

Library Board Meeting Minutes
September 10, 2012

MEMBERS PRESENT

Elizabeth Ellson, Evonne Horn, Rebecca Littlefield, Patricia Mohs, Phyllis Ruzek, Debbie Spitzer, City Administrator Nick Koverman and Librarian Sharon Grossardt

MEMBERS ABSENT

David Braun, Jill Mueller

President Debbie Spitzer called the meeting to order at 6:30 pm.

BOARD MINUTES

The Board approved the minutes of the August 13, 2012 meeting on a motion by Phyllis Ruzek, seconded by Becky Littlefield. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

There were no reports..

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for July were approved on a motion by Becky Littlefield, seconded by Pat Mohs. Motion declared carried.

2013 BUDGET NEEDS

As a follow-up to last month's discussion about replacing computers, a motion was made by Becky Littlefield, seconded by Pat Mohs/Phyllis Ruzek, that the library participate in SELCO's upcoming 3-year lease program for the 3 staff and 6 public access computers. Motion declared carried. \$3000 would be budgeted to cover the expense.

2013 LIBRARY FUNDRAISER AND CENTENNIAL TIMELINE

Nick Koverman suggested we might want some general theme for the year. Ideas for school involvement was discussed

Administrator Koverman left at 7:05 pm.

The Board looked at the centennial year timeline, and members volunteered for many of the first 6 months of activities.

NEW COPIER LEASE OR PURCHASE

Sharon Grossardt presented information from Ricoh USA on a new copier with more options that we could lease for 60 months for less than the \$74/month we are currently spending on the maintenance contract for our Canon, which was purchased in 2001. Ricoh is eager to replace all the old Canons that have service contracts, so they're making attractive offers. A motion was made by Becky Littlefield, seconded by Phyllis Ruzek, that the library lease the Ricoh MPC2051

for a base price of \$62.44, plus copy charges. Motion declared carried. We will charge more for color copies to help offset the cost.

MINNESOTA LIBRARY ASSOCIATION ANNUAL CONFERENCE

A motion was made by Becky Littlefield, seconded by Pat Mohs, that Librarian Grossardt be allowed to attend MLA's annual conference in St. Paul Oct. 3-5. Motion declared carried.

The next Board meeting is scheduled for October 8th.

ADJOURNMENT

The meeting adjourned at 7:30 p.m. on a motion by Becky Littlefield, seconded by Evonne Horn. Motion declared carried.