

BUILDING PERMIT APPLICATION
City of St. Charles
507-932-3020

Date Received: _____ Received by: _____ Permit #: _____

-----**APPLICANT COMPLETE INFORMATION BELOW**-----

Project Address: _____ or PID #: _____
 Legal Description: _____
 Property Owner: _____ Phone: _____
 Address: _____ City: _____ Zip: _____
 General Contractor: _____ License #: _____ Phone: _____
 Plumbing Contractor: _____ License #: _____ Phone: _____
 Mechanical Contractor: _____ Phone: _____
 Proposed Use [Check One]: Dwelling ___ Private Garage ___ Deck ___ Home Addition ___
 Pole Building ___ Finish Basement ___ Three Season Porch ___ Business/Commercial ___
 Fireplace ___ Reroof ___ Siding ___ Furnace ___ Water Heater ___ Other _____
 Description of Project: _____ Dimensions: _____
 Use and Occupancy: _____ Type of Construction: _____
 Estimated Value: _____ Lot Size/Dimensions: _____

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. **REFUND POLICY:** Upon request of cancellation of building permits, refunds will be based on expenses for office time, inspections, and zoning fees that were completed prior to the cancellation notice. **ZONING:** Have there been any prior requests or zoning issues with this property? ___

Name [please print]: _____ Address: _____
 City: _____ Zip: _____ Phone: _____
 Signature: _____ Date: _____

-----**CITY USE ONLY**-----

PLANNING: Zoning District: _____ Minimum Setbacks Required: Front _____
 Side _____ Rear _____ Road Right-of-Way _____ Other: _____

Approved by: _____ Date: _____
 Subject to the following conditions: _____

BUILDING INSPECTOR: Approved by: _____ Date: _____

-----**FEEs**-----

Building Permit: _____	Plan Review: _____	St. Surcharge: _____
Plumbing Permit: _____	Plan Review: _____	St. Surcharge: _____
Mechanical Permit: _____	Plan Review: _____	St. Surcharge: _____
Sewer/Water Inspect. _____	Sanitary Distr. _____	Water mtr/copp: _____
Water Hookup: _____	Sewer Hookup: _____	Other: _____
TOTAL DUE: _____		

Date Issued: _____ **Issued By:** _____ **Receipt #:** _____

BUILDING PERMIT APPLICANT: PROPERTY OWNER

I understand that the State of Minnesota required that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. By signing this document, I attest to the fact that I am building or improving this house myself. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building on speculation or for resale and that the house for which I am applying for this permit, located at, _____ is the first residential structure I have built or improved in the past 24 months. I also acknowledge that because I do not have a state license, I forfeit any mechanic's lien rights to which I may otherwise have been entitled under Minn. Stat. §5 14.01 . In the event that I do construct or improve another residential structure in the next 24 months, I will not do so until I obtain the required state license, understanding that failure to do so is a misdemeanor under state law.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that some of these contractors may be required to be licensed by the State of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minn. Stat. §326.92, subd 1, and that I would forfeit my rights to reimburse from the Contractor's Recovery fund in the event that any contractors I hire are unlicensed.

I also acknowledge that as the contractor on this project, I am solely and personally responsible for any violations of the state building code and/or city ordinance in connection with the work performed on this property.

Signature of Property Owner

Date

To determine whether a particular contractor is required to be licensed, or to check on the licensing status of individual contractors, please call the Minnesota Department of Commerce, Enforcement Division at: (651) 296-2594 or toll free at 1-800-657-3602.



CALL CMS FOR FINAL INSPECTION

1700 North Broadway • Suite 128
 Rochester, MN 55906
 507-282-8206 • FAX 281-0391

THE FOLLOWING ITEMS ARE CONDITIONS FOR PERMIT ISSUANCE FOR RE-SIDING.

STRICT COMPLIANCE IS MANDATORY:

Exterior walls shall provide the building with a weather-resistive exterior wall envelope. The exterior wall envelope shall include flashing as described in section R703.8. The exterior wall envelope shall be designed and constructed in such a manner as to prevent the accumulation of water within the wall assembly by providing a water-resistive barrier behind the exterior veneer as required by section R703.2.

1309.0703 SECTION R703, EXTERIOR COVERING.

Subpart 1. **Section R703.2.** IRC section R703.2 is amended to read as follows:

R703.2 Weather-resistive sheathing paper. A minimum of one layer of No. 15 asphalt felt complying with ASTM D 226 for Type 1 felt or other approved weather-resistive material shall be applied over sheathing of all exterior walls.

