

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, July 28, 2015 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
David Kramer
Dave Braun
Orv Dahl
Wayne Getz
Mayor John Schaber

STAFF PRESENT:

Kristine Huinker (City Accountant), Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Cathy Groebner, Dan White, and Craig Hilmer (St. Charles Press).

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda: **Wayne Getz**
No discussion.
Motion carried.

4. Notices and Communications. Admin. Koverman relayed a notice from the League of MN Cities that Senator Matt Schmitt was selected as the 2015 Legislator of Distinction.

5. Review of Financials. No questions were asked.

6. Coalition of Greater Minnesota Cities Presentation. The representative will be present for the second meeting in August. A motion to table was made.

Motion to table Orv Dahl
No further discussion.
Motion carried.

7. Resolution #20-2015 Part-time Officers to PERA. Admin. Koverman relayed that once part-time officers reach a certain dollar amount they are required to be added to PERA. A motion to approve the resolution was made.

Motion to approve: David Kramer
No further discussion.
Motion carried.

8. 2016 Budget Timeline. The proposed budget timeline was reviewed and a motion was made to approve the process for the 2016 timeline.

Motion to approve: **Dave Braun**
No further discussion.
Motion carried.

9. 2015 Budget Amendment. City Accountant Kristine Huinker presented the proposed amendment to the budget which included two lines within the Street Department budget that unfortunately prior to adoption, the software added a negative figure and in order to correct the \$5,000 and \$10,000 figure, the items would need to be corrected and will require a \$10,000 fix and a \$20,000 fix in order to make a positive \$5,000 and \$10,000 for patching and salt. In addition, the State of Minnesota as part of the small cities assistance grant has provided just over \$50,000 for street repair, maintenance, etc. A motion to approve the amendment was made.

Motion to approve: **Wayne Getz**
No discussion.
Motion carried.

10. Closed Session-Administrator Review.

Motion to close the meeting to 6:11 p.m.

Motion: **Orv Dahl**

No discussion.

Motion carried.

Closed meeting started at: 6:13 p.m.

A motion to close the closed meeting and open the regular meeting at 6:46 p.m.

Motion to approve: **Wayne Getz**

No discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

-Dan White. Mr. White commended various staff members for their service to the community. He urged Councilmen to utilize the public transit service and made a positive report on the continued use of the service.

Motion to adjourn at 6:54 p.m.

Motion to approve: **David Kramer**

Motion declared carried.

John Schaber, Mayor

Attest: _____

Nick Koverman, City Administrator