



The City Council of the City of St. Charles welcomes you to its Regular Meeting of Tuesday, April 13, 2021 at 6:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. April 13, 2021 Agenda	APPROVE
4. Meeting Minutes	APPROVE
-March 9, 2021	
-March 23, 2021	
5. April Payables	APPROVE
6. Notices and Communications (if applicable)	INFORMATION
7. Reports of Boards and Committees:	INFORMATION
7a. Administrator's Report, Nick Koverman	
7b. Public Works Superintendent Report, Kyle Karger	
7c. Chief of Police Report, Jose Pelaez	
7d. Library Board Report, David Kramer	
7e. Park Board, Dave Braun	
7f. Planning & Zoning, David Kramer	
7g. EDA, Wayne Getz	
7h. School Board, John Steffel	
8. 2020 Audit-Smith Schafer	APPROVE
9. Resolution #12-2021 Setting Hearing to Modify MDD No. 1	APPROVE
10. Revolving Loan Fund Request No. 01-2021	APPROVE
11. RCA—Fulltime Officer Recommendation	APPROVE
12. 2021 Street Project Discussion	DISCUSS/APPROVE
-Chattanooga 2 nd Addition Construction	
-Chattanooga 2 nd Addition Pond	
-Chip Seal Bid	
-Gravel Alley Bid	
-Street Construction Bid	
-Trail Bid	
-Sidewalk bid	
13. Pay Request #1 Water Tower	APPROVE
14. Resolution #11-2021 Variance Dayland (1248 Wabasha)	APPROVE
15. Ordinance #631 Amending Zoning Map-RMTD (1 st Reading)	APPROVE

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT

Please Note: Some or all councilmembers may participate by telephone or other electronic means as permitted through Minn. Stat. 13D.021.
To attend the conference call please dial 1-320-460-1726 and the
conference ID: 412 683 142#



MEMORANDUM for the CITY COUNCIL of St. Charles for
Tuesday, April 13, 2021

8. 2020 Audit-Smith Schafer. Jason Boynton will be present via TEAMS to give the 2020 Audit presentation.

9. Resolution #12-2021 Setting Hearing to Modify MDD No. 1. Cris Gastner will be present via TEAMS to present a resolution for the setting of a public hearing for the consideration of a modification to the taxing district for possible inclusion of a future housing plat.

10. Revolving Loan Fund Request No. 01-2021. Included in the packet is a Revolving Loan Fund Request for consideration.

11. Request for Council Action-Fulltime Officer Recommendation. Enclosed is a recommendation from Police Chief Jose Pelaez for consideration.

12. 2021 Street/Sidewalk/Trail/Chattanooga Park Project Discussion. Daren Sikkink will be present to provide additional information and to help clarify any questions related to the proposed 2021 projects lists. Additional memos/briefs from Mike Bubany that summarized the discussion from the March 23, 2021 meeting as well as a memo from Director Karger outlining the process city engineer Rick Engstrom completed are included for consideration. Resolutions are included in the packet that can be amended if necessary and numbered at the meeting.

13. Pay Request #1 Water Tower. Included in the packet is a pay request that has been reviewed and approved by WHKS Engineers.

14. Resolution #11-2021 Variance Dayland (1248 Wabasha). Included in the packet is a resolution for consideration as recommended by the Planning & Zoning Commission.

15. Ordinance #631 Amending Zoning Map-RMTD (1st Reading). Enclosed for consideration is Ordinance #631 to amend the zoning map to include the 10-acre parcel from RMTD.

MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, March 9, 2021 held at 6:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:

Mayor John Schaber

Dave Braun (via phone)

John Steffel

Wayne Getz

David Kramer

Note: Due to COVID-19 pandemic, Council previously authorized a local emergency resolution allowing the use of teleconferencing to observe Governor Tim Walz Executive Order 20-20, which called for sheltering in place.

STAFF PRESENT: Kyle Karger (Public Works Director), Rick Schaber (Park & Rec Director), Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE(Others via teleconference unless noted): Samantha (St. Charles Press) and Ken Bloom (American Legion).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda.

Motion to approve: **David Kramer**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

4. Meeting Minutes

February 9, 2021

Motion to approve: **Dave Braun**

Roll call was taken and all voted in favor.

No further discussion.

Motion declared carried.

February 23, 2021

Motion to approve: **Wayne Getz**

Roll call was taken and all voted in favor.

No further discussion

Motion declared carried.

5. March Payables. No questions were asked.

Motion to approve: **David Kramer**

Roll call was taken and all voted in favor.

No further discussion.

Motion declared carried.

6. Notices and communications: Ken Bloom, Commander of the American Legion, presented Wayne Getz with a certificate for 50 years as an American Legion member. Bloom shared that only one other

certificate was presented this year to Irv Smith for 75 years as a member. Bloom also shared that the Purple Heart Memorial creator had submitted his design of the stone into a North American contest for civic monuments and that his was selected as the top design in North America for 2020.

7. Reports of Boards and Committee:

Various reports were given.

8. Star Energy Services-Kristi Robinson (System Impact Study). Admin. Koverman relayed that after the March 23 council meeting, various questions remained unanswered and so he reached out to the city's electrical engineers to help answer those questions regarding the possibility of a supplement study and a system impact study and whether or not the city should undergo the study or wait. Kristi Robinson was present via teleconference to help answer questions and highlight the pros and cons. In summary, she recognized that the city had adopted the interconnection process that provided the steps necessary to "pause" to review the impacts on a utilities distribution system in relation to current and future solar facilities. She relayed that the city could require the next petitioner to undergo the study in relation to the proposal and the impacts, but that it would delay the project and would be an added cost to the project. Dependent on the results of a supplemental study, a system impact study could be required by the applicant. She briefly described the potential impacts on a distribution system related to the cumulative effect of the commercial and residential solar. She relayed that systems are not typically designed for "backfeed" onto a distribution line and that it could cause issue with the wholesale provider. She offered that has seen some utilities perform the system impact study and pass along a percentage of costs to the applicants. It was asked if there was a detriment to waiting and Robinson said that typically she would recommend waiting as it sometimes difficult to outline all of the effects on a system without knowing the location or size of the proposed facility. It was asked if at some point, whether or not additional solar would be prohibited. She replied, no. However, dependent on the impact to the system and the upgrades required to accept it, the costs could dictate whether a project moves forward. She also highlighted that if the city completed a study for a proposed additional 500 kW, that it would not circumvent the need if additional larger facilities would be proposed by a commercial customer. She also highlighted that with the additional capacity that was currently being backfed onto the transmission line, that some discussion should take place with the transmission line owner and that it could be purchased by the wholesaler. Council asked Director Karger's thoughts and he shared that with the addition of the city's 2 MW solar, between the cumulative effect of all the solar generated that the backfeeding was the cause of two of the outages last summer. Several improvements were made, but the safety of his workers is his primary concern with backfeeding. He highlighted that the rates paid back to solar owners, if a payback is applicable, are at a cost higher than what the city utility pays for that same power from our wholesaler, but that it is mandated. A brief discussion was held regarding seeking help from LMC and MMUA to help outline the challenges that face utilities in Minnesota, while other states change their rules to lessen paybacks due to the excess amounts of alternative energy producers. It was discussed that zoning could be another way of more strictly regulating, to which Robinson replied that there was legislation proposed that would limit utilities and cities ability to engage in this. Mayor Schaber asked the Council what the consideration of the System Impact study or Supplemental study was and it was relayed by several members that safety and reliability of the city's distribution system was important. A motion was made to approve the estimated \$10,000 full system impact study to help identify the potential impacts or needed improvements for the utility.

Motion to open: **John Steffel**

Roll call was taken and all voted in favor

No further discussion.

Motion carried.

9. SELCO Membership Agreement. Mayor Schaber presented the membership agreement for consideration which was approved by the Library Board. A motion to approve as presented was moved.

Motion to open: **David Kramer**

Roll call was taken and all voted in favor

No further discussion.

Motion carried.

10. Part-time Library Aid Advertisement. Admin. Koverman briefly highlighted the request of library staff to advertise. A motion was made to approve the advertisement.

Motion to approve: **Wayne Getz**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

11. Accept David Martin Resignation/Advertise for Library Vacancy. A motion was made to accept Mr. Martin's resignation and advertise for the vacancy.

Motion to approve: **Dave Braun**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

12. 2020 Annual Library Report. Admin. Koverman relayed that the library board had recommended approval with certain clarifications of which were completed by the head librarian. A motion was made to approve the 2020 Annual Library Report.

Motion to approve: **David Kramer**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

13. Resolution #07-2021 Accepting Donation from Rainier Enterprises. A motion was made to accept the donation in the amount of \$500.00 to the Park and Rec department for team sponsorships.

Motion to approve: **Dave Braun**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

14. Resolution #08-2021 Accepting Donation from Waste Management. A motion was made to accept the donation in the amount of \$500.00 to the Park and Rec department for programming.

Motion to approve: **John Steffel**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

15. St. Charles Park Board Appointment. Greg Gall was considered and recommended by Park Board for appointment. A motion was made to approve Greg Gall to the Park Board.

Motion to approve: **Wayne Getz**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

16. Advertisement of Summer Staff. Mayor Schaber presented the list of summer staff advertisement for consideration. A motion was made to approve the list for advertisement.

Motion to approve: **Dave Braun**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

17. Summer Park & Rec Brochure. Park and Rec Director Rick Schaber was present to highlight the changes to the summer park and rec brochure. Schaber prefaced that changes could come about with COVID, but that at this point, programming will be scheduled as usual. He highlighted the programs for park and recreation and no questions were asked. Staff had reviewed the pool fees in relation to other area pools and it was the recommendation of staff and approved by the park board to increase daily fees by \$.50.

20 admission passes would be increased from \$2.00 to \$3.00 (\$60.00 for 20 admissions), while pool memberships would remain unchanged. No other questions were asked and a motion to approve the summer park and recreation brochure was moved.

Motion to approve: **Dave Braun**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

18. Winter Parking Exemption. A winter parking exemption was requested by a new owner along Wabasha Avenue where their steep driveway and lack of parking at the top warranted the request. While the permit may not be used this year, it would put them on the list for 2021 as an annual permit. A motion to approve the exemption was moved.

Motion to approve: **David Kramer**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

Unscheduled Public Appearances. None.

Motion to adjourn at 6:55 p.m.: **Wayne Getz**

Roll call was taken and all voted in favor.

No further discussion.

Motion carried.

ATTEST

John Schaber, Mayor

Nick Koverman, City Administrator

MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, March 23, 2021 held at 6:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:

Mayor John Schaber

Dave Braun (via phone)

John Steffel

Wayne Getz

David Kramer

Note: Due to COVID-19 pandemic, Council previously authorized a local emergency resolution allowing the use of teleconferencing to observe Governor Tim Walz Executive Order 20-20, which called for sheltering in place.

STAFF PRESENT: Rick Schaber (Park & Rec Director), Kyle Karger (Public Works Director), and Nick Koverman (City Administrator)

OTHERS PRESENT: Daren Sikkink (WHKS Engineers), Mike Bubany (David Drown & Associates) and unknown caller.

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda.

Motion to approve: **David Kramer**

Roll call was taken, all voted in favor.

No further discussion.

Motion carried.

4. Notices and Communications. Admin. Koverman highlighted the brief information from the League of MN Cities that discussed the Save America funds and that St. Charles' portion will be an estimated \$430,000. As more information on the program is released, staff will bring it forward. Library Director Jill Veerkamp worked with the Friends of the Library to create a brochure as they are seeking new member and supporters of the volunteer group. The brochure was included in the packet.

5. Review of Financials: No questions were asked.

Motion to approve: **Wayne Getz**

Roll call was taken, all voted in favor.

No further discussion.

Motion declared carried.

6. 2021 Street/Sidewalk/Trail Project Discussion. Mayor Schaber relayed his appreciate for all of the work completed by staff and WHKS to get the project this point and relayed that his goal for the discussion was to listen and digest the information presented from both WHKS and Mr. Bubany and that he did not expect any decisions at tonight's meeting. Over the next few weeks, if there were questions brought forward, he asked that council please forward them to Admin. Koverman. He outlined that at the April 13th meeting, if Council felt comfortable, more discussion as to a direction could be held. Mr. Bubany relayed that he would return for the April 23rd meeting to help Council officially move forward with resolutions if they felt comfortable and compelled at that time. Mayor Schaber asked Daren Sikkink of WHKS to present first. Mr. Sikkink addressed the Council and highlighted the memo included in the packet as he highlighted the project bids that included:

Project Low Bid Amount	No. of Bids
Chattanooga Innovation Park 2nd Addition \$979,287.08	9
Chattanooga Innovation Park 2nd Pond \$126,749.00	11
Mill & bituminous overlay streets \$2,008,061.25	1
Rebuild existing streets \$867,964.30	1
Chip seal existing streets \$508,233.75	5
Pave existing gravel alleys \$247,240.00	4
Pave existing gravel streets \$276,548.78	1
Sidewalk \$1,314,724	5
Trail Improvements \$389,441.25	4
East Trail Loop Estimate \$300,000	
Engineering and Contingency \$650,000	
Construction Subtotal Projects Total:	\$7,668,249.41

Sikkink highlighted that given various issues with setbacks and right of way, the initial proposed route for the east trail needed to be rethought. In addition, with the recent purchase of land behind the high school by the school district, staff began some initial discussions with administration as to the possibility of connecting a trail on that property that would connect East 15th to Hwy 14. Park and Rec. Director Rick Schaber also highlighted some of the initial conversations with the district and the general support before. He also highlighted a change in planning for a trail/sidewalk along 4th Street up to Whispering Hills. Initially the plan had been to put the trail along the north side of 4th Street, but in reviewing, staff moved the sidewalk to the south side to better connect all the way to Whispering Hills Drive. Clm. Kramer relayed that consideration should be given to the fact that the south side does not receive any sun and that snow and ice remain for some time, while the north side is usually relatively clear in the same conditions due to the available sun light. No additional questions were asked at this time. Mike Bubany of David Drown & Associates then presented on the financial side. He began by relaying that he has adjusted for the city's tax base growth of 3 percent as his model used 2 percent and that the historical trend has justified this growth/adjustment. He also adjusted the change in market value of St. Charles property to 2.5 percent as has been the average. He briefly reviewed the water/sewer rates and the bond debt calling St. Charles currently on the low side as would be described by a bond rating company like Moody's. He had calculated the proposed project into the same equation and relayed that it would only move the rating of a Moody's into a moderate level of debt which is still very good for communities the size of St. Charles. He highlighted that a recent bond sale as of that day saw the rate as low as 1.75 percent which is .5 percent lower than he even anticipated, which he would expect St. Charles to receive a similar interest rate. He briefly discussed the upcoming agenda item of the refinancing of the 2015 bond and relayed that it would be his recommendation to start the process in late fall to take advantage of the low interest rates when the bond is officially callable. This savings is projected at just over \$300,000. Mr. Bubany discussed various potential sources of revenue. Through review and discussion of these other sources of funds that are currently being budgeted for sidewalk, trails and street repairs, as well as a potential use of electrical revenues. In reviewing the costs without the uses of the other stated funds, Mr. Bubany relayed that the increase on a home valued at \$263,000 would be about \$25-\$30/month. With the use of the various revenues that would no longer need to be budgeted in the Capital Improvement Fund along with electrical revenues and the aforementioned adjustments to the trends, Mr. Bubany estimated the cost could be mitigated to around \$15-\$20/month and only represent a 7 percent levy increase. By comparison, Mr. Bubany shared that this estimated figure which would keep St. Charles under the 50 percent city tax rate, which is still the lowest in the area as the city has such little debt in comparison. He relayed that the city has taken all the necessary steps to issue debt and that with historically low interest rates, the benefit of investing into these types of projects is generally a good investment because the rate of deterioration and increasing costs to repair and maintain is higher than the cost of doing the project at once and paying for them over time. His only recommendation at this time was that Council should consider as much of a project as they feel comfortable knowing that interest rates are at an all-time low. The mayor requested that staff relook at the 4th Street trail moving to the north side as Clm. Kramer indicated and that they come back at the April 13th meeting to further discuss the projects. Mr. Bubany relayed that he would return for the April 27th meeting with a bond design if Council had made a determination of the size and scope. No further questions were asked.

7. Refinancing 2015A Bonds Discussion. Mayor Schaber briefly reviewed from the previous discussion that Mr. Bubany would continue to monitor the situation of the interest rates and would present a later date when the bond is callable. The anticipated savings of \$300,000 was a definite benefit. No action was taken.

8. Resolution #09-2021 Accepting/Awarding Sanitary Sewer Lining. A motion was made to approve the resolution as presented awarding the project to Municipal Pipe Tool for \$53,874.00.

Motion to table: **John Steffel**

Roll call was taken, all voted in favor.

No further discussion.

Motion declared carried.

9. Resolution #10-2021 Joint Resolution for Orderly Annexation (RMTD). Mayor Schaber presented the resolution and asked for any questions. Hearing none, he called for a motion to approve the resolution as presented. A motion was made.

Motion to approve: **Wayne Getz**

Roll call was taken, all voted in favor.

No further discussion.

Motion declared carried.

10. Request for Council Action-Post Prom, May 15th. Admin. Koverman presented the request from the St. Charles High School administration and relayed that he had been in communication with Dr. Ben Bernard regarding the request to temporarily close a portion of St. Charles Avenue along with use of the green space and City Hall from approximately 6 p.m. to 10 p.m. He relayed they will follow all COVID protocols, provide fencing, and is aware that some of the plans may change if the grass is not fully grown in the area. No questions were asked and a motion to approve the request was moved.

Motion to approve: **Dave Braun**

Roll call was taken, all voted in favor.

No further discussion.

Motion declared carried.

Unscheduled Public Appearances. None.

Motion to adjourn at 7:01 p.m.: **Wayne Getz**

Roll call was taken, and all voted in favor.

No further discussion.

Motion carried.

ATTEST

John Schaber, Mayor

Nick Koverman, City Administrator

By: Ken Bloom, Chairman, St. Charles Vets Committee

On Veterans Day 2020 the St. Charles Purple Heart Monument was dedicated at the St. Charles Vets Memorial. The 6 foot sculpture recognizes those of the U.S. Military who were killed or wounded in the line of duty. The initial award was created by George Washington in 1782 and was given to those who exhibited meritorious service.

Kyle Larson of Anderson Memorials of Rochester was responsible for creating the impressive statue that now resides in our Memorial. Made of Minnesota granite, there are 50 stars representing the 50 states. There are 13 stripes on each side representing the 13 colonies. At the suggestion of local veterans and thru the recommendation and request of the St. Charles Vets Committee, a kneeling soldier is portrayed on the backside of the monument. The soldier is paying respect to fallen comrades. The bronze combat boots at the top honor those who gave their all in combat.

In February 2021 the following press release was issued:

“The Monument Builders of North America (MBNA) holds yearly award ceremonies to recognize its members for outstanding designs crafted by experienced and professional memorialists from across the United States and Canada. This competition features some of the most aesthetic and evocative monuments, selected from among over 740 member companies. The projects are judged by a group of monument industry professionals which evaluate on elements of proportion, balance and the story that the monument conveys. This year, Kyle Larson of Anderson Memorials, received first prize in the category of Public/Civic Memorials for his custom design and installation of the Purple Heart monument for the Veterans Memorial in St. Charles, MN.

Anderson Memorials also received the coveted *MBNA Aspire Award*, which recognizes exceptional community involvement and success in public relations and marketing.”

The St. Charles community is very proud to have this fine addition as part of the St. Charles Vets Memorial. Congratulations to Kyle Larson and Anderson Memorials for their dedication to such a worthy endeavor.



You are cordially invited to

Project FINE's

*Annual Taste of International
Cuisine Fundraiser*

**JOURNEY
THROUGH TIME**

June 20, 2021, 5:00pm-7:00pm

Signatures, 22852 County Road 17

Silent Auction (cash or checks please)

*Funds raised will be used to support our mission: to strengthen
and enrich our community by facilitating the
integration of people who are ethnically diverse.*

Saint Charles 2020 Drinking Water Report

This report contains important information about your drinking water. Have someone translate it for you, or speak with someone who understands it.

Información importante. Si no la entiende, haga que alguien se la traduzca ahora.

Making Safe Drinking Water

Your drinking water comes from a groundwater source: three wells ranging from 667 to 736 feet deep, that draw water from the Multiple, Wonewoc Sandstone and Wonewoc-Eau Claire aquifers.

Saint Charles works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Kyle Karger, Public Works Director, at 1-507-932-3020 or kkarger@stcharlesmn.org if you have questions about Saint Charles's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Saint Charles Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2020.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage [Basics of Monitoring and testing of Drinking Water in Minnesota](https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html) (<https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html>).

