

**MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, September 27, 2011 at 7:00 p.m.
830 Whitewater Avenue
St. Charles, MN 55972**

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer

STAFF PRESENT:

Nick Koverman City Administrator
Jeff Hardtke, Ambulance Director

OTHERS IN ATTENDANCE: Nolan Barth, Rees Glover, and Dan White

1). ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Bill Spitzer calling the meeting to order at 7:00 p.m.

2). PLEDGE OF ALLEGIANCE

3). APPROVAL of the AGENDA:

Motion to approve the agenda: Dave Braun
Motion carried.

4). NOTICES AND COMMUNICATIONS. None.

5). Review of Financials.

6). Ambulance Cot Purchase. Ambulance Director Jeff Hardtke presented a request for a second power cot for the second unit. The cost of \$11,643.20 would be paid for through a donation of \$10,000 and the reimbursement of a \$2,000 grant. He expressed the need and benefits of having the unit. The Council agreed and a motion was made to approve the purchase of the second cot for the specified price.

Motion to approve: Wayne Getz
No further discussion.
Motion declared carried.

7). Student Council request for Homecoming. Nolan Barth and Rees Glover addressed the Council requesting the fee for the bonfire be waived and that support from fire and ambulance be present to help with the bonfire. A motion was made to approve the request.

Motion to approve: Dave Braun
No further discussion.
Motion declared carried.

8). 2012 Gladiolus Days Bands. The request from the Park Board was reviewed with respect to the proposed bands for Gladiolus Days. Both bands were approved as recommended.

Motion to approve: John Schaber
No further discussion.
Motion declared carried.

9). Aquatic Center Pool Vessel Repainting. The Council reviewed the recommendation from the Park to repaint the pool vessel not to exceed \$6,600. It was unclear whether not the pool would be able to be completed this spring, but rather wait until after next season. A motion was made to approve the cost which would be paid for by the Whitewater Trailblazers.

Motion to approve: ORV Dahl
No further discussion.
Motion declared carried.

10). Bike Trail Segment. The Park Board reviewed the newest segment of the bike path to be completed and recommended that the segment running east/west along the railroad track by the former North Star Foods property and heading north passed the Moose Lodge would be the most advantageous. However, we were again working with Canadian Pacific Railroad to ensure that permission was given. Permission had been given in the past by DM&E, but documentation could not be found. WHKS Engineering was working to reconfirm this approval. A motion was made to approve the project.

Motion to approve: Wayne Getz

No further discussion.

Motion declared carried.

11). Yaggy Colby & Associates Zoning Proposal I-90. Admin. Koverman presented a proposal from Yaggy Colby to help create a zoning district and perform a market study to aid in the building of the zoning district that will be the C-3 Commercial/Industrial Highway District. The benefits of the knowledge and expertise of Joel West, the primary planner, were highlighted during the discussion. The cost of the study will be \$4,750 which will be paid for through engineering of the I-90 project as part of the development of that project. The Council concurred that it would be in the best interest of the project. A motion to approve the study was made.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

12). Resolution #34-2011 Redemption/Prepayment of GO/TIF Refund. The resolution was presented and defined for the redemption and prepayment of the TIF revenue bond Series 2004C. Mike Bubany had previously discussed this process with Council, but the resolution was not submitted at the time.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

13). Resolution #35-2011 Approving SEMMCHRA as Fiscal Agent. The City was working with SEMMCHRA and staff at the DNR to potentially look at mitigating several properties within St. Charles that would eliminate any threat to life or property. The resolution would authorize SEMMCHRA to serve as the fiscal agent and conduct the project and collect any administrative fees associated with the project. It was unclear whether or not the property owners would be in favor of the project, but in order to start the process the resolution would allow SEMMCHRA to begin the process.

A motion to approve: Wayne Getz

No further discussion.

Motion declared carried.

14). Ordinance #547 Alternative Energy Ordinance (2nd reading). A second reading was held with any questions taken. No comments were made. A motion to approve the 2nd reading was made.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

15). Summary of Ordinance #547 Alternative Energy Ordinance. A brief summary of the alternative energy ordinance was reviewed to be printed in the official city newspaper. A motion to approve the summary was made.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

16). Monthly meter reading progression. A memo from deputy clerk Janell Dahl was reviewed with respect to the project of moving the community to monthly water reading services. The benefits of the monthly read were outlined. The Council agreed with the move. Staff were still investigating how the shift with utility billing and collection may be made in the most convenient and effective way possible. Admin.

Koverman hoped to bring more information back to the Council for the next meeting. Promoting this shift will then commence to the community.

17). County Veterans Service Request. Steve Johnson, the County Veterans Service Coordinator, requested space at city hall during the third Tuesday of the month for a couple hours to provide services to our local and area veterans who may not make it down to the County. The Council felt this would be a good service to provide to residents and that we could certainly find space at City Hall. A motion to approve space for Steve Johnson was made.

Motion to approve: John Schaber

No further discussion.

Motion declared carried.

18). Beyond the Yellow Ribbon Presentation. Admin. Koverman presented the Council with the commemorative proclamation for their part in the ongoing program of the yellow ribbon.

Unscheduled Appearances. Dan White addressed the Council and expressed his sincere appreciation to the ambulance and police departments for their quick response during a recent incident. He applauded the Council for past decisions and urged them to continue.

A motion to adjourn the meeting at 7:37 p.m.

Motion to approve: John Schaber

Motion declared carried.

William J. Spitzer, Mayor

Attest: _____
Nick Koverman, Administrator