

Library Board Meeting Minutes
March 10, 2014

MEMBERS PRESENT

David Braun, Evonne Horn, Tim Jones, Rebecca Littlefield, Patricia Mohs, Holly Muller, Debbie Spitzer, Susan Vermilya, Jo-Ann Wegman, and Librarian Sharon Grossardt
Guests: Brenda Hansen and Nick Wolter

MEMBERS ABSENT

City Administrator Nick Koverman

President Jo-Ann Wegman called the meeting to order at 6:34 pm.

The agenda was adopted on a motion by Tim Jones, seconded by Evonne Horn. Motion declared carried.

BOARD MINUTES

The Board approved the minutes of the February 10, 2014 meeting on a motion by Pat Mohs, seconded by Becky Littlefield. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Sharon Grossardt reported on the February 11th meeting of the SELCO Advisory Committee. The 2013 annual report to the state and plans for the March 5th Library Legislative Day were discussed.

Debbie Spitzer said that the SELCO Library Foundation Board held an online meeting in February. The November 2013 minutes were approved, as was reinvestment of funds for several libraries.

There was no report from Friends of the Library.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for February were approved on a motion by Debbie Spitzer, seconded by Becky Littlefield. Motion declared carried, with Sue Vermilya opposed. Librarian Grossardt will request a printed list of the payables from the city accountant.

LANDSCAPING

Brenda Hansen and Nick Wolter, representing the Saratoga Challengers 4-H Club, were present to discuss what our and their expectations are for plantings at the library this year. They are willing to choose hardy plants, do the initial planting, mulch, and weed and water into July. At Fair time their members have too many other obligations to continue weeding and watering. Dave Braun said that seasonal employees or people doing community service should be able to maintain the beds after that time. Evonne Horn will serve as liaison to the 4-H Club.

CENTENNIAL EVENTS AND PROGRAMMING

We will be serving cookies and punch during open hours on Wednesday, March 19th, the Library's birthday. Jo-Ann Wegman, Evonne Horn, and Holly Muller have volunteered to make the cookies, and Jo-Ann Wegman will bring punch. The drawings for the "100 Years, 100 Books Challenge" gift baskets are scheduled for 2:00 p.m.

Becky Littlefield inquired about "Blind Date with a Book." Librarian Grossardt said that 42 books were wrapped, and there were 50 circulations. Every book was checked out at least once.

2014 FUNDRAISER

The letter to businesses requesting support was mailed in mid-February. Nick Koverman and Cassie Leppien created the Fundraiser posters and tickets. Tickets are available for sale at the library and City Hall. Board members divided the posters for distribution. Sharon Grossardt will request additional posters from City Hall.

A task list for the event was distributed. Board members volunteered for duties and food donations. Decorations, music, and supplies were also discussed. An updated task list will be sent out as more information is received.

Board members were encouraged to contact people who might be willing to donate items or services for the silent auction.

ANNUAL REPORTS

Librarian Grossardt distributed the 2013 report that will be presented at tomorrow night's Council meeting.

The 2013 annual state report is not yet complete. It will be scanned and sent out for Board approval via email in order to meet the April 1st deadline.

OTHER

A list of Board members' contact information was distributed.

The next Board meeting is scheduled for April 7th.

ADJOURNMENT

The meeting adjourned at 7:45 p.m. on a motion by Debbie Spitzer, seconded by Becky Littlefield. Motion declared carried.