNDOT and met engineering requirements. As part of the old cartway and the abandoning of a portion of the old cartway in 2011, the City had worked with Mr. Fort to alleviate any perceived problems by his storage units to the north. Daren Sikkink, WHKS engineer, explained to the Council the drainage report and hydraulic computations that were permitted. He added that while work was done on the existing pond to improve the area, the pipe in the pond was not changed or altered and thus would not change the rate at which the water would be shed onto any other property. And in fact, that a property owner cannot shed more than what was already there and should try to reduce it if possible. Chris Hood, city attorney, was present and in his understanding of the issue, he questioned who ultimately has responsibility. Because it is on private property the city has no authority and if the city chose to provide a long-term solution, he recommended an agreement be put in place with the owner. Given the nature of the cartway, Mr. Hood then asked the question of why is the city still maintaining/operating this piece of property. He expressed that potentially looking to vacate the remaining portion of the cartway may also be another option.

Mayor Spitzer asked Clm. Braun if he could provide an update as he had spoken with the property owner directly. Clm. Braun indicated that he would like to wait until the area had dried out because not much could be done until that time. Clm. Schaber expressed that he would like to look at the vacation option and Clm. Dahl expressed that he would at least like to know the process. Mr. Hood expressed that he would bring back to the Council the process as he knew there was an underlying court ruling. He also wanted to research the history of the cartway. He then offered to Council that in similar situations, if a citizen feels that there is negligence by a city then they would have the right to make a claim against the city. Clm. Braun stated that he had hoped that Mr. Fort in the meantime was working with a contractor to determine what he would need to do. Clm. Schaber expressed that he hoped the Council could do what it could to resolve the issue and work together, but that the cartway was no use to the city. Mayor Spitzer summarized the concensus of the Council, which was to take no action at this time until Mr. Fort comes forward to inform the City Council of what he would like done. Clm Dahl stated that he would still like Mr. Hood to bring information back to the Council on the vacation process. A motion was made to table any action until hearing from Mr. Fort and to have Mr. Hood research and bring back information regarding the vacation process.

Motion to approve: **Wayne Getz**
No further discussion
Motion carried.

10.2013 Department Reports. Mayor Spitzer thanked all the department heads for their time and the reports provided and asked the Council if they had any questions concerning any of the specific reports. Hearing none, he thanked them again for their time.

11. EMS Building Committee Report. Fire Chief Lyle Peterson was present alongside Ambulance Director Jeff Hardtke to present the Council with a final report on the analysis of a potential EMS building that would combine the fire and ambulance departments. He outlined the concerns and areas that were in need of assistance. He expressed that the building design has a 50 year lifespan in mind that would serve not only the departments, but also the community. In addition, space would also be created for the police department by vacating the current ambulance garages. Preliminary discussions have also been held with the County with respect to an alternative PSAP or 911 location. Through the committee's research, it was determined that grants were not an option.

However, in working with the County a potential funding of a portion of the building with a more favorable interest rate was discussed. In addition, a one-time contribution would be made to help pay for wiring and space consideration. Chief Peterson expressed that he felt the committee has served its purpose and thought this would be the last presentation by the committee as the information is left to the Council. Mike Bubany of David Drown & Associates was then able to present to the Council a general idea of the project from a bonding perspective if the project was to be solely completed through tax dollars, in addition to how it could be reduced through utilization of suggested revenue streams and the impact on a home with \$100,000 value. Mr. Bubany expressed that in reality the impact could range from \$40 to as low as \$18 per \$100,000 of value. He then discussed the process of moving forward to allow for public input on a proposal such as the EMS Building. He outlined a process that included a public hearing and offered to help host an open house to discuss the project and the implications to help gauge community interest. Clm. Schaber expressed that he felt there was no harm in setting a public hearing date as no money would be expended to consider the option. This also would allow for residents to provide their input if the proposal was not what they wanted. Clm. Braun expressed his concern of the City conducting a project of this type and then the School District looking to build something in the near future as well. Council agreed to investigate the school board's position with respect to their future projects. Mike Bubany expressed that he would provide a resolution calling for a public hearing at the next council meeting. The Council concurred with the action.

12. Resolution #08-2014 Granting A Conditional Use Permit-Eric and Holly Davis-572 St. Charles Avenue. Admin. Koverman briefly reviewed the conditional use permit request to put an apartment in the above portion of the house at 572 St. Charles Avenue that was permitted within the C-2 Service Commercial District. He read aloud the Findings of Fact related to review of the request. He also reviewed some of the concerns related to the neighbors. The petitioner had stated that he would be combining the two parcels into one. However, Koverman relayed that according to the County that the legal description would track to the CUP even after a new parcel was created.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

13. Request For Council Action-Street Maintenance Worker. Admin. Koverman highlighted the memo that detailed the process of the recommendation for the vacant Street Maintenance Worker position. The recommendation was for the hiring of Gregory Feuerhelm. The recommendation was to start Mr. Feuerhelm at \$20.53 with one week's vacation. A motion was made to hire Mr. Feuerhelm with the listed recommendation.

Motion to approve: **John Schaber**

Aye: John Schaber, Orv Dahl, Bill Spitzer

Nay: Dave Braun, Wayne Getz

No further discussion.

Motion carried.

14. Commercial Rehab Request #02-14. The request was reviewed for the Masonic Lodge for \$5,500.00 as part of an \$11,000 project that would include replacing an awning, installing new windows and an electrical service. A motion was made to approve the request.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES:

Dan White expressed his support for the EMS project and how it would help all of the volunteers of the departments.

Motion to adjourn at 8:11 p.m.
Motion to approve: **John Schaber**
Motion declared carried.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, City Administrator

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, April 22, 2014 held at 7:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer (absent)

STAFF PRESENT:

Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Cathy Groebner, Dan White, Neil Wimmer, Isaiah Wimmer, Pastor Steve McGinley, and Craig Hilmer.

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Pro-Tem John Schaber calling the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda: **Orv Dahl**
No discussion.
Motion carried.

4. Notices and Communications. None.

5. REVIEW OF FINANCIALS. No comments.

6. Resolution #09-2014 Call for CIP Public Hearing. Admin. Koverman briefly highlighted the resolution that calls for the public hearing on May 27th at 1 p.m. for the purchase of adopting the Capital Improvement Plan related to the possible EMS building project. The resolution was discussed at the prior Council meeting by Mike Bubany from David Drown & Associates as the first step in the review process. A motion was made to approve the Resolution

Motion to approve: **Dave Braun**
Seconded: **Orv Dahl**
No further discussion.
Motion carried.

7. Wimmer Eagle Scout Project. Isaiah Wimmer addressed the Council regarding his proposed Eagle Scout project. He would like to paint the 200+ fire hydrants in town with help from family and fellow Scouts. He estimates it will take him approximately 2-3 months. The City's involvement would include providing the necessary materials for the task. All Councilmen agreed it was a win-win for the City. A motion was made to approve the project.

Motion to approve: **Wayne Getz**
No discussion.
Motion carried.

8. Faith Lutheran Church Logo Request. Pastor Steve McGinley was present to request the use of the City logo for a church fundraiser. He stated that it was not the intent to put any other verbiage on the t-shirts. He stated it would be a good way to get the City's brand more visible. The Councilmen agreed it was a good idea. A motion was made to permit the use of the city logo for the project.

Motion to approve: **Wayne Getz**

No further discussion.
Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

-None

Motion to adjourn at 7:06 p.m.
Motion to approve: **Dave Braun**
Motion declared carried.

William J. Spitzer, Mayor

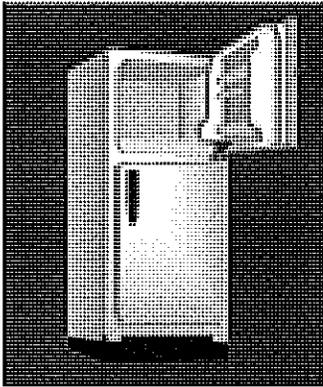
Attest: _____
Nick Koverman, City Administrator

WELCOME TO
ST. CHARLES

GATEWAY TO WHITEWATER

Resident Notice

City-Wide Cleanup Day-May 17

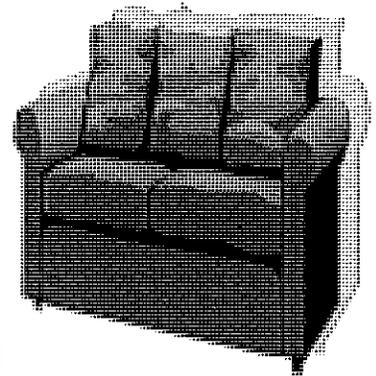


DATE: SATURDAY,
MAY 17, 2014

WHEN: 7:00 a.m.

