

**City of St. Charles**  
**Economic Development Authority**  
**Regular Meeting**  
**Minutes**  
**January 7<sup>th</sup>, 2010**

1. Meeting was called to order at 8:05 am at City Hall by Pearson. Present were: Pearson, Bill Spitzer, Wayne Getz, Greg Backes, Mark Linderbaum, Bill Debruyckere, City Administrator Nick Koverman, and EDA Coordinator Cris Gastner
2. **Financials:** Financial reports were reviewed. A motion was made by Getz and Seconded by Linderbaum to approve the financials. All Ayes. Motion Carried

3. **Business Items:**

a. I-90 Project Update

Gastner and Koverman updated the Board on the progress of the I-90 project. Preliminary approval has been received from DEED and MNDOT on the \$570,000 grant application for infrastructure in the park. Gastner and Koverman will be meeting officials from those agencies in the next week to find out about next steps. Gastner will relay information about the upcoming steps after the meeting.

Council approved the purchase of the Fjerstad property and the property has been closed on.

b. Comprehensive Plan Discussion:

Gastner and Koverman updated the Board about progress on the Comprehensive Plan. They have been able to complete several sections of the report, and only have a couple left. Gastner and Koverman request to have until the February EDA meeting to complete the rest of the sections. At that time, the public review and approval process can begin.

In the event that they are unable to complete the plan draft in that time contacts have been made with other agencies that could be contracted with to complete at an additional expense.

c. 2011 Rochester Area Builder Show

The 2011 Rochester Area Builders show was discussed and consensus was to do the show again this year and promote the new I-90 business park.

d. WAC/SAC Fees incentive

The waving of WAC/SAC as an incentive to promote building in St.Charles had been approved in 2010. Four houses were built in that year. Discussion was had on whether to continue the program for 2011. A motion was made by Backes and seconded by Getz to continue the waiving of the fees for 2011 and also write a letter to the sanitary district asking them to waive their WAC/SAC fees as well.

4. Motion to Adjourn was made by Linderbaum, seconded by Getz. Motion carried.