

**MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday May 11, 2010 held at 7:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota**

MEMBERS PRESENT:

Councilmen:
John Schaber
Dave Braun
Orv Dahl
Wayne Getz
Mayor Bill Spitzer

STAFF PRESENT:

Nick Koverman, Administrator

OTHERS IN ATTENDANCE: Julie Haas, Joel Haas, Robert Ferguson, Nancy Heim, and Val Easter.

1). ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Spitzer calling the meeting to order at 7:00 p.m.

2). PLEDGE of ALLEGIANCE

3). APPROVAL of the AGENDA with the following additions:

12. 2010 Summer Park/Rec Staff

13. Jaime Bjerke- Park/Rec Appointment

14. LMC-Pre-Conference Attendance

Motion to approve the agenda: Dave Braun

Seconded by: John Schaber

Motion carried.

4). APPROVAL of the MINUTES

April 13, 2010

Motion to approve: John Schaber

Seconded by: Wayne Getz

Motion declared carried

April 27, 2010

Motion to approve: Orv Dahl

Seconded by: Wayne Getz

Motion declared carried

5. May Payables. Reviewed.

Motion to approve: John Schaber

Seconded by: Dave Braun

Motion declared carried.

6. Notices and Communications.

7. Reports of Boards and Commissions. Various reports were given. Councilman Dahl wanted to highlight a concern for the police that he received a call regarding concerns at the library. Admin. Koverman expressed that after receiving his call a sign had been ordered, a discussion will be held with staff at the library, and even expressed that he would call the D-E school district to request their help. It was requested that the Chief of Police report back on patrolling of the location. During the Park Board report Mayor Spitzer asked if the Park Board could have a discussion about the pool policy of attendance of out-of-town residents.

8. Salary Range Administrative Assistant—Admin. Koverman reported that after speaking with the League of MN Cities and the HR Director for Winona County that in order to remain consistent for employees working more than 14 hours a week that a salary step scale be implemented. The position also required state job points for the Pay Equity Law and the proposed scale that is currently implemented for library assistant and janitorial staff fell in the range of what the Council was looking for. As part of the discussion it was the consensus of the Council to permit Mayor Spitzer and Councilman Getz to serve on the hiring committee. After hearing the discussion regarding the pay scale a motion was made to approve the changes for the salary step scale for the temporary position.

Motion to approve: John Schaber

Seconded by: Orv Dahl

Motion declared carried.

9 Verizon Phone Contract. Admin. Koverman highlighted the current plan of the City where only on-call phones, police phones, and dept. head phones are used. He highlighted some of the issues with the older phones and service after the Altel and Verizon change. After an analysis of the phone costs it was deemed that with the new federal program that is now offered to municipal governments that we can save money. He added that Admin. Koverman's phone should be supplied by the City even though it had not for his first 3 years and providing a phone with data capabilities would be helpful. He added that Mr. Schaber should also have the same capability if he chooses. Clm. Schaber expressed that the durability of the free Army grade phones offered by the plan was a value to the police and public works oncall phones. Saving money with the new plan was also valued by the Council.

A motion was made to approve seeking the new plan and phones.

Motion to approve: Orv Dahl

Seconded by: Wayne Getz

Motion declared carried.

10. 2010 Farm Lease. Admin. Koverman highlighted the lease option that city currently has on the property by I-90. The proposed 2010 farm lease would help recoup some of those dollars and ensure that the property did not overgrow with weeds. The EDA recommended approval of the lease agreement in the amount of \$3,140.00 A motion was made to approve the farm lease.

Motion to approve: John Schaber

Seconded by: Orv Dahl

Motion declared carried.

11. Bike Summit. The mayor provided a brief summary on the bike summit he attended as well as the Mayor's Conference.

12. 2010 Summer Park/Rec Staff. A motion to approve the list was made.

Motion to approve: Dave Braun

Seconded by: Wayne Getz

Motion declared carried.

13. Park and Rec Appointment. A motion was made to appoint Jaime Bjerke to the Park and Rec. Board.

Motion to approve: Wayne Getz

Seconded by: John Schaber

Motion declared carried.

14. LMC PreConference Attendance June 23. Admin. Koverman highlighted the upcoming LMC Annual Conference and invited Council to come. After reviewing the conference he plans to attend only the preconference day and return that evening. A motion was made to approve attendance to the conference.

Motion to approve: John Schaber

Seconded by: Orv Dahl

Motion declared carried.

Motion to adjourn at 7:53 p.m.

Motion: John Schaber

Seconded by: Orv Dahl
Motion declared carried.

William J. Spitzer, Mayor

ATTEST

Nick Koverman, Administrator