(Items must be placed
prior to 7:00 a.m.)

The St. Charles City-Wide Cleanup Day for large appliances, furniture, and misc. items will be held Saturday, May 17th beginning at 7 a.m.



ABSOLUTELY NO REGULAR TRASH/HAZARDOUS, RECYCLABLES, OR BUILDING/CONSTRUCTION MATERIALS WILL BE PICKED UP.

Everything must be on the curb **NO LATER THAN 7:00 a.m.** and please separate these items for easy pickup.

IMPORTANT NOTICE; The City does not accept the following items: televisions, printers, CPU's, monitors or laptops. They may be recycled at your local Best Buy store. Check their website www.bestbuy.com for details.

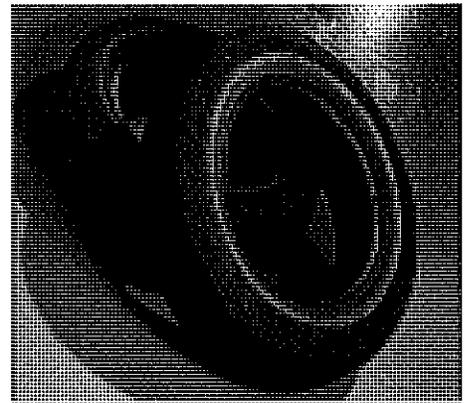
City Tire Disposal

DATE: WEDNESDAY

MAY 28, 2014

WHEN: 8:00 a.m.—7:00 p.m.

WHERE: City Shop (200 Northwoods
Drive off of Richland Avenue N



St. Charles residents are welcome to recycle the following items on Wednesday May 28 from 8:00 a.m.-7:00 p.m. All residents **MUST** show proof of residency with either a valid driver's license or other form of picture identification. **Limit up** to only 12 tires (16") or 6 large tires (up to tractor size), **per household**. No rimmed tires will be accepted.



City Administrator's Report—April 2014

April 3-4. Conducted Police Department Interviews. The candidate pool was narrowed to 11 candidates. Recommendations are to follow.

April 7—Met with Farmer's Market Board to discuss upcoming season and events.

April 8—Held a preconstruction meeting for the 4th Street Electric Project. Members from all utilities were present as well as the City's electrical engineering company. Supt. Karger led the group on a walking tour of the project to answer any additional questions. The project began on Tuesday, May 6.

April 11—Met with Mayor Spitzer, Supt. Mark Roubinek and Tim Hruska of WHKS to begin planning process for the downtown rehabilitation project.

April 15—Attended Sanitary District meeting to request suspension of WAC fees.

--Attended SHIP Leadership Committee meeting in Winona.

--Discussed with St. Charles High School Principal Dr. Ben Bernard the project of a late May cleanup of the community. Students will be divided into teams to look at cleaning various areas of the community.

April 16-Attended Active Living Plan (SHIP) meeting in Winona.

April 17—Met with Dan Pecarina, CEO of Hiawatha Broadband Communications, to discuss upcoming projects and how the City might better partner with HBC to provide more services to the residents.

April 21—Spoke with Cobblestone representative on creating a plan to move forward for St. Charles hotel.

--Attended Winona County Comprehensive Plan meeting. The information is being compiled from public informational sessions to fold into the plan.

April 24—Met with representatives of SEMCAC, MnDOT, Eyota, and Dover to discuss the transportation initiative. Both Dover and Eyota agreed to the need, but questioned the financial investment. They will proceed forward with the resolution.

April 28—Met with local businesses to discuss expansion plans.

April 29—Attended the St. Charles Area Chamber of Commerce Board meeting.

April 30—Attended the SHIP Leadership Team initiative in Winona. Attended SEMLM quarterly meeting in Spring Valley in evening.

Public Works Report – April 2014

Street Dept.

- Worked on Fort's driveway – 2 men, Pearson's backhoe, City's jet vac truck and water pump
- Cleaned trail by sewer plant and picked up brush and branches in fields along new trail
- Maintenance on grader and tandem truck
- Shop cleaning
- Sand and plow streets
- Maintenance and filter replacement on air handlers at City Hall
- Monthly fire extinguisher checks
- Flush sewer lines at 437 West 1st Street
- Sweeping streets and removing plow equipment off trucks for summer storage
- Back drag alleys and sign replacements
- Disconnects, reconnects and cut trees
- Demo sewer truck, replace manhole cover and the crew read meters
- MMUA safety meeting
- Work on total patcher for spring potholes
- Sweeper repairs and hauled scrap metal to Timm's Auto

Electric Dept.

- Locates, substation report and powerplant reports
- Replace bad street light heads and switching primary feeds at Meadowview Drive
- Ran main powerplant for monthly exercise plus tested and ran four City backup generators
- Power leg burnt off at 1106 Richland Ave – spliced and fixed the secondary
- Flush hydrants
- Check metering at Larry Small's house
- Power plant maintenance
- Inventory and check materials for 4th Street underground project

Water Dept

- Well reports, water samples, finals and replaced meters
- Adjusted curb stops and cleaned catch basins
- Handed out disconnect notices
- Hauled chairs to the Library for annual fundraiser event
- Flushed and exercised Well #4
- Located water main at the Fairgrounds
- Worked on hydrant repairs, meter repairs and sharpened chain saw blades

Sincerely,
Kyle Karger
Public Works Superintendent

City of St. Charles Police Department
Chief – Ken Frank #601
830 Whitewater Avenue
St. Charles, MN 55972
(507) 932-3020 · (507) 932-5301 FAX



May 2014 Council Report

Scheduled firearms qualification training for May 16.

Fulltime officers are scheduled to attend Sexual Assault Response Protocol training by the Winona County Sexual Assault Interagency Council and hosted at the Sheriff's Office May 14.

Prepared field training protocol for new hires.

Officer Pelaez is scheduled to be in California the week of June 15th to the 21st to complete his certified Drug Recognition Expert Program.

Officer Pelaez will be on one week paid military leave June 22nd – 28th

Annual required Defense Tactics training will be held at the St. Charles Elementary School June 4th 9A-5P. Instructed by Deputy Adam Carlson Winona County Sheriff's Office. Attending will be officers from this department, WCSO and other departments have been invited to attend as well.

June 11 from 6-10PM Taser training will be held here at City Hall from 6-10PM

With the completion of Taser training all required trainings including EMR trainings will be complete for the year. The POST Board year runs July 1 to June 30th and I hope to "scatter" future required trainings during the course of the entire year.

I am looking into the possibility of securing a new location for firearms training. I have issues with the sand quarry we currently use as it tends to inhibit training performances and is hard on the firearms. Some of the issues I have observed is blowing sand/dust and magazines that are dropped in the sand are very difficult to clean.

Respectfully Submitted,

Chief Ken Frank

"Proud to Serve"



Planning and Zoning Commission
Thursday, May 8, 2014
7:00 P.M.
City Council Chambers
Minutes

MEMBERS PRESENT:

Bruce Dorman
Wayne Getz
Jerel Mockenhaupt
Nancy Heim

MEMBERS ABSENT:

John Schaber
Brent Kemple
Jeff Doberstein

STAFF PRESENT:

City Administrator Nick Koverman.

OTHERS IN ATTENDANCE: None

ESTABLISH QUORUM/CALL TO ORDER

Quorum was established and Nancy Heim called the meeting to order at 7:07 p.m.