How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Some contaminants are monitored regularly throughout the year, and rolling (or moving) annual averages are used to manage compliance. Because of this averaging, there are times where the Range of Detected Test Results for the calendar year is lower than the Highest Average or Highest Single Test Result, because it occurred in the previous calendar year.

Definitions

- **AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **N/A (Not applicable):** Does not apply.
- **pCi/l (picocuries per liter):** A measure of radioactivity.
- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter ($\mu\text{g/l}$).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- **PWSID:** Public water system identification.

Monitoring Results – Regulated Substances**LEAD AND COPPER – Tested at customer taps.**

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Action Level	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Lead	0 ppb	90% of homes less than 15 ppb	<0.5 ppb	0 out of 20	NO	Corrosion of household plumbing.
Copper	0 ppm	90% of homes less than 1.3 ppm	0.58 ppm	0 out of 20	NO	Corrosion of household plumbing.

CONSUMER CONFIDENCE REPORT

INORGANIC & ORGANIC CONTAMINANTS – Tested in drinking water.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Nitrate	10 ppm	10.4 ppm	0.06 ppm	0.00 - 0.06 ppm	NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.
Barium (12/21/17)	2 ppm	2 ppm	0.07 ppm	N/A	NO	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposit.
Xylenes	10 ppm	10 ppm	0 ppm	0.00 - 0.00 ppm	NO	Discharge from petroleum factories; Discharge from chemical factories.
Gross Alpha	0 pCi/l	15.4 pCi/l	6.3 pCi/l	N/A	NO	Erosion of natural deposits.
Combined Radium	0 pCi/l	5.4 pCi/l	4.8 pCi/l	N/A	NO	Erosion of natural deposits.

CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG or MRDLG)	EPA's Limit (MCL or MRDL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Total Trihalomethanes (TTHMs)	N/A	80 ppb	1.2 ppb	N/A	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	1.2 ppm	1.02 - 1.31 ppm	NO	Water additive used to control microbes.

OTHER SUBSTANCES – Tested in drinking water.

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Fluoride	4.0 ppm	4.0 ppm	0.79 ppm	0.72 - 0.83 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

Fluoride: Fluoride is nature's cavity fighter, with small amounts present naturally in many drinking water sources. There is an overwhelming weight of credible, peer-reviewed, scientific evidence that fluoridation reduces tooth decay and cavities in children and adults, even when there is availability of fluoride from other sources, such as fluoride toothpaste and mouth rinses. Since studies show that optimal fluoride levels in drinking water benefit public health, municipal community water systems adjust the level of fluoride in the water to an optimal concentration between 0.5 to 0.9 parts per million (ppm) to protect your teeth. Fluoride levels below 2.0 ppm are not expected to increase the risk of a cosmetic condition known as enamel fluorosis.

Monitoring Results – Unregulated Substances

In addition to testing drinking water for contaminants regulated under the Safe Drinking Water Act, we sometimes also monitor for contaminants that are not regulated. Unregulated contaminants do not have legal limits for drinking water.

Detection alone of a regulated or unregulated contaminant should not cause concern. The meaning of a detection should be determined considering current health effects information. We are often still learning about the health effects, so this information can change over time.

The following table shows the unregulated contaminants we detected last year, as well as human-health based guidance values for comparison, where available. The comparison values are based only on potential health impacts and do not consider our ability to measure contaminants at very low concentrations or the cost and technology of prevention and/or treatment. They may be set at levels that are costly, challenging, or impossible for water systems to meet (for example, large-scale treatment technology may not exist for a given contaminant).

A person drinking water with a contaminant at or below the comparison value would be at little or no risk for harmful health effects. If the level of a contaminant is above the comparison value, people of a certain age or with special health conditions - like a fetus, infants, children, elderly, and people with impaired immunity – may need to take extra precautions. Because these contaminants are unregulated, EPA and MDH require no particular action based on detection of an unregulated contaminant. We are notifying you of the unregulated contaminants we have detected as a public education opportunity.

- More information is available on MDH's [A-Z List of Contaminants in Water](https://www.health.state.mn.us/communities/environment/water/contaminants/index.html) (<https://www.health.state.mn.us/communities/environment/water/contaminants/index.html>) and Fourth [Unregulated Contaminant Monitoring Rule \(UCMR 4\)](https://www.health.state.mn.us/communities/environment/water/com/ucmr4.html) (<https://www.health.state.mn.us/communities/environment/water/com/ucmr4.html>).

UNREGULATED CONTAMINANTS – Tested in drinking water.

Contaminant	Comparison Value	Highest Average Result or Highest Single Test Result	Range of Detected Test Results
Sodium*	20 ppm	4.38 ppm	1.98 - 4.38 ppm
Sulfate	500 ppm	45.9 ppm	5.45 - 45.90 ppm

*Note that home water softening can increase the level of sodium in your water.

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should

seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Saint Charles is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at [Source Water Assessments](https://www.health.state.mn.us/communities/environment/water/swp/swa) (<https://www.health.state.mn.us/communities/environment/water/swp/swa>) or call 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Saint Charles is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
 - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>
 - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
 - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:
[Environmental Laboratory Accreditation Program](https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)
<https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam>
 The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
 - Read about water treatment units:
[Point-of-Use Water Treatment Units for Lead Reduction](https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)
<https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html>

Learn more:

- Visit [Lead in Drinking Water](https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html)
<https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html>
- Visit [Basic Information about Lead in Drinking Water](http://www.epa.gov/safewater/lead) (<http://www.epa.gov/safewater/lead>)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit [Lead Poisoning Prevention: Common Sources](https://www.health.state.mn.us/communities/environment/lead/sources.html) (<https://www.health.state.mn.us/communities/environment/lead/sources.html>).

Help Protect Our Most Precious Resource – Water

The Value of Water

Drinking water is a precious resource, yet we often take it for granted.

Throughout history, civilizations have risen and fallen based on access to a plentiful, safe water supply. That's still the case today. Water is key to healthy people and healthy communities.

Water is also vital to our economy. We need water for manufacturing, agriculture, energy production, and more. One-fifth of the U.S. economy would come to a stop without a reliable and clean source of water.

Systems are in place to provide you with safe drinking water. The state of Minnesota and local water systems work to protect drinking water sources. For example, we might work to seal an unused well to prevent contamination of the groundwater. We treat water to remove harmful contaminants. And we do extensive testing to ensure the safety of drinking water.

If we detect a problem, we take corrective action and notify the public. Water from a public water system like yours is tested more thoroughly and regulated more closely than water from any other source, including bottled water.

Conservation

Conservation is essential, even in the land of 10,000 lakes. For example, in parts of the metropolitan area, groundwater is being used faster than it can be replaced. Some agricultural regions in Minnesota are vulnerable to drought, which can affect crop yields and municipal water supplies.

We must use our water wisely. Below are some tips to help you and your family conserve – and save money in the process.

- Fix running toilets—they can waste hundreds of gallons of water.
- Turn off the tap while shaving or brushing your teeth.
- Shower instead of bathe. Bathing uses more water than showering, on average.
- Only run full loads of laundry, and set the washing machine to the correct water level.
- Only run the dishwasher when it's full.
- Use water-efficient appliances (look for the WaterSense label).
- Use water-friendly landscaping, such as native plants.
- When you do water your yard, water slowly, deeply, and less frequently. Water early in the morning and close to the ground.
- Learn more
 - [Minnesota Pollution Control Agency's Conserving Water webpage](https://www.pca.state.mn.us/living-green/conserving-water)
(<https://www.pca.state.mn.us/living-green/conserving-water>)
 - [U.S. Environmental Protection Agency's WaterSense webpage](https://www.epa.gov/watersense)
(<https://www.epa.gov/watersense>)

Reduce Backflow at Cross Connections

Bacteria and chemicals can enter the drinking water supply from polluted water sources in a process called backflow. Backflow occurs at connection points between drinking water and non-drinking water supplies (cross connections) due to water pressure differences.

For example, if a person sprays an herbicide with a garden hose, the herbicide could enter the home's plumbing and then enter the drinking water supply. This could happen if the water pressure in the hose is greater than the water pressure in the home's pipes.

Property owners can help prevent backflow. Pay attention to cross connections, such as garden hoses.

The Minnesota Department of Health and American Water Works Association recommend the following:

- Do not submerge hoses in buckets, pools, tubs, or sinks.
- Keep the end of hoses clear of possible contaminants.
- Do not use spray attachments without a backflow prevention device. Attach these devices to threaded faucets. Such devices are inexpensive and available at hardware stores.
- Use a licensed plumber to install backflow prevention devices.
- Maintain air gaps between hose outlets and liquids. An air gap is a vertical space between the water outlet and the flood level of a fixture (e.g. the space between a wall-mounted faucet and the sink rim). It must be at least twice the diameter of the water supply outlet, and at least one inch.
- Commercial property owners should develop a plan for flushing or cleaning water systems to minimize the risk of drawing contaminants into uncontaminated areas.



City Administrator's Report—March 2021

March 1—present. City staff began March 1st with training that ran several days each week as we started to incorporate the new CivicSystems utility billing, payroll, and fund accounting software. Cassie Smith has spearheaded the project and all staff have helped to work through the crossover. It has been a team effort and a good opportunity to audit accounts, etc.

March 2—Brandon Fitzsimmons of Flaherty & Hood helped to lead a discussion with department heads including PW Director Karger, Park/Rec Director Schaber, and Chief Pelaez through Supervisor training as it relates to the union contracts. The training helped answer questions and provide guidance for supervisors.

March 3—Held police department interviews for the next full-time officers. Attended the SCACF board meeting in the evening.

March 4—Attended a Winona County PartnerSHIP meeting to discuss 2021 goals and programs. Staff took part in a discussion with the upcoming high school construction project. We expressed our concerns with parking around the pool and ballfields.

March 8—Met with WHKS to discuss various projects. Attended a virtual floodplain training put on by the DNR.

March 9—Held bid openings for various projects. A preconstruction meeting was held for the water tower.

March 10—Met with Supt. of Schools Jeff Apse to discuss ongoing conversation with MnDOT with the high school entrance as well as the potential trail. Virtually attended the Friends of Whitewater State Park meeting in the afternoon.

March 15—DNR Floodmap training.

March 16—Attended St. Charles Township Board meeting for annexation.

March 17—Virtually attended DNR training. Attended Southeast Minnesota League of Municipalities (SEMLM) Executive Board meeting to discuss 2021 legislative policies, planned for upcoming meeting schedules and topics and conducted regular business.

March 18—Staff is working with members of Trinity Lutheran Church to explore building options and platting requirements. Conducted Street bid opening in the afternoon.

March 19—Met with Mi-Energy CEO Brian Krambeer and members of his staff along with Cris Gastner and PW Director Kyle Karger to discuss potential partnership for housing.

March 22—DNR floodplain training in the afternoon. Cris Gastner and I met with potential developer Mitch Walch to walk through potential TIF/tax abatement support of Southfork Third Addition. Staff are working with Mr. Walch's engineer to plan for preliminary plat submission.

March 23—Conducted sidewalk and trail bid opening in preparation for council meeting.

March 24—Attended virtual administrators meeting in addition to holding a conference call with MnDOT staff, Supt. Apse, and WHKS engineer Daren Sikkink to discuss possible high school safety measures for crossing. MnDOT staff continues to work on exploring our options to better guide the district and city.

March 25—Mayor Schaber, Clm. Getz, myself and city accountant Melissa Krusmark met with Jason Boynton of Smith Schafer to review the 2020 audit.

March 29—Library Director Jill Veerkamp and I met virtually with staff at VisionDesign to discuss possible website updates and how that might work with the SELCO system. They will work on answering some questions and will put together a proposal for the library board.

March 30—Attended a virtual training/meeting through the SEMLM on TIF and housing strategies and incentives. Met with WHKS at in the afternoon to review projects.

March 31—Attended DNR floodplain training. Received second COVID shot in the evening.

March 2021 Public Works Report

- Wash Sanders and trucks; cut and remove ash trees from boulevards; 140 ash trees removed from parks and boulevards last six months savings estimated at 150,000 plus; 3/5/21 crews Moderna shots in Winona; rubber goods testing; paperwork at power plant finished 2020 underground project on east ave.; cleaned and organized control room at substation; trimmed bushes in alleys; plow snow; wash equipment; record new electric meter; clean and store wire ropes; utility locates and hooked up temporary to permanent electric service.
- Replacing old street lights with LED lights; electrical safety meeting; ran City's four small generators at City Hall, Fire Dept, I-90 booster station and city shop; Safety meeting MMUA; hung new electric service 112 East 3rd street; checked 2021 underground electric projects and material needed; cleaned up hydrolic oil spill on hwy74 south; cling wire rope and chain inspections; ordered salt and sand for storage shed' sweeping streets; put up no parking signs for school area clean up and product show in Eau Claire.
- Property pin locates; water and sewer inspections for new houses; set backhoe inspections for fences – houses and sheds; took sanders off of plow trucks; pickup to Volkarts in Stockton for box install; repair broken hose on plow truck; dug in new service on Springer ave; shop light inventory; unload electrical material and put in to inventory; electrical mapping; transformer map updates; detach meter socket 1401 Sunset drive; check on transformer orders; check orders on Shakespeare light poles; sent in crimping tool for repairs; working with Star Engineering on 3 phase customer billing and cleaned bike paths.
- Salted around City Hall; Library and EMS building; sharpen chain saws; pushing up brush and compost piles; pot hole patching with cold mix; put street signs together; installed new street signs; cleaned sweeper; changed out lights at library; repairing plowing damage; changed filters and greased air handlers at City Hall; ordered new brooms for sweeper; repaired mail box; hydrant repair on golf course and sweeper maintenance.
- Sort Logs out of brush pile; cleaned office and bathroom at shop; pesticide training for license; new payroll training for employees; installed additional counter at City Hall; picked up park trash; removed temporary skating rink; worked on sand pro for ball fields; cleaned dugouts; replaced sod; dragged ball fields; opened park bathrooms; installed covers on dugouts; finals for City Hall

- Wire Brushed water pipes; cleaned and painted pipes and pumps on Hwy 14 booster station; water samples for MDH; repaired leak at well 3; checked lift stations, booster stations, wells and towers; ordered and painted new pipe stands for well 3; Read electric and water meters; emptied and cleaned water truck; painted ceiling in Hwy 14 booster station; checked and close gate vales for after main installation for new water tower; checked water pressure complaint for leather guy shop; replaced batteries at lift stations; de-winterized well 5; showed company how to load water; checked leak complaint; replaced water meters; flushed some bad dead end hydrants; repaired chains on hydrants; worked on easement agreements for various projects.

Sincerely,

Kyle A. Karger, St. Charles Director of Public Works

City of St. Charles Police Department

Chief – Jose Pelaez #601

830 Whitewater Avenue

St. Charles, MN 55972

(507) 932-8020 • (507) 932-8701 FAX



April 13, 2021

- On March 3, the department interviewed six candidates for the full-time police officer position. Two candidates were then selected to move on to the Background Check stage of the hiring process. Both candidates have completed their background checks which was conducted by Crescent Investigative Services.
- Officer Jones, Officer McCready, Officer Floerke, and Chief Pelaez completed Storm Spotter refresher training. Officers Hewitt and Wolters will be completing their refresher training in April. The refresher training was hosted online by the National Weather Service-La Crosse, WI.
- Officers completed the following training as part of their monthly training goals:
 - Hazardous Materials Awareness Level-1 (Part 1 of 2) (OSHA mandated)
 - Mental Health Part 2 of 4
- On March 23, Officer Hewitt attended "Reading People: Becoming a Body Language Expert" online training. This training was hosted by Caliber Press and was designed to enhance the officer's ability to successfully assess the emotional and physical state of a person.
- On March 26, Officer Floerke and Chief Pelaez participated in the Career Fair hosted at the St. Charles High School.
- The department successfully completed the implementation stage of the transition process of our policies over to Lexipol's web-based Knowledge Management System (KMS).
- In response to two citizen complaints, Officers conducted targeted speed enforcements, through the month, in the areas of the 600 block of Sunset Drive and the 200 block of Meadow View, during the morning and evening rush hour. Residents in both areas complained about vehicle traveling at excessive speeds. Officers noted that none of the vehicles monitored during the speed enforcement traveled over the posted speed limit (30 MPH). The department received feedback from neighbors who expressed their appreciation for slowing motorist down and they noticed a significant change on driving behavior.

Respectfully submitted,

Chief, Jose Pelaez

"Proud to Serve"



City of St. Charles
Economic Development Authority
Regular Meeting
Minutes
April 9th, 2021

1. Meeting was called to order at 8:02 am at City Hall by Chair Spitzer. Present were: Spitzer, Mayor John Schaber, Tim Hoff, Wayne Getz, Jon Marley, Ryan Grobe, EDA Coordinator Cris Gastner, and City Administrator Nick Koverman
2. **Minutes:** The minutes were discussed and approved
3. **Financials:** The financials were discussed and approved
4. **Business Items:**
 - a. Appointment of Loan Committee
At the end of 2020, both former members of the loan committee retired from the Board requiring two new members to be appointed. Ryan Grobe and Jon Marley volunteered to serve in this capacity. A motion was made by Schaber to appoint Grobe and Marley to the loan committee. All ayes, motion carried
 - b. Revolving Loan Application
Gastner presented an application from Versatile Woodwork requesting \$20,000 from the RLF. The Board discussed the request and a motion was made by Hoff seconded by Getz to recommend approval as presented to City Council. All Ayes, motion carried
 - c. Recommend Setting Public Hearing for potential TIF project
Gastner and Koverman have been working with a potential housing developer that is considering an accessible housing project and has requested TIF assistance. As is process, a public hearing is required for consideration of a TIF project and the City Council has to publicly call for the hearing. A motion was made by Schaber and seconded by Hoff to recommend City Council set the public hearing date for June 22, 2021. Staff due diligence will continue on the project between now and the hearing date. All Ayes, Motion Carried
 - d. Housing Discussion
Koverman and Gastner updated the board on some preliminary discussions with potential housing developers that are considering projects. Koverman shared that currently there are 21 available residential building lots in St. Charles and somewhere between 75 and 100 available lots in all of Winona County. Consensus of the board was for staff to continue to explore creative ways to assist the housing developments to move forward
 - e. Update Potential Project for I-90 Business Park
Gastner and Koverman updated the Board on some preliminary discussions with a site selector regarding a potential project for the I-90 business park. A purchase agreement is being negotiated between Attorneys for the project and the City's attorney. Hope to have finalized for approval in the next couple weeks.
 - f. Updates
Gastner and Koverman updated the Board on the progress ongoing projects.

Meeting was adjourned.

Planning and Zoning Commission
Thursday, April 8, 2021
7:00 P.M.
City Council Chambers
Minutes

MEMBERS PRESENT:

Terry Jones
Tim Jones
David Kramer
Wayne Getz
J.D. Purl

MEMBERS ABSENT:

Jerel Mockenhaupt
Freddy Perez

STAFF PRESENT:

City Administrator Nick Koverman.

OTHERS IN ATTENDANCE: Tanya Dayland

ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Tim Jones calling the meeting to order at 7:00 p.m.

APPROVAL of AGENDA:

Motion by: **Terry Jones**
Seconded by: **David Kramer**
No further discussion.
Motion declared carried

APPROVAL of MINUTES-February 4, 2021

Motion to approve: **Wayne Getz**
Seconded by: **J.D. Purl**
No further discussion.
Motion declared carried

BUSINESS ITEMS:

4a. Public Hearing—Accessory Front Yard Variance-Dayland (1248 Wabasha Avenue). Koverman discussed the memo that highlighted the request, site characteristics and the 8 assessment items of the request in relation to the variance standards outlined in Section 152.40. Based on the assessment, he then read the Findings of Fact as:

1. The proposed expansion and use of the property is reasonable given those assignments made in the statements provided by the petitioner.
2. The variance is required due to the unique circumstances to the property not caused by the landowner as outlined in the representations and submitted letter. These circumstances include the extreme grade/slope of the rear and side yards of the land, the current location of the principal structure being situated 65 feet from the front property line, and the potential negative impact of placing a structure anywhere else on the property may cause on the natural drainage ways.
3. The front yard variance nor the location of the proposed structure will alter the essential character of the locality based on the discussions and letter submitted as it is located in the R-1 Single Family Residential District where accessory structures are located and the proposed materials used will match the principal structure located on the property.

Jones called for a motion to open the public hearing at 7:06 p.m.

