

**MINUTES of the ST. CHARLES CITY COUNCIL
for Monday, January 3, 2011 held at 5:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer

STAFF PRESENT:

Nick Koverman, Administrator

OTHERS IN ATTENDANCE: Craig Hilmer.

1). ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Spitzer calling the meeting to order at 5:07 p.m.

2). PLEDGE of ALLEGIANCE

3). APPROVAL of the AGENDA

Motion to approve the agenda: John Schaber
No discussion.
Motion carried.

4). Oath of Office. The Oath of Office was given to Mayor Bill Spitzer and Councilmen Dave Braun and Wayne Getz

5). APPROVAL of the MINUTES

December 7, 2010

Motion to approve: Orv Dahl
No discussion.
Motion declared carried

December 14, 2010

Motion to approve: Wayne Getz
No discussion.
Motion declared carried.

December 28, 2010

Motion to approve: John Schaber
No discussion.
Motion declared carried

6.) Notices and Communications Mayor Spitzer asked to have the Council give thought to the goals for the upcoming year. He reviewed the 2010 goals with the Council.

7.) Designate the Official City Publication. A motion was made to approve the St. Charles Press as the official publication for the City of St. Charles.

Motion to approve: Dave Braun
No discussion.
Motion declared carried.

8.) Designate Official Depositories. A motion to approve Eastwood Bank, Merchants Bank, and Smith Barney as the official depositories for the City of St. Charles was made.

Motion to approve: John Schaber

No discussion.

Motion declared carried.

9.) Designate Mayoral Committees. A brief discussion of preferred committees was held. It was agreed to remain the same. They are as follows: Park Board-Orv D., Public Safety-John S., Library Board-Dave Braun, P&Z-John S. and Wayne G., EDA-Wayne G. and Bill S., Communications-Bill S. and John S., Public Works-Orv D. and Dave B., Personnel-Wayne G. and Bill S., School Board-John S., High Speed Rail-Bill S. and John S. as the alternate.

Motion to approve: Wayne Getz

No further discussion.

Motion declared carried.

A motion was made later in the meeting to nominate John Schaber as the vice-mayor.

Motion to approve: Dave Braun

No further discussion.

Motion declared carried.

10.) Resolution #36-2010 Reimbursement resolution. Admin. Koverman reviewed the resolution that had been previously approved for the reimbursement of any monies that would be used toward the purchase of the Fjerstad land if bonding was approved at a later date. The resolution authorized the City and Mike Bubany to recover those expenditures through the bonding process as required by the IRS. It was on the Council agenda because the resolution called for a motion and second, which was not done in the first meeting. A motion was made to approve Resolution #36-2010.

Motion to approve: Wayne Getz

Seconded: Dave Braun

Motion declared carried.

11.) Deed Grant Award Information. Admin. Koverman reviewed the announcement that the City of St. Charles was awarded a total of \$570,000 from DEED and MnDOT for the I-90 Commercial/Industrial Development Park. The grant is a matching grant that must be used toward the installation of infrastructure for the site. Clm. Braun asked if there were additional grant dollars we were anticipating or if this was the grant the City anticipated. Mayor Spitzer helped to clarify the programs that the City had initially applied for and how DEED helped to steer the City toward a new program that offered the additional funds to help with trunk highway improvements.

12.) Ordinance #542 Administrative Fines and Fees. Admin. Koverman reviewed the few changes to the schedule and highlighted that it was primarily fees for reports. However, the public works department is currently to create a mandatory sump pump installation ordinance on all new construction and an associated fee for inspection is included in this amendment. No further discussion was held.

Motion to approve: John Schaber

No discussion.

Motion declared carried.

13.) 2011 SAC/WAC fees. Admin. Koverman questioned the Council regarding the SAC/WAC fees that provide a hookup to the Sanitary District and pays for past and future water and sewer projects/repairs. It was discussed as a way to help promote construction and the local housing market that the \$1,500 fee was waived in 2010. Initially it was a recommendation of the EDA with Council approval. Admin. Koverman offered the suggestion to table the item and have EDA review the matter and put forth a recommendation if the Council so chose. A motion to table the item to the EDA for recommendation was made.

Motion to table: John Schaber

No further discussion.

Motion declared carried.

Unscheduled Public Appearances. None.

Motion to adjourn at 5:27 p.m.
Motion to approve: Wayne Getz
Motion declared carried.

William J. Spitzer, Mayor

ATTEST

Nick Koverman, Administrator