

Library Board Meeting Minutes  
September 13, 2010

MEMBERS PRESENT

Debbie Spitzer, Dave Braun, Elizabeth Ellson, Patricia Mohs, Jill Mueller, Willa Olivier, Jane Ryan, Daniel White, City Administrator Nick Koverman and Librarian Sharon Grossardt

MEMBERS ABSENT

Kay Phelps

President Debbie Spitzer called the meeting to order at 6:35 pm.

BOARD MINUTES

The Board approved the minutes of the August 9, 2010 meeting on a motion by Jill Mueller, seconded by Pat Mohs. Motion declared carried.

REPORTS FROM SELCO / SELCO LIBRARY FOUNDATION / FRIENDS OF THE LIBRARY

Librarian Grossardt will attend a SELCO automation users group meeting tomorrow.

Jill Mueller attended the SELCO Library Foundation board's August meeting. The CDs were renewed.

SELCO's new "Book Club in a Bag" kits are now available for checkout. There are seven kits, one for each of the 2009 Minnesota Book Award winners. Each kit contains ten copies of the book, reading guides and bookmarks. Kits for the 2010 winners are in the works. This is a Library Legacy project.

Liz Ellson reported on Friends of the Library. They would like us to move ahead with purchasing furniture for the children's area with the money they have set aside for that purpose. An ad hoc subcommittee of Debbie Spitzer, Willa Olivier, and Pat Mohs will look at furnishings.

FINANCIAL & CIRCULATION REPORTS

Sharon Grossardt reported that August circulation was up slightly from July and several hundred more than August 2009. DVD circulation continues to be good, accounting for more than 19% of total circulation for the month.

The Petty Cash and Circulation reports for August were approved on a motion by Jill Mueller, seconded by Dan White. Motion declared carried.

BUILDING REPORT

Nick Koverman distributed copies of two quotes he has received for replacing the old part of the library roof. He is waiting for a third quote.

Winona Heating & Ventilating was here twice to deal with non-functioning air conditioners.

Janis Martin has to re-draw the top portion of the mural, so the area where the screen will be mounted will not block a major figure.

La Crescent Public Library is getting rid of their old Gates-grant computers. We can have two of them to replace our identical computers in the children's area that are not working.

SELCO performed an upgrade on our Pharos system two weeks ago. This is the software that controls our public access PCs.

#### 2011 BUDGET

Administrator Koverman said City Council will approve the budget at tomorrow night's meeting. The proposed levy increase is 0.49%.

#### OTHER

Sharon Grossardt reported that we have received the \$100 check from Winona County Master Gardeners for gardening-related materials purchased for the collection.

The next Board meeting will be October 11th.

#### ADJOURNMENT

The meeting adjourned at 6:58 p.m. on a motion by Dan White, seconded by Willa Olivier. Motion declared carried.