Motion to approve: **David Kramer**

Seconded by: **J.D. Purl**
No further discussion.
Motion declared carried

Jones stated that comments would be taken from anyone present and limited the comments up to 5 minutes for or against the proposed language.

Tanya Dayland from 1248 Wabasha Avenue stated the reasons for the request for additional storage and that no other areas were suitable for locating a structure. She affirmed the need for the 12X20 structure and that the materials will match the log home. Clm. Getz added that he drove by and recognized that there aren't other areas suitable and that the proposed placement would still be far enough off the public roadway so as not to interfere with the neighborhood. Jones also commented the same as far as being of the way and the steep grades that added to the unique lot layout. Seeing no one else present, he called three times for comment. Hearing none, he called for a motion to close the public hearing at 7:08 p.m.

Motion to close the public hearing at 7:08 p.m.

Motion to approve: **Wayne Getz**

Seconded by: **David Kramer**

No further discussion.

Motion declared carried.

Kramer commented that no other flat places existed on the property and given the abnormal topography, he would completely approve.

4b. Resolution #11-2021 Variance Dayland. Jones again asked for any comment. Hearing none, he called for a motion to approve the Resolution as presented along with the Findings of Fact as:

1. The proposed expansion and use of the property is reasonable given those assignments made in the statements provided by the petitioner.
2. The variance is required due to the unique circumstances to the property not caused by the landowner as outlined in the representations and submitted letter. These circumstances include the extreme grade/slope of the rear and side yards of the land, the current location of the principal structure being situated 65 feet from the front property line, and the potential negative impact of placing a structure anywhere else on the property may cause on the natural drainage ways.
3. The front yard variance nor the location of the proposed structure will alter the essential character of the locality based on the discussions and letter submitted as it is located in the R-1 Single Family Residential District where accessory structures are located and the proposed materials used will match the principal structure located on the property.

Motion to approve: **David Kramer**

Seconded by **Terry Jones**

No further discussion.

Motion declared carried.

4c. Public Hearing—Amending the Zoning Map-RMTD. Koverman relayed the actions that have been taken to annex the 10-acre parcel owned by Linus Soppa, Terry Soppa, and Dori Zanto (RMTD) that makes up the 10 acre parcel. Koverman highlighted the consideration of the P&Z to amend the zoning map. It was questioned what the zoning designation would be and Koverman highlighted that it would match the neighboring Chattanooga Park designation as a C-3 (Regional Commercial). He did relay that should housing take off in that area and there was a need, the P&Z may be asked to amend the designation at some time in the future if the need arose. Consideration would also need to be given to providing a buffering zone.

Jones called for a motion to open the public hearing at 7:22 p.m.

Motion to approve: **David Kramer**

Seconded by: **J.D. Purl**
No further discussion.
Motion declared carried

Jones stated that comments would be taken from anyone present and limited the comments up to 5 minutes for or against the proposed language. Seeing no one else present, he called three times for comment. Hearing none, he called for a motion to close the public hearing at 7:23 p.m.

Motion to close the public hearing at 7:23 p.m.
Motion to approve: **David Kramer**
Seconded by: **Terry Jones**
No further discussion.
Motion declared carried.

4d. Ordinance #631 Amending the Zoning Map (RMTD). With no further questions, a motion was made to approve the recommendation of Ordinance #631.
Motion to approve: **David Kramer**
Seconded by **Terry Jones**
No further discussion.
Motion declared carried.

Motion to adjourn at 7:37 p.m.
Motion to approve: **David Kramer**
Seconded by: **Terry Jones**
No further discussion.
Motion carried.

TO: Mayor and City Council
FROM: Mike Bubany, David Drown & Associates
RE: Consideration of TIF for Walch Subdivision

Please share this email and Resolution in your packets for the Council's April 13th meeting. I cannot attend that night, so as promised I'm submitting this discussion to inform the Council about the basics of Tax Increment Financing and what is being proposed for the housing development Mr. Gastner is working on. Please note, I would absolutely be in attendance for the public hearing on June 22nd to present the documents that need to be prepared and answer questions from both the Council and/or the general public.

Tax Increment Financing is simply a redirection of newly generated property taxes to help pay for a project that would otherwise not occur. In essence, all the new City and County taxes (and a small portion of the School's) would be isolated and sent to the City for use to assist a project. Please be aware, while we may be using these new property taxes in a unique way, the property tax formula would be the same for these new homeowners regardless. And existing taxpayers would not see an increase in the local tax rate as a result of this project either.

There are different types of TIF Districts, but the one being proposed is a HOUSING TIF District. It requires homes be initially sold to income-qualifying families. Currently for a family of two or less their gross income cannot exceed \$91,800. For a family of three or more that increases to \$105,570. So we are talking about moderate incomes, not low incomes. If, however, a home is initially sold to a non-qualifying family that is fine, we would simply kick that parcel out of the TIF District and it would be on the tax rolls as normal. This would result in lower assistance for the developer too. While I don't expect you would use the full duration, please be advised that Housing TIF Districts allow for up to 26 collections of tax increment.

The assistance being proposed is referred to as Pay As You Go. This means that the developer takes on 100% of the risk and fronts all costs of the development. The City merely agrees to send up to 90% of the increment collection back to them as reimbursement for project costs for a negotiated number of years (up to 26 as mentioned, but I wouldn't plan on going that long). The City would continue to make payments until the duration of the contract OR until a pre-negotiated amount is reached. If the City hits the reimbursement number early, we unwind the deal right away. If it goes the full duration and we have not fully reimbursed the developer, the developer eats it. There is no financial risk to the City using this method. We only pay 90% of what we collect, and we are not on the hook for any shortfalls.

Why 90% reimbursement? Because the City can keep up to 10% for administrative purposes. There is a cost to set up the TIF District and annual reporting costs (the State requires annual reporting of all TIF District activity). Setup costs would include our fee of \$5,500 plus expenses (round up to \$6K) and attorney fees to craft the contract (I would assume \$2K to \$3K for that). I believe Mr. Gastner said the developer is asking the City to front those costs and keep 10% of future increment to repay itself. So if this is approved, the City would create a new TIF Fund in its chart of accounts and it would go negative by several thousand dollars at the front end. Then, when increments start to come in, 90% is paid out to the developer and the remaining 10% is used to dwindle the negative balance. If there is enough increment, the City could transfer some of that 10% to reimburse the General Fund for staff time involved in this too.

We would certainly plan on having a more in depth discussion at the public hearing, but I believe you were correct that some initial information should be provided to Council on the front end.

Thank you!

Mike Bubany, Associate
David Drown Associates, Inc.

**EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF
ST CHARLES, MINNESOTA**

HELD: April 13, 2021

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Charles, Winona County, Minnesota, was duly held at the City Hall on Tuesday, the 13th day of April, 2021, at 6:00 o'clock p.m. for the purpose, in part, of calling a public hearing on the modification of the Development Program for Municipal Development District No. 1 and the establishment of Tax Increment Financing Plan for Tax Increment Financing District No. 1-9 located therein.

The following Councilmembers were present:

and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption;

**RESOLUTION #12-2021
CALLING FOR A PUBLIC HEARING ON
THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 1,
THE APPROVAL OF THE MODIFIED DEVELOPMENT PROGRAM RELATED THERETO,
THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-9, AND
THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO**

BE IT RESOLVED by the City Council (the "Council") of the City of Saint Charles, Minnesota (the "City"), as follows:

1. Public Hearing. The City Council shall meet on Tuesday, June 22, 2021, at approximately 6:00 p.m. to hold a public hearing on the following matters: (a) the proposed modification of Municipal Development District No. 1, (b) the proposed approval of the modified Development Program related thereto, (c) the proposed establishment of Tax Increment Financing District No. 1-9, and (d) the proposed adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1794, inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of Program and Plan. The Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the Development Program and Tax Increment Financing Plan, as proposed to be modified and adopted, on file in the Administrator's Office at City Hall and to make such copies available for inspection by the public.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
CITY OF SAINT CHARLES) SS.
COUNTY OF WINONA)

I, the undersigned, being the duly qualified City Administrator of the City of Saint Charles, Minnesota, DO
HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a
meeting of the City Council of the City of Saint Charles, Minnesota duly called and held, as such minutes
relate to the calling of a public hearing on Municipal Development District No. 1 (modification), and Tax
Increment Financing District No. 1-9, as proposed to be adopted.

WITNESSED:

City Administrator

Date

EXHIBIT A

**CITY OF SAINT CHARLES
COUNTY OF WINONA
STATE OF MINNESOTA**

NOTICE OF PUBLIC HEARING

**ON THE MODIFICATION OF MUNICIPAL DEVELOPMENT DISTRICT NO. 1,
THE APPROVAL OF THE MODIFIED DEVELOPMENT PROGRAM RELATED THERETO,
THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-9
AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO**

NOTICE IS HEREBY GIVEN that the City of Saint Charles, Winona County, Minnesota, will hold a public hearing on Tuesday, June 22, 2021, at approximately 6:00 p.m. at the Council Chambers in City Hall, located at 830 Whitewater Avenue in the City of Saint Charles, Minnesota, relating to (a) the proposed modification of Municipal Development District No. 1, (b) the proposed approval of the modified Development Program related thereto, (c) the proposed establishment of Tax Increment Financing District No. 1-9, and (d) the proposed adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1794, inclusive, as amended (the "Act"). Copies of the Development Program and Tax Increment Financing Plan for Tax Increment Financing District No. 1-9, as proposed to be modified and adopted, will be on file and available for public inspection at the office of the City Administrator at City Hall.

The properties proposed to be affected by Tax Increment Financing District No. 1-9 are described in the Tax Increment Financing Plan on file in the office of the City Administrator. A map of the Tax Increment Financing District is set forth below:

(INSERT MAP)

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: April 13, 2021

BY ORDER OF THE CITY COUNCIL

/s/ Nick Koverman
City Administrator

ST. CHARLES

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: April 13th, 2021

General: X

Department: EDA

Item Requested: Approval of Revolving Loan Fund Request #01-21

=====

Summary of the Issue

An application was submitted to the Revolving Loan Fund for \$20,000 for down payment assistance to purchase a downtown building.

Background

The applicants are aiming to move part of their operation from their home to a retail space downtown.

The EDA Board reviewed the request at their regular meeting on April 9th, 2021. The EDA moved forward a recommendation for approval to City Council for the request.

Funding

Approval will require \$20,000 from the Revolving Loan Fund. Council action will serve to authorize the loan. Loan will be structured as a 10-year loan at an interest rate of 3%.

Recommendation

The EDA approved by motion, the following recommendations:

1. Contingent on purchase of building moving forward
2. To approve Request #1-21 as requested and described above.
3. To authorize the staff to prepare all necessary loan documents.

Business Development Loan Request

Borrower: Versatile Woodworking

Contact Persons: Austin Fohrman

E-mail: **Phone:** 507-272-8357

Website: N/A

City/County: St. Charles/Winona

Reviewers: Cris Gastner

Loan Partners: None

Amount and Purpose: \$ 20,000 for down payment for building

Expansion

Business Description: Retail store wood furniture

Industry: Retail/Manufacturing

Jobs: 3-4 FTE's retained

Benefits: None

Sources & Uses of Funds:

Purpose For Which Funds Are To Be Used	Loan Request	Contract For Deed	Bank Loan	Equity	TOTAL
Machinery and Equipment					
Working Capital					
Inventory					
Real Estate	20,000		80,000	13,000	113,000
Total	20,000		80,000	13,000	113,000

Background: Austin is a woodworker by trade. He had noticed that he was paying good money for wood that guys that took trees down were taking to the dump. He learned the skill of taking trees down and has built a crew that has become very successful at that part of the business. The woodworking part of his business has been operating out of Austin's garage and he is out of space. He is looking to purchase a storefront to use as his shop and showroom.

Market: The primary customers are area residents to St. Charles. The business also markets on the internet and social media.

Character: Austin is extremely dedicated to this project and very driven to see it succeed. Since starting his business, he has continued to reinvest his earnings into his business buying his needed equipment.

Collateral Comments: We would be in a second position on the real estate and have a personal guarantee with Austin and his wife.

Strengths & Weaknesses

Strengths:

Existing business with proven track record

Weaknesses:

Collateral Position

TA Needs: Austin has worked very hard to build and adapt the tree service part of his business. I am confident he will bring the same amount of energy and dedication to his woodworking store as that is his passion. He now realizes that EDA staff can be a useful resource for him as he incurs changes and growth opportunities for his business and will be very comfortable reaching out.

Recommendations: Recommend approval of a loan for \$20,000 at 3% interest for a term of 10 years.

Applicable Conditions if Loan is Approved:

1. Will have security position on the real estate
2. Austin and his wife sign personal guarantee for loan.
3. Borrower provides quarterly profit and loss statements along with a balance sheet in a format acceptable if requested
4. Borrower will provide annually copies of Business & personal tax returns if requested.
5. Borrower agrees to make payments via automatic debit to Borrower's deposit account.
6. Borrower shall provide a computation as to the number of employees working for the Borrower at any time during the period of said loan.
7. Borrower shall give permission to use the business name in its public relations materials as well as reproduce, copyright, publish, circulate or otherwise use photographic reproductions or likenesses of the business or principals.
8. If borrower moves the business, leases, sells, assigns, mortgages, or otherwise encumbers his ownership of business, the loan could be due and payable.

ST. CHARLES

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: April 13th, 2021

General: X

Department: EDA

Item Requested: Approval of Revolving Loan Fund Request #01-21

=====

Summary of the Issue

An application was submitted to the Revolving Loan Fund for \$20,000 for down payment assistance to purchase a downtown building.

Background

The applicants are aiming to move part of their operation from their home to a retail space downtown.

The EDA Board reviewed the request at their regular meeting on April 9th, 2021. The EDA moved forward a recommendation for approval to City Council for the request.

Funding

Approval will require \$20,000 from the Revolving Loan Fund. Council action will serve to authorize the loan. Loan will be structured as a 10 year loan at an interest rate of 3%.

Recommendation

The EDA approved by motion, the following recommendations:

1. To approve Request #1-21 as requested and described above.
2. To authorize the staff to prepare all necessary loan documents.

**Request for City Council Action**

Date: April 13, 2021

Requested Council Date: April 13, 2021

Originating Department: Police Department & Administration

Council Action Requested: Full-time Police Officer Offer to Candidate, Kyler Nesbit

Background Information

On Tuesday, January 26, 2021, St. Charles City Council approved the advertisement for bids to fill the vacant Police Sergeant position. It was agreed that such position be first filled with a full-time police officer due to an immediate need for shift coverage, especially with summer months approaching. The Police Sergeant position was then to be filled through an internal promotion process, after the full-time police officer position was filled.

The department was pleased to accept 12 job applications which far exceeded the number of applications the department was expecting to receive. Out of the pool of applicants, six either met or exceeded the minimum qualifications criteria and were selected for interviews. The interview panel consisted of Chief of Police, Jose Pelaez, City Administrator, Nick Koverman, and Minnesota State Trooper, Erin Struck. Trooper Struck patrols the Winona, Houston, and Fillmore counties area. Additionally, Trooper Struck is part of the Interviews and Background Checks Team for the Minnesota State Patrol and works closely with the St. Charles Police Department.

On March 3, 2021, the panel interviewed the six candidates. Out of the six candidates, the panel selected two to move on to the next phase in the application process, which was the pre-employment background check. The background checks on the two candidates were conducted by Crescent Investigative Services and were finalized on March 30, 2021. After reviewing the results of both background investigations, it was the consensus of the committee to offer the position of FT-Police Officer to Candidate, Kyler Nesbit.

Nesbit, a native from La Crosse, Wisconsin, graduated from LaCrescent High School in 2014. He attended Western Wisconsin Technical College where he took general education classes. In the Fall of 2014, he enrolled in the Criminal Justice Program at Winona State University where he was named to the Dean's list. While attending Winona State, Nesbit completed his internship requirement with the LaCrescent Police Department. Nesbit graduated from Winona State University in May of 2018 with a Bachelor of Science degree in Sociology with a concentration in Criminal Justice. Nesbit went on to complete the State's law enforcement SKILLS requirement at Alexandria Technical & Community College, one of the top schools in the state that offers the program.





Request for City Council Action

Nesbit has served as a part-time police officer for the City of LaCrescent since 2018 and for the City of Rushford since 2019. Chief Stavenau (LaCrescent Police Department) and Chief Eide (Rushford Police Department) spoke highly of Nesbit. Chief Eide stated that "if he (Nesbit) has free time, he will not pull over and surf the web or spend time on social media, he will find things to do that help the community". Some common themes amongst Nesbit's first-line police supervisors and fellow police officers were that Nesbit has a very calm and professional demeanor, communicates well with community members, he is a highly competent report writer, he is dependable, takes directions well, and has had no complaints from citizens about his work or demeanor. Additionally, an Administrative Assistance with the LaCrescent Police Department highlighted that after finishing his shifts, Nesbit always cleans up the office and empties garbage cans, which reflects highly on his work ethic. Finally, Sergeant Klinski and Officer Devow from the Rushford Police Department described Nesbit as "their best part-time officer".

Recommendation

Committee members agreed that Candidate Nesbit's strong work ethics, communication skills, and drive to make his workplace and community better, would be an important asset for the St. Charles Police Department and the St. Charles community. Further, the committee recommends offering Candidate Nesbit the position of FT-Police Officer beginning at the first step (\$24.54/Hr.) plus benefits. The official start date is recommended as May 3, 2021. Committee members will be in attendance and will share other insights as to their recommendations.



Dear Mayor and Council,

Thank you for inviting me to last night's Council meeting (March 23, 2021) to discuss the impacts of the proposed 2021 projects. Please share this email and attachment with City Council and anyone else you so desire.

If Council were to approve ALL projects discussed last night, we anticipate total costs to approach \$7.7 million. Our strategy, in terms of legal authority to issue the debt, will be broken into four parts:

1. Cash to cover the pond and road related improvements to the I-90 business park.
2. Utility authority to cover remaining costs of the I-90 business park improvements.
3. Street Reconstruction Authority to cover the street maintenance costs elsewhere in the City.
4. Tax Abatement Authority to cover the sidewalks and/or public trails.

The good news is that we have held all the required public hearings necessary to utilize these authorities and may issue bonds at our leisure.

In order to mitigate the impact on taxpayers there are two main strategies:

1. Reduce annual CIP contributions (from historic levels of \$240,000 to \$140,000) beginning with taxes payable 2022. This is manageable because the 2021 projects will pay for much of the work previously contemplated for spending on an annual basis out of Fund 25 (i.e. the City can reduce seal coat, sidewalk, and trails spending).
2. Increase Electric Fund contributions to the City. Currently the Electric Fund transfers \$120,000 to support General Government operations and \$15,000 to support debt payments on the City's outstanding 2015 GO Bonds. That should continue, but increase another \$30,000 towards the payment of the new bonds associated with the 2021 projects.

These strategies, assuming a 15 year term and rates stay low, would represent an impact of approximately \$15/month on our hypothetical home. We may be able to reduce that impact by another buck or two if we can successfully refund the aforementioned 2015 bonds later this year (they are "callable" on 2/1/2022 – we can lock in a current refunding bond up to 90 days prior to that). However, rates would have to remain low for that to be achieved.

In closing, I would simply reiterate the point I made last night about the benefits of taking on a larger project rather than a smaller one. Interest rates remain historically low and are probably lower than the rate of construction inflation, particularly when we consider streets that deteriorate and require higher levels of work as they do so. So, at a minimum, I would be inclined to approve all street and sidewalk repair work. And due to the benefit trails provide to quality of life in a community, I would urge Council to consider taking on more rather than less. Especially if we know trails will be built someday. We are probably better off by doing them now when rates are low rather than years later after costs might have inflated higher than the interest rate we would pay on a borrowing. Still, having said all that, I fully understand that Council must balance all of this with affordability to taxpayers.

Please let me know (when you can) what work Council has authorized and I will prepare my formal recommendations for bond issuance at that time.

It continues to be a pleasure to serve the City of St. Charles!

Mike Bubany, Associate
David Drown Associates, Inc.
507 346 7895

April 9, 2021

FROM: Public Works Director Kyle Karger

SUBJECT: 2021 Projects

Dear Honorable Mayor and Council Members:

I just wanted to take the time to thank you for your decision on getting the bids for proposed 2021 bond projects. I also wanted the chance to give you my opinion on the scope of these projects. After the discussions about financing from Mike Bubany and the amount of work that is being proposed, it seems like St. Charles would be getting the maximum value possible for this bond. I have included the 15 City tax comparison list as presented by Mr. Bubany for your information and the City of St. Charles would still be the lowest on the list. In addition, the list does not show what increases those other towns had for 2021, and even with the whole bonding of the projects, we would still only be approximately a 48% tax rate. I have also included the information provided by WHKS on what other cities have been doing. I will use Eyota for an example, \$5.8 million over 5 years for 33 blocks of rebuilt streets, watermain, storm sewer, curbs and a little sidewalk work.

