

Library Board Meeting Minutes
January 11, 2010

MEMBERS PRESENT

Debbie Spitzer, David Braun, Elizabeth Ellson, Willa Olivier, Jane Ryan, Daniel White, and Librarian Sharon Grossardt
Also present: Linda Mueller

MEMBERS ABSENT

Jill Mueller, Kay Phelps, City Administrator Nick Koverman

President Debbie Spitzer called the meeting to order at 6:35 pm.

BOARD MINUTES

The Board approved the minutes of the December 7, 2009 meeting on a motion by Dan White, seconded by Dave Braun. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Librarian Grossardt will attend a SELCO Automation Users Group meeting tomorrow. The meeting will be devoted to AquaBrowser, which will go live in the afternoon.

Linda Mueller, Friends President, reminded the Board that Friends have about \$4000 and asked for input on areas in which we would like them to spend it. Priorities mentioned included extensions to three of the shelves in the adult section, children's DVDs, replacement copies of classic children's books, as well as children's furniture.

FINANCIAL & CIRCULATION REPORTS

The Petty Cash and Circulation reports for November were approved on a motion by Dan White, seconded by Willa Olivier. Motion declared carried. Librarian Grossardt mentioned that 2009's circulation increased almost 12% over 2008's.

ELECTION OF OFFICERS

Debbie Spitzer was nominated for President on a motion by Jane Ryan, seconded by Liz Ellson. Motion declared carried.

Jane Ryan was nominated for Vice-President on a motion by Dave Braun, seconded by Willa Olivier. Motion declared carried.

Liz Ellson was nominated for Secretary on a motion by Dave Braun, seconded by Willa Olivier. Motion declared carried.

BUILDING REPORT

Librarian Grossardt reported that the three new computers arrived the last week in December. The two old public access computers have been moved to the children's department. They are no longer online, but they can be used for games and word processing.

The repairman was here last week, and the microfilm reader/printer is now working properly. Friends will pay for the repairs.

Janis Martin has begun the chalk outlining for the mural on the wall of the children's area.

Board members looked at the Norfolk Island pine, and consensus was that it is a safety hazard and needs to be removed. A motion was made by Dan White, seconded by Jane Ryan, that we list it on the city channel, followed by an ad in the paper if necessary. Motion declared carried.

PROGRAMMING

The fourth STAR (St. Charles Teachers As Readers) Saturday was January 9th with Dianna Pulley, and 24 people attended. The next session is scheduled for February 6th.

The adult and teen winter reading program "Hot Reads for Cold Nights" has begun and will run through March 20th.

FUNDRAISER UPDATE

Jane Ryan reported that we have our two speakers confirmed. They are Dr. Amit Sood, a Mayo Clinic physician who has written a book on mindful awareness, and Christian Milaster, the green house builder.

REVISING FINES AND FEES

Sharon Grossardt distributed a comparison sheet of allowable fine levels for public computer use at the 18 libraries using Pharos within the SELCO region. Pharos is the software that controls patron use of the computers, and use is blocked if fines are excessive. The fine levels range from \$.01 to \$10.00. A motion was made by Jane Ryan, seconded by Willa Olivier, that our Pharos limit be lowered from \$10.00 to \$5.00, effective March 1st. Motion declared carried.

LIBRARIAN'S ATTENDANCE AT PLA

A motion was made by Dan White, seconded by Dave Braun, that Librarian Grossardt's absence the week of March 22nd to attend the Public Library Association conference in Portland, Oregon, be approved. Motion declared carried.

LIBRARY GOALS FOR 2010

The 2009 goals were briefly reviewed. We will work on 2010 goals at the February meeting.

OTHER

Sharon Grossardt reported that Winona County Master Gardeners will give us \$100 for gardening-related materials.

The next Board meeting will be February 8th.

ADJOURNMENT

The meeting adjourned at 7:20 p.m. on a motion by Dave Braun, seconded by Dan White. Motion declared carried.