

Library Board Meeting Minutes
November 5, 2012

MEMBERS PRESENT

David Braun, Evonne Horn, Rebecca Littlefield, Patricia Mohs, Phyllis Ruzek, Debbie Spitzer and Librarian Sharon Grossardt

MEMBERS ABSENT

Elizabeth Ellson, Jill Mueller, City Administrator Nick Koverman

President Debbie Spitzer called the meeting to order at 6:35 pm.

BOARD MINUTES

The Board approved the minutes of the September 10, 2012 meeting on a motion by Phyllis Ruzek, seconded by Becky Littlefield. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

There were no SELCO reports.

Librarian Grossardt presented a summary from Linda Mueller, treasurer of Friends, about the book and bake sale. As of November 1st, \$439.00 had been raised from the book sale and \$322.45 from the bake sale, for a total of \$761.45. This is about \$100.00 more than last year's total. They will have about \$60.00 in expenses for advertising, but the book sale will continue for a couple more weeks.

SELCO is arranging for Network for Better Futures to pick up books weeded in region libraries, and we can dispose of many of the leftover books through them.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for September and October were approved on a motion by Pat Mohs, seconded by Becky Littlefield. Motion declared carried.

2013 LIBRARY FUNDRAISER

There was no October library board meeting due to the lack of a quorum, but guest Jeremy Kittleson spoke informally with those present about both the Mantorville Theatre Company's financial requirements to put on a murder mystery and also the possibility of using Legacy funding to put on such an event.

The board reviewed prices from several groups that do murder mysteries. Consensus was not to do this as a Legacy grant because that would not allow tickets to be sold.

A motion was made by Debbie Spitzer, seconded by Evonne Horn, that we use The Murder Mystery Company for our event, planning on 51-80 guests for \$799. Motion declared carried.

Pat Mohs will contact them regarding any extra fees, discounts for nonprofits, and locking in our date.

General discussion was held on how the fee should be paid. Money could be taken from the SELCO Library Foundation funds, or perhaps Friends would help to underwrite the event. We will charge \$25 for tickets next year and start publicizing it earlier.

2013 CENTENNIAL TIMELINE

The Board looked at the centennial year timeline, and members volunteered for or were assigned tasks for upcoming months.

2012 HOLIDAY HOURS/CLOSINGS

The library will be closed next Monday, November 12th, for the legal Veterans Day holiday. It will be closed Thursday November 22nd and Friday the 23rd for Thanksgiving, but will be open Saturday the 24th.

In December, the library will be closed Tuesday the 25th for Christmas as well as Monday the 24th, because city offices will close early that day, before the library would normally open.

COLIBRI COVER SYSTEM PURCHASE

Sharon Grossardt presented information from CoLibri Systems about their book covering system, which would replace our current Mylar covers and book tape. We currently spend \$250 to \$350 annually on these. The CoLibri covers are do not stick together, do not alter the cover of the book in any way, can be used on paperbacks as well as hardcovers, and can be applied in under a minute. Several libraries in the area have switched to these covers, and their staffs love them. We can purchase this machine and 1500 covers for \$1999 plus shipping (\$70) as an MLA conference special. 1500 covers is approximately 2 years worth for us. Future cover purchases would be locked in at the lowest price tier.

A motion was made by Evonne Horn, seconded by Phyllis Ruzek, that the library purchase the CoLibri 1.5K Package Special using some of our funds in the SELCO Library Foundation. Motion declared carried.

OTHER

Board members were reminded that we had decided to do an “Art of the Board” art display in December and January.

The next Board meeting is scheduled for December 10th.

ADJOURNMENT

The meeting adjourned at 7:37 p.m. on a motion by Pat Mohs, seconded by Phyllis Ruzek. Motion declared carried.