St. Charles for approximately \$5.5 million with a 15 year bond is getting 32 blocks of rebuilt streets , 64 blocks of overlaid streets, 237 blocks of chip sealed streets, 26.5 blocks of gravel alleys paved, 10.74 blocks of gravel roads paved. This also includes \$400,000.00 in curb replacement, \$1,314,724.00 in sidewalk and handicap ramp improvements, 90 plus sewer and storm sewer manholes raised and repaired, and catch basin repairs or replacements. So if you compare what we are getting for this project and cost compared to other City's projects at an estimated \$15 dollars per month for a house valued at \$260,000.00, I believe the plan the engineers and we have come up with is as good as it will ever get.

The City of St. Charles usually does projects like this every 15 years for streets. With this round of projects, we thought we should address sidewalks and other infrastructure problems and desires of the community. I think you would agree with me that maintaining all of our infrastructure and giving the residents the best City we can give them, is all of our priorities. It is way cheaper to do minor maintenance than to do total rebuilds and some of these projects have been ignored for too long. I witness our residents having troubles on ramps and sidewalks who may be partially disabled, in motorized wheel chairs, pushing baby strollers and having to use streets instead of sidewalks. We should keep American with Disability Act (ADA) standards high on our priority list and when people drive through St. Charles or are looking for a town to live in, ours will stand out. Thank you for your time and consideration for the decisions you have to make.

Thank you,

Kyle Karger
St. Charles Public Works Director
507-259-7449

City	2020	2019	2018	2017
Byron	69.5	66.09	64.37	67.8
Caledonia	56.41	54.4	52.98	56.42
Cannon Falls	74.26	64.24	63.88	61.48
Chatfield	106	112	98.56	95.56
Dodge Center	100.04	100.22	99	100.59
Eyota	64.44	50.88	50.92	57.66
Kasson	75.08	79.9	78.7	84.96
Lake City	68.83	67.48	68.41	73.19
Lewiston		88.2	86.75	89.53
Pine Island	84.67	64.7	78.66	78.62
Plainview	95.43	99.7	98.64	97.37
Spring Valley	122	109.8	113	101.59
Stewartville		65.7	64.08	61.12
Wabasha	81	68.43	68.43	74.65
St. Charles	41.3	43.9	45.39	43.66

Street & Utility projects near St. Charles within the last 5 years

Eyota

2018 Street & Utility Improvements - \$1,600,000

2016 Street & Utility Improvements - \$1,000,000

2015 Street & Utility Improvements - \$2,000,000

2021 " " " " - \$1,200,000

Byron

2020 Street & Utility Improvements - \$1,300,000

2020 - 3 1/2 Avenue Reconstruct - \$230,000

2020 Sidewalk Improvements - \$310,000

2020 Roundabout Construction - \$900,000

2019 - 2nd Avenue NW Street & Watermain - \$450,000

2017 Street & Sidewalk Improvements - \$650,000

2016 13th Street Construction - \$710,000

Kasson

2019 - 16th Street NE Improvements - \$1,080,000

2017 - 3rd Avenue, 4th Avenue, 5th Avenue - \$6,350,000

2017 - South Mantorville Avenue Improvements - \$575,000

Mantorville

2020 Street Improvements - \$335,000

2019 Street Improvements - \$750,000

2017 - 10th Avenue Reconstruction - \$150,000

2016 - 5th Street Reconstruction - \$330,000

La Crescent

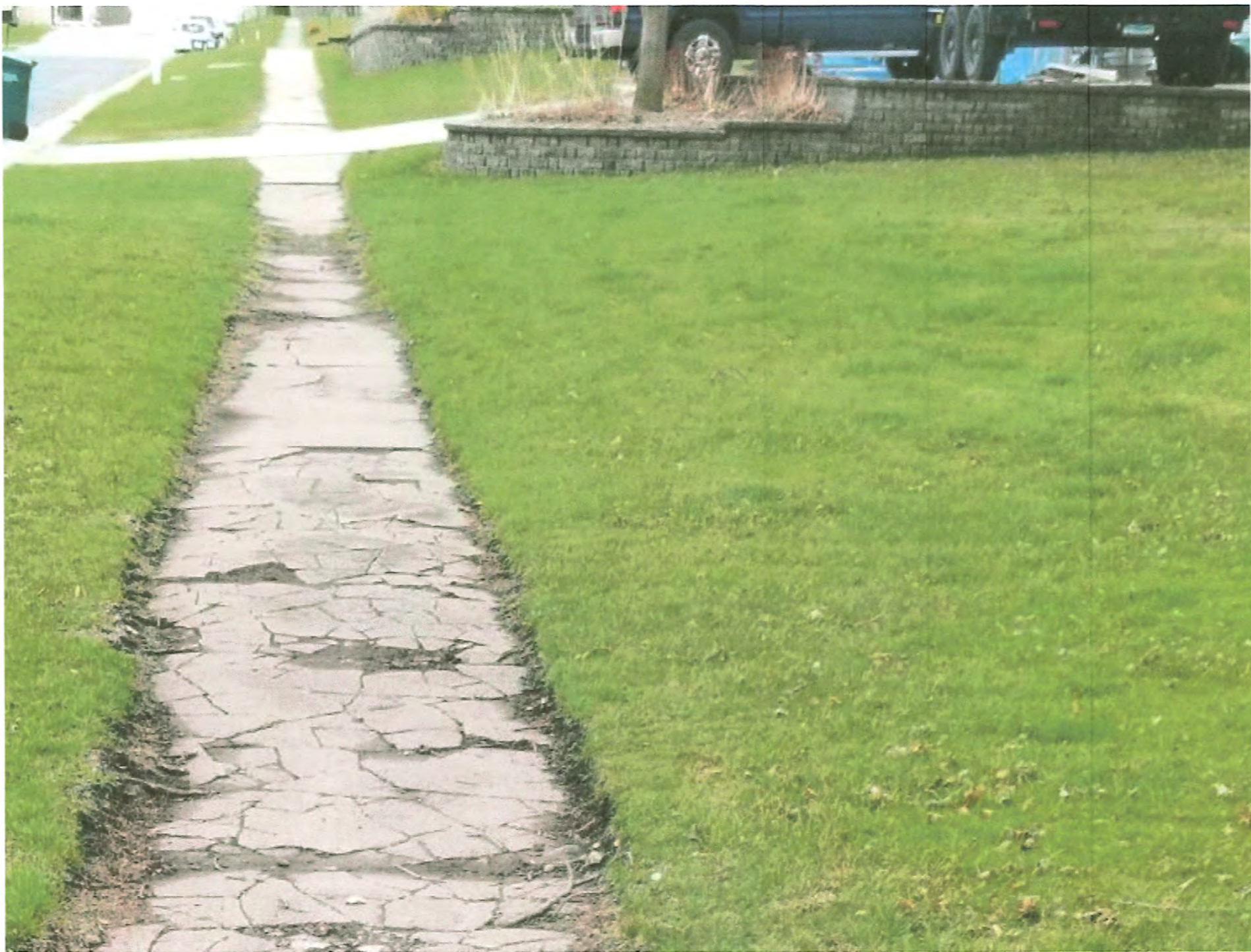
2020 - Hill & Main Street Reconstruction - \$300,000

2020 - Horse Track Meadows - \$880,000

2018 Street Improvements - \$1,300,000

2016 Street Improvements - \$1,400,000

\$ 5.8 Million / 41 years
of Road, Watermain, Storm sewer
and a little bit of sidewalks & Curb
Project covered 33 blocks









City of St. Charles
Resolution #__-2021

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING THE 2021 CHATTANOOGA 2ND ADDITION
CONSTRUCTION PROJECT**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2021 Chattanooga 2nd Addition Construction bids were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u>	<u>Base Bid</u>
Zenke, Inc.	\$979,287.08
A-1 Excavating Inc.	\$1,057,715.80
Fitzgerald Excavating	\$1,067,531.95
Griffin Construction Co	\$1,081,868.25
Generation X Construction LLC	\$1,162,520.00
Alcon Excavating Inc.	\$1,164,996.71
SL Contracting Inc.	\$1,260,776.00
Dirt Proz LLC	\$1,290,900.50
Northland Grading & Excavating	\$1,428,269.63

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Zenke Inc. is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Zenke Inc. for the Chattanooga 2nd Addition Construction project in the amount of \$979,287.08

Adopted by the Council of the City of St. Charles, Minnesota this 13th day of April, 2021.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

2021 Chattanooga 2nd Addition Construction (#7540947)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/23/2021 02:00 PM CST

WHKS No. 9159

Item Code	Item Description	Unit of Measure	Quantity	Zenke, Inc.		A-1 Excavating Inc.		Fitzgerald Excavating		Griffin Construction Co	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	L.S.	1	\$24,200.00	\$24,200.00	\$32,100.00	\$32,100.00	\$73,000.00	\$73,000.00	\$67,000.00	\$67,000.00
2	Topsoil Stripping (P)	C.Y.	33260	\$4.25	\$141,355.00	\$4.80	\$159,648.00	\$4.50	\$149,670.00	\$4.60	\$152,996.00
3	Common Excavation (P)	C.Y.	16591	\$3.10	\$51,432.10	\$4.80	\$79,636.80	\$5.25	\$87,102.75	\$4.50	\$74,659.50
4	Geotextile Fabric Type 5 (P)	S.Y.	7100	\$1.50	\$10,650.00	\$1.50	\$10,650.00	\$1.75	\$12,425.00	\$1.50	\$10,650.00
5	Subgrade Preparation 12"	RDST.	14.3	\$300.00	\$4,290.00	\$1,000.00	\$14,300.00	\$450.00	\$6,435.00	\$600.00	\$8,580.00
6	Aggregate Base Class 5 (P)(CV)	C.Y.	1978	\$28.20	\$55,779.60	\$34.00	\$67,252.00	\$31.00	\$61,318.00	\$31.50	\$62,307.00
7	Breaker Run Stabilizing Aggregate	C.Y.	260	\$27.80	\$7,228.00	\$37.00	\$9,620.00	\$30.00	\$7,800.00	\$31.50	\$8,190.00
8	Type SP 12.5 Wearing Course Mix (2;B)	Ton	586	\$77.17	\$45,221.62	\$78.00	\$45,708.00	\$77.20	\$45,239.20	\$77.25	\$45,268.50
9	Type SP 12.5 Non Wear Course Mix (2;B)	Ton	1560	\$76.51	\$119,355.60	\$77.00	\$120,120.00	\$76.60	\$119,496.00	\$76.75	\$119,730.00
10	Concrete Curb & Gutter, Design B618	L.F.	2800	\$11.57	\$32,396.00	\$12.00	\$33,600.00	\$16.00	\$44,800.00	\$15.90	\$44,520.00
11	Concrete Apron	S.Y.	18.5	\$77.76	\$1,438.56	\$88.00	\$1,628.00	\$80.00	\$1,480.00	\$80.00	\$1,480.00
12	Aggregate For Pipe Foundation(CV)	C.Y.	308	\$46.00	\$14,168.00	\$3.00	\$924.00	\$30.00	\$9,240.00	\$20.00	\$6,160.00
13	Remove Bituminous Pavement	S.Y.	192	\$5.00	\$960.00	\$3.00	\$576.00	\$4.50	\$864.00	\$5.00	\$960.00
14	F&I 6" PVC Pipe Service	L.F.	400	\$38.60	\$15,440.00	\$66.00	\$26,400.00	\$41.00	\$16,400.00	\$41.65	\$16,660.00
15	F&I 8" PVC Pipe Sewer	L.F.	1290	\$41.50	\$53,535.00	\$60.00	\$77,400.00	\$45.00	\$58,050.00	\$44.60	\$57,534.00
16	F&I 8" x 6" PVC Wye	Each	9	\$295.00	\$2,655.00	\$246.00	\$2,214.00	\$275.00	\$2,475.00	\$250.00	\$2,250.00
17	Construct Structure, Type 3, (48")	Each	5	\$36.50	\$182.50	\$3,734.00	\$18,670.00	\$4,500.00	\$22,500.00	\$3,900.00	\$19,500.00
18	Connect to Existing Sanitary Sewer	Each	1	\$500.00	\$500.00	\$2,250.00	\$2,250.00	\$1,200.00	\$1,200.00	\$500.00	\$500.00
19	F&I 6" Water Main	L.F.	430	\$32.60	\$14,018.00	\$44.00	\$18,920.00	\$27.00	\$11,610.00	\$35.00	\$15,050.00
20	F&I 8" Water Main	L.F.	1246	\$35.80	\$44,606.80	\$33.00	\$41,118.00	\$30.00	\$37,380.00	\$38.00	\$47,348.00
21	F&I 6" Gate Valve & Box	Each	14	\$1,570.00	\$21,980.00	\$1,447.00	\$20,258.00	\$2,000.00	\$28,000.00	\$1,800.00	\$25,200.00
22	F&I 8" Gate Valve & Box	Each	3	\$2,160.00	\$6,480.00	\$1,974.00	\$5,922.00	\$2,600.00	\$7,800.00	\$2,400.00	\$7,200.00
23	F&I 6" Hydrant	Each	4	\$4,160.00	\$16,640.00	\$4,216.00	\$16,864.00	\$4,250.00	\$17,000.00	\$4,600.00	\$18,400.00
24	F&I Watermain Fittings	Pound	1208	\$9.80	\$11,838.40	\$8.00	\$9,664.00	\$9.50	\$11,476.00	\$9.00	\$10,872.00
25	Connect to Existing Watermain	Each	1	\$1,200.00	\$1,200.00	\$1,400.00	\$1,400.00	\$650.00	\$650.00	\$1,000.00	\$1,000.00
26	F&I 15" RCP Storm Sewer	L.F.	125	\$48.20	\$6,025.00	\$57.00	\$7,125.00	\$38.00	\$4,750.00	\$42.75	\$5,343.75
27	F&I 18" RCP Storm Sewer	L.F.	543	\$52.80	\$28,670.40	\$57.00	\$30,951.00	\$40.00	\$21,720.00	\$45.00	\$24,435.00
28	F&I 30" RCP Storm Sewer	L.F.	763	\$82.60	\$63,023.80	\$83.00	\$63,329.00	\$72.00	\$54,936.00	\$78.50	\$59,895.50
29	F&I 30" HDPE Storm Sewer	L.F.	721	\$59.50	\$42,899.50	\$69.00	\$49,749.00	\$45.00	\$32,445.00	\$49.00	\$35,329.00
30	Construct Structure, Type 4 (48")	Each	2	\$2,440.00	\$4,880.00	\$2,534.00	\$5,068.00	\$2,250.00	\$4,500.00	\$2,795.00	\$5,590.00

2021 Chattanooga 2nd Addition Construction (#7540947)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/23/2021 02:00 PM CST

WHKS No. 9159

Item Code	Item Description	Unit of Measure	Quantity	Zenke, Inc.		A-1 Excavating Inc.		Fitzgerald Excavating		Griffin Construction Co	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
31	Construct Structure, Type 4 (60")	Each	7	\$3,940.00	\$27,580.00	\$4,153.00	\$29,071.00	\$4,000.00	\$28,000.00	\$4,125.00	\$28,875.00
32	Construct Structure, Type 4 (72")	Each	1	\$4,900.00	\$4,900.00	\$5,597.00	\$5,597.00	\$5,900.00	\$5,900.00	\$5,835.00	\$5,835.00
33	Construct Structure, Type 4 (84")	Each	1	\$7,290.00	\$7,290.00	\$8,379.00	\$8,379.00	\$9,000.00	\$9,000.00	\$8,250.00	\$8,250.00
34	Construct Structure Type 1	Each	10	\$1,946.00	\$19,460.00	\$1,852.00	\$18,520.00	\$2,000.00	\$20,000.00	\$1,950.00	\$19,500.00
35	F&I 30" RCP Apron	Each	1	\$1,120.00	\$1,120.00	\$1,122.00	\$1,122.00	\$925.00	\$925.00	\$1,100.00	\$1,100.00
36	Ditch Check Type 2	Each	3	\$1,545.00	\$4,635.00	\$100.00	\$300.00	\$500.00	\$1,500.00	\$250.00	\$750.00
37	Traffic Control	L.S.	1	\$300.00	\$300.00	\$900.00	\$900.00	\$1,200.00	\$1,200.00	\$500.00	\$500.00
38	Erosion Control Blanket, Category 3	S.Y.	2470	\$2.10	\$5,187.00	\$1.80	\$4,446.00	\$2.00	\$4,940.00	\$1.50	\$3,705.00
39	Turf Establishment, Seed & Mulch	Acre	15.75	\$1,000.00	\$15,750.00	\$20.00	\$315.00	\$1,000.00	\$15,750.00	\$1,700.00	\$26,775.00
40	Silt Fencing, Type Machine Sliced	L.F.	2358	\$1.90	\$4,480.20	\$1.50	\$3,537.00	\$2.00	\$4,716.00	\$2.00	\$4,716.00
41	Inlet Protection	Each	11	\$90.00	\$990.00	\$150.00	\$1,650.00	\$125.00	\$1,375.00	\$250.00	\$2,750.00
42	Stabilized Vehicle Exit	L.S.	1	\$10.00	\$10.00	\$1,500.00	\$1,500.00	\$750.00	\$750.00	\$1,000.00	\$1,000.00
43	4" PVC Conduit	L.F.	344	\$15.00	\$5,160.00	\$6.00	\$2,064.00	\$11.00	\$3,784.00	\$13.50	\$4,644.00
44	4" Insulation	SF	1240	\$3.90	\$4,836.00	\$4.00	\$4,960.00	\$3.25	\$4,030.00	\$4.00	\$4,960.00
45	Trench Rock Excavation	L.F.	1290	\$26.00	\$33,540.00	\$1.00	\$1,290.00	\$10.00	\$12,900.00	\$10.00	\$12,900.00
46	Material testing allowance \$1,000	L.S.	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
					\$979,287.08		\$1,057,715.80		\$1,067,531.95		\$1,081,868.25

2021 Chattanooga 2nd Addition Construction (#7540947)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/23/2021 02:00 PM CST

