

Library Board Meeting Minutes
March 9, 2015

MEMBERS PRESENT

David Braun, Evonne Horn, Tim Jones, Holly Muller, Brianna Skalicky, Mitzi Storm, Jo-Ann Wegman, Dan White, City Administrator Nick Koverman and Librarian Sharon Grossardt

MEMBERS ABSENT

Sue Vermilya

President Jo-Ann Wegman called the meeting to order at 6:30 pm.

NEW BOARD MEMBERS

Brianna Skalicky, Mitzi Storm and Dan White were welcomed to the Library Board.

BOARD MINUTES

The Board approved the minutes of the February 9, 2015 meeting on a motion by Holly Muller, seconded by Dan White. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Librarian Grossardt shared a report from Debbie Spitzer about the SELCO Library Foundation Board's February online meeting. The November 2014 minutes were approved, as was reinvestment of funds for several libraries.

Friends of the Library have not met recently.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for February and the corrected Petty Cash report for January were approved on a motion by Dan White, seconded by Evonne Horn. Motion declared carried. Librarian Grossardt noted that overall circulation is down, particularly in children's nonfiction, but that OverDrive circulation (eBooks and eAudiobooks) continues to increase.

ELECTION OF OFFICERS

Evonne Horn declined to serve as secretary again, however, it was noted that Sue Vermilya had offered to do so. Sue Vermilya was nominated for Secretary on a motion by Tim Jones, seconded by Dave Braun. Sue Vermilya was elected on a unanimous ballot. Mitzi Storm took notes for the minutes in the interim.

LIBRARY FURNISHINGS

Administrator Koverman reported that the table had been ordered and should arrive in approximately six weeks. The cinnamon-colored top was no longer available, so mahogany was chosen instead. The chairs will be acquired in batches.

Librarian Grossardt said that one of the children's computers has died and will not be replaced. It was almost 15 years old.

FUNDRAISER 2015

The letter to businesses requesting support was signed by Jo-Ann Wegman and will be mailed this week. Nick Koverman and Cassie Smith created two ticket mock-ups and posters for the Fundraiser. The ticket design featuring the Library Centennial coin image was selected by Board consensus. Tickets will be available for sale at the library and City Hall. Board members divided the posters for distribution. Additional posters will be available later this week.

A task list for the event was distributed. Board members volunteered for duties and food donations. An updated task list will be sent out as more information is received.

Board members are encouraged to contact people who might be willing to donate items or services for the silent auction.

LIBRARY GOALS FOR 2015

Sharon Grossardt distributed a draft copy of the goals as discussed at the February meeting. Administrator Koverman passed out several mission and vision statements. Discussion was tabled until the April meeting when Sue Vermilya can be present and to allow Board time to look over some of the examples.

ANNUAL REPORTS

Librarian Grossardt distributed the 2014 report to the City Council.

The 2014 annual state report is not yet complete. It will be scanned and sent out for Board approval via email in order to meet the April 1st deadline.

OTHER

A list of Board members' contact information was distributed.

The next Board meeting is scheduled for April 13th.

ADJOURNMENT

The meeting adjourned at 7:25 p.m. on a motion by Dan White, seconded by Evonne Horn. Motion declared carried.