

**MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, January 3, 2012 held at 5:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer

STAFF PRESENT:

Nick Koverman, Administrator
Kyle Karger, Public Works Superintendent

OTHERS IN ATTENDANCE: Dan White.

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Spitzer calling the meeting to order at 5:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA

Motion to approve the agenda: John Schaber
No discussion.
Motion carried.

4. APPROVAL of the MINUTES

December 13, 2011

Motion to approve: Wayne Getz
No discussion.
Motion declared carried

December 27, 2011

Motion to approve: Orv Dahl
No discussion.
Motion declared carried.

5. Notices and Communications. None.

6. Designate the Official City Publication. A motion was made to approve the St. Charles Press as the official publication for the City of St. Charles.

Motion to approve: John Schaber
No discussion.
Motion declared carried.

7. Designate Official Depositories. A motion to approve Eastwood Bank, Merchants Bank, and Smith Barney as the official depositories for the City of St. Charles was made.

Motion to approve: Wayne Getz
No discussion.
Motion declared carried.

8. Designate Mayoral Committees. A brief discussion of preferred committees was held. It was agreed to remain the same. They are as follows: Park Board-Orv D., Public Safety-John S., Library Board-Dave

Braun, P&Z-John S. and Wayne G., EDA-Wayne G. and Bill S., Communications-Bill S. and John S., Public Works-Orv D. and Dave B., Personnel-Wayne G. and Bill S., School Board-John S., High Speed Rail-Bill S. and John S. as the alternate.

Motion to approve: Dave Braun

No further discussion.

Motion declared carried.

A motion was made later in the meeting to nominate John Schaber as the vice-mayor.

Motion to approve: Dave Braun

No further discussion.

Motion declared carried.

9. Designate City Attorney. A motion was made to approve Flaherty & Hood as the City's legal counsel.

Motion to approve: Wayne Getz

No further discussion.

Motion declared carried.

10. Ordinance #551 Administrative Fines and Fees 1st Reading. A first reading was given for the annual resolution. Admin. Koverman highlighted the few changes to the Council which involved only the state \$5 charge for building fees as well as the mileage change. A motion to approve the first reading was made.

Motion to approve: Orv Dahl

No further discussion.

Motion declared carried.

11. Resolution #01-2012 Grant Authority to Assign Fund Balance. Admin. Koverman reviewed information regarding the new GASB 54 rules that will affect how municipalities must not account for various funds and which ones can no longer be in existence. He highlighted the various changes as they related to the following two resolutions of #02-2012 and #03-2012. With no further questions a motion was made to approve Resolution #01-2012.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

12. Resolution #02-2012 Committing CIP Balance and Revenues. The resolution description was read aloud. No further discussion was held. A motion to approve Resolution #02-2012 was made.

Motion to approve: Orv Dahl

No further discussion.

Motion declared carried.

13. Resolution #03-2012 Committing Specific Revenue Sources. The resolution description was read aloud. No further discussion was held. A motion to approve Resolution #03-2012 was made.

Motion to approve: Wayne Getz

No further discussion.

Motion declared carried.

14. 2012 Digger Derrick Purchase. Administrator Koverman highlighted the information given to the Council citing stock unit that is built as a demo unit for a discounted price. The current unit was 22 years old which had been extended from the original 15 year replacement plan to 20 years and was no going on 22 years. With a new unit the City would move to a 20 year plan and the cost would be \$8,400 before a trade in value. In addition, the function of the unit is essential to providing service to the residents. Mayor Spitzer asked for any other discussion. Hearing none, Clm. Getz motioned to approve the purchase.

Motion to approve: Wayne Getz

No further discussion.

Motion declared carried. 4-1

Clm. Braun voted against.

Unscheduled Public Appearances. None.

15. Closed Session. Mayor Spitzer read aloud a statement to close the meeting pursuant to Min. Statute 13D.05 Subd. 3 to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Motion close the regular session and open the closed session at 5:18 p.m.: Dave Braun

No further discussion.

Motion declared carried.

Motion to conclude the closed session and reopen the regular meeting at 6:15 p.m.: John Schaber

No further discussion.

Motion declared carried.

Motion to adjourn at 6:16 p.m.

Motion to approve: Wayne Getz

Motion declared carried.

William J. Spitzer, Mayor

ATTEST

Nick Koverman, Administrator