

Library Board Meeting Minutes
February 27, 2012 (rescheduled from February 13, 2012)

MEMBERS PRESENT

David Braun, Elizabeth Ellson, Rebecca Littlefield, Patricia Mohs, Jill Mueller, Phyllis Ruzek, Debbie Spitzer, City Administrator Nick Koverman and Librarian Sharon Grossardt
Guest: Ann Brownell

MEMBERS ABSENT

None

President Debbie Spitzer called the meeting to order at 6:32 pm.

BOARD MINUTES

The Board approved the minutes of the December 12, 2011 meeting on a motion by Pat Mohs, seconded by Phyllis Ruzek. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Sharon Grossardt reported briefly on the January automation users group meeting and the February Advisory Committee meeting. The first year of OverDrive participation was discussed, Legacy programming was reviewed, including a presentation on newspaper digitization, and legislative goals were distributed.

Jill Mueller and Debbie Spitzer said that the SELCO Library Foundation Board had not met recently, although there should have been a February meeting.

Liz Ellson said that the Friends have ordered 100 books to distribute to children at preschool screening again this year. Librarian Grossardt said that the shelving that Friends ordered has arrived, been installed, and is in use.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for December and January were approved on a motion by Becky Littlefield, seconded by Jill Mueller. Motion declared carried.

ELECTION OF OFFICERS

Debbie Spitzer was nominated for President on a motion by Jill Mueller, seconded by Becky Littlefield.

Pat Mohs was nominated for Vice-President on a motion by Dave Braun, seconded by Becky Littlefield.

Liz Ellson was nominated for Secretary on a motion by Phyllis Ruzek, seconded by Becky Littlefield.

The slate of officers was elected on a unanimous ballot.

BUILDING UPDATE

Sharon Grossardt said that the boiler was repaired. Sewer work was done, and re-done, which required that the restrooms not be used.

Nick Koverman reported that the motion sensor lights are not staying on as long as they should and will be adjusted.

BOARD VACANCIES

Administrator Koverman said one person has expressed interest in serving, but no one has formally applied. Other names were suggested, and Board members will talk to them.

FUNDRAISER UPDATE

Discussion was held regarding “A Night at the Library, 2012,” scheduled for Saturday, April 14th. Debbie Spitzer talked to Rosie Henry, and The Bandanas would be willing to perform. Their usual fee for 45 minutes to an hour is \$150, but that’s negotiable. Sharon Grossardt has spoken to Jim Erickson, from the Civil War Roundtable, and they (through the Winona County Historical Society) are willing to send someone. The Board will be providing food items, and those contributions were discussed.

The letter to local businesses will be going out in the next couple weeks. Ideas for silent auction items and other donations were solicited.

PROGRAMMING UPDATE

“Hot Reads for Cold Nights,” the winter reading program for adults and teens, began December 23rd and will run through mid-March.

The library will offer a 6-week springtime storytime session on Wednesday mornings starting in late March.

Several preschool and daycare visits to the library are scheduled for March and April, and all the first graders will visit in May and receive library cards.

Becky Littlefield is acquainted with Douglas Hulick, whose second fantasy book will be published this spring. We probably could have him come for a visit/signing.

ART DISPLAY SYSTEM

Sharon Grossardt shared information from Walker Display about their display systems, which SELCO uses for EASEL. The EASEL display in St. Charles used ceiling rod sleeves, fiberglass rods, and various hooks and holders. She was requested to get specific numbers, lengths, etc. from SELCO, so we will have a better idea of what sort of dollar amount will be needed. We plan to use fundraiser money to purchase it.

Pat Mohs suggested that the library could host seasonal exhibits by local artists, starting with Art Attack this summer, and high school students, town artists, quilters, etc., at other times.

OVERDRIVE FUNDING

Librarian Grossardt said that Friends had paid for our initial year's participation in SELCO's downloadable eBook and audiobook consortium, but we agreed to pay for it starting in 2012.

LIBRARY GOALS FOR 2012

The 2011 goals were reviewed, and changes for 2012 were discussed. 2012 goals will be presented for adoption at the March meeting.

OTHER

Ann Brownell worked on the Library's 50th anniversary celebration (April 26, 1963) and started compiling information after that for the 100th. She would like to turn over those files to someone else, or at least have someone assist her in that task.

Nick Koverman said that Librarian Grossardt received notification that library staff are mandated reporters regarding child welfare, and she will attend a workshop in April.

The next Board meeting will be March 12th.

ADJOURNMENT

The meeting adjourned at 7:30 p.m. on a motion by Jill Mueller, seconded by Becky Littlefield. Motion declared carried.