APPROVAL of AGENDA

Motion to approve: **Jerel Mockenhaupt**
Seconded by: **Bruce Dorman**
Motion declared carried

APPROVAL of MINUTES-April 3, 2014

Motion to approve: **Wayne Getz**
Seconded by: **Jerel Mockenhaupt**
Motion declared carried

BUSINESS ITEMS:

4a. Discussion of agricultural use within an R-1. Interim Use Provision

Admin. Koverman reviewed a request to grow crops (oats, hay, beans) on two parcels of land owned by Dan Hanson just outside the Winona County Fairgrounds. The two parcels of land total for 1.93 acres. Historically the fields had been cultivated and planted with corn, Gladiolus, and other crops. After receiving a complaint several years ago from a neighbor that questioned the zoning of the land, which is R-1 (Single Family Residential), the owner was contacted and it was expressed that the use within zone was not permitted. It was noted that within the R-1 District, it does stipulate "Grain or vegetable farming or gardening on unplatted land assessed as agricultural, but not involving a sales structure." With the two relate parcels (29.060.2930 and 29.045.0400) they are zoned R-1 in a platted subdivision of the original city limits and are not assessed as agricultural. He explained the history of the requests from various interested parties and the discussions that have been held with the city attorney in order to review such a request. As a plausible route, an interim use ordinance could be considered for such a request that would be limited in terms of time and specific conditions could be included as part of the permit. Koverman reviewed the state statue and a sample from the City of Minnetonka provided by the attorney. However, this process would require the adoption of an interim use permit process, which would be similar to a conditional use, but then would require the necessary postings and public hearings. Another option to the Commission to weigh would be to amend the zoning code

to include a use that would fit the request, but that it would need to be well thought through and crafted.

The intent of the request though, was that in order to meet this year's planting season, that permission be granted while the interim use was being studied and implemented. In talking with the city attorney, while the city attorney relayed that there was not a specific permitted use that allowed for the use, that he would recommend if a recommendation was sent forward that some reasonings be provided for the recommendation. Koverman provided some general guidelines if the Commission was interested in allowing the request to pursue planting a crop without the interim use.

Commission members discussed the historical nature of those fields, asked about drainage, any past issues, etc. They discussed the simple nature of the request and the historic nature of the land, but understood that a potential process had been outlined for the petitioner. Chairperson Heim asked if the request came from the owner and Koverman relayed that the request was made from the individual in charge of maintaining that property. Commissioners discussed and then expressed that even though the owner may not care, they felt it was in the best interest to have the owner of the property make the request. Clm. Getz expressed that he thought it should remain a mowed grass. Mockenhaupt agreed with the concern of the owner having knowledge and making the request.

A motion was made to have lots 29.060.2930 and 29.045.0400 remain as mowed lots.

Motion to approve: **Bruce Dorman**

Seconded by: **Wayne Getz**

Motion declared carried.

4b. Member vacancies. Jeff Doberstein and Brent Kemple had submitted their resignations from the P&Z Commission due to work/scheduling conflicts. A motion to accept Jeff Dobersteins resignation was made.

Motion: **Bruce Dorman**

Seconded: **Jerel Mockenhaupt**

Motion carried.

Motion to accept the resignation of Brent Kemple.

Motion: **Wayne Getz**

Seconded: **Bruce Dorman**

Motion carried.

Motion to adjourn at 7:55 p.m.: **Bruce Dorman**

Seconded by: **Jerel Mockenhaupt**

Motion declared carried.

**EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF
ST. CHARLES, MINNESOTA**

HELD: May 13, 2014

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of St. Charles, Winona County, Minnesota, was duly held at the City Hall on Tuesday, the 13th day of May, 2014, at 7:00 o'clock p.m. for the purpose, in part, of calling a public hearing on the modification of Tax Increment Financing District No. 1-7 and the creation of Tax Increment Finance Plan for Tax Increment Financing District No. 1-8.

The following Councilmembers were present:

and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption;

**RESOLUTION #11-2014
CALLING FOR A PUBLIC HEARING ON
THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 1,
THE MODIFICATION OF THE DEVELOPMENT PROGRAM RELATING THERETO,
THE MODIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-7,
THE MODIFICATION OF TAX INCREMENT FINANCE PLAN RELATING THERETO,
THE CREATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-8 AND
THE ADOPTION OF TAX INCREMENT FINANCE PLAN RELATING THERETO**

BE IT RESOLVED by the City Council (the "Council") of the City of St. Charles, Minnesota (the "City"), as follows:

1. Public Hearing. The City Council shall meet on Tuesday, June 10, 2014, at approximately 7:00 p.m. to hold a public hearing on the following matters: (a) the proposed modification of Municipal Development District No. 1, (b) the proposed adoption of the modified Development Program relating thereto, (c) the proposed modification of Tax Increment Financing District No. 1-7, (d) the proposed adoption of the modified Tax Increment Financing Plan relating thereto, (e) the proposed the proposed creation of Tax Increment Financing District No. 1-8, and (f) the adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1799, inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of Plan. The Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the Tax Increment Financing Plan, as proposed to be adopted, on file in the Administrator's Office at City Hall and to make such copies available for inspection by the public.

Upon vote being taken thereon, the following voted in favor:

and the following voted against the same.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
CITY OF ST. CHARLES) SS.
COUNTY OF WINONA)

I, the undersigned, being the duly qualified City Administrator of the City of St. Charles, Minnesota, DO
HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a
meeting of the City Council of the City of St. Charles, Minnesota duly called and held, as such minutes relate
to the calling of a public hearing on the modification of Tax Increment Financing District No. 1-7 and the
creation of Tax Increment Financing District No. 1-8, as proposed to be adopted.

WITNESSED:

Nick Koverman, City Administrator

Date

EXHIBIT A

**CITY OF ST. CHARLES
COUNTY OF WINONA
STATE OF MINNESOTA**

**NOTICE OF PUBLIC HEARING ON
THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 1,
THE MODIFICATION OF THE DEVELOPMENT PROGRAM RELATING THERETO,
THE MODIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-7,
THE MODIFICATION OF TAX INCREMENT FINANCE PLAN RELATING THERETO,
THE CREATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-8 AND
THE ADOPTION OF TAX INCREMENT FINANCE PLAN RELATING THERETO**

NOTICE IS HEREBY GIVEN that the City of St. Charles, Winona County, Minnesota, will hold a public hearing on Tuesday, June 10, 2014, at approximately 7:00 p.m. at the Council Chambers in City Hall in the City of St. Charles, Minnesota, relating to (a) the proposed modification of Municipal Development District No. 1, (b) the proposed adoption of the modified Development Program relating thereto, (c) the proposed modification of Tax Increment Financing District No. 1-7, (d) the proposed adoption of the modified Tax Increment Financing Plan relating thereto, (e) the proposed the proposed creation of Tax Increment Financing District No. 1-8, and (f) the adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1799, inclusive, as amended (the "Act"). Copies of the Modified Development Program for Municipal Development District No. 1, the Modified Tax Increment Financing Plan for Tax Increment Financing District No. 1-7, and the Tax Increment Financing Plan for Tax Increment Financing District No. 1-8, as proposed to be modified and adopted, will be on file and available for public inspection at the office of the City Administrator at City Hall.

The properties proposed to be included in Tax Increment Financing District No. 1-8 are described in the Tax Increment Financing Plan on file in the office of the City Administrator. A map of the Tax Increment Financing District is set forth below:

(INSERT MAP)

All interested persons may appear at the hearing and present their view orally or in writing.

BY ORDER OF THE CITY COUNCIL

/s/ Nick Koverman
City Administrator

ST. CHARLES **REQUEST FOR CITY COUNCIL ACTION**

Meeting Date: May 13, 2014

General: X

Department: EDA

Item Requested: Approval of Commercial Rehab Fund Request #03-14

=====

Summary of the Issue

Two existing commercial building owners have requested a forgivable loan from the EDA Commercial Rehabilitation Fund

Background

The applicant would like to make significant long-term improvements to their building to enhance their business.

Based on the Committee's review of the documentation, determined that Project 1 for Precision Auto Body met the eligibility requirements of the St. Charles Commercial Rehabilitation Fund. The funds will be used towards a building addition that will almost double the operating space in addition to replacement of the roof of the existing building an outside improvements. The total project costs are approximately \$175,000 therefore the request is for the program maximum per building of \$10,000. The Committee recommended approval of the request to the full EDA Board at their meeting May 9, 2014 meeting. The EDA moved to approve a recommendation to City Council for the request.

Based on the Committee's review of the documentation, determined that Project 2 for State Farm Insurance met the eligibility requirements of the St. Charles Commercial Rehabilitation Fund. The funds will be used toward new windows, wiring, brick veneer, and siding totaling over \$25,995.00. The request is for the program maximum for \$10,000. The Committee recommended approval of the request to the full EDA Board at their meeting May 9, 2014. The EDA moved to approve a recommendation to City Council for the request.