WHKS No. 9159

Item Code	Item Description	Unit of Measure	Quantity	Generation X Construction LLC		Alcon Excavating Inc		SL Contracting Inc		Dirt Proz LLC	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	L.S.	1	\$50,000.00	\$50,000.00	\$213,745.00	\$213,745.00	\$5,000.00	\$5,000.00	\$45,000.00	\$45,000.00
2	Topsoil Stripping (P)	C.Y.	33260	\$2.65	\$88,139.00	\$3.55	\$118,073.00	\$6.75	\$224,505.00	\$9.00	\$299,340.00
3	Common Excavation (P)	C.Y.	16591	\$7.00	\$116,137.00	\$3.28	\$54,418.48	\$5.75	\$95,398.25	\$8.00	\$132,728.00
4	Geotextile Fabric Type 5 (P)	S.Y.	7100	\$2.00	\$14,200.00	\$2.02	\$14,342.00	\$2.00	\$14,200.00	\$1.00	\$7,100.00
5	Subgrade Preparation 12"	RDST.	14.3	\$1,000.00	\$14,300.00	\$253.00	\$3,617.90	\$250.00	\$3,575.00	\$225.00	\$3,217.50
6	Aggregate Base Class 5 (P)(CV)	C.Y.	1978	\$32.00	\$63,296.00	\$28.00	\$55,384.00	\$27.00	\$53,406.00	\$30.00	\$59,340.00
7	Breaker Run Stabilizing Aggregate	C.Y.	260	\$32.00	\$8,320.00	\$27.35	\$7,111.00	\$30.00	\$7,800.00	\$30.00	\$7,800.00
8	Type SP 12.5 Wearing Course Mix (2;B)	Ton	586	\$97.00	\$56,842.00	\$78.15	\$45,795.90	\$90.00	\$52,740.00	\$81.00	\$47,466.00
9	Type SP 12.5 Non Wear Course Mix (2;B)	Ton	1560	\$97.00	\$151,320.00	\$77.45	\$120,822.00	\$90.00	\$140,400.00	\$81.00	\$126,360.00
10	Concrete Curb & Gutter, Design B618	L.F.	2800	\$15.00	\$42,000.00	\$16.10	\$45,080.00	\$22.50	\$63,000.00	\$20.00	\$56,000.00
11	Concrete Apron	S.Y.	18.5	\$80.00	\$1,480.00	\$81.00	\$1,498.50	\$100.00	\$1,850.00	\$60.00	\$1,110.00
12	Aggregate For Pipe Foundation(CV)	C.Y.	308	\$32.00	\$9,856.00	\$24.15	\$7,438.20	\$34.00	\$10,472.00	\$35.00	\$10,780.00
13	Remove Bituminous Pavement	S.Y.	192	\$5.00	\$960.00	\$3.04	\$583.68	\$4.00	\$768.00	\$6.00	\$1,152.00
14	F&I 6" PVC Pipe Service	L.F.	400	\$40.00	\$16,000.00	\$32.30	\$12,920.00	\$29.00	\$11,600.00	\$42.00	\$16,800.00
15	F&I 8" PVC Pipe Sewer	L.F.	1290	\$45.00	\$58,050.00	\$43.00	\$55,470.00	\$107.00	\$138,030.00	\$40.00	\$51,600.00
16	F&I 8" x 6" PVC Wye	Each	9	\$450.00	\$4,050.00	\$265.00	\$2,385.00	\$300.00	\$2,700.00	\$250.00	\$2,250.00
17	Construct Structure, Type 3, (48")	Each	5	\$4,500.00	\$22,500.00	\$4,617.00	\$23,085.00	\$3,675.00	\$18,375.00	\$2,500.00	\$12,500.00
18	Connect to Existing Sanitary Sewer	Each	1	\$1,000.00	\$1,000.00	\$738.00	\$738.00	\$1,200.00	\$1,200.00	\$500.00	\$500.00
19	F&I 6" Water Main	L.F.	430	\$45.00	\$19,350.00	\$33.00	\$14,190.00	\$37.75	\$16,232.50	\$38.00	\$16,340.00
20	F&I 8" Water Main	L.F.	1246	\$45.00	\$56,070.00	\$36.50	\$45,479.00	\$45.00	\$56,070.00	\$36.00	\$44,856.00
21	F&I 6" Gate Valve & Box	Each	14	\$1,800.00	\$25,200.00	\$1,565.00	\$21,910.00	\$2,000.00	\$28,000.00	\$1,500.00	\$21,000.00
22	F&I 8" Gate Valve & Box	Each	3	\$2,150.00	\$6,450.00	\$2,200.00	\$6,600.00	\$2,400.00	\$7,200.00	\$1,800.00	\$5,400.00
23	F&I 6" Hydrant	Each	4	\$4,600.00	\$18,400.00	\$4,650.00	\$18,600.00	\$4,595.00	\$18,380.00	\$4,200.00	\$16,800.00
24	F&I Watermain Fittings	Pound	1208	\$12.00	\$14,496.00	\$9.58	\$11,572.64	\$9.00	\$10,872.00	\$7.00	\$8,456.00
25	Connect to Existing Watermain	Each	1	\$1,000.00	\$1,000.00	\$738.00	\$738.00	\$1,200.00	\$1,200.00	\$950.00	\$950.00
26	F&I 15" RCP Storm Sewer	L.F.	125	\$35.00	\$4,375.00	\$45.00	\$5,625.00	\$47.00	\$5,875.00	\$60.00	\$7,500.00
27	F&I 18" RCP Storm Sewer	L.F.	543	\$40.00	\$21,720.00	\$47.00	\$25,521.00	\$55.00	\$29,865.00	\$68.00	\$36,924.00
28	F&I 30" RCP Storm Sewer	L.F.	763	\$70.00	\$53,410.00	\$81.50	\$62,184.50	\$98.75	\$75,346.25	\$100.00	\$76,300.00
29	F&I 30" HDPE Storm Sewer	L.F.	721	\$45.00	\$32,445.00	\$60.00	\$43,260.00	\$70.00	\$50,470.00	\$43.00	\$31,003.00
30	Construct Structure, Type 4 (48")	Each	2	\$4,500.00	\$9,000.00	\$3,209.00	\$6,418.00	\$2,125.00	\$4,250.00	\$1,800.00	\$3,600.00

2021 Chattanooga 2nd Addition Construction (#7540947)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/23/2021 02:00 PM CST

WHKS No. 9159

Item Code	Item Description	Unit of Measure	Quantity	Generation X Construction LLC		Alcon Excavating Inc		SL Contracting Inc		Dirt Proz LLC	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
31	Construct Structure, Type 4 (60")	Each	7	\$5,000.00	\$35,000.00	\$4,200.00	\$29,400.00	\$3,275.00	\$22,925.00	\$3,600.00	\$25,200.00
32	Construct Structure, Type 4 (72")	Each	1	\$6,000.00	\$6,000.00	\$8,530.00	\$8,530.00	\$5,400.00	\$5,400.00	\$4,600.00	\$4,600.00
33	Construct Structure, Type 4 (84")	Each	1	\$8,500.00	\$8,500.00	\$8,950.00	\$8,950.00	\$6,075.00	\$6,075.00	\$7,800.00	\$7,800.00
34	Construct Structure Type 1	Each	10	\$2,500.00	\$25,000.00	\$2,225.00	\$22,250.00	\$1,975.00	\$19,750.00	\$1,500.00	\$15,000.00
35	F&I 30" RCP Apron	Each	1	\$1,500.00	\$1,500.00	\$1,270.00	\$1,270.00	\$1,050.00	\$1,050.00	\$1,200.00	\$1,200.00
36	Ditch Check Type 2	Each	3	\$2,000.00	\$6,000.00	\$101.25	\$303.75	\$300.00	\$900.00	\$500.00	\$1,500.00
37	Traffic Control	L.S.	1	\$2,000.00	\$2,000.00	\$1,215.00	\$1,215.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00
38	Erosion Control Blanket, Category 3	S.Y.	2470	\$2.00	\$4,940.00	\$1.33	\$3,285.10	\$1.40	\$3,458.00	\$1.00	\$2,470.00
39	Turf Establishment, Seed & Mulch	Acre	15.75	\$1,000.00	\$15,750.00	\$1,206.00	\$18,994.50	\$1,200.00	\$18,900.00	\$600.00	\$9,450.00
40	Silt Fencing, Type Machine Sliced	L.F.	2358	\$3.00	\$7,074.00	\$1.62	\$3,819.96	\$2.00	\$4,716.00	\$1.00	\$2,358.00
41	Inlet Protection	Each	11	\$200.00	\$2,200.00	\$152.00	\$1,672.00	\$70.00	\$770.00	\$50.00	\$550.00
42	Stabilized Vehicle Exit	L.S.	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
43	4" PVC Conduit	L.F.	344	\$15.00	\$5,160.00	\$10.15	\$3,491.60	\$18.00	\$6,192.00	\$15.00	\$5,160.00
44	4" Insulation	SF	1240	\$2.00	\$2,480.00	\$5.10	\$6,324.00	\$4.00	\$4,960.00	\$2.50	\$3,100.00
45	Trench Rock Excavation	L.F.	1290	\$45.00	\$58,050.00	\$6.50	\$8,385.00	\$10.00	\$12,900.00	\$46.00	\$59,340.00
46	Material testing allowance \$1,000	L.S.	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
					\$1,162,520.00		\$1,164,996.71		\$1,260,776.00		\$1,290,900.50

2021 Chattanooga 2nd Addition Construction (#7540947)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/23/2021 02:00 PM CST

WHKS No. 9159

Item Code	Item Description	Unit of Measure	Quantity	Northland Grading & Excavating	
				Unit Price	Extension
1	Mobilization	L.S.	1	\$93,120.00	\$93,120.00
2	Topsoil Stripping (P)	C.Y.	33260	\$5.00	\$166,300.00
3	Common Excavation (P)	C.Y.	16591	\$14.00	\$232,274.00
4	Geotextile Fabric Type 5 (P)	S.Y.	7100	\$1.50	\$10,650.00
5	Subgrade Preparation 12"	RDST.	14.3	\$655.00	\$9,366.50
6	Aggregate Base Class 5 (P)(CV)	C.Y.	1978	\$35.22	\$69,665.16
7	Breaker Run Stabilizing Aggregate	C.Y.	260	\$38.60	\$10,036.00
8	Type SP 12.5 Wearing Course Mix (2;B)	Ton	586	\$91.27	\$53,484.22
9	Type SP 12.5 Non Wear Course Mix (2;B)	Ton	1560	\$82.93	\$129,370.80
10	Concrete Curb & Gutter, Design B618	L.F.	2800	\$16.70	\$46,760.00
11	Concrete Apron	S.Y.	18.5	\$98.00	\$1,813.00
12	Aggregate For Pipe Foundation(CV)	C.Y.	308	\$47.00	\$14,476.00
13	Remove Bituminous Pavement	S.Y.	192	\$10.00	\$1,920.00
14	F&I 6" PVC Pipe Service	L.F.	400	\$50.00	\$20,000.00
15	F&I 8" PVC Pipe Sewer	L.F.	1290	\$51.15	\$65,983.50
16	F&I 8" x 6" PVC Wye	Each	9	\$400.00	\$3,600.00
17	Construct Structure, Type 3, (48")	Each	5	\$2,819.00	\$14,095.00
18	Connect to Existing Sanitary Sewer	Each	1	\$1,000.00	\$1,000.00
19	F&I 6" Water Main	L.F.	430	\$45.00	\$19,350.00
20	F&I 8" Water Main	L.F.	1246	\$49.75	\$61,988.50
21	F&I 6" Gate Valve & Box	Each	14	\$1,700.00	\$23,800.00
22	F&I 8" Gate Valve & Box	Each	3	\$2,200.00	\$6,600.00
23	F&I 6" Hydrant	Each	4	\$4,600.00	\$18,400.00
24	F&I Watermain Fittings	Pound	1208	\$8.00	\$9,664.00
25	Connect to Existing Watermain	Each	1	\$1,000.00	\$1,000.00
26	F&I 15" RCP Storm Sewer	L.F.	125	\$70.50	\$8,812.50
27	F&I 18" RCP Storm Sewer	L.F.	543	\$62.00	\$33,666.00
28	F&I 30" RCP Storm Sewer	L.F.	763	\$83.00	\$63,329.00
29	F&I 30" HDPE Storm Sewer	L.F.	721	\$60.00	\$43,260.00
30	Construct Structure, Type 4 (48")	Each	2	\$2,550.00	\$5,100.00

2021 Chattanooga 2nd Addition Construction (#7540947)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/23/2021 02:00 PM CST

WHKS No. 9159

Item Code	Item Description	Unit of Measure	Quantity	Northland Grading & Excavating	
				Unit Price	Extension
31	Construct Structure, Type 4 (60")	Each	7	\$3,725.00	\$26,075.00
32	Construct Structure, Type 4 (72")	Each	1	\$9,895.00	\$9,895.00
33	Construct Structure, Type 4 (84")	Each	1	\$7,380.00	\$7,380.00
34	Construct Structure Type 1	Each	10	\$2,500.00	\$25,000.00
35	F&I 30" RCP Apron	Each	1	\$1,800.00	\$1,800.00
36	Ditch Check Type 2	Each	3	\$150.00	\$450.00
37	Traffic Control	L.S.	1	\$3,500.00	\$3,500.00
38	Erosion Control Blanket, Category 3	S.Y.	2470	\$1.31	\$3,235.70
39	Turf Establishment, Seed & Mulch	Acre	15.75	\$1,785.00	\$28,113.75
40	Silt Fencing, Type Machine Sliced	L.F.	2358	\$2.00	\$4,716.00
41	Inlet Protection	Each	11	\$200.00	\$2,200.00
42	Stabilized Vehicle Exit	L.S.	1	\$2,500.00	\$2,500.00
43	4" PVC Conduit	L.F.	344	\$10.00	\$3,440.00
44	4" Insulation	SF	1240	\$4.50	\$5,580.00
45	Trench Rock Excavation	L.F.	1290	\$50.00	\$64,500.00
46	Material testing allowance \$1,000	L.S.	1	\$1,000.00	\$1,000.00
					\$1,428,269.63

City of St. Charles
Resolution #__-2021

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING THE 2021 CHATTANOOGA 2ND POND CONSTRUCTION
PROJECT**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2021 Chattanooga 2nd Pond Construction bids were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u>	<u>Base Bid</u>
Zenke, Inc.	\$126,749.00
T&R Excavating	\$133,588.25
Snow Contracting LLC	\$158,326.50
Generation X Construction LLC	\$161,285.00
Dirt Proz LLC	\$172,475.00
Griffin Construction Co	\$182,317.50
A-1 Excavating Inc.	\$184,618.00
Winona Mechanical Inc.	\$201,432.00
VanGundy Excavating LLP	\$216,627.50
Carl Bolander & Sons	\$236,283.00
Veit & Company, Inc.	\$276,596.75

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Zenke Inc. is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Zenke Inc. for the Chattanooga 2nd Addition Pond Construction project in the amount of \$126,749.00.

Adopted by the Council of the City of St. Charles, Minnesota this 13th day of April, 2021.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

Chattanooga 2nd Pond Construction (#7606215)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/09/2021 10:00 AM CST

WHKS no. 9159 Pond

Item Code	Item Description	Unit of Measure	Quantity	Zenke, Inc.		T&R Excavating		Snow Contracting, LLC		Generation X Construction LLC	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	L.S.	1	\$5,200.00	\$5,200.00	\$1,500.00	\$1,500.00	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00
2	Clearing and Grubbing	L.S.	1	\$1,500.00	\$1,500.00	\$2,200.00	\$2,200.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00
3	Common Excavation (P)	C.Y.	8900	\$3.10	\$27,590.00	\$3.10	\$27,590.00	\$4.00	\$35,600.00	\$5.00	\$44,500.00
4	Restore Aggregate Road	S.Y.	125	\$14.90	\$1,862.50	\$10.50	\$1,312.50	\$35.00	\$4,375.00	\$15.00	\$1,875.00
5	Topsoil Stripping (P)	C.Y.	5525	\$3.80	\$20,995.00	\$4.25	\$23,481.25	\$4.00	\$22,100.00	\$3.00	\$16,575.00
6	Remove 36" CMP Culvert	L.F.	48	\$15.00	\$720.00	\$10.00	\$480.00	\$50.00	\$2,400.00	\$15.00	\$720.00
7	F&I 30" RCP Storm Sewer	L.F.	17	\$84.00	\$1,428.00	\$95.00	\$1,615.00	\$130.00	\$2,210.00	\$80.00	\$1,360.00
8	F&I 36" RCP Storm Sewer	L.F.	200	\$108.25	\$21,650.00	\$143.00	\$28,600.00	\$155.00	\$31,000.00	\$120.00	\$24,000.00
9	F&I 36" RCP Apron	Each	1	\$1,530.00	\$1,530.00	\$1,577.00	\$1,577.00	\$3,000.00	\$3,000.00	\$1,600.00	\$1,600.00
10	Construct Structure, Type 4 (72")	Each	1	\$4,016.00	\$4,016.00	\$6,500.00	\$6,500.00	\$4,500.00	\$4,500.00	\$7,500.00	\$7,500.00
11	Construct Structure, Pond Outlet Structure	Each	1	\$8,944.00	\$8,944.00	\$12,500.00	\$12,500.00	\$10,500.00	\$10,500.00	\$10,500.00	\$10,500.00
12	Ditch Check Type S	Each	6	\$1,200.00	\$7,200.00	\$350.00	\$2,100.00	\$100.00	\$600.00	\$750.00	\$4,500.00
13	Rip Rap, Class 4	C.Y.	60	\$68.00	\$4,080.00	\$46.00	\$2,760.00	\$45.00	\$2,700.00	\$45.00	\$2,700.00
14	Filter Diaphragm	L.S.	1	\$5,100.00	\$5,100.00	\$2,300.00	\$2,300.00	\$4,000.00	\$4,000.00	\$1,250.00	\$1,250.00
15	Erosion Control Blanket, Category 3	S.Y.	7485	\$1.50	\$11,227.50	\$2.00	\$14,970.00	\$1.40	\$10,479.00	\$3.00	\$22,455.00
16	Turf Establishment, Seed	Acre	1.8	\$1,000.00	\$1,800.00	\$1,200.00	\$2,160.00	\$2,000.00	\$3,600.00	\$1,000.00	\$1,800.00
17	Silt Fencing, Type Machine Sliced	L.F.	250	\$1.70	\$425.00	\$1.25	\$312.50	\$2.25	\$562.50	\$3.00	\$750.00
18	Inlet Protection	Each	2	\$90.00	\$180.00	\$90.00	\$180.00	\$100.00	\$200.00	\$500.00	\$1,000.00
19	Temporary Rock Construction Entrance	Each	1	\$1.00	\$1.00	\$350.00	\$350.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
20	Traffic Control	L.S.	1	\$300.00	\$300.00	\$100.00	\$100.00	\$2,000.00	\$2,000.00	\$1,200.00	\$1,200.00
21	Material testing allowance \$1,000	L.S.	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Base Bid Total:				\$126,749.00		\$133,588.25		\$158,326.50		\$161,285.00

Chattanooga 2nd Pond Construction (#7606215)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/09/2021 10:00 AM CST

WHKS no. 9159 Pond

Item Code	Item Description	Unit of Measure	Quantity	Dirt Proz LLC		Griffin Construction Co		A-1 Excavating Inc.		Winona Mechanical Inc	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	L.S.	1	\$15,000.00	\$15,000.00	\$3,000.00	\$3,000.00	\$18,800.00	\$18,800.00	\$14,250.00	\$14,250.00
2	Clearing and Grubbing	L.S.	1	\$500.00	\$500.00	\$8,000.00	\$8,000.00	\$1,000.00	\$1,000.00	\$1.00	\$1.00
3	Common Excavation (P)	C.Y.	8900	\$6.50	\$57,850.00	\$5.00	\$44,500.00	\$6.00	\$53,400.00	\$11.37	\$101,193.00
4	Restore Aggregate Road	S.Y.	125	\$10.00	\$1,250.00	\$35.00	\$4,375.00	\$14.00	\$1,750.00	\$6.73	\$841.25
5	Topsoil Stripping (P)	C.Y.	5525	\$5.50	\$30,387.50	\$5.00	\$27,625.00	\$6.00	\$33,150.00	\$0.01	\$55.25
6	Remove 36" CMP Culvert	L.F.	48	\$10.00	\$480.00	\$12.50	\$600.00	\$18.00	\$864.00	\$11.00	\$528.00
7	F&I 30" RCP Storm Sewer	L.F.	17	\$100.00	\$1,700.00	\$115.00	\$1,955.00	\$81.00	\$1,377.00	\$88.50	\$1,504.50
8	F&I 36" RCP Storm Sewer	L.F.	200	\$145.00	\$29,000.00	\$165.00	\$33,000.00	\$115.00	\$23,000.00	\$109.25	\$21,850.00
9	F&I 36" RCP Apron	Each	1	\$1,350.00	\$1,350.00	\$2,255.00	\$2,255.00	\$1,683.00	\$1,683.00	\$1,828.50	\$1,828.50
10	Construct Structure, Type 4 (72")	Each	1	\$4,200.00	\$4,200.00	\$8,000.00	\$8,000.00	\$5,111.00	\$5,111.00	\$5,744.00	\$5,744.00
11	Construct Structure, Pond Outlet Structure	Each	1	\$9,000.00	\$9,000.00	\$20,300.00	\$20,300.00	\$13,303.00	\$13,303.00	\$16,573.00	\$16,573.00
12	Ditch Check Type 5	Each	6	\$500.00	\$3,000.00	\$400.00	\$2,400.00	\$657.00	\$3,942.00	\$246.00	\$1,476.00
13	Rip Rap, Class 4	C.Y.	60	\$50.00	\$3,000.00	\$50.00	\$3,000.00	\$57.00	\$3,420.00	\$44.25	\$2,655.00
14	Filter Diaphragm	L.S.	1	\$1,750.00	\$1,750.00	\$9,825.00	\$9,825.00	\$11,560.00	\$11,560.00	\$7,164.50	\$7,164.50
15	Erosion Control Blanket, Category 3	S.Y.	7485	\$1.50	\$11,227.50	\$1.20	\$8,982.00	\$1.20	\$8,982.00	\$2.05	\$15,344.25
16	Turf Establishment, Seed	Acre	1.8	\$500.00	\$900.00	\$660.00	\$1,188.00	\$600.00	\$1,080.00	\$3,675.00	\$6,615.00
17	Silt Fencing, Type Machine Sliced	L.F.	250	\$1.00	\$250.00	\$1.65	\$412.50	\$1.50	\$375.00	\$1.97	\$492.50
18	Inlet Protection	Each	2	\$40.00	\$80.00	\$200.00	\$400.00	\$160.00	\$320.00	\$157.50	\$315.00
19	Temporary Rock Construction Entrance	Each	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1.00	\$1.00	\$1,558.25	\$1,558.25
20	Traffic Control	L.S.	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$443.00	\$443.00
21	Material testing allowance \$1,000	L.S.	1	\$50.00	\$50.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Base Bid Total:					\$172,475.00		\$182,317.50		\$184,618.00		\$201,432.00