R703.4. Such felt or material shall be applied horizontally, with the upper layer lapped over the lower layer not less than 2 inches (51 mm). Where joints occur, felt shall be lapped not less than 6 inches (152 mm). Building paper or other approved material shall be continuous to the top of the wall and terminated at penetrations and building appendages in such a manner to meet the requirements of the exterior wall envelope as described in Section R703.1.

Exception: Such felt or material is permitted to be omitted in the following situations:

1. In detached accessory buildings.
2. Where specifically prohibited by a sheathing and/or siding manufacturer.

SEE ATTACHED TABLE

Subp. 2. **Table R703.4.** IRC Table R703.4 is amended to read as follows:

TABLE R703.4

WEATHER-RESISTANT SIDING ATTACHMENT AND MINIMUM THICKNESS^{abcdefghijklmnopqrstuvwxyz}

Siding material	Nominal	Sheathing	
	<u>Thickness^a</u> (inches)	<u>Joint</u> Treatment	<u>Paper</u> Required
Horizontal aluminum ^e			
Without insulation	0.019 ^f	Lap	Yes
	0.024	Lap	Yes
With insulation	0.019	Lap	Yes

Brick veneer	2	Section	Yes
Concrete masonry veneer	2	R703	
Hardboard ^l			Yes
	7/16	Note q	Note q
Panel siding-vertical			
Sliding vertical			Yes
Hardboard ^l	7/16	Note q	Note q
Lap-siding-horizontal			
Steel ^l	29 ga.	Lap	Yes
Stone veneer	2	Section	Yes
		R703	
			Yes
	3/8 - 1/2	Note g	Note g
Particleboard panels			
			Yes
	5/8	Note g	Note g
Plywood panel ^j			Yes
(exterior grade)	3/8	Note g	Note g
Vinyl Siding ⁿ	0.035	Lap	Yes
Wood ^k Rustic, drop	3/8 Min	Lap	Yes
Shiplap	19/32 Average	Lap	Yes
Bevel	7/16	Lap	Yes
Butt tip	3/16	Lap	Yes

- a. Based on stud spacing of 16 inches on center where studs are spaced 24 inches, siding shall be applied to sheathing approved for that spacing.
- b. Nail is a general description and shall be T-head, modified round head, or round head with smooth or deformed shanks.
- c. Staples shall have a minimum crown width of 7/16-inch outside diameter and be manufactured of minimum No. 16 gage wire.

Building Permit Fees

		<u>Fee</u>
Value	\$1-\$500	\$25.00
Value	\$501-\$2,000	\$25.00 for the first \$500.00 plus \$1.75 for each additional hundred or fraction thereof, to and including \$2,000.00
Value	\$2,001-\$25,000	\$51.25 for the first \$2,000.00 plus \$4.30 for each additional thousand or fraction thereof, to and including \$25,000.00
Value	\$25,001-\$50,000	\$150.15 for the first \$25,000.00 plus \$3.65 for each additional thousand or fraction thereof, to and including \$50,000.00
Value	\$50,001-\$100,000	\$241.40 for the first \$50,000.00 plus \$2.45 for each additional thousand or fraction thereof, to and including \$100,000.00
Value	\$100,001+	\$363.90 for the first \$100,000.00 plus \$1.75 for each additional thousand or fraction thereof.
	Plan Check Fee:	75% of building permit fee.
	State Surcharge:	Valuation multiplied by .05
	Water/Sewer Inspection Fee:	\$ 57.00
	Plumbing Fee:	\$ 45.00
	Mechanical Fee:	\$ 45.00

Miscellaneous Building Permit Fees:

Install New Fireplace/Woodstove	\$35.00	Install Gas Pipe Line	\$35.00
Replacement of Fireplace Gas Insert	\$25.00	Roof Top (HVAC)	\$95.00
Replace Furnace	\$45.00	Re-Roof	\$45.00
Install Air Conditioned	\$45.00	Re-Side	\$45.00
Install Water Heater	\$35.00	Pool/Spa/Hot Tub	\$45.00
Demolition	\$75.00	Reactivate permit	\$25.00

Administrative Fines/Fees

Statute/Ordinance	Description	Administrative Fine/Fee
	Building Code Violation (various)	\$50.00
	Failure to License animals	\$25.00
	Public Nuisance (various)	\$50.00
	Snowmobile Violations	\$50.00
	Garbage Refuse Scavaging	\$25.00
	Vehicle on Bike Path	\$25.00
	Various Offenses; animals	\$25.00
	Loud music/party (certain hours)	\$50.00
	Unauthorized service/meter tampering	\$50.00

2. Areas not covered herein may require a fee payment which shall be determined at the discretion of the City Administrator.