

**MINUTES of the ST. CHARLES CITY COUNCIL**  
**For Tuesday, May 26, 2015 held at 6:00 p.m. at**  
**830 Whitewater Avenue**  
**St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:  
David Kramer  
Dave Braun  
Orv Dahl (absent)  
Wayne Getz  
Mayor John Schaber

**STAFF PRESENT:**

Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Cathy Groebner, and Craig Hilmer.

**1. ESTABLISH QUOROM/CALL TO ORDER**

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA:**

Motion to approve the agenda: **Dave Braun**  
No discussion.  
Motion carried.

**4. Notices and Communications.** None.

**5. EMS Building Project/Award Bonds-Call for Special Meeting.** Admin. Koverman relayed that the bids were received May 20 and that the staff at Alvin Benike were compiling the bids for Council consideration. In addition, he would like to have Mike Bubany release the notice for the sale of bonds so that at the same meeting the award could be made if the project was accepted. He proposed Monday, June 1 at 6 p.m. for a special Council meeting. The Council agreed and a motion to set the special meeting at the date and time proposed was made.

Motion to approve: **Wayne Getz**  
No further discussion.  
Motion carried.

**6. EDA Loan Request –RCA #1-2015.** The EDA reviewed a request for the building at 1000 Whitewater Avenue to replace exterior doors and the project met the requirements. The total cost of the project is \$5,495 so the total requested is \$2,748. A motion was made to approve the request.

Motion to approve: David Kramer  
No further discussion.  
Motion carried.

**7. Employer Support of Guard and Reserve Statement of Support.** Admin. Koverman reviewed the process and requirements involved with a City Statement of Support for the Employer Support of Guard and Reserve. He expressed that currently the St. Charles Police Department and Ambulance are supporters of the program and that the Winona County Veteran Services Coordinator has relayed that cities can participate as well. A motion to apply with the ESRG was made.

Motion to table: **Wayne Getz**  
No further discussion.  
Motion carried.

**8. St. Charles Community Foundation Organizational Meeting-June11.** Admin. Koverman relayed that he and Mark Roubinek had arranged a meeting at the Elementary Auditorium at 7 p.m. for the formation of the St. Charles Community Foundation. Key community stakeholders and organizations were being contacted about participating.

**9. Awarding Gladiolus Days Button Contest Winner.** Brea Kieffer from Mrs. Mitties' 6<sup>th</sup> Grade class was recommended as the 2015 button design winner. A motion was made to approve Brea Kieffer as the winner was made. Clm. Getz also thanked all those who participated in the contest.

Motion to approve: **Dave Braun**  
No discussion.  
Motion carried.

**UNSCHEDULED PUBLIC APPEARANCES**  
-None

Motion to adjourn at 6:09 p.m.  
Motion to approve: **Wayne Getz**  
Motion declared carried.

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**John Schaber, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, City Administrator**