Funding

Approval will require \$20,000 from the Rochester Sales Tax Funds. Council action will serve to authorize the loans. Loans will be structured as a 5 year forgivable loan with 20% forgiven each year.

Recommendation

The EDA approved by motion, the following recommendations:

1. To approve Request #3-14 as requested and described above.
2. To authorize the staff to prepare all necessary loan documents.

City of St. Charles

Resolution #10-2014

**A Resolution Declaring Cost to be Assessed
And Ordering Preparation of Proposed Assessment**

WHEREAS, the City of St. Charles has a policy to pay 25% of all sidewalk replacement done by individual property owners; and

WHEREAS, Darrel and Kandy Smith residing at 330 7th Street East, with a parcel ID # of R29.060.2550 (Sect-19 Twp-106 Range-010 Original Plat Lot-002 Block-044 E ½ Lots 2&3 Ex: Sly 25 Lot 3) had sidewalk replaced; and

WHEREAS, Mr. and Mrs. Smith had asked the City of St. Charles to pay for the cost of installing the sidewalk and then to assess him for his portion of the cost;

NOW THEREFORE, BE IT RESOLVED, that the City of St. Charles will assess 75% of the \$2,160.00, or \$1,620.00 to Mr. and Mrs. Smith's property taxes.

BE IT FURTHER RESOLVED, that the City of St. Charles will authorize Nick Koverman, City Administrator, to certify this assessment with the Winona County Auditor for a term of 5 years and at a rate of 6%.

Adopted this 13th day of May 2014 by the Council of the City of St. Charles, Minnesota.

William J. Spitzer, Mayor

Attest:

Nick Koverman, City Administrator

**Request for City Council Action**

Date: May 2, 2014

Requested Council Date: May 6, 2014

Originating Department: Police

Council Action Requested: Police

Background Information: Previous meetings the council approved a hiring process to add 2 – 3 part – time officers to the departments roster. Applications were submitted and 12 candidates were interviewed by a committee of three which included myself, Chief Frank, Administrator Koverman and Officer Hewitt. 3 candidates were selected for background investigation done by Crescent Investigation's and psychological and physical have also been completed. One of the 3 candidates withdrew his application prior to beginning this process because of prospective fulltime positions with other departments.

At this time I am requesting approval of hiring the following two individuals for the position of part-time police officer for the City of St. Charles.

Talman R. Wiles has a Bachelor of Science Degree in Criminal Justice from Minnesota State University – Mankato and has 6 years law enforcement experience. Talman is currently a full time dispatcher for the Minnesota State Patrol and is a part-time patrol officer for the Caledonia and Goodhue Police Departments. In addition he is a volunteer with the Eyota and fire and ambulance services.

Allison R. Jones is a graduate from Rochester Technical Community College with Associate in Applied Science degrees in both Human Services and Law Enforcement. She is currently employed by K Mart as a loss prevention officer and by the Goodhue Police Department. Since graduating from RCTC she has been very active in her chosen careers working as a Trained Medical Assistant with the Zumbro Valley Crisis Unit and counseling children with at risk needs with Possibilities. She is also a certified Emergency Medical Responder.



**City of St. Charles
Resolution #12-2014**

WHEREAS, the St. Charles City Council wants to assure that the residents of St. Charles, Dover and Eyota have access to a robust public transportation service and;

WHEREAS, the state of the economy and government budgets, the current and projected changes in demographics, the growing complexity of public transit requirements, and the direction from the state legislature to meet 80 percent of Greater Minnesota transit needs by 2015 and 90 percent by 2025 all contribute to the need for greater compliance, and ;

WHEREAS, the state wants to expand service access, create more efficient management by streamlining operations service levels, and a higher level of compliance with existing and proposed federal and state regulations, and;

WHEREAS, a current public transit system in our region has the capacity to effectively meet the transit needs of the public and the performance expectations of MnDOT that would allow for;

- Allowing greater flexibility in use of resources;
- Blurring of County lines allowing transit to nearby communities;
- Enhanced used of technology for dispatch and tracking purposes;
- A customer driven focus with an emphasis on quality; and
- A staff dedicated entirely to public transit

WHEREAS, St. Charles City Council as a public entity, has researched and determined that public transit is needed and accepted by the community(ies) and wishes to work as a partner with the existing transit agency to allow for public transit;

NOW THEREFORE, be it first resolved that the St. Charles City Council hereby ask that MnDOT select a new grantee that will provide for the citizens of St. Charles, Dover and Eyota and is committed to the following as a partner with the transit agency;

- Assign one representative from the governing board/council to serve on the Transit Advisory Committee,

BE IT ALSO RESOLVED, the City of St. Charles will contribute 20% (\$10,000) for an initial purchase and any future capital bus purchases (typically in the 5th to 7th year) for as long as public transit services are provided in St. Charles, Dover and Eyota.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA; that the City of St. Charles will contribute \$9,400 (15%) in 2015 towards the operating costs of services in St. Charles, Dover and Eyota. Additionally, City of St. Charles is committed to maintaining their support during the transitional year(s) at 10% in 2016 and 5% in 2017.

Adopted this 13th day of May 2014 by the Council of the City of St. Charles, Minnesota.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, City Administrator

Strengthening the Community with Public Transportation

82% of the transportation surveys responded that they would use public transportation.
(copy of the survey attached)

- **Sample Resolution City resolution attached:**
 - A signed resolution must be sent to Semcac and MNDOT.
- **Semcac Fact Page for 2013: attached**
 - The information is prior to Semcac's merging with the City of Stewartville.
- **Success stories: attached**

Capital cost:

- 2 buses @ \$70,000 each, \$140,000, split by three cities=9,333. Budget \$10,000
- After the first initial capital expense each city will budget annually in expectation of replacing the bus every 5-7 years.
- Payment can be arranged to be made in 2015.

Operating costs:

- Start with Monday through Friday service hours
- \$30.00 - \$50.00 per hour to run the bus, 3 riders per hour minimum per bus.
- A suggestion was made to create a phase out program for 1-3 years, in which the City plans to assist with 5-15% of operational costs and after 3 years no longer subsidizes the fares. SEE RESOLUTION
- Operating expenses at 188,000 as per Jean Meyer
 - Year one: 15% of the operating cost share for each city \$9,400
 - Year two: 10% operating cost share for each city \$6,266
 - Year three: 5% operating cost share for each city \$3,133
 - Year four: The subsidy is phased out.
- Fares boxes help bring the City subsidy down.
- A suggestion was to add corporate logos on the buses to defray operational costs of the subsidy.
- Create a TAC committee to evaluate the usage and fares.
- Commitment is perpetual

Time line:

- May: City Resolutions
- June: Service Design, order buses
- November: final grant decision
- December buses arrive
- Begin community transportation service in the beginning of 2015

Area Success Stories

Zumbrota is an example of a success story: The service started very slow and now Zumbrota has 8,000 - 9,000 riders.

Cedar Valley Services (CVS) merge with Steele County and Mower County:

In 2014, CVS - Freeborn County - merged with existing transit systems from Steele County and Mower County. The merge meant that CVS assumed contractual and operational control for all services in the three counties. This merge has proven to be beneficial between the riders and the service areas. Both Steele County and Mower County/City of Austin were partners throughout the process and continue to play a role on the TAC and provide financial support to the new system.

Prairie Five Community Action (Counties of Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine) merge with the cities of Dawson and Montevideo: By incorporating the two cities into the county wide service areas, riders had one call center to contact for a ride and the system was able to provide for a dedicated call center.

Rolling Hills transit service locations and times:

Dodge County Public Transportation

- Services: West Concord, Dodge Center, Kasson, Mantorville, Hayfield & Claremont
- Operates 5 days a week from 8 a.m.- 4 p.m.
- 1st Tuesday of the month to/from Rochester (round trip scheduled)
- 3rd Tuesday of the month to/from Owatonna (round trip scheduled)

Houston County Public Transportation

- Services: Brownsville, Hokah, Caledonia & La Crescent.
- Operates 5 days a week from 7 a.m.- 5 p.m.

Houston City Public Transportation (formerly Hurricane)

- Services: Houston and the surrounding area
- Operates 5 days a week from 8 a.m.- 4 p.m.

