

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, May 8, 2012 held at 7:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:

John Schaber

Dave Braun

Orv Dahl

Wayne Getz

Mayor Bill Spitzer

STAFF PRESENT:

Kyle Karger (Public Works Superintendent), Nick Koverman (City Administrator), and Kristine Huinker (City Accountant).

OTHERS IN ATTENDANCE: Monica Hill (St. Charles Press), and Geri Seinola.

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA: Striking items: 7 d. Library Board and 7 g. School Board

Motion to approve the agenda: John Schaber

No discussion.

Motion carried.

4. APPROVAL of the MINUTES

-April 10, 2012

Motion to approve: Dave Braun

No discussion.

Motion declared carried

-April 11, 2012

Motion to approve: Orv Dahl

No discussion.

Motion declared carried

-April 24, 2012

Motion to approve: Wayne Getz

No discussion.

Motion declared carried

5. APPROVAL of the May PAYABLES

Motion to approve payables: John Schaber

6. Notices and Communications. Read from information.

7. Reports of Boards and Committees: Various reports were given by Council.

8. 2012 Budget Amendments. City Accountant Kristine Huinker presented a two year and one year option for correcting the sewer's projected overstatement within the 2012 budget. After discussions of the options, it was decided that a one year correction would be the more desirable and then also adjusted to include in the temporary

\$40,000 loan from the electric fund the \$20,000 that was going to be taken from reserves. The loan would be paid back in 2013 with the lowering of the sewer bond debt. All Councilmen agreed that this was the preferred option and motioned to have staff draft up the documents necessary for the interfund loan as well as the budget amendment.

Motion to approve: **John Schaber**

No further discussion.

Motion declared carried.

9. Well #3 Update. Supt. Karger updated the Council on the activity with Well #3 indicating that it was currently being repaired due to sand that destroyed the ball bearings. The piece was repaired 4 years ago, he added. Their Well was looking into the piece. It was questioned how deep the well was and if indeed it needed to be at that depth. Perhaps making a change in depth will help alleviate some of the problem. No action was required.

10. Library Board Applicant Recommendation. The recommendation for Evonne Horn for St. Charles Library Board was discussed and a motion was made to approve the recommendation.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

11. Noise Amendment. Admin. Koverman discussed the upcoming proposed amendment and indicated that he has received several calls with respect to the proposed change. However, he wanted to gauge the Council on their interest of potentially looking at construction activities that fall under the same timeline. The point of homeowners reroofing as one example was discussed. He told Council to consider many other options, but that it could always be amended during the public hearing that will be on May 22. Council agreed and will consider more discussion during the May 22nd meeting. No action was required.

12. Revolving Loan. Admin. Koverman briefly highlighted the loan request for \$30,000 from the EDA for a 7 year term at 4 percent for a local business to improve an area of their business. A personal guaranty was held and Admin. Koverman also indicated that funds were being sought from the County EDA to loan out. Without those moneys the loan could not be made. He expressed that the process looked positive and that the application was met favorably by the County EDA. A motion was made to approve the revolving loan request in the amount of \$30,000.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

13. 2012 Summer Staff List. Council reviewed the Park & Rec Summer staff list. A motion was made to approve the list.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

14. 2012 Gladiolus Days Button Contest Winner. The button contest design was reviewed and the recommendation from the Park Board was reviewed. It was the consensus to approve 6th grade designer Elizabeth Muschler as the winner.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

15. Dog Park Signs. The dog park signs were reviewed and the Council motioned to approve the recommendation from the Park Board.

Motion to approve: Orv Dahl

No further discussion.

Motion carried.

16. Elcor Pay Request No. 7. The pay request from Elcor was additional work performed to the booster station. It has been reviewed by WHKS and recommended for approval. A motion was made to approve the request.

Motion to approve: **John Schaber**

No further discussion.
Motion carried.

Motion to adjourn at 7:38 p.m.
Motion to approve: **John Schaber**
Motion declared carried.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, City Administrator