



The City Council of the City of St. Charles welcomes you to its Special Meeting of Thursday, January 2, 2014 at 5:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. January 2, 2014 Agenda	APPROVE
4. Designate Official City Publication	APPROVE
5. Designate Official Depositories	APPROVE
6. Designate Vice- Mayor and Mayoral Committees	APPROVE
7. Designate City Attorney	APPROVE
8. Designate Jerel Mockenhaupt – 1 year term P&Z	APPROVE
9. Appoint Ambulance Officers	APPROVE

**UNSCHEDULED PUBLIC APPEARANCES:** Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.  
**ADJOURNMENT**

**\*Attachment. Questions? Contact Nick Koverman at St. Charles City Hall at 932-3020 or by email at [nkoverman@stcharlesmn.org](mailto:nkoverman@stcharlesmn.org).**



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**MEMORANDUM for the CITY COUNCIL of St. Charles for  
Thursday, January 2, 2014**

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**4. Designate Official City Publication.** A motion to designate the *St. Charles Press* as the Official Publication for the City of St. Charles is requested.

**5. Designate Official Depositories.** A motion to designate *Merchants Bank of St. Charles, Eastwood Bank of St. Charles, and Wells Fargo Investments* is requested at this time.

**6. Designate Mayoral Committees.** A vice-mayor appointment and Committees will be discussed and appointed at the meeting.

2013 Vice Mayor – John Schaber

Current Boards Serving--

Orv Dahl—Park Board, Public Works

John Schaber—P&Z, School Liaison, Public Safety

Dave Braun—Library

Wayne Getz—Sanitary District, EDA, P&Z, Personnel

Bill Spitzer—Sanitary District, EDA, Communication and Technology, Personnel

**7. Designate City Attorney.** A motion to designate *Flaherty & Hood* as the City Attorney is requested. The 2014 rate structure is included in the packet.

**8. Designate Jerel Mockenhaupt – 1 year term P&Z.** With no applications received to date for the Planning and Zoning vacancy, staff is requesting that Mr. Mockenhaupt be appointed for a 1-year appointment to the Commission. He has expressed his willingness to serve if approved.

**9. Appoint 2014 Ambulance Officers.** The St. Charles Volunteer Ambulance Association has made the recommendation of offices. A motion to approve the 2014 elected officers is requested.

Director – Jeff Hardtke

Asst. Director – Cassara Fishbaugher

Training Officer – Aaron Carlson

Secretary – Kristine Huinker

November 6, 2013

Nick Koverman, City Administrator  
 City of St. Charles  
 830 Whitewater Avenue  
 St. Charles, MN 55972

Re: **City of St. Charles City Attorney Legal Services**

Dear Nick:

Effective January 1, 2014, please see below Flaherty & Hood, P.A.'s respective hourly rate schedule for providing civil legal services to the City of St. Charles (City) for 2014.

<b>Hourly Fees</b>		<b>2014</b>
<b><i>General Municipal Matters</i></b> All civil legal services provided to the City by Flaherty & Hood not otherwise listed as Employment and Real Estate, Litigation or Third Party Reimbursed matters.	<b>Attorneys</b>	<b>\$115/hr.</b>
	<b>Other Legal</b>	<b>\$65/hr.</b>
<b><i>Labor Relations, Employment* and Real Estate Matters</i></b> Advise and represent the City in real estate transactions, and labor relations, employment law and human resources matters. *As a CGMC member city, the first 25 hours of service on any public labor relations or employment matter is billed at \$115/hr.	<b>Attorneys</b>	<b>\$135/hr.</b>
	<b>Other Legal</b>	<b>\$75/hr.</b>
<b><i>Litigation Matters</i></b> Advise and represent the City in all contested matters, where no insurance coverage is otherwise available, including but not limited to: state or federal district court or appellate civil litigation; mediation; arbitration; eminent domain; administrative proceedings before state or federal agencies; and like proceedings.	<b>Attorneys</b>	<b>\$155/hr.</b>
	<b>Other Legal</b>	<b>\$85/hr.</b>
<b><i>Third Party Reimbursed Matters</i></b> Matters where legal services provided to the City by Flaherty & Hood will be reimbursed to the City by a third party.	<b>Attorneys</b>	<b>\$175/hr.</b>
	<b>Other Legal</b>	<b>\$95/hr.</b>
<b><i>Retainer</i></b> - Flaherty & Hood, P.A. is also willing to negotiate a monthly retainer to supplement or supersede the above arrangement if that is the City's preferred fee arrangement.		

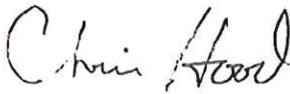
Nick Koverman, City Administrator  
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We have very much appreciated the opportunity to work with you and the City Council over the past year and look forward to continuing to provide legal services for the City in 2014 and beyond.

Should you have any questions or require additional information, please do not hesitate to contact me at (651) 225-8840 or via email at [cmhood@flaherty-hood.com](mailto:cmhood@flaherty-hood.com). Thank you.

Very truly yours,

FLAHERTY & HOOD, P.A.

A handwritten signature in cursive script that reads "Chris Hood".

Christopher M. Hood

CMH/ch