

**MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, September 9, 2014 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
John Schaber
Orv Dahl (absent)
Wayne Getz
Bill Spitzer (absent)
Dave Braun

STAFF PRESENT:

Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Dan White, and Craig Hilmer (Press).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor ProTem John Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda: **Wayne Getz**
No Discussion.
Motion carried.

4. MEETING MINUTES:

-August 7, 2014

Motion to approve: **Dave Braun**
Motion carried.

-August 14, 2014

Motion to approve: **Wayne Getz**
No discussion.
Motion carried.

-August 26, 2014

Motion to approve: **Dave Braun**
No discussion.
Motion carried.

5. APPROVAL of the SEPTEMBER PAYABLES

Motion to approve payables: **Wayne Getz**

6. Notices and Communications.

7. Reports of Boards and Committees: Various reports were given.

8.Resolution #32-2014 Approving EDA Levy Request. Admin. Koverman highlighted the Economic Development Authorities Levy Request in the amount of \$34,086. This amount was an increase to prior year which indicated the tax capacity of the city had increased slightly. A motion to approve resolution #32-2014 was made.

Motion to approve: **Wayne Getz**
No further discussion.

Motion carried.

9. Resolution #33-2014 Approving the Preliminary 2015 Tax Levy. Administrator Koverman relayed that the preliminary tax levy amount would show a 2.65 percent increase over the previous year, but that Council had requested the ability to reduce the amount. He relayed that it could be accomplished and reminded the Council that the preliminary proposal could be reduced if the Council elected to do so. Clm. Schaber relayed how it was preliminary and that it was a good first start. A motion was made to approve Resolution #33-2014

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

10. Rehabilitation Loan Request #06-14. Admin. Koverman reviewed three projects from Shannon Huelskamp requesting \$7,704, David's Small Engine for \$10,000, and Aaron Carlson & Chattanooga Land, Inc. for \$10,000. Each participation would be at least 50 percent of the total project costs, but in two of the cases the private investment exceeded the requested amount. The 5 year forgivable loan is made possible because of the Rochester Sales Tax dollars. The EDA reviewed all three of the projects and recommended approval of the projects. A motion was made to approve the request as presented.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

11. Truth In Taxation Date-December 9, 2014. The Truth In Taxation meeting date was set for Tuesday, December 9, 2014 as part of the regular council meeting.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

12. Resolution #31-2014 Providing for Special Home Occupation Permit—Stephanie Nuttall. Admin. Koverman briefly reviewed memo provided to the Planning & Zoning regarding the requested Special Home Occupation Permit. The P&Z had reviewed the requested and recommended approval along with the findings attached within the resolution. A motion was made to approve the resolution as presented.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES:

Dan White-

Clm. Braun stated he received a call regarding speeders in the Meadowview Addition. He relayed that he would get more information and let Administrator Koverman know in order to follow up with the Chief of Police.

Motion to adjourn at 6:22 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John P. Schaber, Mayor Pro Tem

Attest: _____
Nick Koverman, City Administrator