

**City of St. Charles
Building Permit Requirements For
Gas Fireplace, Furnace or
Unit Heater, Gas Pipeline,
Water Heater and
Air-Conditioner**

The following items are conditions for permit issuance. Strict compliance is mandatory:

INSTALL GAS FIREPLACE:

1. Gas lines shall be properly tested and witnessed by the building inspector to 25 psi for ½ hour minimum. IFGC406.5406
2. All fuel lines shall be of an approved material, properly sized for appliances that are to be served and installed according to the International Mechanical Code or manufacturer's installation specifications. IFGC403 MN1335.5403
3. All mechanical equipment shall be installed per manufacturer's listed specifications. Installation manual must be on site for inspection. IMC304.1
4. When interior alterations, repairs or additions requiring a permit occur, or when one or more sleeping rooms are added or created in existing dwellings, the individual dwelling unit shall be provided with smoke alarms located as required for new dwellings. Exception: Work on the exterior which does not require entry into the interior for inspection. R317.1.1 MN1309.0317
5. Single and multiple station smoke alarms shall be installed:
 - a. In each sleeping room
 - b. Outside of each separate sleeping area in the immediate vicinity of the bedrooms
 - c. On each additional story of the dwelling, including basements and cellars, but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split-levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level. R317.1

INSTALL FURNACE OR UNIT HEATER: \$ 50.00

1. Installation of new gas lines shall be properly tested and witnessed by the building inspector to 25 psi for ½ hour minimum. IFGC406 MN1346.5406
2. Distance to combustibles to be followed on manufacturer's specifications. IMC304.7

3. All fuel lines shall be an approved material, properly sized for appliances that are to be served and installed according to the International Mechanical Code or manufacturer's installation specifications. IFGC403 MN1346.5403
4. All mechanical equipment shall be installed per manufacturer's listed specifications. Installation manual must be on site for inspections. IMC304.1
5. Provide make-up combustion air if furnace is not a sealed combustion furnace. MN1346.5304

INSTALL GAS PIPELINE: \$40.00

1. Gas lines shall be properly tested and witnessed by the building inspector to 25 psi for ½ hour minimum. IFGC406 MN1346.5406
2. All fuel lines shall be of an approved material, properly sized for appliances that are to be served and installed according to the International Mechanical Code or manufacturer's installation specifications. IFGC403 MN1346.5403

INSTALL WATER HEATER: \$40.00

1. Installation of new gas lines shall be properly tested and witnessed by the building inspector to 25 psi for ½ hour minimum. IFGC406 MN1345.5406
2. All fuel lines shall be of an approved material, properly sized for appliances that are to be served and installed according to the International Mechanical Code or manufacturer's installation specifications. IFGC403 MN1346.5403
3. All mechanical equipment shall be installed per manufacturer's listed specifications. Installation manual must be on site for inspection. IMC304.1
4. Provide make-up combustion air if water heater is not a sealed combustion unit.
5. Equipment used for heating water shall be protected by approved relief valve safety device. A discharge pipe shall be full size and run to within 18" of the floor or a safe place of disposal. IMC1006 MN1346.1006

INSTALL AIR-CONDITIONER: \$50.00

1. All mechanical equipment shall be installed per manufacturer's listed specifications. Installation manual must be on site for inspection. IMC304.1

**THE FOLLOWING CONDITIONS PERTAIN TO ALL OF THE ABOVE
INSTALLATIONS:**

1. Every permit issued shall become invalid unless the work authorized by the permit is commenced within 180 days after its issuance, or if the work authorized by the permit is suspended or abandoned for a period of 180 days after the time the work is commenced. MN Rules 1300.0120
2. This structure must comply with all portions of the Minnesota State Building Code whether noted on this plan or omitted. Failure to not any detail(s) on the plan does not remove the builder from the responsibility of complying with the Building Code. Plan review was done in accordance with the current Minnesota Building Code. Plan review does not waive any additional code compliance issues found on site. MN1300

BUILDING PERMIT APPLICATION
 City of St. Charles
 507-932-3020

Date Received: _____ Received by: _____ Permit #: _____

-----**APPLICANT COMPLETE INFORMATION BELOW**-----

Project Address: _____ or PID #: _____

Legal Description: _____

Property Owner: _____ Phone: _____

Address: _____ City: _____ Zip: _____

General Contractor: _____ License #: _____ Phone: _____

Plumbing Contractor: _____ License #: _____ Phone: _____

Mechanical Contractor: _____ Phone: _____

Proposed Use [Check One]: Dwelling ___ Private Garage ___ Deck ___ Home Addition ___

Pole Building ___ Finish Basement ___ Three Season Porch ___ Business/Commercial ___

Fireplace ___ Reroof ___ Siding ___ Furnace ___ Water Heater ___ Other _____

Description of Project: _____

_____ Dimensions: _____

Use and Occupancy: _____ Type of Construction: _____

Estimated Value: _____ Lot Size/Dimensions: _____

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. **REFUND POLICY:** Upon request of cancellation of building permits, refunds will be based on expenses for office time, inspections, and zoning fees that were completed prior to the cancellation notice. **ZONING:** Have there been any prior requests or zoning issues with this property? _____

Name [please print]: _____ Address: _____

City: _____ Zip: _____ Phone: _____

Signature: _____ Date: _____

-----**CITY USE ONLY**-----

PLANNING: Zoning District: _____ Minimum Setbacks Required: Front _____

Side _____ Rear _____ Road Right-of-Way _____ Other: _____

Approved by: _____ Date: _____

Subject to the following conditions: _____

BUILDING INSPECTOR: Approved by: _____ Date: _____

-----**FEES**-----

Building Permit: _____ Plan Review: _____ St. Surcharge: _____

Plumbing Permit: _____ Plan Review: _____ St. Surcharge: _____

Mechanical Permit: _____ Plan Review: _____ St. Surcharge: _____

Sewer/Water Inspect. _____ Sanitary Distr. _____ Water mtr/copp: _____

Water Hookup: _____ Sewer Hookup: _____ Other: _____

TOTAL DUE: _____

Date Issued: _____ Issued By: _____ Receipt #: _____

BUILDING PERMIT APPLICANT: PROPERTY OWNER

I understand that the State of Minnesota required that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at, _____ is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minn. Stat. §5 14.01 . In the event that I do construct or improve another residential structure in the next 24 months, I will not do so until I obtain the required state license, understanding that failure to do so is a misdemeanor under state law.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minn. Stat. §326.92, subd 1, and that I would forfeit my rights to reimburse from the Contractor's Recovery fund in the event that any contractors I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the state building code and/or city ordinance in connection with the work performed on this property.

Signature of Property Owner

Date

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce, Enforcement Division at: (651) 296-2594 or toll free at 1-800-657-3602.