

Library Board Meeting Minutes
November 7, 2011

MEMBERS PRESENT

Dave Braun, Rebecca Littlefield, Pat Mohs, Jill Mueller, Phyllis Ruzek, Jane Ryan, Debbie Spitzer and Librarian Sharon Grossardt

MEMBERS ABSENT

Elizabeth Ellson, City Administrator Nick Koverman

President Debbie Spitzer called the meeting to order at 6:40 pm.

BOARD MINUTES

The Board approved the minutes of the October 10, 2011 meeting on a motion by Pat Mohs, seconded by Jill Mueller. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Sharon Grossardt reported on the October 11th SELCO Advisory Committee meeting. Items discussed included continuing education needs, possible LSTA projects, and Library Legacy projects. Legacy funds have not been distributed to the regional library systems yet because of a glitch in the accounting system at the Department of Education.

The SELCO Library Foundation Board will meet later this month.

There was no report from Friends.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for September were approved on a motion by Jill Mueller, seconded by Jane Ryan. Motion declared carried.

BUILDING UPDATE

Sharon Grossardt said there is nothing new to report on the mural. She has left a message for Janis Martin but has not received a response yet.

There is nothing to report on the motion sensor lights.

Peter Snyder, representing the Saratoga Challengers 4-H Club, has said they were pleased with the flowers this year and plan to expand the area planted next year.

SELCO LIBRARY FOUNDATION PROPOSAL

Librarian Grossardt checked with SELCO accountant Aimee Lake, and no libraries have yet committed to participate. All that is needed for the November Foundation Board meeting is an expression of our interest. Board consensus was that we would like to pursue this. Jill Mueller will convey that decision to the Foundation Board meeting.

COUNTY FUNDING UPDATE

Sharon Grossardt has received notification from Olmsted County that they intend to fund the library in 2012 at \$11,228, the same level as 2011. She and the other librarians will meet with the Olmsted County Board on November 28th. We have not heard from Winona County yet.

PROGRAMMING UPDATE

The EASEL (Experience Art in Southeastern Libraries) art exhibit was installed last week and will be at the library through the 23rd. This is a joint project between SELCO and SEMVA (Southeastern Minnesota Visual Artists) and is paid for with Legacy funds.

Libraries may apply now for vetted Legacy funded programs, although the funds have not yet been distributed to the regional library systems.

FUNDRAISER

Preliminary discussion was held regarding “A Night at the Library, 2012,” tentatively scheduled for Saturday, April 14th. Possible speaker ideas were discussed, including authors, artists, Civil War, and Chatfield Brass Band. Someone will need to be chair or coordinator.

EXPIRING BOARD TERMS

Three Board members’ terms expire the end of this year. Debbie Spitzer and Becky Littlefield are eligible to serve again and are willing to do so. Jane Ryan is not eligible to continue. We will need to replace her and Mary Carlson.

HOLIDAY HOURS

The library will be closed on Veterans Day (Nov. 11th), Thanksgiving and the next day (Nov. 24th-25th), as well as December 26th and January 2nd for Christmas and New Year’s. A motion was made by Dave Braun, seconded by Jill Mueller, that the library also be closed for its regular operating hours of 10 a.m.–1 p.m. on Saturday, December 24th. Motion declared carried.

OTHER

Librarian Grossardt has received the contract from SELCO for 2012 OverDrive services (downloadable ebooks and audiobooks). Friends of the Library paid for the initial 2011 subscription, with the stipulation that it be budgeted for in the future. The 2012 fee is \$456, up slightly from 2011’s \$450. We will be billed in January.

Sharon Grossardt attended the Minnesota Library Association’s annual conference in Duluth in mid-October. She won an author visit through the Twin Cities chapter of Sisters in Crime and plans to schedule something during the winter reading program.

The next Board meeting will be December 12th.

ADJOURNMENT

The meeting adjourned at 7:15 p.m. on a motion by Pat Mohs, seconded by Jill Mueller. Motion declared carried.