Chattanooga 2nd Pond Construction (#7606215)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/09/2021 10:00 AM CST

WHKS no. 9159 Pond

Item Code	Item Description	Unit of Measure	Quantity	VanGundy Excavating LLP		Carl Bolander & Sons		Veit & Company, Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	L.S.	1	\$7,500.00	\$7,500.00	\$26,839.00	\$26,839.00	\$52,980.00	\$52,980.00
2	Clearing and Grubbing	L.S.	1	\$5,000.00	\$5,000.00	\$11,000.00	\$11,000.00	\$4,480.00	\$4,480.00
3	Common Excavation (P)	C.Y.	8900	\$4.75	\$42,275.00	\$3.19	\$28,391.00	\$6.20	\$55,180.00
4	Restore Aggregate Road	S.Y.	125	\$7.00	\$875.00	\$12.00	\$1,500.00	\$25.25	\$3,156.25
5	Topsoil Stripping (P)	C.Y.	5525	\$7.50	\$41,437.50	\$8.00	\$44,200.00	\$2.50	\$13,812.50
6	Remove 36" CMP Culvert	L.F.	48	\$15.00	\$720.00	\$34.00	\$1,632.00	\$26.50	\$1,272.00
7	F&I 30" RCP Storm Sewer	L.F.	17	\$150.00	\$2,550.00	\$300.00	\$5,100.00	\$158.00	\$2,686.00
8	F&I 36" RCP Storm Sewer	L.F.	200	\$175.00	\$35,000.00	\$119.77	\$23,954.00	\$205.00	\$41,000.00
9	F&I 36" RCP Apron	Each	1	\$2,900.00	\$2,900.00	\$2,000.00	\$2,000.00	\$5,840.00	\$5,840.00
10	Construct Structure, Type 4 (72")	Each	1	\$7,500.00	\$7,500.00	\$5,359.00	\$5,359.00	\$8,030.00	\$8,030.00
11	Construct Structure, Pond Outlet Structure	Each	1	\$22,500.00	\$22,500.00	\$12,292.00	\$12,292.00	\$20,770.00	\$20,770.00
12	Ditch Check Type 5	Each	6	\$350.00	\$2,100.00	\$360.00	\$2,160.00	\$2,040.00	\$12,240.00
13	Rip Rap, Class 4	C.Y.	60	\$45.00	\$2,700.00	\$46.00	\$2,760.00	\$183.00	\$10,980.00
14	Filter Diaphragm	L.S.	1	\$18,000.00	\$18,000.00	\$40,296.00	\$40,296.00	\$15,970.00	\$15,970.00
15	Erosion Control Blanket, Category 3	S.Y.	7485	\$2.00	\$14,970.00	\$2.00	\$14,970.00	\$2.20	\$16,467.00
16	Turf Establishment, Seed	Acre	1.8	\$4,000.00	\$7,200.00	\$4,500.00	\$8,100.00	\$3,880.00	\$6,984.00
17	Silt Fencing, Type Machine Sliced	L.F.	250	\$2.00	\$500.00	\$3.00	\$750.00	\$3.00	\$750.00
18	Inlet Protection	Each	2	\$200.00	\$400.00	\$190.00	\$380.00	\$442.00	\$884.00
19	Temporary Rock Construction Entrance	Each	1	\$1,000.00	\$1,000.00	\$2,100.00	\$2,100.00	\$1,560.00	\$1,560.00
20	Traffic Control	L.S.	1	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$555.00	\$555.00
21	Material testing allowance \$1,000	L.S.	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Base Bid Total:				\$216,627.50		\$236,283.00		\$276,596.75

City of St. Charles
Resolution #__-2021

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING THE 2021 CHIP SEAL PROJECT**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2021 chip seal street maintenance, bids were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u>	<u>Base Bid</u>
Pearson Bros. Inc.	\$508,233.75
Asphalt Surface Technologies Corp	\$538,601.80
Allied Blacktop Company	\$576,082.45
Asphalt Preservation Company Inc.	\$603,335.05
Fahner Asphalt Sealers, LLC	\$733,970.10

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Pearson Bros. Inc. is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Pearson Bros. Inc. for the chip seal project in the amount of \$508,233.75.

Adopted by the Council of the City of St. Charles, Minnesota this 13th day of April, 2021.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

2021 Chip Seal - Street Maintenance (#7505309)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/04/2021 02:00 PM CST

WHKS No. 9158/Chip

Item Code	Item Description	Unit of	Quantity	Pearson Bros, Inc.		Asphalt Surface Technologies Corp.	
		Measurement		Unit Price	Extension	Unit Price	Extension
1	Bituminous Material Seal Coat, CRS-2P	Gal.	108400	\$4.54	\$492,136.00	\$2.00	\$216,800.00
2	Seal Coat Aggregate (FA-2, Class A) Gray 1/4" Trap Rock Dresser or Murphy	Ton	3260	\$2.00	\$6,520.00	\$95.68	\$311,916.80
3	4" Broken Line - Yellow	L.F.	1000	\$0.37	\$370.00	\$0.38	\$380.00
4	4" Solid Double Line - Yellow	L.F.	915	\$0.74	\$677.10	\$0.76	\$695.40
5	4" Solid Line - Yellow	L.F.	1415	\$0.37	\$523.55	\$0.38	\$537.70
6	4" Solid Line - White	L.F.	10590	\$0.37	\$3,918.30	\$0.38	\$4,024.20
7	Cross Walk Paint - White	S.F.	690	\$1.80	\$1,242.00	\$1.90	\$1,311.00
8	8" Solid Line - White (Cross Walk)	L.F.	870	\$1.00	\$870.00	\$1.05	\$913.50
9	4" Solid Line - White (Perpendicular Parking)	L.F.	435	\$0.47	\$204.45	\$0.48	\$208.80
10	4" Solid Line - Yellow (Perpendicular and Diagonal Parking)	L.F.	2670	\$0.47	\$1,254.90	\$0.48	\$1,281.60
11	4 Solid Line - Yellow (Diagonal Handicap Loading and Unloading Zone)	L.F.	265	\$0.47	\$124.55	\$0.48	\$127.20
12	4" Solid Line - White (Diagonal Handicap Loading and Unloading Zone)	L.F.	70	\$0.47	\$32.90	\$0.48	\$33.60
13	Handicap Symbol - Yellow	Each	6	\$30.00	\$180.00	\$31.00	\$186.00
14	Handicap Symbol - White	Each	2	\$30.00	\$60.00	\$31.00	\$62.00
15	Directional Arrow Symbol - Yellow (Direction Arrow within Parking Lot)	Each	4	\$30.00	\$120.00	\$31.00	\$124.00
	Total Bid				\$508,233.75		\$538,601.80

2021 Chip Seal - Street Maintenance (#7505309)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/04/2021 02:00 PM CST

WHKS No. 9158/Chip

Item Code	Item Description	Unit of	Quantity	Allied Blacktop Company		Asphalt Preservation Company Inc.		Fahrner Asphalt Sealers, LLC	
		Measurement		Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Bituminous Material Seal Coat, CRS-2P	Gal.	108400	\$2.40	\$260,160.00	\$3.52	\$381,568.00	\$2.65	\$287,260.00
2	Seal Coat Aggregate (FA-2, Class A) Gray 1/4" Trap Rock Dresser or Murphy	Ton	3260	\$93.95	\$306,277.00	\$65.00	\$211,900.00	\$132.36	\$431,493.60
3	4" Broken Line - Yellow	L.F.	1000	\$0.38	\$380.00	\$0.38	\$380.00	\$0.60	\$600.00
4	4" Solid Double Line - Yellow	L.F.	915	\$0.75	\$686.25	\$0.75	\$686.25	\$1.20	\$1,098.00
5	4" Solid Line - Yellow	L.F.	1415	\$0.38	\$537.70	\$0.38	\$537.70	\$0.60	\$849.00
6	4" Solid Line - White	L.F.	10590	\$0.37	\$3,918.30	\$0.38	\$4,024.20	\$0.60	\$6,354.00
7	Cross Walk Paint - White	S.F.	690	\$1.80	\$1,242.00	\$1.82	\$1,255.80	\$2.37	\$1,635.30
8	8" Solid Line - White (Cross Walk)	L.F.	870	\$1.00	\$870.00	\$1.05	\$913.50	\$1.58	\$1,374.60
9	4" Solid Line - White (Perpendicular Parking)	L.F.	435	\$0.48	\$208.80	\$0.49	\$213.15	\$0.79	\$343.65
10	4" Solid Line - Yellow (Perpendicular and Diagonal Parking)	L.F.	2670	\$0.48	\$1,281.60	\$0.49	\$1,308.30	\$0.79	\$2,109.30
11	4 Solid Line - Yellow (Diagonal Handicap Loading and Unloading Zone)	L.F.	265	\$0.48	\$127.20	\$0.49	\$129.85	\$0.79	\$209.35
12	4" Solid Line - White (Diagonal Handicap Loading and Unloading Zone)	L.F.	70	\$0.48	\$33.60	\$0.49	\$34.30	\$0.79	\$55.30
13	Handicap Symbol - Yellow	Each	6	\$30.00	\$180.00	\$32.00	\$192.00	\$49.00	\$294.00
14	Handicap Symbol - White	Each	2	\$30.00	\$60.00	\$32.00	\$64.00	\$49.00	\$98.00
15	Directional Arrow Symbol - Yellow (Direction Arrow within Parking Lot)	Each	4	\$30.00	\$120.00	\$32.00	\$128.00	\$49.00	\$196.00
	Total Bid				\$576,082.45		\$603,335.05		\$733,970.10

City of St. Charles
Resolution #__-2021

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING THE 2021 GRAVEL ALLEY PAVING PROJECT**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2021 Gravel Alley Paving bids were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u>	<u>Base Bid</u>
Dunn Blacktop Company	\$247,240.00
Elcor Construction	\$261,765.00
Asphalt Armor Sealcoating and Paving LLC	\$299,500.00
SL Contracting Inc	\$359,600.00

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Dunn Blacktop Company is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Dunn Blacktop Company for the gravel alley paving project in the amount of \$247,240.00

Adopted by the Council of the City of St. Charles, Minnesota this 13th day of April, 2021.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

2021 Gravel Alley Improvements (Alley paving) (#7519791)

Owner: City of St. Charles

Solicitor: WHKS & Company

02/09/2021 02:00 PM CST

WHKS No. 9158 - Gravel Alley

Item Code	Item Description	Unit of Measure	Quantity	Dunn Blacktop Company		Elcor Construction		Asphalt Armor Sealcoating and Paving LLC		SL Contracting Inc	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Mobilization	LS	1	\$8,300.00	\$8,300.00	\$8,150.00	\$8,150.00	\$300.00	\$300.00	\$5,000.00	\$5,000.00
2	Bituminous Wearing Course Mix SPWEB240B	Ton	2900	\$81.00	\$234,900.00	\$85.25	\$247,225.00	\$103.00	\$298,700.00	\$120.00	\$348,000.00
3	Adjust Casting	Ea	2	\$750.00	\$1,500.00	\$750.00	\$1,500.00	\$200.00	\$400.00	\$800.00	\$1,600.00
4	Traffic Control	LS	1	\$2,540.00	\$2,540.00	\$4,890.00	\$4,890.00	\$100.00	\$100.00	\$5,000.00	\$5,000.00
	Total Bid				\$247,240.00		\$261,765.00		\$299,500.00		\$359,600.00

City of St. Charles
Resolution #__-2021

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING THE 2021 STREET PROJECT**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2021 Street projects were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u>	<u>Base Bid</u>
(Schedule A-Overlay) Dunn Blacktop Company	\$2,008,061.65
(Schedule B-Pave Gravel Streets) Dunn Blacktop Company	\$276,548.78
(Schedule C-Rebuild Streets) Dunn Blacktop Company	\$868,964.30

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Dunn Blacktop Company is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Dunn Blacktop Company for the Street projects (Schedules _____) in the amount of \$_____.

Adopted by the Council of the City of St. Charles, Minnesota this 13th day of April, 2021.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

2021 Street Reconstruction (#7561786)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/18/2021 02:00 PM CDT

Item Code	Item Description	Unit of Measure	Quantity	Dunn Blacktop Company	
				Unit Price	Extension
	Schedule A - Overlay				
1	Mobilization	Lump Sum	1	\$119,994.45	\$119,994.45
2	8 Foot Edge Mill	S.Y.	30000	\$1.59	\$47,700.00
3	1 3/4" Depth Full Width Mill	S.Y.	14000	\$1.79	\$25,060.00
4	Remove Concrete Curb and Gutter	L.F.	5200	\$11.01	\$57,252.00
5	Remove Concrete Driveway	S.Y.	220	\$14.74	\$3,242.80
6	Remove Concrete Walk	S.Y.	780	\$11.90	\$9,282.00
7	Adjust Sanitary Manhole Casting	Each	83	\$1,030.00	\$85,490.00
8	Adjust Storm Manhole Casting	Each	31	\$815.00	\$25,265.00
9	Adjust Gate Valve Box	Each	54	\$460.00	\$24,840.00
10	Sanitary Sewer Manhole Casting	Each	10	\$595.00	\$5,950.00
11	Storm Sewer Manhole Casting	Each	10	\$520.00	\$5,200.00
12	Gate Valve Box	Each	10	\$210.00	\$2,100.00
13	Topsoil Borrow (LV)	C.Y.	200	\$25.84	\$5,168.00
14	Aggregate Shouldering Class 5	C.Y.	180	\$71.08	\$12,794.40
15	Type SP 12.5 Non-Wearing Leveing Course Mix SPWEB230B (2")	Ton	2500	\$82.80	\$207,000.00
16	Type SP 12.5 Wearing Course Mix SPWEB240B (2")	Ton	14100	\$71.20	\$1,003,920.00
17	Type SP 12.5 Wearing Course Mix SPWEB240B (Patching)	Ton	225	\$112.50	\$25,312.50
18	Concrete Driveway 6" Reinforced Type A	S.Y.	180	\$87.32	\$15,717.60
19	Concrete Driveover Curb and Gutter	L.F.	600	\$31.77	\$19,062.00
20	Concrete B624 Curb and Gutter	L.F.	4620	\$35.27	\$162,947.40
21	Concrete V-Curb	L.F.	150	\$48.77	\$7,315.50
22	Concrete Walk 6"	SQ. FT	5200	\$9.42	\$48,984.00
23	Concrete Walk 4"	SQ. FT	3250	\$8.62	\$28,015.00
24	Concrete Walk 4" Thickened Edge	SQ. FT	200	\$13.92	\$2,784.00
25	Truncated Domes	S.F.	720	\$51.00	\$36,720.00
26	Turf Establishment, Seeding	Acres	0.5	\$10,890.00	\$5,445.00
27	Traffic Control	Lump Sum	1	\$14,500.00	\$14,500.00
28	Material Testing Allowance (\$1,000)	Lump Sum	1	\$1,000.00	\$1,000.00
	Total Bid Schedule A				\$2,008,061.65
	Schedule B - Pave Gravel Streets				
1	Mobilization	Lump Sum	1	\$34,759.38	\$34,759.38
2	Remove Bitumious Driveway	S.Y.	150	\$9.02	\$1,353.00
3	Topsoil Borrow (LV)	C.Y.	300	\$42.91	\$12,873.00
4	Aggregate Shouldering Class 5	C.Y.	170	\$71.08	\$12,083.60
5	Aggregate Base Class 5	C.Y.	1000	\$28.35	\$28,350.00
6	Type SP 12.5 Non-Wearing Course Mix SPNWB230B (2")	Ton	1160	\$72.60	\$84,216.00
7	Type SP 12.5 Wearing Course Mix SPWEB240B (2")	Ton	1160	\$72.10	\$83,636.00
8	6" Aggregate Driveway Class 5	C.Y.	35	\$71.08	\$2,487.80
9	3" Bituminous Driveway Pavement	S.Y.	100	\$13.45	\$1,345.00
10	Turf Establishment	Acres	0.5	\$10,890.00	\$5,445.00
11	Traffic Control	Lump Sum	1	\$9,000.00	\$9,000.00
12	Material Testing Allowance (\$1000)	Lump Sum	1	\$1,000.00	\$1,000.00
	Total Bid Schedule B				\$276,548.78

Item Code	Item Description	Unit of Measure	Dunn Blacktop Company		
			Quantity	Unit Price	Extension
	Schedule C - Rebuild Streets				
1	Mobilization	Lump Sum	1	\$58,802.00	\$58,802.00
2	Full Depth Reclamation 8" Min. (P)	S.Y.	16500	\$2.84	\$46,860.00
3	Remove Bituminous Pavement	S.Y.	100	\$9.40	\$940.00
4	Remove Concrete Curb and Gutter	L.F.	1450	\$16.15	\$23,417.50
5	Remove Concrete Driveway Pavement	S.Y.	140	\$15.61	\$2,185.40
6	Remove Bituminous Driveway Pavement	S.Y.	70	\$15.61	\$1,092.70
7	Remove Concrete Walk	S.Y.	340	\$12.60	\$4,284.00
8	Adjust Casting	Each	6	\$755.00	\$4,530.00
9	Adjust Gate Valve & Box	Each	8	\$445.00	\$3,560.00
10	Clear and Grub Tree	Each	1	\$1,000.00	\$1,000.00
11	Topsoil Borrow (LV)	C.Y.	400	\$25.84	\$10,336.00
12	12' Wide Temp Road	Lump Sum	1	\$1.00	\$1.00
13	Common Excavation	C.Y.	4800	\$17.68	\$84,864.00
14	Type SP 12.5 Wearing Course Mix SPWEB240B (2")	Ton	2000	\$81.50	\$163,000.00
15	Type SP 12.5 Non-Wearing Course Mix SPNWB230B (2")	Ton	2000	\$82.50	\$165,000.00
16	Geotextile Fabric, Type V	S.Y.	11000	\$2.09	\$22,990.00
17	Bituminous Roadway Patching	S.Y.	200	\$25.97	\$5,194.00
18	Aggregate Base Class 5 (Recycled) (P)	C.Y.	3250	\$13.95	\$45,337.50
19	Aggregate Base Class 5 (Virgin)	C.Y.	125	\$32.98	\$4,122.50
20	Aggregate Shoulder Class 5	C.Y.	90	\$83.67	\$7,530.30
21	Aggregate Subbase Correction	C.Y.	100	\$48.34	\$4,834.00
22	Concrete Driveover Curb and Gutter	L.F.	130	\$31.77	\$4,130.10
23	Concrete B624 Curb and Gutter	L.F.	1200	\$35.27	\$42,324.00
24	Concrete B624 Curb and Gutter, 1.5" Head	L.F.	1000	\$31.77	\$31,770.00
25	Concrete B618 Curb and Gutter, 1.5" Head	L.F.	240	\$31.77	\$7,624.80
26	Concrete Valley Gutter	L.F.	70	\$37.77	\$2,643.90
27	Concrete V-Curb	L.F.	10	\$48.77	\$487.70
28	7" Concrete Walk	Sq. Ft	140	\$9.92	\$1,388.80
29	6" Concrete Walk	Sq. Ft	930	\$9.42	\$8,760.60
30	4" Concrete Walk	Sq. Ft	2400	\$8.62	\$20,688.00
31	6" Thickened Edge Concrete Walk	Sq. Ft	160	\$16.92	\$2,707.20
32	4" Thickened Edge Concrete Walk	Sq. Ft	50	\$13.92	\$696.00
33	Truncated Domes	Sq. Ft	130	\$51.00	\$6,630.00
34	3" Bituminous Driveway	S.Y.	200	\$34.38	\$6,876.00
35	6" Aggregate Driveway	C.Y.	20	\$83.67	\$1,673.40
36	6" Concrete Driveway Reinforced	S.Y.	70	\$87.32	\$6,112.40
37	7" Concrete Driveway Type A	S.Y.	25	\$87.32	\$2,183.00
38	Storm Sewer Structure Type 1	Each	3	\$3,250.00	\$9,750.00
39	12" Reinforced Concrete Pipe	L.F.	22	\$180.00	\$3,960.00
40	18" Reinforced Concrete Pipe	L.F.	22	\$180.00	\$3,960.00
41	18" Reinforced Concrete Apron	Each	1	\$1,320.00	\$1,320.00
42	12" Nyloplast Drop Inlet	Each	1	\$1,900.00	\$1,900.00
43	12" HDPE Pipe	L.F.	65	\$105.00	\$6,825.00
44	12" Metal Apron	Each	1	\$605.00	\$605.00
45	Rip-Rap, Class 2	S.Y.	20	\$42.00	\$840.00
46	4" Solid Line - Parking Striping	L.F.	750	\$0.76	\$570.00
47	Handicap Loading Zones and Symbols	Each	5	\$45.00	\$225.00
48	Temporary Rock Construction Entrance	Each	4	\$1,500.00	\$6,000.00
49	Storm Drain Inlet Protection	Each	7	\$150.00	\$1,050.00
50	Seeding	Acre	1.25	\$10,890.00	\$13,612.50
51	Traffic Control	Lump Sum	1	\$10,350.00	\$10,350.00
52	Ditch Check, Type 2	Each	7	\$60.00	\$420.00
53	Material Testing Allowance (\$1000)	Lump Sum	1	\$1,000.00	\$1,000.00
	Total Bid Schedule C				\$868,964.30

City of St. Charles
Resolution #__-2021

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING THE 2021 TRAIL PROJECT**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2021 Trail project were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u>	<u>Base Bid</u>
Snow Contracting, LLC	\$389,441.25
Dunn Blacktop Company	\$424,813.63
TJs Excavating & Process Works	\$493,464.50
Elcor Construction	\$546,358.00

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Snow Contracting, LLC is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Snow Contracting, LLC for the trail project in the amount of \$389,441.25.

