

Library Board Meeting Minutes
August 11, 2014

MEMBERS PRESENT

David Braun, Evonne Horn, Tim Jones, Holly Muller, Debbie Spitzer, Jo-Ann Wegman, City Administrator Nick Koverman and Librarian Sharon Grossardt

MEMBERS ABSENT

Rebecca Littlefield, Patricia Mohs, Susan Vermilya

President Jo-Ann Wegman called the meeting to order at 6:31 pm.

The agenda was adopted on a motion by Evonne Horn, seconded by Tim Jones. Motion declared carried.

BOARD MINUTES

The Board approved the minutes of the July 7, 2014 meeting on a motion by Evonne Horn, seconded by Debbie Spitzer. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Librarian Grossardt will attend a SELCO Advisory Committee meeting on Tuesday. Major topics of discussion include tactics for implementing Goal 2 (concerning member libraries) of the SELCO/SELS FY2015-18 Strategic Plan as well as updates on Legacy Fund activities.

Jo-Ann Wegman reported on her SELCO/SELS Board orientation with Executive Director Ann Hutton.

SELCO Library Foundation and Friends of the Library have not met in the past month.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports and payables for July were approved on a motion by Holly Muller, seconded by Debbie Spitzer. Motion declared carried.

LANDSCAPING

Administrator Koverman said we have not yet received a bill from John Steffel. Jo-Ann Wegman said she has been watering, and there is a guarantee if shrubs die.

President Wegman talked to Superintendent Roubinek about student group involvement in upkeep, and he referred her to Susan LaValla. Nick Koverman suggested the possibility of installing an automatic sprinkler system for watering. Tim Jones expressed concern about keeping ahead of weeds, etc. in the future. Jo-Ann Wegman said perhaps volunteer groups could be responsible for the planter.

PROGRAMMING

Sharon Grossardt reported that EASEL (Experience Art in Southeastern Libraries), the Legacy-funded art exhibit, was set up in the library on July 31st and will remain through September 10th.

Tim Jones and Jo-Ann Wegman arranged for a display to complement the Gladiolus Days Tractor Show. It will be taken down after Labor Day. Tim Jones talked about the plans for the show and how it will coordinate with the rest of Gladiolus Days.

FUNDRAISER 2015

Librarian Grossardt is trying to get contact information for Kenny Salwey. Nick Koverman does not yet have the name of or contact information for the youth musical group

2015 BUDGET

Administrator Koverman distributed preliminary 2015 budget information. The Board will need to approve a recommendation at the September meeting. Final budget adoption will take place in December, but those figures cannot be higher than what is approved in September.

MLA ANNUAL CONFERENCE

Librarian Grossardt requested permission to attend the Minnesota Library Association's annual conference in Mankato on October 8th and 9th. A motion was made by Evonne Horn, seconded by Holly Muller, that she be allowed to attend, and that the library budget cover it. Motion declared carried.

OTHER

The next Board meeting is scheduled for September 8th.

ADJOURNMENT

The meeting adjourned at 7:07 p.m. on a motion by Dave Braun, seconded by Debbie Spitzer. Motion declared carried.