Fillmore County Public Transportation

- Services: Rushford, Spring Valley, Wykoff, Preston & Ostrander
- Operates 5 days a week from 10 a.m.- 1 p.m.
- 3rd Tuesday of the month to/from Rochester.

Olmsted County Public Transportation – Stewartville

- Services: Stewartville only

Winona County Public Transportation

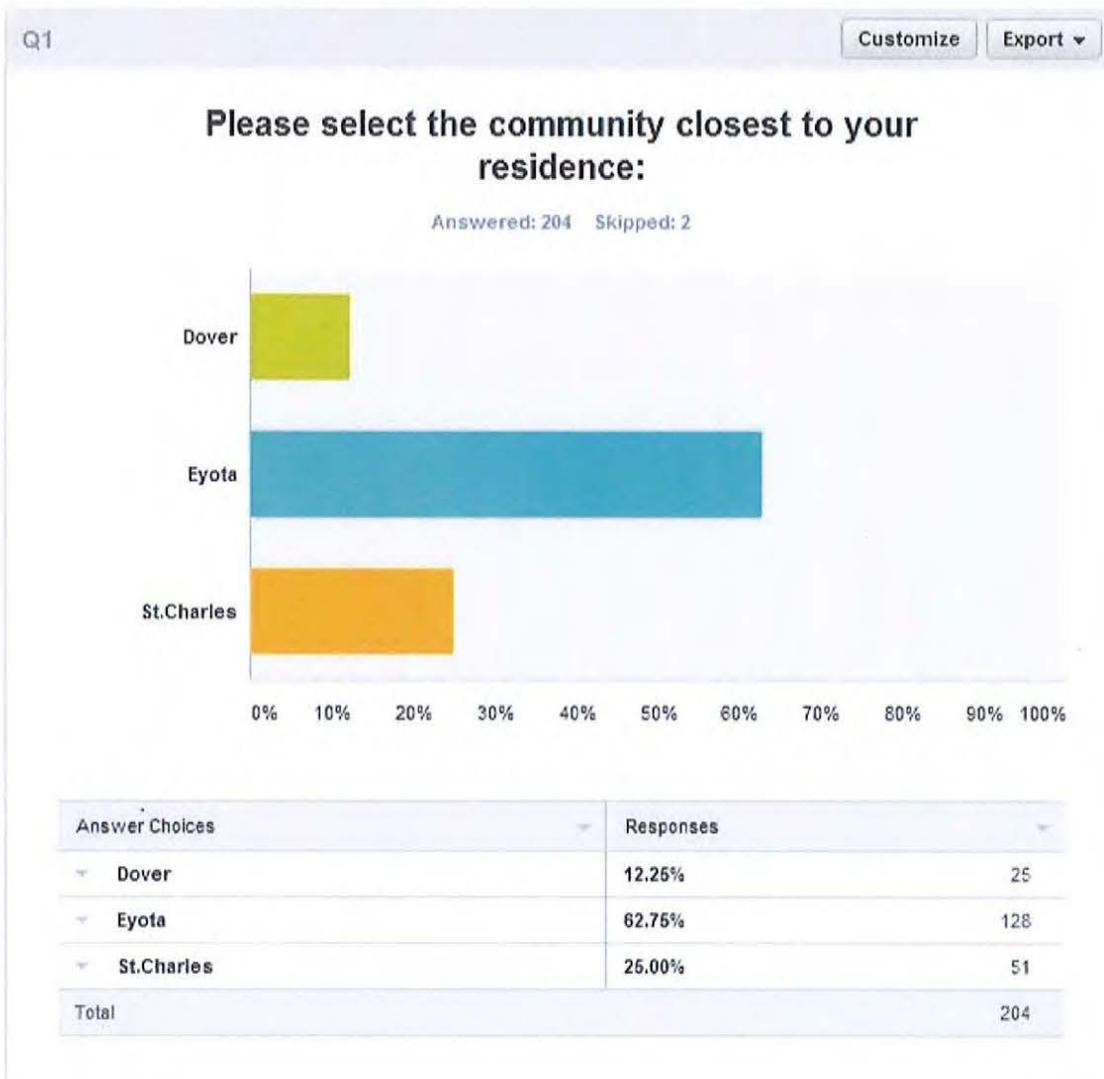
- Services: St. Charles, Winona, Lewiston and Altura
- Operates 5 days a week from 8 a.m.-4 p.m.

Blooming Prairie Bus – for Seniors

- Offers curb-to-curb service for persons age 60 & over in Blooming Prairie.
 - Operates 5 days a week from 11 a.m.-1 p.m.
-

March 27, 2014
Transportation Needs Assessment
 For residents of Eyota, Dover and St. Charles & residents in
 surrounding rural area

Responses	Total	Eyota	St. Charles	Dover
	204	128	51	25



Please list the number of persons in your household by age and gender.

Household size	Total	Eyota	St. Charles	Dover
	624	377	158	89



Answer Choices	Average Number	Total Number	Responses
Male Under 5 years old	1	38	51
Male Between 5 and 17 years old	1	86	77
Male Between 18 and 59 years old	1	150	132
Male Between 60 and 75 years old	1	25	47
Male Over 75 years old	0	19	40
Female Under 5 years old	1	19	36
Female Between 5 and 17 years old	1	94	73
Female Between 18 and 59 years old	1	158	142
Female Between 60 and 75 years old	1	27	47
Female Over 75 years old	1	22	44

Total Respondents: 202

Females under 5 years old = 19
 Females 5 to 17 years = 93
 Females 18 to 59 years = 157
 Females 60 to 75 years = 27
 Females over 75 years = 22

Males under 5 years old = 37
 Males 5 to 17 years = 86
 Males 18 to 59 years = 149
 Males 60 to 75 years = 25
 Males over 75 years = 19

If a regional bus service were offered, what purposes would your household use this service for? Check all that apply.

<u>Purpose</u>	<u>Total</u>	<u>Eyota</u>	<u>St. Charles</u>	<u>Dover</u>
Medical appointments	76	54	20	2
Dental visits	31	25	4	2
Grocery Shopping	52	37	14	1
Retail Shopping	50	38	11	1
Senior Dining	14	7	6	1
Work	59	36	18	5
Pre School	24	10	9	5
After school activities	65	31	21	13
Summer Rec	60	29	18	13
Recreational visits (area pools, library, sporting)	89	53	19	17
Dining	32	23	7	2

<u>Answer Choices</u>	<u>Responses</u>	
Medical Appointments	46.39%	77
Dental Visits	18.67%	31
Grocery Shopping	31.33%	52
Retail Shopping	30.12%	50
Senior Dining	8.43%	14
Work	36.14%	60
Preschool	15.06%	25
After School Activities	39.76%	66
Summer Rec.	36.75%	61
Recreational visits (area pools, library, sporting events)	54.22%	90
Dining	19.28%	32
Total Respondents: 166		