Adopted by the Council of the City of St. Charles, Minnesota this 13th day of April, 2021.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

2021 Trail Improvements (#7629083)
 Owner: City of St. Charles
 Solicitor: WHKS & Company
 03/23/2021 10:30 AM CDT
 WHKS No. 9158 Trail

		Unit of Measure		Snow Contracting, LLC		Dunn Blacktop Company		TJs Excavating & Process Works		Elcor Construction	
Item Code	Item Description		Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Alternate Bid Schedule A - Overlay Existing Trail in City Park											
1	Mobilization	Lump Sum	1	\$7,000.00	\$7,000.00	\$6,596.00	\$6,596.00	\$14,500.00	\$14,500.00	\$7,000.00	\$7,000.00
2	Type SP 12.5 Wearing Course Mix SPWEB240B (1.5") Overlay	Ton	525	\$84.00	\$44,100.00	\$81.00	\$42,525.00	\$89.00	\$46,725.00	\$95.00	\$49,875.00
3	Traffic Control	Lump Sum	1	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
4	Material Testing Allowance \$500	Lump Sum	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
	Total Schedule A				\$53,100.00		\$50,621.00		\$63,225.00		\$59,375.00
Alternate Bid Schedule B - Trail Extension at Fairgrounds											
1	Mobilization	Lump Sum	1	\$10,000.00	\$10,000.00	\$12,026.07	\$12,026.07	\$16,000.00	\$16,000.00	\$8,500.00	\$8,500.00
2	Clear and Grub Tree	Each	2	\$1,200.00	\$2,400.00	\$375.00	\$750.00	\$200.00	\$400.00	\$1,000.00	\$2,000.00
3	Topsoil Borrow (LV)	C.Y.	200	\$30.00	\$6,000.00	\$15.00	\$3,000.00	\$40.00	\$8,000.00	\$42.00	\$8,400.00
4	Common Excavation (P)	C.Y.	235	\$17.00	\$3,995.00	\$21.51	\$5,054.85	\$24.00	\$5,640.00	\$31.00	\$7,285.00
5	Type SP 12.5 Wearing Course Mix SPWEB240B (3")	Ton	150	\$88.00	\$13,200.00	\$84.00	\$12,600.00	\$93.00	\$13,950.00	\$150.00	\$22,500.00
6	Aggregate Base Class 5	C.Y.	160	\$28.00	\$4,480.00	\$40.00	\$6,400.00	\$45.00	\$7,200.00	\$50.00	\$8,000.00
7	3" Aggregate Shouldering	C.Y.	40	\$28.00	\$1,120.00	\$40.00	\$1,600.00	\$54.00	\$2,160.00	\$55.00	\$2,200.00
8	Temporary Rock Construction Entrance	Each	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$1.00	\$1.00
9	Seeding	Acre	0.1	\$3,000.00	\$300.00	\$8,000.00	\$800.00	\$16,000.00	\$1,600.00	\$15,000.00	\$1,500.00
10	Traffic Control	Lump Sum	1	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
11	Silt Fence	L.F.	375	\$2.25	\$843.75	\$10.00	\$3,750.00	\$3.00	\$1,125.00	\$5.00	\$1,875.00
12	Material Testing Allowance \$500	Lump Sum	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
	Total Schedule B				\$45,338.75		\$48,980.92		\$59,875.00		\$64,761.00
Alternate Bid Schedule C - Trail Extension along Church and Richland Avenues											
1	Mobilization	Lump Sum	1	\$15,000.00	\$15,000.00	\$15,789.87	\$15,789.87	\$17,000.00	\$17,000.00	\$8,500.00	\$8,500.00
2	Remove Bituminous Pavement	S.Y.	270	\$10.00	\$2,700.00	\$8.97	\$2,421.90	\$3.00	\$810.00	\$6.00	\$1,620.00
3	Remove Concrete Curb and Gutter	L.F.	100	\$12.00	\$1,200.00	\$4.48	\$448.00	\$4.00	\$400.00	\$5.00	\$500.00
4	Remove Bituminous Driveway Pavement	S.Y.	65	\$10.00	\$650.00	\$5.92	\$384.80	\$3.00	\$195.00	\$6.00	\$390.00
5	Topsoil Borrow (LV)	C.Y.	200	\$30.00	\$6,000.00	\$15.00	\$3,000.00	\$40.00	\$8,000.00	\$42.00	\$8,400.00
6	Common Borrow (LV)	C.Y.	400	\$15.00	\$6,000.00	\$11.21	\$4,484.00	\$32.00	\$12,800.00	\$42.00	\$16,800.00
7	Common Excavation (P)	C.Y.	750	\$17.00	\$12,750.00	\$22.36	\$16,770.00	\$24.00	\$18,000.00	\$31.00	\$23,250.00
8	Type SP 12.5 Wearing Course Mix SPWEB240B (3")	Ton	480	\$88.00	\$42,240.00	\$84.00	\$40,320.00	\$93.00	\$44,640.00	\$100.00	\$48,000.00
9	Bituminous Roadway Patching	S.Y.	270	\$27.00	\$7,290.00	\$24.81	\$6,698.70	\$28.00	\$7,560.00	\$30.00	\$8,100.00
10	Aggregate Base Class 5	C.Y.	500	\$25.00	\$12,500.00	\$40.00	\$20,000.00	\$45.00	\$22,500.00	\$50.00	\$25,000.00
11	3" Aggregate Shouldering	C.Y.	100	\$28.00	\$2,800.00	\$40.00	\$4,000.00	\$54.00	\$5,400.00	\$75.00	\$7,500.00
12	Concrete B624 Curb and Gutter	L.F.	100	\$35.20	\$3,520.00	\$35.00	\$3,500.00	\$37.00	\$3,700.00	\$33.00	\$3,300.00
13	6" Concrete Walk	Sq. Ft	460	\$11.50	\$5,290.00	\$10.00	\$4,600.00	\$10.50	\$4,830.00	\$12.00	\$5,520.00
14	Truncated Domes	Sq. Ft	60	\$55.00	\$3,300.00	\$50.00	\$3,000.00	\$60.00	\$3,600.00	\$50.00	\$3,000.00
15	3" Bituminous Driveway	S.Y.	20	\$90.00	\$1,800.00	\$94.90	\$1,898.00	\$88.00	\$1,760.00	\$100.00	\$2,000.00
16	12" Reinforced Concrete Pipe	L.F.	16	\$60.00	\$960.00	\$122.00	\$1,952.00	\$60.00	\$960.00	\$80.00	\$1,280.00
17	30" Reinforced Concrete Pipe	L.F.	8	\$110.00	\$880.00	\$176.00	\$1,408.00	\$112.00	\$896.00	\$200.00	\$1,600.00

		Unit of Measure		Snow Contracting, LLC		Dunn Blacktop Company		TJs Excavating & Process Works		Elcor Construction	
Item Code	Item Description		Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
18	48" Corrugated Metal Pipe	L.F.	12	\$75.00	\$900.00	\$148.00	\$1,776.00	\$150.00	\$1,800.00	\$500.00	\$6,000.00
19	12" Reinforced Concrete Apron	Each	1	\$950.00	\$950.00	\$1,860.00	\$1,860.00	\$800.00	\$800.00	\$3,000.00	\$3,000.00
20	30" Reinforced Concrete Apron	Each	1	\$1,400.00	\$1,400.00	\$2,350.00	\$2,350.00	\$1,200.00	\$1,200.00	\$4,000.00	\$4,000.00
21	48" Corrugated Metal Apron	Each	1	\$1,000.00	\$1,000.00	\$2,890.00	\$2,890.00	\$1,100.00	\$1,100.00	\$2,500.00	\$2,500.00
22	Temporary Rock Construction Entrance	Each	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1.00	\$1.00
23	Seeding	Acre	0.5	\$3,000.00	\$1,500.00	\$8,000.00	\$4,000.00	\$16,000.00	\$8,000.00	\$10,000.00	\$5,000.00
24	Traffic Control	Lump Sum	1	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
25	4 inch Solid Line	L.F.	600	\$6.00	\$3,600.00	\$0.75	\$450.00	\$6.55	\$3,930.00	\$5.00	\$3,000.00
26	Ditch Check, Type 2	Each	5	\$250.00	\$1,250.00	\$100.00	\$500.00	\$150.00	\$750.00	\$2,500.00	\$12,500.00
27	Silt Fence	L.F.	1300	\$2.25	\$2,925.00	\$3.00	\$3,900.00	\$3.00	\$3,900.00	\$3.00	\$3,900.00
28	Material Testing Allowance \$500	Lump Sum	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
	Total Schedule C				\$141,405.00		\$151,401.27		\$178,031.00		\$207,161.00
Alternate Bid Schedule D - Trail Extension along Springer Avenue north of Whispering Hills											
1	Mobilization	Lump Sum	1	\$10,000.00	\$10,000.00	\$12,333.78	\$12,333.78	\$15,000.00	\$15,000.00	\$8,500.00	\$8,500.00
2	Common Borrow (LV)	C.Y.	400	\$15.00	\$6,000.00	\$11.21	\$4,484.00	\$32.00	\$12,800.00	\$42.00	\$16,800.00
3	Common Excavation (P)	C.Y.	150	\$17.00	\$2,550.00	\$28.28	\$4,242.00	\$24.00	\$3,600.00	\$31.00	\$4,650.00
4	Type SP 12.5 Wearing Course Mix SPWEB240B (3")	Ton	260	\$88.00	\$22,880.00	\$84.00	\$21,840.00	\$93.00	\$24,180.00	\$100.00	\$26,000.00
5	Aggregate Base Class 5	C.Y.	260	\$28.00	\$7,280.00	\$40.00	\$10,400.00	\$45.00	\$11,700.00	\$50.00	\$13,000.00
6	3" Aggregate Shouldering	C.Y.	70	\$28.00	\$1,960.00	\$40.00	\$2,800.00	\$54.00	\$3,780.00	\$75.00	\$5,250.00
7	6" Concrete Walk	Sq. Ft	100	\$10.50	\$1,050.00	\$9.00	\$900.00	\$10.50	\$1,050.00	\$12.00	\$1,200.00
8	Truncated Domes	Sq. Ft	20	\$55.00	\$1,100.00	\$50.00	\$1,000.00	\$60.00	\$1,200.00	\$50.00	\$1,000.00
9	24" Reinforced Concrete Pipe	L.F.	48	\$80.00	\$3,840.00	\$137.00	\$6,576.00	\$82.00	\$3,936.00	\$200.00	\$9,600.00
10	24" Reinforced Concrete Apron	Each	2	\$1,275.00	\$2,550.00	\$2,105.00	\$4,210.00	\$850.00	\$1,700.00	\$2,500.00	\$5,000.00
11	Temporary Rock Construction Entrance	Each	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1.00	\$1.00
12	Seeding	Acre	0.5	\$3,000.00	\$1,500.00	\$8,000.00	\$4,000.00	\$16,000.00	\$8,000.00	\$10,000.00	\$5,000.00
13	Ditch Check, Type 2	Each	2	\$150.00	\$300.00	\$100.00	\$200.00	\$150.00	\$300.00	\$2,500.00	\$5,000.00
14	Silt Fence	L.F.	1000	\$2.25	\$2,250.00	\$3.00	\$3,000.00	\$3.00	\$3,000.00	\$3.00	\$3,000.00
15	Material Testing Allowance \$500	Lump Sum	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
	Total Schedule D				\$64,760.00		\$77,985.78		\$92,246.00		\$104,501.00
Alternate Bid Schedule E - Pave Existing Gravel Trail to Catholic Church											
1	Mobilization	Lump Sum	1	\$15,000.00	\$15,000.00	\$18,504.66	\$18,504.66	\$18,000.00	\$18,000.00	\$7,000.00	\$7,000.00
2	Clear & Grub Tree	Each	1	\$1,000.00	\$1,000.00	\$375.00	\$375.00	\$300.00	\$300.00	\$1,000.00	\$1,000.00
3	Topsoil Borrow (LV)	C.Y.	100	\$30.00	\$3,000.00	\$15.00	\$1,500.00	\$40.00	\$4,000.00	\$42.00	\$4,200.00
4	Type SP 12.5 Wearing Course Mix SPWEB240B (3")	Ton	500	\$88.00	\$44,000.00	\$84.00	\$42,000.00	\$93.00	\$46,500.00	\$100.00	\$50,000.00
5	Aggregate Base Class 5	C.Y.	150	\$28.00	\$4,200.00	\$45.00	\$6,750.00	\$45.00	\$6,750.00	\$50.00	\$7,500.00
6	3" Aggregate Shouldering	C.Y.	120	\$28.00	\$3,360.00	\$45.00	\$5,400.00	\$54.00	\$6,480.00	\$75.00	\$9,000.00
7	6" Concrete Walk	Sq. Ft	155	\$10.50	\$1,627.50	\$9.00	\$1,395.00	\$10.50	\$1,627.50	\$12.00	\$1,860.00
8	Truncated Domes	Sq. Ft	40	\$55.00	\$2,200.00	\$50.00	\$2,000.00	\$60.00	\$2,400.00	\$50.00	\$2,000.00
9	24" Reinforced Concrete Pipe	L.F.	40	\$80.00	\$3,200.00	\$137.00	\$5,480.00	\$82.00	\$3,280.00	\$100.00	\$4,000.00
10	24" Reinforced Concrete Apron	Each	4	\$1,275.00	\$5,100.00	\$2,105.00	\$8,420.00	\$850.00	\$3,400.00	\$3,000.00	\$12,000.00
11	Seeding	Acre	0.4	\$3,000.00	\$1,200.00	\$8,000.00	\$3,200.00	\$16,000.00	\$6,400.00	\$10,000.00	\$4,000.00
12	Ditch Check, Type 2	Each	3	\$150.00	\$450.00	\$100.00	\$300.00	\$150.00	\$450.00	\$2,500.00	\$7,500.00
13	Material Testing Allowance \$500	Lump Sum	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
	Total Schedule E				\$84,837.50		\$95,824.66		\$100,087.50		\$110,560.00
	Total Schedule A-E				\$389,441.25		\$424,813.63		\$493,464.50		\$546,358.00

City of St. Charles
Resolution #__-2021

**A RESOLUTION ACCEPTING QUOTES
AND AWARDING THE 2021 SIDEWALK PROJECT**

WHEREAS, pursuant to request for quotes for the Municipal Capital Expenditure for the 2021 Sidewalk project were received, opened, and tabulated, and the following were received complying with the request:

<u>Bidder</u> (Schedule A)	<u>Base Bid</u>
Chippewa Concrete Services	\$1,314,724.80
Pember Companies, Inc.	\$1,614,836.00
Doyle Conner Co	\$1,667,240.50
Komitt Concrete Inc.	\$1,752,825.00
Legends Concrete	\$2,670,066.30
(Schedule B)	
Chippewa Concrete Services	\$581,393.85
Pember Companies, Inc.	\$733,396.00
Doyle Conner Co	\$719,038.00
Komitt Concrete Inc.	\$770,995.00
Legends Concrete	\$1,195,159.73

WHEREAS, upon tabulation of the quotes with respect to the specifications, it appears that Chippewa Concrete Services is the lowest responsible bidder that meets the required specifications.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA THAT:

1. The Mayor and the City Administrator are authorized and directed to enter into a contract with Chippewa Concrete Services for the sidewalk project in the amount of \$_____.

Adopted by the Council of the City of St. Charles, Minnesota this 13th day of April, 2021.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

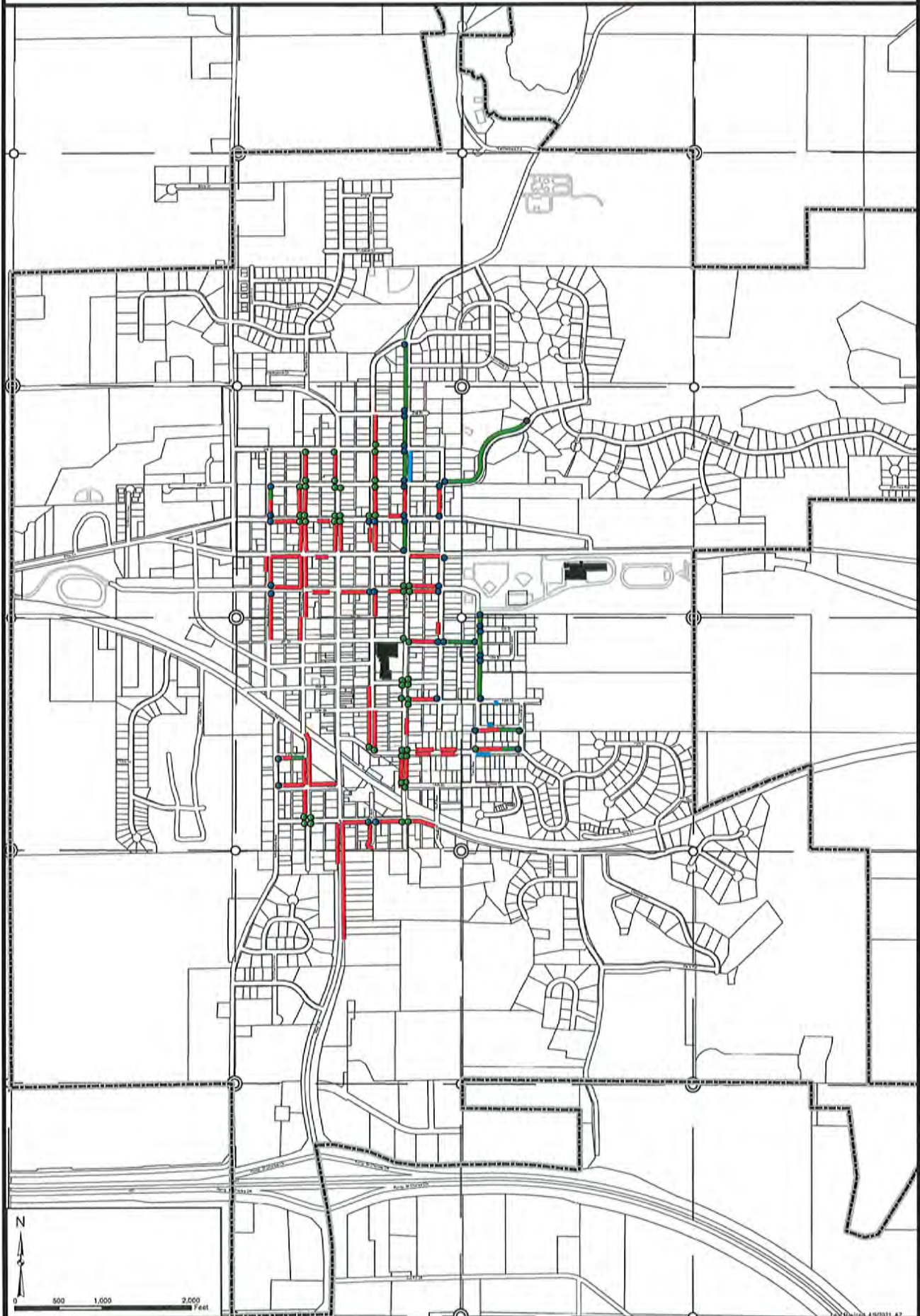
SIDEWALK MAP CITY OF ST. CHARLES WINONA COUNTY

