

**MINUTES of the ST. CHARLES CITY COUNCIL**  
**For Tuesday, October 9, 2012 held at 7:00 p.m. at**  
**830 Whitewater Avenue**  
**St. Charles, Minnesota**

**MEMBERS PRESENT:**

Councilmen:

John Schaber

Dave Braun

Orv Dahl

Wayne Getz

Mayor Bill Spitzer

**STAFF PRESENT:**

Kyle Karger (Public Works Superintendent), Bill Eckles (Police Chief), Nick Koverman (City Administrator), and Kristine Huinker (City Accountant).

**OTHERS IN ATTENDANCE:** Cathy Groebner, Nancy Heim, Karen Ellsworth, Mike Bubany, Craig Hilmer.

**1. ESTABLISH QUOROM/CALL TO ORDER**

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL of the AGENDA: Deleting of items 7d) Library Board Report and 7g). School Board report**

Motion to approve the agenda: **Wayne Getz**

No discussion.

Motion carried.

**4. APPROVAL of the MINUTES**

**-September 11, 2012**

Motion to approve: **Dave Braun**

No discussion.

Motion declared carried

**-September 25, 2012**

Motion to approve: **Orv Dahl**

No discussion.

Motion declared carried

**5. APPROVAL of the October PAYABLES**

Motion to approve payables: **John Schaber**

**6. Notices and Communications.** The annual UMMPA meeting will be held in St. Charles October 25 and members are invited to attend.

**7. Reports of Boards and Committees:** Discussion of reports and boards.

**8. Proclamation-Anti-bullying.** Mayor Spitzer read the proclamation declaring October anti-bullying month.

**9. Ordinance #556 Renaming a Street.** The Council briefly reviewed the ordinance that would rename Connection Street to Cottonwood Drive. A motion was made to approve the second reading of Ordinance #556.

Motion to approve: **John Schaber**

No further discussion.

Motion declared carried.

**10. 2013 Enterprise Budgets/CIP/Mike Bubany.** Mike Bubany was present to discuss the 2013 CIP plan and future planning. In reviewing the plan based on the future spending he forecasted how the city will need to keep the incremental approach that they have been working to maintain at 3 percent and 6 percent sewer. However, he sees that in the 2016 timeframe the increase could be reduced. The 6 percent sewer is required due to the sanitary district increases. For 2013, the sanitary district will be adjusting 12 percent. With the Capital Improvement Plan he recommended a 3 percent per year starting at the \$273,000 mark that was previously recommended. He also touched on storm sewer projects and the necessary fees to cover those expenses. Questions of future projects were asked as revenues and expenditures consistently match and any deviation would require an adjustment in the rates. He added that because of the way the auditors have accounted for the I-90 bond, deficit spending will be necessary until the amount lessens. The deficit shown in both water and sewer will be for with reserve funds until the principal and interest payments are reduced. No other questions were asked. The item will be discussed in November. By the Council.

**11. Setting a Public Hearing date for Assessment.** A motion was made to approve October 23 at the public hearing for special assessments.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

**12. 2012 Police Squad.** Chief Eckles was present and recommended delaying the purchase of the 2012 SUV until 2014 that would be in line with the 2009 replacement given the low trade in value and the rotation schedule. All Councilmen agreed and a motion was made to approve the recommendation by Chief Eckles to purchase an SUV in 2014 for the replacement of a third squad unit.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

**13. Well #3 Update.** Supt. Karger provided an update to the Council on the necessary repairs to Well #3. The budget for the emergency repair was taken from the operating budget and Supt. Karger was hoping to remain within his budget.

**14. SC Fire Donation Request.** The request from Fire Chief Lyle Peterson was reviewed. A motion to donate the item to the Regional Training Center as requested was motioned.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

**15. ECI/SMIF Information November 13<sup>th</sup> Informational Event.** Admin. Koverman and Mayor Spitzer provided information on the upcoming Early Childhood Initiative's event that will be held November 13<sup>th</sup>. A brief discussion to postpone the Council meeting on the 13<sup>th</sup> was also made in order for the mayor to attend and present. A motion to delay the Council meeting to 7:30 p.m. was so moved.

Motion to approve: **John Schaber**

No further discussion.

Motion carried.

**16. Resolution #29-2012 Election Judges.** The list of election judges was briefly reviewed. A motion to approve the list was made.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

**17. Participation in the Shovel Ready Program.** A brief discussion of the MN DEED Shovel Ready program was discussed. The cost of the program was estimated at \$2,800 with \$6,500 potentially being necessary for an ALTA survey. However, Cris Gastner was going to meet with the gentleman of the program to see if it was necessary and if the City could move forward with the information that is already on hand. A motion to approve participation in the Shovel Ready program was made.

Motion to approve: **Orv Dahl**  
No further discussion.  
Motion carried.

**Unscheduled Public Appearances**

None.

Motion to adjourn at: 8:13 p.m.  
Motion to approve: **Dave Braun**  
No further discussion.  
Motion declared carried.

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**William J. Spitzer, Mayor**

Attest: \_\_\_\_\_  
**Nick Koverman, City Administrator**