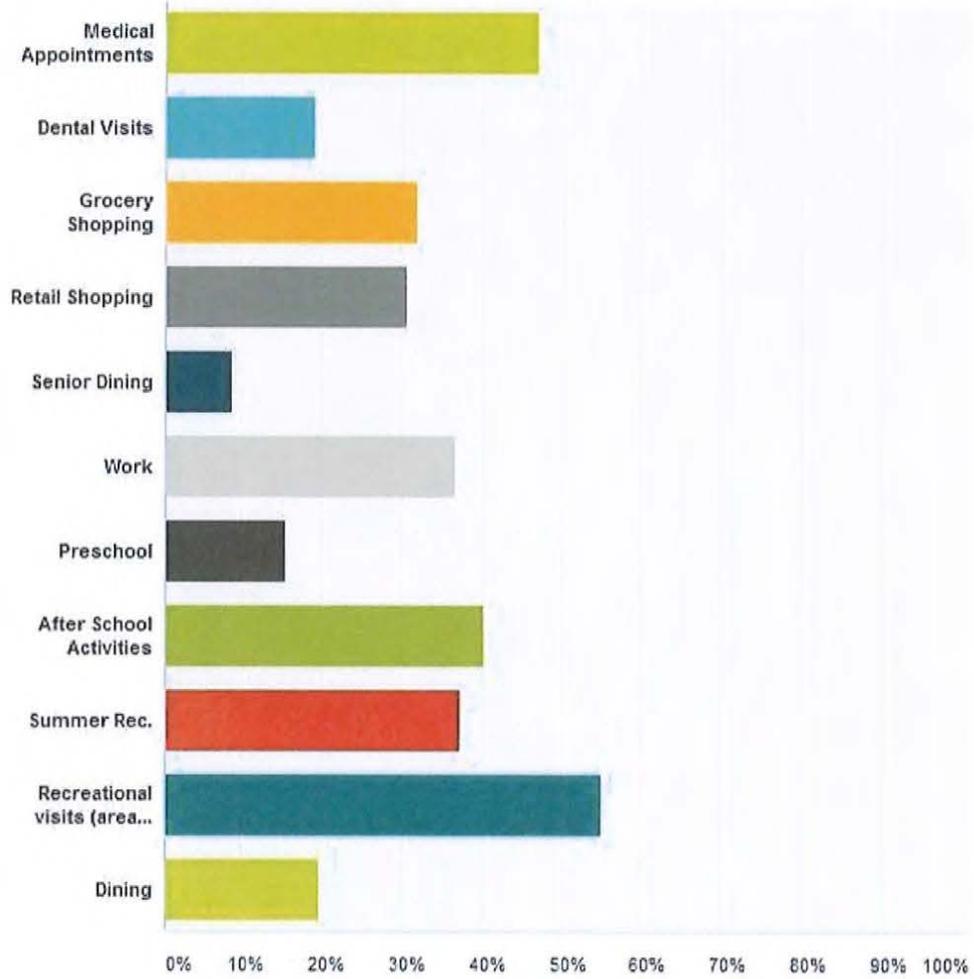
Q4

Customize

Export ▾

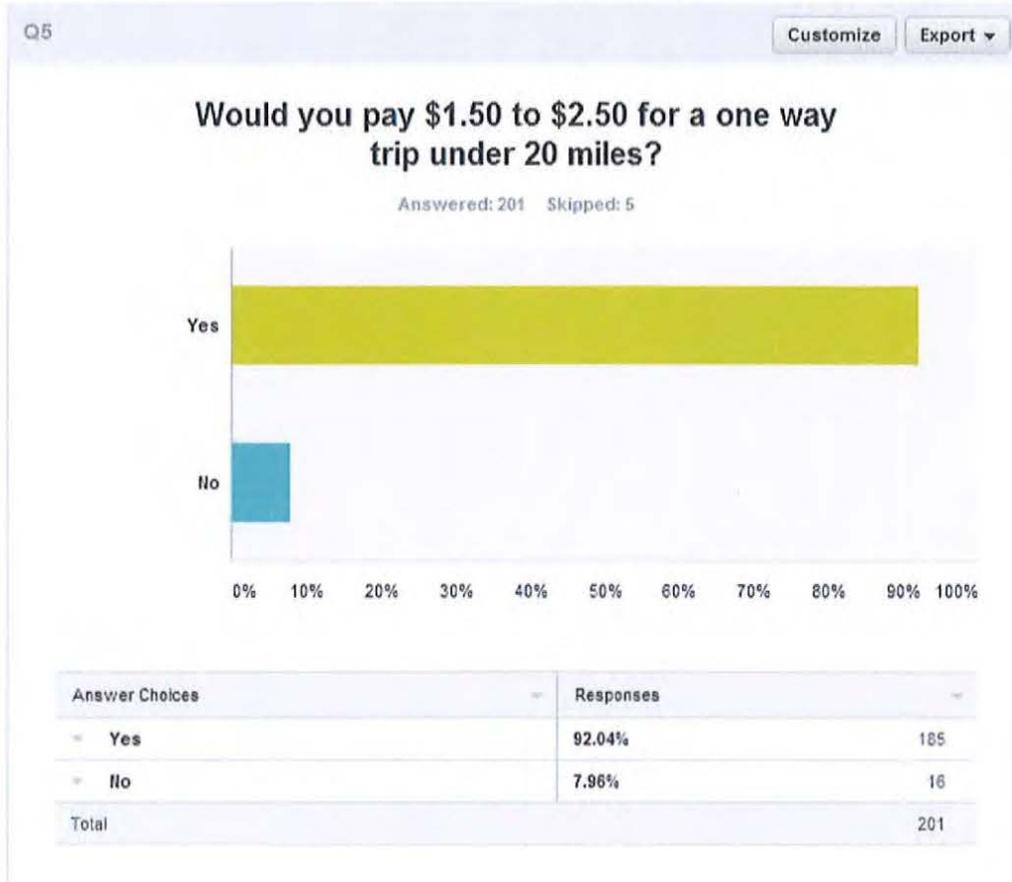
For what activities would you or someone in your household use a regional bus service to visit? (Multiple Answers Possible)

Answered: 166 Skipped: 40



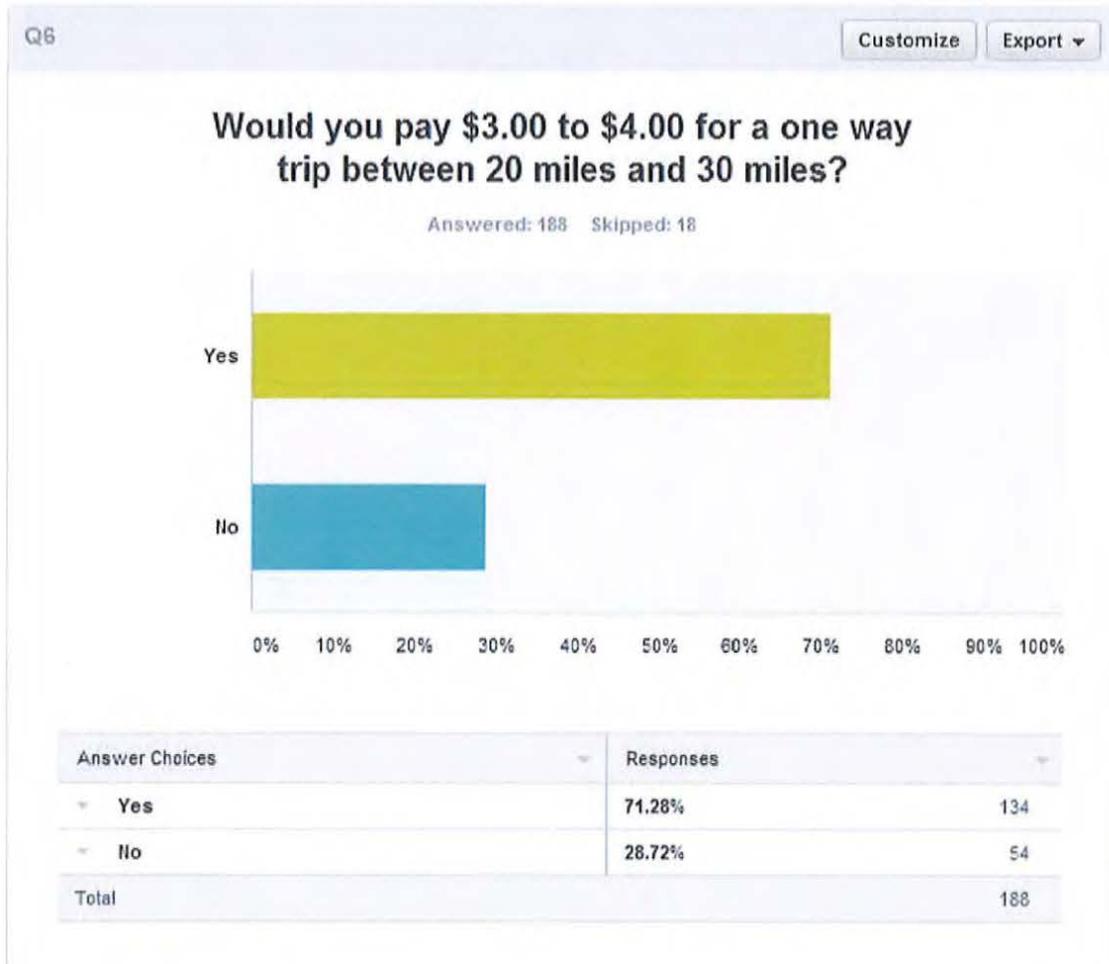
Would you pay \$1.50 to \$2.50 for a one-way trip under 20 miles?

