

Library Board Meeting Minutes  
June 12, 2017

ATTENDANCE

Members present: Tim Jones, Lori Hilmer, David Kramer, Holly Muller, Brianna Skalicky, Pam Tesch, Susan Vermilya, Jo-Ann Wegman, Mitzi Storm and Librarian Sharon Grossardt.

Members absent: City Administrator Nick Koverman

Meeting was called to order at 6:30 pm.

BOARD MINUTES

The minutes from the May meeting were approved on a motion by Holly Muller and seconded by Pam Tesch.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

SELCO Library Foundation should have had an online meeting, but we have no information.

Librarian Grossardt attended a joint meeting of the SELCO and SELS advisory committees. These semiannual combined meetings have been held to help fulfill a goal of increased member involvement and interaction in the SELCO/SELS strategic plan. It was decided to discontinue these joint meetings, as they have not been well-attended. A discussion was also held regarding consumer satisfaction with library deliveries. Drivers for the vendor have had great turnover in the last couple of years, and sometimes materials were arriving damaged. The current contract is for only one more year, and the vendor has been notified that the contract will go out for bid.

Friends of the Library have not met.

FINANCIAL & CIRCULATION REPORTS

Discussion on financial reports and what the amounts mean. The Financial and Circulation reports were approved on a motion by Mitzi Storm; seconded by David Kramer. Jo-Ann Wegman asked if there has been a negative impact on circulation numbers due to neighborhood library kiosks. It is possible. Councilman David Kramer mentioned it would be nice to see circulation numbers comparing numbers monthly from year-to-year. Librarian Grossardt made note of this and will see if she can generate a spreadsheet to display this data for the board.

L3 UPDATE

We have not yet received the Chrome books to begin the GED program. Librarian Grossardt will call and see if she can find out when they will arrive. We have another lead of an individual who is interested in getting her GED. We have three Chrome books coming, and a list of two to three additional individuals who may be interested in using the grant services to acquire their GED.

#### LANDSCAPING UPDATE

Mike Schram is now available, and the landscaping will be done this week, per Tim Jones.

#### WINONA COUNTY CONTRACT UPDATE

SELCO's contract with Winona County is from 1990. Commissioners seem unwilling to put in a specific dollar amount for funding increase. They are more prone to look at it from year to year. We will probably end up meeting with the commissioners again to request additional funding.

#### 2017 GOALS

The Board looked back at our discussion regarding ongoing landscaping maintenance for the summer. Flower bed maintenance will come after our landscaping is done. Pat Kieffer will do it for this year once the landscaping is finished. FFA may be a resource for next season. We will revisit this in September.

The donor recognition topic will be tabled until a meeting when Nick is here.

#### PROGRAMMING

Board members will be thinking of a way that the library can participate in Gladiolus Days.

We recapped our previous year's event, Cupcakes for Kids. Students and parents were invited through the elementary school to come to the library and enjoy a cupcake and see what the local library could offer. We had a few that signed up for a library card, and we showed many how to use the card catalog to find materials on the computer. Mitzi Storm moved that we hold this event again the third week in September. Sue Vermilya seconded and motion passed.

Laremy Ellsworth will come tomorrow to talk to Librarian Grossardt regarding a pottery display at the library. Thank you, Susan Vermilya, for arranging this.

#### OTHER

The gas station next to the library will probably be demolished this summer and we can move forward with our sign placement.

Kudos to Jo-Ann for getting us going on the GED project. We should now brainstorm our next group of folks that we can focus on assisting. There are so many ways we can help educate folks regarding job and interviewing skills, etc.

The next Board meeting will be July 10th.

#### ADJOURNMENT

The meeting was adjourned at 7:22 pm on a motion by David Kramer and seconded by Sue Vermilya.