

Library Board Meeting Minutes
August 12, 2013

MEMBERS PRESENT

Evonne Horn, Tim Jones, Rebecca Littlefield, Patricia Mohs, Debbie Spitzer, Jo-Ann Wegman and Librarian Sharon Grossardt

MEMBERS ABSENT

David Braun, Phyllis Ruzek, City Administrator Nick Koverman

President Becky Littlefield called the meeting to order at 6:35 pm.

BOARD MINUTES

The Board approved the minutes of the July 8, 2013 meeting on a motion by Jo-Ann Wegman, seconded by Debbie Spitzer. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Sharon Grossardt had nothing to report from SELCO but will attend an Advisory Committee meeting tomorrow. Topics on the agenda include information on new Legacy programs, a Legislative Forum recap, and a discussion of libraries' role in disseminating health insurance information.

Debbie Spitzer reported that the 12-month CD was reinvested as a 24-month CD. SELCO Library Foundation Board should meet the last week in August.

Friends of the Library have not met.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for July were approved on a motion by Debbie Spitzer, seconded by Pat Mohs. Motion declared carried.

Librarian Grossardt pointed out that we have been printing a lot of copies, and the new printer is not as heavy duty as our previous model. We are replacing toner much more frequently. As a possible solution, we will investigate the cost involved to our monthly lease payment if the new copier is networked to act as a printer.

PROGRAMMING REVIEW

Children's author Amanda Huneke was here for a special children's storytime on July 31st which 27 people attended. Her visit was arranged by Friends.

Twenty-one people attended the Art Attack reception on July 30th. The children's artwork was displayed for several days beforehand.

The summer reading program, "Dig into Reading," is winding down. The last storytime will be this Wednesday, and next Wednesday there will be treats and games.

2013 CENTENNIAL TIMELINE - UPDATE

The costume contest will be held Tuesday the 20th at 7 p.m. Jo-Ann Wegman, Becky Littlefield, and Evonne Horn volunteered to serve as judges, with Tim Jones and Pat Mohs as backup judges.

Float decorations for the Gladiolus Days parade were discussed. Sharon Grossardt will check with Nick Koverman about the dimensions, appearance and capacity of the trailer.

Centennial events for the next few months were discussed and tasks assigned.

USE OF LIBRARY FOR EARLY CHILDHOOD EDUCATOR MEETINGS

We had a request from the St. Charles Early Childhood Initiative about using the library as a meeting place once every two months during the school year for a support group for early childhood educators in the community. Meetings would consist of trainings, hands-on activities, speakers, etc., and would last approximately two hours. This project is partially funded through Southeastern Minnesota Initiative Fund, and it requires in-kind community donations.

A motion was made by Jo-Ann Wegman, seconded by Pat Mohs, that the group be permitted to meet in the library after hours, with the stipulation that one person be responsible for the key. Motion declared carried.

2014 BUDGET

Preliminary budget figures for 2014 were distributed and reviewed. Discussion will be held next month.

OTHER

Librarian Grossardt said requested permission to attend the Minnesota Library Association's annual conference. A motion was made by Pat Mohs, seconded by Debbie Spitzer, that Librarian Grossardt be allowed to attend MLA's annual conference in St. Cloud Oct. 10-11. Motion declared carried.

Sharon Grossardt said SELCO has sent out a request for sites interested in hosting the 2014-15 EASEL (Experience Art in Southeastern Libraries) art tour, and she responded immediately. Only 11-13 locations will be chosen, and the library has hosted it previously, so we may not be selected. Both LaVonne Feuerhelm and Lisa Becker have expressed interest in displaying their art at the library. She will contact them and try to get them both scheduled for the fall.

The next Board meeting is scheduled for September 9th.

ADJOURNMENT

The meeting adjourned at 7:30 p.m. on a motion by Pat Mohs, seconded by Debbie Spitzer. Motion declared carried.