Total that replied yes:	Total	Eyota	St. Charles	Dover
	185	117	45	23



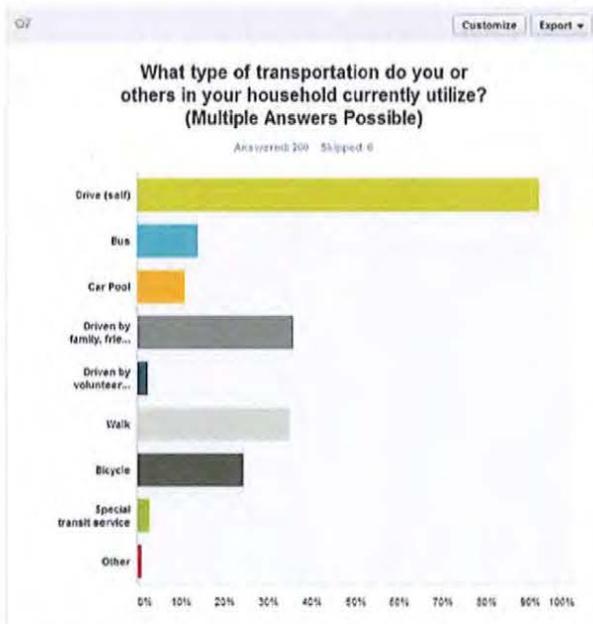
5. Would you pay \$3.00 to \$4.00 for a one-way trip over 20 miles?

Total that replied yes:	Total	Eyota	St. Charles	Dover
	134	84	31	19



6. What type(s) of transportation do you or others in your household currently use? (Check all that apply.)

Type of transportation	Total	Eyota	St. Charles	Dover
Driving oneself	184	116	43	21
Bus	28	18	5	5
Car Pool	22	12	5	5
Driven by friend or neighbor	72	45	16	10
Driven by Volunteer	5	5	0	0
Walk	70	46	20	4
Bike	49	36	11	2
Special transit service	6	3	1	1
Other	2	2	0	0



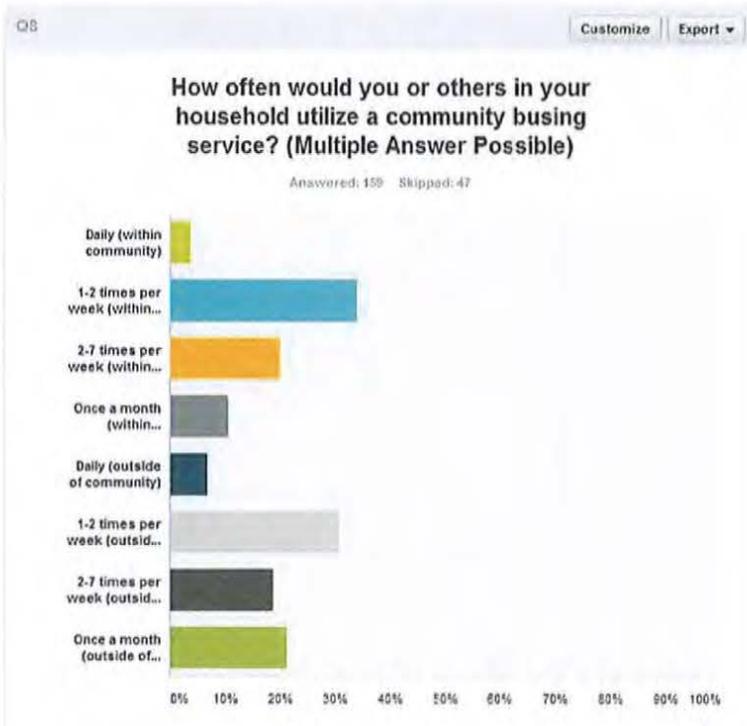
Answer Choices	Responses
Drive (self)	92.00% 184
Bus	14.00% 28
Car Pool	11.00% 22
Driven by family, friend, or neighbor	36.00% 72
Driven by volunteer service	2.50% 5
Walk	35.00% 70
Bicycle	24.50% 49
Special transit service	3.00% 6
Other	1.00% 2

Total Respondents: 200

How often would you or others in your household utilize a community busing service? (Check all that apply to reflect all the members in your household.)

<u>Within my community</u>	<u>Total</u>	<u>Eyota</u>	<u>St. Charles</u>	<u>Dover</u>
Daily	6	4	1	1
1-2 times per week	54	31	16	7
2-7	32	11	13	8
One time a month	17	12	2	3

<u>Outside my community</u>	<u>Total</u>	<u>Eyota</u>	<u>St. Charles</u>	<u>Dover</u>
Daily	11	8	1	2
1-2 times per week	49	37	7	5
2-7 times per week	30	20	8	2
1 time a month	34	23	8	3

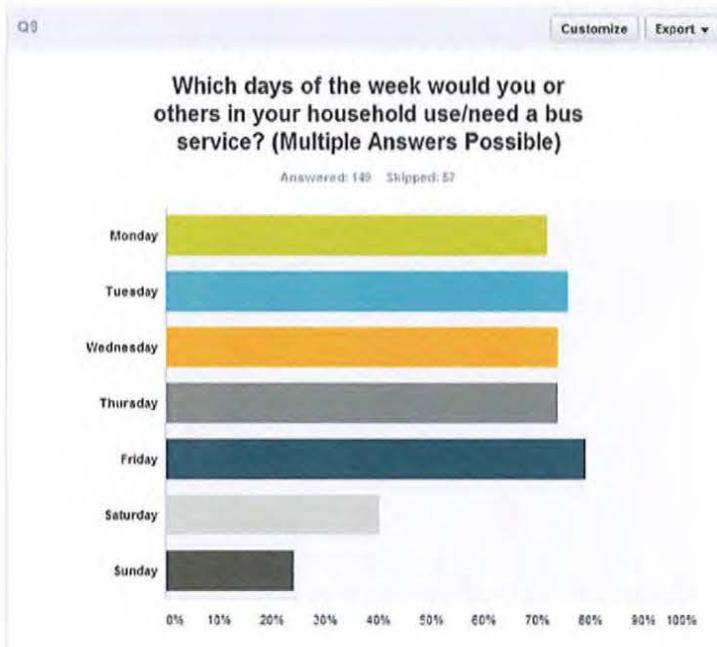


Answer Choices	Responses
Daily (within community)	3.77% 6
1-2 times per week (within community)	33.96% 54
2-7 times per week (within community)	20.13% 32
Once a month (within community)	10.69% 17
Daily (outside of community)	6.92% 11
1-2 times per week (outside of community)	30.82% 49
2-7 times per week (outside of community)	18.87% 30
Once a month (outside of community)	21.38% 34

Total Respondents: 159

Which days of the week would you or others in your household use/need a bus service? (Check all that apply.)

Day of the week	Total	Eyota	St. Charles	Dover
Monday	107	63	27	17
Tuesday	113	62	33	18
Wednesday	110	62	31	17
Thursday	110	62	30	18
Friday	118	69	32	17
Saturday	60	41	13	6
Sunday	36	24	7	5

