

**MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, December 9, 2014 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
John Schaber
Orv Dahl
Wayne Getz (absent)
Bill Spitzer
Dave Braun

STAFF PRESENT:

Kristine Huinker (City Accountant), and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Dan White, David Kramer, and Craig Hilmer (St. Charles Press).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA: Additions: 19. Fire Department Officers. 20. Administrator Time Off

Motion to approve the agenda: **John Schaber**

No Discussion.

Motion carried.

4. MEETING MINUTES:

-November 12, 2014

Motion to approve: **Dave Braun**

Motion carried.

-November 25, 2014

Motion to approve: **Orv Dahl**

No discussion.

Motion carried.

5. APPROVAL of the NOVEMBER PAYABLES: Motion to approve payables: **John Schaber**

6. Notices and Communications. None.

7. Reports of Boards and Committees: Various reports were given.

8.2015 Truth In Taxation. City Accountant Kristine Huinker provided the annual Truth In Taxation presentation. She reviewed all of the proposed budgets with a 0 percent levy increase planned for 2015. No questions were asked from either the Council or those present at the meeting.

9.Resolution #47-2014 Approval Final 2015 Levy. A motion to approve resolution #47, 2014 was made.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

10. Resolution #48-2014 Establishing 2015 Budget. No discussion was held, no questions were asked. A motion was made to approve the resolution as presented.

Motion to approve: **Dave Braun**

No further discussion.
Motion carried.

11. Ordinance #572 Amending Sewer Rates (2nd Reading). Mayor Spitzer asked if anyone had any questions, otherwise he called for a motion to approve and received the motion.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

12. Ordinance #573 Amending Storm Water Rates (2nd Reading). Mayor Spitzer asked if anyone had any questions related to the ordinance. A motion to approve the ordinance was made.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

13. Ordinance 574 Amending Water Rates (2nd Reading). No discussion was held. A motion to approve the ordinance was made.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

14. Ordinance #575 Amending Administrative Fines & Fees (1st Reading). Administrator Koverman reviewed the proposed additions to the ordinance. No further questions were received. A motion was made to approve the ordinance.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

15. Commercial Loan Rehab Request #10-14. Admin. Koverman reviewed the request from two organizations. One was from the Masonic Lodge for exterior doors, while another was received from the St. Charles Athletic Club to remodel the exterior. No further questions were asked. A motion was made to approve request #10-14.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

16. Resolution #49-2014 Resolution Amending Garbage/Recycling Rates. Admin. Koverman reviewed with the Council the rates that had been proposed by Advanced Disposal as part of the 5-year contract extension. The recycling fee would increase 3 percent, while garbage was to increase 4.5 percent. However, it was noted that in 2014 the city did not see an increase in rates. A motion was made to approve the resolution.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

17. Request for RFP for Construction Manager Services. Admin. Koverman reviewed the EMS building committee's recommendation to solicit an RFP for Construction Manager Services. The committee had reviewed General Contracting services versus Construction Manager services and it was the consensus that this was the best option for the projects. A proposed tentative timeline had been drafted, but the committee was waiting to finalize a design. A motion was made to approve the RFP process and allow for advertisement.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

18. Council meeting date for final business. The Council agreed to hold the December 23 meeting for final end of the year items.

19. Fire Department Officer Appointment. The names of the recommended appointed officers were read. A motion was made to approve the appointments.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

20. Administrator Time Off. A Request was submitted for January 12-16. A motion was made to approve the request.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES:

Dan White expressed his gratitude and recent experience with the public transit service.

Motion to adjourn at 6:35 p.m.

Motion to approve: **John Schaber**

No further discussion.

Motion declared carried.

John Schaber, Mayor

Attest: _____

Janell Dahl, Deputy City Clerk