

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, July 14, 2015 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
David Kramer
Dave Braun
Orv Dahl
Wayne Getz
Mayor John Schaber

STAFF PRESENT:

Police Chief Ken Frank and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Craig Hilmer.

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve: **Orv Dahl**
No discussion.
Motion carried.

4. MEETING MINUTES

-June 1, 2015
Motion to approve: **Dave Braun**
No further discussion.
Motion carried.

-June 9, 2015
Motion to approve: **David Kramer**
No further discussion.
Motion carried.

-June 23, 2015
Motion to approve: **Wayne Getz**
No further discussion.
Motion carried.

5. APPROVAL of JULY PAYABLES

Motion to approve: **Dave Braun**
No further discussion.
Motion carried.

6. Notices and Communications. A meeting advisory of the July 30th SEMLM meeting in Wabasha was presented.

7. Reports of Boards and Communications. Various reports were given.

8. Hiring of 2 Part-time Officers. Police Chief Ken Frank was present to request the addition of two more part-time officers. As part of the interview process several candidates were identified and given recent resignations of part-time staff, Chief Frank indicated the need for the additional help. In addition, he reminded Council of the 8 month deployment of a full-time staff member. Mayor Schaber expressed how he felt it was good to have a pool of dependable part-time officers on the roster, while Clm. Dahl expressed that providing experience to individuals is an added benefit. A motion to approve the hiring of two part-time officers was made.

Motion to approve: **Dave Braun**
No further discussion.
Motion carried.

9. Resolution #19-2015 Awarding Park Trail Bid. Admin. Koverman presented the resolution and highlighted that the two bids received were very competitive and that a portion of the project was excluded because original estimates were not able to potentially complete the project. After receiving and tabulating, WHKS believes that the entire project could be completed under the original proposed budget. A motion was made to approve the resolution as presented and to allow staff to negotiate the completion of the project, not to exceed the budgeted project amount.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

10. RCA#2-2015 Hardtke Request. Admin. Koverman reviewed the request recommended by the EDA to participate in the rehabilitation project and request for \$3,500. After reviewing the request a motion was made to approve the request as presented.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

11. Terry Jones-P&Z Vacancy. A recommendation to appoint Terry Jones to the P&Z Commission was reviewed and a motion to approve was made.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

12. Jim Allen-EDA Vacancy. The recommendation of Jim Allen to the EDA was reviewed and a motion to approve his position was made.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

13. St. Charles Area Community Foundation Update. Admin. Koverman provided a brief update as to the progress of the community foundation. No questions were asked.

14. SHIP Community Leadership Support Letter. Admin. Koverman provided the Council a brief update as to the programs and projects that are currently being investigated and pursued by the Statewide Health Improvement Program (SHIP) of Winona County. Koverman relayed that a letter of support was requested by the group for the next round of funding. The Council agreed that the partnership was in the best interest of the community and that continued support of the program be provided. The Council concurred to name Nick Koverman as the representative. A motion to approve the letter of support with the representation of Admin. Koverman to continue was made.

Motion to approve: **Orv Dahl**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

-None

Motion to adjourn at 6:27 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John Schaber, Mayor

Attest: _____

Nick Koverman, City Administrator