

**MINUTES of the ST. CHARLES CITY COUNCIL**  
**For Tuesday, February 25, 2014 held at 7:00 p.m. at**  
**830 Whitewater Avenue**  
**St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:  
John Schaber  
Dave Braun  
Orv Dahl  
Wayne Getz  
Mayor Bill Spitzer

**STAFF PRESENT:**

Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Paul Bertucci (Franklin Energy), Craig Hilmer and Bryan Todd.

**1. ESTABLISH QUOROM/CALL TO ORDER**

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA:**

Motion to approve the agenda: **John Schaber**  
No discussion.  
Motion carried.

**4. Notices and Communications.** Admin. Koverman briefly reviewed the TMI meeting held Monday night "A Taste of St. Charles II". The event brought 104 residents out and the ideas generated will be synthesized down to a report that will be available to the Council and community.

**5. REVIEW OF FINANCIALS.** No comments.

**6. Franklin Energy CIP Review.** Paul Bertucci was present to review the 2013 CIP projects for the Council. The various programs and incentives resulted in 142,526 kwh of savings, and 53,900 gallons of water saved. It also created several projects that could save up to 225,179 kwh of savings. The 2014 plan was also presented that was similar to 2013 with a focus now on following up with businesses that have had audits completed. In addition, 15 residential audits will be planned for 2014 as a gauge to better understand the type of savings potential. A motion was made to approve the 2014 proposed 2014 plan.

Motion to approve: **John Schaber**  
No discussion.  
Motion carried.

**7. Frozen Pipe Update.** Administrator Koverman reported that 20 residents had experience freezing pipes since the issue began. Over 150 have been added to the list with respect to their water dropping below 38 degrees and the city looking to adjust their consumption. Various notices were mailed out to the residents, posted in the newspaper, on the city's website and cable access channels as well as a Code Red alert that went to almost 1,100 homes in St. Charles. The Council felt they had done their due diligence in notification. He indicated that the message urges residents to continue to check their temperature through May 1 as it may be up until that time until the frost level is safe. Clm. Schaber felt it was time to end the cost share participation program with the frozen lines, but to continue with adding residents to the list to be adjusted if their temperature warranted it. A motion was made to end the city's participation in the cost share program of freezing pipes, but to continue to add residents to the list for adjustments as long as residents contact city hall to register the incident.

Motion to approve: **John Schaber**  
No discussion.

Motion carried.

Admin. Koverman expressed that he was also asked to request for a frozen sewer line cost share by one of the affected residents. He indicated that there were 5 of these types of issues around townw. Clm. Braun and Getz concurred that they were not interested in cost sharing for sewer. A motion was made to not allow a cost share for sewer freeze up.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

**8. Resolution #03-2014 Library Fundraiser Liquor License.** The annual fundraiser liquor license was presented for consideration. The library's fundraiser will be held Saturday, April 12, 2014.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

#### **UNSCHEDULED PUBLIC APPEARANCES**

-Dan White thanked the Council for their decisions over the last few weeks citing several of the issues.

Motion to adjourn at 7:30 p.m.

Motion to approve: **John Schaber**

Motion declared carried.

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**William J. Spitzer, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, City Administrator**