

**MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, July 12, 2011 at 7:00 p.m.
830 Whitewater Avenue
St. Charles, MN 55972**

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer

STAFF PRESENT:

Nick Koverman, City Administrator

OTHERS IN ATTENDANCE: Nancy Heim and Dan White.

1). ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 7:00 p.m.

2). PLEDGE OF ALLEGIANCE

3). APPROVAL of the AGENDA:

Motion to approve the agenda: John Schaber
Motion carried.

4). Meeting Minutes

-June 14, 2011

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

-June 28, 2011

Motion to approve: Orv Dahl

No further discussion.

Motion declared carried.

5). July Payables.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

6). NOTICES AND COMMUNICATIONS. None.

7). Reports of Boards and Commissions. The Fair was briefly reviewed and Mayor Spitzer commented that perhaps moving the "No Parking" signs to corners may need to be moved back to 7th and St. Charles as it created a potential hazard.

8). Resolution #22-2011 One-Day Liquor License-Fighting Saints Touchdown. The annual liquor license for the Gladiolus Days dance to the Fighting Saints Touchdown club was motioned for approval.

Motion to approve: Wayne Getz

No further discussion.

Motion declared carried.

9). Public Hearing for Special Assessments. Admin. Koverman briefly highlighted the addresses and assessments that would be sent for delinquent utilities or services provided by the City. Admin. Koverman informed the Council that proper notifications had been sent and that the public hearing had been duly posted. A motion to open the public hearing with respect to the assessments was made at 7:14 p.m.

Motion to open: John Schaber

No further discussion.
Motion declared carried.

Mayor Spitzer called for anyone who had anything to say regarding the assessments to come forward and state their name and address for the record. He called out once, twice, three times. Hearing no one a motion to close the public hearing at 7:17 p.m. was made.

Motion to close: Wayne Getz
No further discussion.
Motion declared carried.

Motion to reopen the regular meeting at 7:18 p.m.

Motion to reopen: Orv Dahl
No further discussion.
Motion declared carried.

10). Resolution #23-2011 Adoption of Special Assessments for Services. Hearing no further discussion on the assessments to be sent to the County Assessor a motion was made to approve Resolution #23-2011.

Motion to approve: Dave Braun
No further discussion.
Motion declared carried.

11). Resolution #24-2011 One-Day Liquor License-St. Charles Wrestling Club. This is an annual liquor license that coincides with the dances held during Gladiolus Days. A motion to approve Resolution #24-2011 was made.

Motion to approve: Orv Dahl
No further discussion.
Motion declared carried.

12). Setting a Public Hearing on a Vacation. Admin. Koverman provided information on a requested Alley Vacation to be held just north of the elementary school. Admin. Koverman had been working with the school district superintendent to identify and project to close part of the street for possible green space. Both he and Mr. Roubinek had met and also talked with the Public Works Supt. to identify utility lines and locations. To begin the process a public hearing would need to be held at the proposed Aug. 9th meeting and the resolution heard two times before Council. The resolution would set the hearing date and notices would be sent. In addition, there was a request to share in the survey costs of \$120. Admin. Koverman explained that it was identified that in fact the school district owned the property, but that at some point the City began to maintain and repair the street. According to state statute over time it is known as a common public street, hence needing to be officially vacated. Clm. Schaber requested that the item be put on the next Council agenda. A motion to approve Resolution #25-2011 was moved.

Motion to approve: Wayne Getz
No further discussion.
Motion declared carried.

13. EDA Support of Chamber of Commerce. Admin. Koverman highlighted the recommendation by the EDA to purchase can coolies for the upcoming Ronald McDonald Ride to be held in St. Charles and to purchase the can coolies for \$1,780.00. The year prior the St. Charles Chamber of Commerce purchased key chain lights for a similar amount that have been distributed during different events on behalf of the City. These promotional items are used at programs like the Rochester Builders Show, the Winona County Fair booth, and other events. A motion to approve the purchase was made. The money will come from the EDA budget.

Motion to approve: Wayne Getz
No further discussion.
Motion declared carried.

14. I-90 Update. Admin. Koverman updated the Council regarding the various news media who have shown interest in the project. Permits and meetings were being secured and held with the beginning of the construction. The state shutdown will slow construction, but progress can still be made.

Unscheduled Appearances. Resident Dan White wanted to thank the council for their continued support of the fireworks held in town and to the volunteers who help to make the event happen.

A motion to adjourn the meeting at 7:36 p.m.

Motion to approve: John Schaber

Motion declared carried.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, Administrator