

Library Board Meeting Minutes
June 7, 2010

MEMBERS PRESENT

Debbie Spitzer, Elizabeth Ellson, Willa Olivier, Kay Phelps, Jane Ryan, Daniel White, City Administrator Nick Koverman, and Librarian Sharon Grossardt

MEMBERS ABSENT

Dave Braun, Pat Mohs, Jill Mueller

President Debbie Spitzer called the meeting to order at 6:40 pm.

BOARD MINUTES

The Board approved the minutes of the May 3, 2010 meeting on a motion by Dan White, seconded by Jane Ryan. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Librarian Grossardt reported that the SELCO Advisory Committee will meet next Tuesday, but the agenda has not been sent out. She was on vacation when the Automation Users group met in May.

Debbie Spitzer was unable to attend the May 25th meeting of the SELCO Library Foundation board.

Friends of the Library have not met. Liz Ellson said they are still looking for someone to act as president. Librarian Grossardt said that the 17 Disney DVDs that Friends purchased for us earlier this year are all circulating.

FINANCIAL & CIRCULATION REPORTS

Sharon Grossardt reported that May circulation is down from April, but is up compared to last May.

Administrator Koverman reported that we received about \$15,490 from Winona County last week for 2010 library service.

The Petty Cash and Circulation reports for May were approved on a motion by Willa Olivier, seconded by Kay Phelps. Motion declared carried.

BUILDING REPORT

Librarian Grossardt said she has heard from Janis Martin about the mural. She has completed the drawing and is ready to start painting the outline. She plans to paint when the library is closed, on Saturday afternoons and Sundays, and is willing to have help from board members. Jane Ryan and Dan White said they are interested in helping. Library staff member Pat Zingler has also volunteered.

Librarian Grossardt said the faucets in the men's restroom have been replaced as the sensors were not working. Women's restroom faucets were replaced last year.

Administrator Koverman said that a "No Loitering" sign has been posted outside the front door. Patrons have felt intimidated by teens gathering in that area, and there have been concerns with students from the Dover-Eyota bus. Arrangements may be made for the bus to use the elementary school as a drop-off point next year. In the meantime, the police are monitoring the area more closely. A camera may be installed in the future.

LIBRARY LEGACY UPDATE

Sharon Grossardt passed around our copy of the *Poetic Strokes* poetry anthology, and Kay Phelps signed it. Two of her poems are included in the book. SELCO has additional copies of the book available, if Friends would like to sell them.

The Great River Shakespeare Festival's grant has been approved, and we will have at least two tickets available for each matinee and weekend performance. Librarian Grossardt is working out the details with GRSF. This year's Shakespeare plays are *Othello*, *The Comedy of Errors*, and *Titus Andronicus* (apprentice/intern company production). *The Daly News*, a non-Shakespeare play, will also be presented. Performances run from June 23rd through August 1st.

Sharon Grossardt reported that SELCO will be sponsoring a traveling art exhibit featuring works by regional artists. Our library will be one of the stops.

ANNUAL REPORT

Librarian Grossardt presented the 2009 annual report to the state. A motion was made by Dan White, seconded by Willa Olivier, that the report be accepted and approved for submission. Motion declared carried.

OTHER

Administrator Koverman presented a quote of \$1452.52 for a projector to be installed in the children's area. A screen could be added for \$159.00. The quote does not include labor. The wiring is already present. A motion was made by Jane Ryan, seconded by Liz Ellson, that we purchase the projector and screen, using library fundraiser monies. Motion declared carried.

Liz Ellson requested that Librarian Grossardt get information on an umbrella movie license for next month's meeting.

Sharon Grossardt said we are still holding items from the silent auction for two people.

Debbie Spitzer reported on the RACE exhibit at Rochester Public Library. If you go, you should plan to spend several hours.

Dan White said he has had several patrons who use the library's computers tell him how much they appreciate and enjoy them. They are even busier now that school is out.

Administrator Koverman requested that the agenda be sent out by the Friday noon before the board meeting.

The children's summer library program will begin in next Monday and run through mid-August. The theme is "Make a Splash! Read!"

Administrator Koverman said the Ronald McDonald House bike ride will be using the library's and other city parking lots on Sunday, July 25th for a breakfast at the Moose.

Administrator Koverman reported that he had gotten information from Rick Schaber about the cost of a donor recognition tree. Pricing is in the \$4000 - \$8000 range. Cost of engraving the metal leaves is extra. We could save some money by having the tree made separately, something Lloyd Hemming had expressed interest in a few years ago. Other woodworkers were also mentioned.

The next Board meeting will be July 12th.

ADJOURNMENT

The meeting adjourned at 7:17 p.m. on a motion by Willa Olivier, seconded by Dan White. Motion declared carried.