

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, July 9, 2013 held at 7:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:

John Schaber

Dave Braun

Orv Dahl

Wayne Getz

Mayor Bill Spitzer

STAFF PRESENT:

Chris Lennon (Interim Police Chief) and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Steve Jacob and Craig Hilmer (St. Charles Press).

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA: 12: Closing of Library Parking Lot Request

Motion to approve the agenda: **John Schaber**

No discussion.

Motion carried.

4. MEETING MINUTES

-June 11, 2013

Motion to approve: Orv Dahl

No discussion.

Motion carried.

-June 25, 2013

Motion to approve: Dave Braun

No discussion.

Motion carried.

APPROVAL of the JULY PAYABLES

Motion to approve payables: **Wayne Getz**

Questions were raised with respect to the church fund and hotel stays. Administrator Koverman stated he would follow up.

6. Notices and Communications. None.

7. Reports of Boards and Committees: Various reports were given by Council and staff.

8. Letter of Offer-Police Chief. Admin. Koverman briefly discussed the points that were staff recommendation for response to the requests made by Mr. Frank. Mayor Spitzer did highlight concerns that he had heard and expressed that a clear understanding of expectations and outlining a chain of command as well as the expectation of being able to be in phone contact upon need. Council agreed with Mayor Spitzer. Clm. Schaber expressed that after reviewing it, he felt it was a reasonable offer. No alterations were made and a motion was made to accept the letter of offer as written and submit it to Mr. Frank for consideration.

Motion to approve: **John Schaber**

No further discussion.

The motion carried.

9. Early Childhood Initiative request. Admin. Koverman briefly reviewed a request from the Early Childhood Initiative program to utilize space in the community center as needed for meetings or trainings. The use was requested as a donation to help meet the inkind request required by the grant. The City joined in the application toward the ECI program with the school district. Clm. Schaber expressed that he felt this was a good use. Clm. Getz requested that if other users of the facility were there that they work out a schedule that would be agreeable to all parties.

Motion to open: **John Schaber**

No further discussion.

Motion carried.

10. Resolution #14-2013 One-Day Intoxicating Liquor License. The Saints Touchdown Club has requested this annual license to serve beverages during the Gladiolus Days parade. Councilmen agreed that they have received no complaints over the time. A motion to approve the license was moved.

Motion to approve: **Dave Braun**

No further discussion.

The motion carried.

11. 2014 Budget Timeline. Mayor Spitzer expressed that the budget timeline looked familiar to everyone, but asked for any additional changes or comments. He offered that the October 12 Council retreat be added to the timeline as it would fit well to discuss future planning.

12. Closing the Library Parking Lot. Mayor Spitzer read a request for the use of the St. Charles Library parking lot on July 27th as part of a local fundraiser for a St. Charles resident. The Council gave support and motioned to have the lot closed for that purpose.

Motion to approve: **Wayne Getz**

No further discussion.

The motion carried.

UNSCHEDULED PUBLIC APPEARANCES

Winona County Commissioner Steve Jacob provided an update for the Council on the various topics and expressed that if there were any questions to please contact him.

Motion to adjourn at 7:26 p.m.

Motion to approve: **Dave Braun**

Motion declared carried.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, City Administrator