

Library Board Meeting Minutes
October 13, 2014

MEMBERS PRESENT

Evonne Horn, Tim Jones, Holly Muller, Susan Vermilya, Jo-Ann Wegman, City Administrator Nick Koverman and Librarian Sharon Grossardt

MEMBERS ABSENT

David Braun, Rebecca Littlefield, Patricia Mohs, Debbie Spitzer

President Jo-Ann Wegman called the meeting to order at 6:38 pm.

The agenda was adopted on a motion by Holly Muller, seconded by Tim Jones. Motion declared carried.

BOARD MINUTES

The Board approved the minutes of the September 8, 2014 meeting and the post-meeting addendum from Administrator Koverman on a motion by Evonne Horn, seconded by Sue Vermilya. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Librarian Grossardt will attend a SELCO Advisory Committee meeting on Tuesday. New LSTA grant projects will be discussed and small group discussions on member library engagement are scheduled.

There was no report from the SELCO Library Foundation Board.

Friends of the Library met on October 7th to plan their annual book and bake sale. It is scheduled for Thursday, October 23rd through Saturday, October 25th, with set-up on Wednesday. Librarian Grossardt had copies of their annual report available.

FINANCIAL & CIRCULATION REPORTS

Sue Vermilya had questions about higher than expected expenses in some budget lines, such as utilities and audiovisual materials. Nick Koverman said gas costs for January through March were high because of the cold winter. Sharon Grossardt said some of the AV costs are offset by the other materials budget lines as well as donations and memorials.

The Financial and Circulation reports for September were approved on a motion by Evonne Horn, seconded by Tim Jones. Motion declared carried.

FUNDRAISER 2015

Sharon Grossardt has contacted Kenny Salwey's publisher and is waiting to hear back. Nick Koverman mentioned the Misty Mountain Boys as a possibility.

BUILDING REPORT – VANDALISM

Librarian Grossardt reported that there was some writing with marker on the door and wall of one of the stalls in the women's restroom. The restroom doors are being locked after school.

BOARD MEMBER TERMS

Three Board members have terms expiring at the end of this year. Evonne Horn and Becky Littlefield will complete their first terms and are eligible to serve a second. Debbie Spitzer is completing her second full term and cannot serve another. The open position(s) will be advertised. Board members were asked to think of prospective members and encourage them to apply.

UPDATED SELCO ILS PARTICIPATION AGREEMENT

SELCO has updated its agreement for participation in its Integrated Library System, the automation system used for circulation, the catalog, interlibrary loan, etc. The original contract was from 2002, and a number of items are no longer applicable. The new contract must be signed and returned to SELCO by December 19th. It will be reviewed further at the November meeting.

POSSIBLE NOVEMBER MEETING DATE CHANGE

Librarian Grossardt pointed out that the November Council meeting date will have to be changed, as the second Tuesday is Veterans Day. Since the Library Board is supposed to meet before the Council meeting, consensus was to change our meeting date to the first Monday, November 3rd.

OTHER

Sharon Grossardt said she will be meeting with representatives from the school about starting a "1000 Books before Kindergarten" program in St. Charles.

Jo-Ann Wegman said we will need mulch in the spring.

Tim Jones requested that the Board packet be distributed earlier. Librarian Grossardt said that due to the early meeting date in November only the agenda and minutes will be able to be sent out, and other reports will have to be distributed at the meeting.

The next Board meeting is scheduled for November 3rd.

ADJOURNMENT

The meeting adjourned at 7:05 p.m. on a motion by Sue Vermilya, seconded by Holly Muller. Motion declared carried.