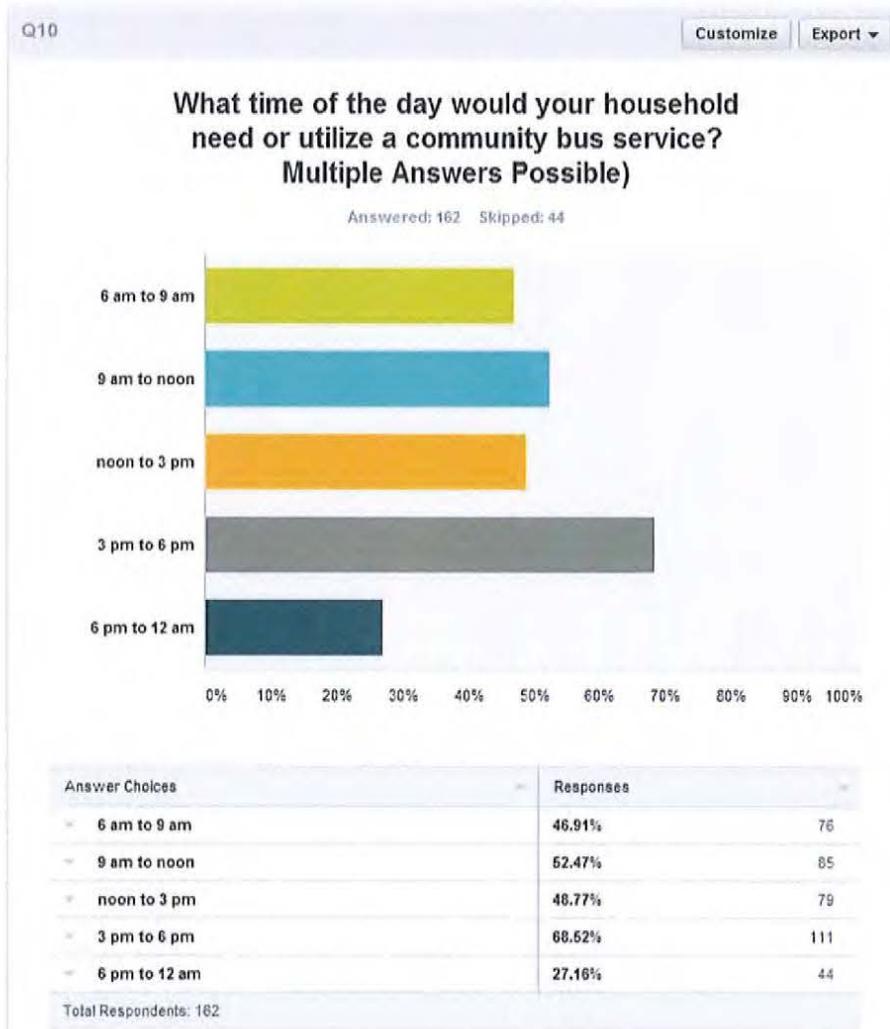


Answer Choices	Responses
Monday	71.81% 107
Tuesday	75.84% 113
Wednesday	73.83% 110
Thursday	73.83% 110
Friday	79.19% 118
Saturday	40.27% 60
Sunday	24.16% 36

Total Respondents: 149

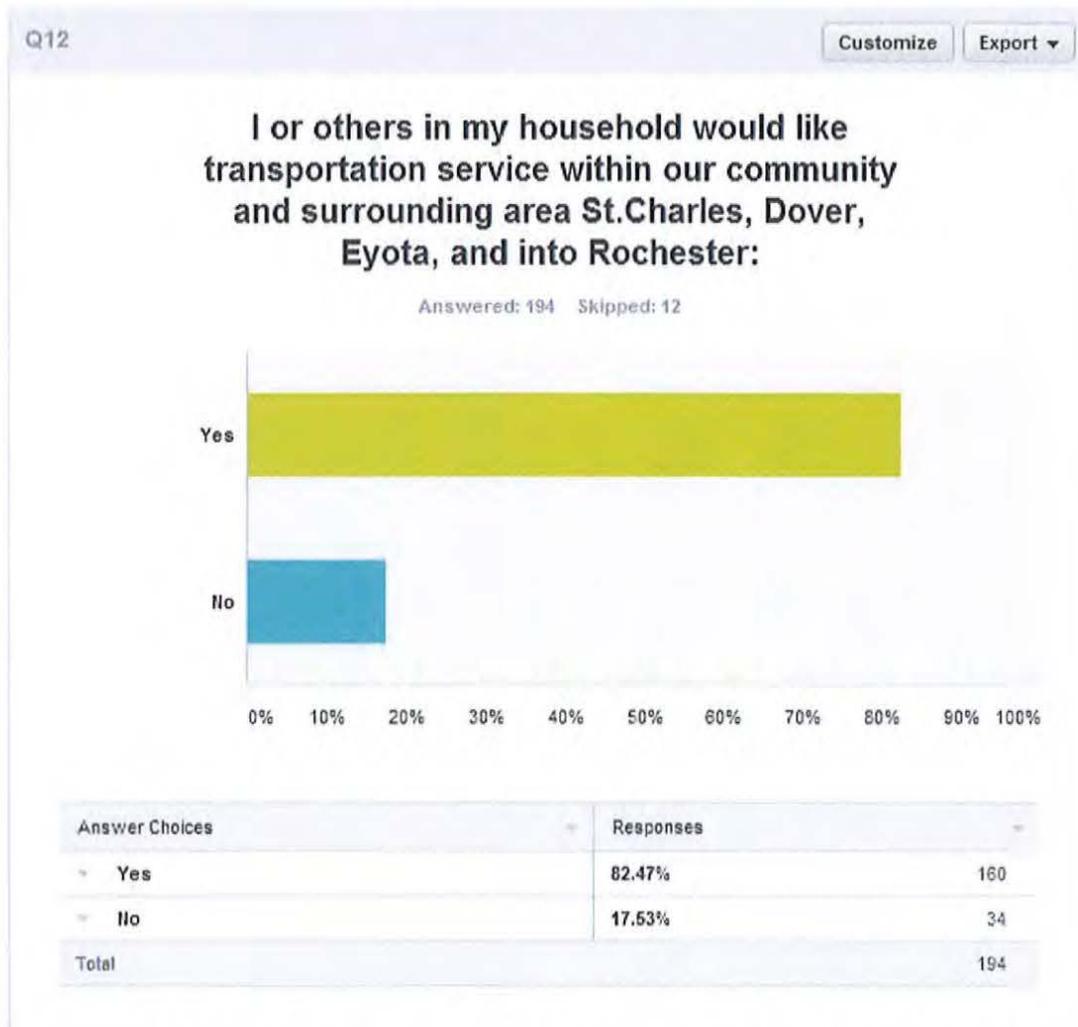
What time of the day would your household need or utilize a community bus service? (Check all that apply.)

<u>Time of the day</u>	<u>Total</u>	<u>Eyota</u>	<u>St. Charles</u>	<u>Dover</u>
6 to 9 am	76	46	20	10
9 am to noon	85	50	24	11
noon to 3 pm	79	47	23	9
3 to 6 pm	111	66	29	16
6 pm to midnight	44	29	10	5



What is the total number of persons in your household that could use transportation services?

Total that replied yes:	Total	Eyota	St. Charles	Dover
	390	237	105	48



Would you or your household members like having a transportation service within your community and extending to the Olmsted County area, including Rochester?

Total that replied yes:	Total	Eyota	St. Charles	Dover
	160	103	36	21

WHITEWATER KIDS TRIATHLON

Race Date: Friday, July 4th, 2014

Start Time: 9:00 am

Entry Fee: \$25 for individual, \$35 for team

Registration: On back of flyer or it can be printed off on our facebook page

Location: Mel Brownell Aquatic Center, St Charles, MN 55972 (next to high school)

Join the Fun! Registration Is Open Now

Whitewater Kids Triathlon is a fun and challenging event for kid ages 6-15. Young athletes will swim, bike and run in this 3-event race that not only promotes fitness but improves your child's self confidence as they cross the finish line on their own. A great introduction to the sport, WKT will offer a familiar lap pool swim in Mel Brownell Aquatic Center followed by a safe bike and run on city roads within city limits (will not be crossing Hwy 14). The transition area will be in the school parking lot and we strongly encourage friends and family to come cheer on these young competitors for one of the best spectator events you will see for our youth.

Age Groups

Young tri-athletes will start in waves based on age and gender. Results will be posted in the following categories: ages 6-7, 8-9, 10-11, 12-13, and 14-15. There will be a team division for each age group (they will participate in their age group). Age on race day will determine the athlete's age category and all participants must be at least 6 years old to participate.

Course Information

Age	Swim	Bike	Run
6-7	25 Meters	1 Miles	¼ Mile
8-9	25 Meters	2 Miles	½ Mile
10-11	50 Meters	3 Miles	½ Mile
12-13	50 Meters	4 Miles	1 Mile
14-15	100 Meters	5 Miles	2 Miles

runningmap.com

distance: 4.11 miles

55972

enter address or zip/postal code

↓ CURRENT ROUTE

- Undo Last Route Point
- Remove All Points
- Plot Back to Start
- Add Point of Interest
- Add Photo
- Show Elevation
- Delete Current Route
- Print Map

878185, lon: -92.095882

MAP SETTINGS

SEARCH

ACCOUNT

HELP AND MORE ...

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