

**MINUTES of the ST. CHARLES CITY COUNCIL**  
**For Tuesday, November 10, 2015 held at 6:00 p.m. at**  
**830 Whitewater Avenue**  
**St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:  
David Kramer  
Dave Braun  
Orv Dahl  
Wayne Getz  
Mayor John Schaber

**STAFF PRESENT:**

Ken Frank (Police Chief), Matt Loken, Caleb Hohensee and Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Cathy Groebner, Dan White, Kate Loken, Cherie Loken, Bob Loken, Steve Colvin, and Craig Hilmer (St. Charles Press).

**1. ESTABLISH QUOROM/CALL TO ORDER**

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA:**

Motion to approve: **Orv Dahl**  
No discussion.  
Motion carried.

**4. MEETING MINUTES**

-October 13, 2015

Motion to approve: **Dave Braun**  
No further discussion.  
Motion carried.

-October 27, 2015

Motion to approve: **Wayne Getz**  
No further discussion.  
Motion carried.

**5. APPROVAL of NOVEMBER PAYABLES**

Motion to approve: **David Kramer**  
No further discussion.  
Motion carried.

**6. Notices and Communications.** None.

**7. Reports of Boards and Communications.** Various reports were given.

**8. Oath of Office—Police Officers Loken and Hohensee.** Police Chief Ken Frank provided the Oath of Office for both part-time officers.

**9. Fort Culvert.** Mayor Schaber relayed his conversations with Skip Fort that he would be agreeable to vacating the property if the city continued to maintain and plow the street. Tom Fort was present and addressed the Council. He expressed that 50 percent of his business was retail sales and that deliveries to his business are crucial and that it has always been a city maintained road. He added that the city crews that have maintained it can complete the task in 3-4 minutes because of the type of equipment and experience they have plowing the road. He expressed that it is not feasible for him to maintain the slope coming directly off of Highway 74 and that he fears delivery trucks would not be able to complete their task and would stop making deliveries, thereby potentially shutting his business down. Clm. Braun asked how far it would be necessary for the city crews to plow. Tom expressed that getting semis up the steep road right off of 74 was his main concern. Clm. Getz asked about plowing the road and only being allowed to stay on the road and if that was a consideration. Tom expressed that he wasn't aware of this issue, but could not answer totally. Tom expressed that he has plowed the area for 30+ years and that he is still trying to figure out what has

changed because it never had the problem of freezing in the past. Clm. Braun expressed that he wanted to have the problem fixed but would need a signed agreement. Mayor Schaber offered the suggestion of doing the repairs and plowing the steep road up to the business from Highway 74 and vacating the culvert and the road heading to the south lot line. Clm. Kramer stated his relationship of being a first cousin as a matter of record to the Council and audience. Clm. Braun stated that Fort has been paying taxes and operating as a business for a lot of years and motioned to make the previously discussed repairs in exchange for vacating that portion of the roadway including the culvert running to the south property line. Admin. Koverman asked Tom who the current and rightful owner of the property was. Tom expressed that he was in the process of buying the business from his father and that it would take 4-6 weeks. Admin. Koverman recommended that any agreement would have both names present on the agreement. A friendly amendment was offered to direct staff to draft an agreement with the terms prior to beginning work to be brought back to the Council during the second meeting in November.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

**10. Resolution #31-2015 Municipal Diesel and Gasoline Bids.** Mayor Schaber briefly reviewed the resolution with proposals from two vendors for diesel and gas. A motion to approve the resolution was made.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

**11. Janitorial Search.** Admin. Koverman relayed that the resignation had been received by the janitor and that a new search was being conducted to fill the position and that a recommendation would be brought back to the Council at the next meeting.

#### **UNSCHEDULED PUBLIC APPEARANCES**

-Dan White at 730 Whitewater Avenue relayed to the Council that the Rolling Hills Transit service continues to be a valuable service to the community.

Motion to adjourn at 6:35 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

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**John Schaber, Mayor**

Attest: \_\_\_\_\_

**Nick Koverman, City Administrator**