SIDEWALKS

- PROPOSED REPLACEMENT
SIDEWALK & RAMP
IMPROVEMENTS
- NEW SIDEWALK
- REMOVE

PED RAMP

- SIDEWALK PROJECT
- STREET PROJECT



2021 Sidewalk Improvements (#7625789)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/23/2021 10:00 AM CDT

Item Code	Item Description	Unit of Measure	Chippewa Concrete Services			Pember Companies, Inc.		Doyle Conner Co	
			Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Schedule A									
1	Mobilization	Lump Sum	1	\$97,750.00	\$97,750.00	\$77,285.00	\$77,285.00	\$60,000.00	\$60,000.00
2	Remove Bituminous Pavement	S.Y.	530	\$5.00	\$2,650.00	\$23.00	\$12,190.00	\$10.00	\$5,300.00
3	Remove Concrete Curb and Gutter	L.F.	1500	\$8.00	\$12,000.00	\$5.65	\$8,475.00	\$10.00	\$15,000.00
4	Remove Concrete Driveway Pavement	S.Y.	2500	\$8.00	\$20,000.00	\$17.75	\$44,375.00	\$14.00	\$35,000.00
5	Remove Bituminous Driveway Pavement	S.Y.	220	\$5.00	\$1,100.00	\$11.55	\$2,541.00	\$12.00	\$2,640.00
6	Remove Concrete Walk	S.Y.	8350	\$2.00	\$16,700.00	\$10.50	\$87,675.00	\$11.00	\$91,850.00
7	Adjust Gate Valve & Box	Each	5	\$200.00	\$1,000.00	\$195.00	\$975.00	\$150.00	\$750.00
8	Furnish and Install Gate Valve Box	Each	50	\$275.00	\$13,750.00	\$200.00	\$10,000.00	\$300.00	\$15,000.00
9	Clear and Grub Tree	Each	22	\$250.00	\$5,500.00	\$1,000.00	\$22,000.00	\$1,600.00	\$35,200.00
10	Topsoil Borrow (LV)	C.Y.	2500	\$15.00	\$37,500.00	\$55.00	\$137,500.00	\$32.00	\$80,000.00
11	Common Excavation (P)	C.Y.	900	\$12.00	\$10,800.00	\$35.00	\$31,500.00	\$39.00	\$35,100.00
12	Common Borrow	C.Y.	300	\$12.00	\$3,600.00	\$13.00	\$3,900.00	\$30.00	\$9,000.00
13	Bituminous Roadway Patching	S.Y.	550	\$80.40	\$44,220.00	\$120.00	\$66,000.00	\$82.00	\$45,100.00
14	Concrete Driveover Curb and Gutter	L.F.	10	\$57.53	\$575.30	\$33.50	\$335.00	\$45.00	\$450.00
15	Concrete B624 Curb and Gutter	L.F.	1500	\$57.53	\$86,295.00	\$36.33	\$54,495.00	\$50.00	\$75,000.00
16	6" Concrete Walk	Sq. Ft	4100	\$10.45	\$42,845.00	\$7.00	\$28,700.00	\$10.05	\$41,205.00
17	4" Concrete Walk	Sq. Ft	114450	\$5.85	\$669,532.50	\$5.60	\$640,920.00	\$6.69	\$765,670.50
18	6" Thickened Edge Concrete Walk	Sq. Ft	100	\$11.45	\$1,145.00	\$10.00	\$1,000.00	\$10.00	\$1,000.00
19	4" Thickened Edge Concrete Walk	Sq. Ft	1200	\$6.22	\$7,464.00	\$8.30	\$9,960.00	\$9.50	\$11,400.00
20	Truncated Domes	Sq. Ft	700	\$50.00	\$35,000.00	\$41.00	\$28,700.00	\$55.00	\$38,500.00
21	3" Bituminous Driveway	S.Y.	800	\$38.35	\$30,680.00	\$70.70	\$56,560.00	\$40.00	\$32,000.00
22	6" Aggregate Driveway	C.Y.	200	\$25.00	\$5,000.00	\$102.00	\$20,400.00	\$50.00	\$10,000.00
23	6" Concrete Driveway	S.Y.	2500	\$55.56	\$138,900.00	\$65.00	\$162,500.00	\$72.59	\$181,475.00
24	6" Concrete Driveway Type A	S.Y.	100	\$61.68	\$6,168.00	\$72.50	\$7,250.00	\$76.00	\$7,600.00
25	Storm Drain Inlet Protection	Each	70	\$165.00	\$11,550.00	\$100.00	\$7,000.00	\$250.00	\$17,500.00
26	Seeding	Acre	5	\$1,200.00	\$6,000.00	\$15,200.00	\$76,000.00	\$8,500.00	\$42,500.00
27	Traffic Control	Lump Sum	1	\$6,000.00	\$6,000.00	\$15,600.00	\$15,600.00	\$12,000.00	\$12,000.00
28	Material Testing Allowance (\$1000)	Lump Sum	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Total Schedule A bid				\$1,314,724.80		\$1,614,836.00		\$1,667,240.50

2021 Sidewalk Improvements (#7625789)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/23/2021 10:00 AM CDT

		Komitt Concrete Inc.		Legends Concrete Inc	
Item Code	Item Description	Unit Price	Extension	Unit Price	Extension
Schedule A					
1	Mobilization	\$35,000.00	\$35,000.00	\$100,000.00	\$100,000.00
2	Remove Bituminous Pavement	\$10.00	\$5,300.00	\$28.00	\$14,840.00
3	Remove Concrete Curb and Gutter	\$11.00	\$16,500.00	\$6.60	\$9,900.00
4	Remove Concrete Driveway Pavement	\$11.00	\$27,500.00	\$27.60	\$69,000.00
5	Remove Bituminous Driveway Pavement	\$5.00	\$1,100.00	\$19.55	\$4,301.00
6	Remove Concrete Walk	\$8.00	\$66,800.00	\$14.55	\$121,492.50
7	Adjust Gate Valve & Box	\$100.00	\$500.00	\$244.66	\$1,223.30
8	Furnish and Install Gate Valve Box	\$145.00	\$7,250.00	\$356.50	\$17,825.00
9	Clear and Grub Tree	\$1,500.00	\$33,000.00	\$2,000.00	\$44,000.00
10	Topsoil Borrow (LV)	\$25.00	\$62,500.00	\$48.30	\$120,750.00
11	Common Excavation (P)	\$35.00	\$31,500.00	\$60.38	\$54,342.00
12	Common Borrow	\$20.00	\$6,000.00	\$44.85	\$13,455.00
13	Bituminous Roadway Patching	\$45.00	\$24,750.00	\$156.29	\$85,959.50
14	Concrete Driveover Curb and Gutter	\$40.00	\$400.00	\$97.75	\$977.50
15	Concrete B624 Curb and Gutter	\$40.00	\$60,000.00	\$59.80	\$89,700.00
16	6" Concrete Walk	\$13.00	\$53,300.00	\$12.50	\$51,250.00
17	4" Concrete Walk	\$8.50	\$972,825.00	\$11.00	\$1,258,950.00
18	6" Thickened Edge Concrete Walk	\$9.00	\$900.00	\$14.00	\$1,400.00
19	4" Thickened Edge Concrete Walk	\$8.75	\$10,500.00	\$12.36	\$14,832.00
20	Truncated Domes	\$50.00	\$35,000.00	\$57.50	\$40,250.00
21	3" Bituminous Driveway	\$54.00	\$43,200.00	\$74.58	\$59,664.00
22	6" Aggregate Driveway	\$35.00	\$7,000.00	\$141.45	\$28,290.00
23	6" Concrete Driveway	\$78.00	\$195,000.00	\$92.58	\$231,450.00
24	6" Concrete Driveway Type A	\$80.00	\$8,000.00	\$109.25	\$10,925.00
25	Storm Drain Inlet Protection	\$150.00	\$10,500.00	\$389.85	\$27,289.50
26	Seeding	\$2,500.00	\$12,500.00	\$35,400.00	\$177,000.00
27	Traffic Control	\$25,000.00	\$25,000.00	\$20,000.00	\$20,000.00
28	Material Testing Allowance (\$1000)	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Total Schedule A bid		\$1,752,825.00		\$2,670,066.30

2021 Sidewalk Improvements (#7625789)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/23/2021 10:00 AM CDT

		Unit of		Chippewa Concrete Services		Pember Companies, Inc.		Doyle Conner Co	
Item Code	Item Description	Measure	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Schedule B									
1	Mobilization	Lump Sum	1	\$56,500.00	\$56,500.00	\$50,000.00	\$50,000.00	\$40,000.00	\$40,000.00
2	Remove Bituminous Pavement	S.Y.	100	\$5.00	\$500.00	\$24.65	\$2,465.00	\$12.00	\$1,200.00
3	Remove Concrete Curb and Gutter	L.F.	320	\$8.00	\$2,560.00	\$6.20	\$1,984.00	\$10.00	\$3,200.00
4	Remove Concrete Driveway Pavement	S.Y.	860	\$8.00	\$6,880.00	\$16.00	\$13,760.00	\$14.00	\$12,040.00
5	Remove Bituminous Driveway Pavement	S.Y.	100	\$5.00	\$500.00	\$12.35	\$1,235.00	\$12.00	\$1,200.00
6	Remove Concrete Walk	S.Y.	4500	\$2.00	\$9,000.00	\$11.50	\$51,750.00	\$11.00	\$49,500.00
7	Adjust Gate Valve & Box	Each	3	\$200.00	\$600.00	\$200.00	\$600.00	\$150.00	\$450.00
8	Furnish and Install Gate Valve Box	Each	20	\$275.00	\$5,500.00	\$200.00	\$4,000.00	\$300.00	\$6,000.00
9	Clear and Grub Tree	Each	8	\$250.00	\$2,000.00	\$1,200.00	\$9,600.00	\$1,650.00	\$13,200.00
10	Topsoil Borrow (LV)	C.Y.	1400	\$20.00	\$28,000.00	\$58.50	\$81,900.00	\$32.00	\$44,800.00
11	Common Excavation	C.Y.	480	\$14.00	\$6,720.00	\$45.00	\$21,600.00	\$40.00	\$19,200.00
12	Bituminous Roadway Patching	S.Y.	90	\$89.00	\$8,010.00	\$130.00	\$11,700.00	\$91.00	\$8,190.00
13	Concrete Driveover Curb and Gutter	L.F.	15	\$57.53	\$862.95	\$33.20	\$498.00	\$45.00	\$675.00
14	Concrete B624 Curb and Gutter	L.F.	330	\$57.53	\$18,984.90	\$36.55	\$12,061.50	\$50.00	\$16,500.00
15	6" Concrete Walk	Sq. Ft	1900	\$10.45	\$19,855.00	\$7.10	\$13,490.00	\$10.05	\$19,095.00
16	4" Concrete Walk	Sq. Ft	47000	\$6.38	\$299,860.00	\$5.70	\$267,900.00	\$6.69	\$314,430.00
17	6" Thickened Edge Concrete Walk	Sq. Ft	100	\$11.45	\$1,145.00	\$10.40	\$1,040.00	\$10.00	\$1,000.00
18	4" Thickened Edge Concrete Walk	Sq. Ft	2500	\$7.06	\$17,650.00	\$8.40	\$21,000.00	\$9.50	\$23,750.00
19	Truncated Domes	Sq. Ft	120	\$50.00	\$6,000.00	\$40.00	\$4,800.00	\$55.00	\$6,600.00
20	3" Bituminous Driveway	S.Y.	100	\$53.10	\$5,310.00	\$88.00	\$8,800.00	\$55.00	\$5,500.00
21	6" Aggregate Driveway	C.Y.	100	\$25.00	\$2,500.00	\$107.50	\$10,750.00	\$50.00	\$5,000.00
22	6" Concrete Driveway	S.Y.	1200	\$55.56	\$66,672.00	\$67.00	\$80,400.00	\$72.59	\$87,108.00
23	6" Concrete Driveway Type A	S.Y.	50	\$61.68	\$3,084.00	\$73.25	\$3,662.50	\$76.00	\$3,800.00
24	Storm Drain Inlet Protection	Each	30	\$165.00	\$4,950.00	\$100.00	\$3,000.00	\$250.00	\$7,500.00
25	Seeding	Acre	2.6	\$1,250.00	\$3,250.00	\$16,500.00	\$42,900.00	\$8,500.00	\$22,100.00
26	Traffic Control	Lump Sum	1	\$3,500.00	\$3,500.00	\$11,500.00	\$11,500.00	\$6,000.00	\$6,000.00
27	Material Testing Allowance (\$1000)	Lump Sum	1	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Total Schedule B bid				\$581,393.85		\$733,396.00		\$719,038.00

2021 Sidewalk Improvements (#7625789)

Owner: City of St. Charles

Solicitor: WHKS & Company

03/23/2021 10:00 AM CDT

Item Code	Item Description	Komitt Concrete Inc.		Legends Concrete Inc	
		Unit Price	Extension	Unit Price	Extension
Schedule B					
1	Mobilization	\$25,000.00	\$25,000.00	\$100,000.00	\$100,000.00
2	Remove Bituminous Pavement	\$8.00	\$800.00	\$28.00	\$2,800.00
3	Remove Concrete Curb and Gutter	\$11.00	\$3,520.00	\$6.60	\$2,112.00
4	Remove Concrete Driveway Pavement	\$12.00	\$10,320.00	\$27.60	\$23,736.00
5	Remove Bituminous Driveway Pavement	\$6.00	\$600.00	\$19.55	\$1,955.00
6	Remove Concrete Walk	\$8.50	\$38,250.00	\$14.55	\$65,475.00
7	Adjust Gate Valve & Box	\$150.00	\$450.00	\$244.66	\$733.98
8	Furnish and Install Gate Valve Box	\$200.00	\$4,000.00	\$356.50	\$7,130.00
9	Clear and Grub Tree	\$2,500.00	\$20,000.00	\$2,000.00	\$16,000.00
10	Topsoil Borrow (LV)	\$25.00	\$35,000.00	\$48.30	\$67,620.00
11	Common Excavation	\$30.00	\$14,400.00	\$60.38	\$28,982.40
12	Bituminous Roadway Patching	\$90.00	\$8,100.00	\$156.29	\$14,066.10
13	Concrete Driveover Curb and Gutter	\$32.00	\$480.00	\$97.75	\$1,466.25
14	Concrete B624 Curb and Gutter	\$40.00	\$13,200.00	\$59.80	\$19,734.00
15	6" Concrete Walk	\$14.00	\$26,600.00	\$12.50	\$23,750.00
16	4" Concrete Walk	\$8.50	\$399,500.00	\$11.00	\$517,000.00
17	6" Thickened Edge Concrete Walk	\$9.00	\$900.00	\$14.00	\$1,400.00
18	4" Thickened Edge Concrete Walk	\$8.75	\$21,875.00	\$12.36	\$30,900.00
19	Truncated Domes	\$50.00	\$6,000.00	\$57.50	\$6,900.00
20	3" Bituminous Driveway	\$60.00	\$6,000.00	\$79.60	\$7,960.00
21	6" Aggregate Driveway	\$30.00	\$3,000.00	\$141.45	\$14,145.00
22	6" Concrete Driveway	\$80.00	\$96,000.00	\$92.58	\$111,096.00
23	6" Concrete Driveway Type A	\$85.00	\$4,250.00	\$109.25	\$5,462.50
24	Storm Drain Inlet Protection	\$175.00	\$5,250.00	\$389.85	\$11,695.50
25	Seeding	\$2,500.00	\$6,500.00	\$35,400.00	\$92,040.00
26	Traffic Control	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
27	Material Testing Allowance (\$1000)	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	Total Schedule B bid		\$770,995.00		\$1,195,159.73

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



April 8, 2021

Mr. Nick Koverman
City of St. Charles
830 Whitewater Avenue
St. Charles, MN 55972

RE: St. Charles, MN
Chattanooga Water Tower
Pay Request 1

Dear Mr. Koverman :

Enclosed is Pay Request No. 1 for work on the above referenced project. We recommend payment in the amount of \$171,840.70 to:

Maguire Iron, Inc.
P.O. Box 1446
Sioux Falls, SD 57101

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read "Eric Tourdot".

Eric Tourdot, P.E.

EAT/et

Enclosures

cc: Kyle Karger, City of St. Charles, MN
Bret Teymer, Maguire Iron, Inc.

**City of St. Charles
Resolution #11-2021**

**A Resolution Providing for the Variance
From the Provisions of Section 152.41
Of the St. Charles Zoning Ordinance**

WHEREAS, an application to vary a certain provision of Section §152.41 of the Zoning Ordinance of the City of St. Charles has been duly filed by Tanya and Philip Dayland; and

WHEREAS, the Planning Commission, after public hearing, duly noticed, has recommended the granting of an accessory structure in the frontyard (approximately 25 feet beyond the principal structure) to Tanya and Philip Dayland from the provisions of Section §152.41 of the St. Charles Zoning Ordinance; and

WHEREAS, granting the variance for the placement of a proposed 12X20 accessory structure in the frontyard is reasonable given the assignments and statements provided by the petitioner and is in harmony with the purpose and intent of the ordinance; and

WHEREAS, granting the variance is necessary and reasonable due to the unique physical characteristics of the property given the slope and grade of rear and side yards and desire to maintain the existing natural drainage ways. In addition, the problem is not caused by the landowner; and

WHEREAS, granting the variance will not alter the essential character of the locality given the existing structures and location of other structures in the neighborhood and the materials will match primary structure.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA that:

1. A variance is granted from the provisions of Section §152.41 of the St. Charles Zoning code to allow for the placement of an accessory structure in the front yard (approximately 25 feet beyond the front line of the principal dwelling) owned by Tanya and Philip Dayland.

Adopted this 13th day of April 2021 by the Council of the City of St. Charles, Minnesota.

John Schaber, Mayor

Attest:

Nick Koverman, City Administrator



Memorandum

To: St. Charles Planning and Zoning Commission
From: Nick Koverman, City Administrator
Date: March 26, 2021
Subject: Dayland Frontyard Variance Request

REQUEST INFORMATION: Tanya and Philip Dayland, owners of 1248 Wabasha Avenue, are seeking a variance from the provision that restricts an accessory building to be located in a front yard. The proposed structure would extend approximately 25 feet beyond the front of their principal structure where the petitioner would place a one story 12X20 shed in the front yard to the southeast of the principal structure. Section 152.40 of the St. Charles Zoning Ordinance forms the basis of the request.

SITE CHARACTERISTICS: The petitioner owns a piece of property that is inside city limits and located on 1248 Wabasha Avenue in an R-1 Single Family Residence District. The lot is approximately 137 feet deep by 123 feet wide and is nearly 16,838 square feet in size. The house is approximately 32'X45' and with one already existing shed (18'X18') the two structures only account for approximately 11.5 percent of total lot coverage (maximum of 25 percent). The principal structure is set back nearly 65 feet from the front property line. The structure was most likely set back as far as it is to accommodate the driveway that is still a very steep grade in order to access the house. An 18'X18' structure also sits on the property that is partially dug into the hillside. Site restrictions have been identified such as advanced topography in the side and rear yards along with natural drainage ways that if trying to locate a structure anywhere in those areas would not be feasible. With the proposed placement of the structure, the front line of the shed would almost line up with the front of the neighboring home to the north and would not obstruct any site lines.

ASSESSMENT: The petitioner has submitted a letter to address the variance provisions with respect to the request. Practical difficulty is the new legal standard set forth that cities must apply when considering applications.

1. The variance is in harmony with the purpose and intent of the ordinance.
2. The variance is consistent with the comprehensive plan.
3. Is the use of the property or request reasonable? Given the description provided and discussion with the petitioner, allowing an accessory structure in the front yard, approximately 25 feet beyond the front line of their principal dwelling would be reasonable. In a review of the property and the surrounding properties, the variance would be reasonable given the extreme setback of the 65 feet of the principal structure, the intense slope/grades on the rear and sides of the property (See MNTPOPO exhibit and Beacon map), which makes locating a new structure not feasible while trying to maintain the existing natural drainage ways. The proposed location is the most practical space and

the proposed structure will not impede any site lines and would remain 40 feet back from the property line which is still further back than the two adjacent properties.

4. The problem is unique to the property and not caused by the landowner. Given the aspects as described in the first factor, especially the slope and grade of the rear and side yards and current 60' setback of the principal structure, it is not reasonable to locate the structure elsewhere on the property.
5. If granted, the variance will not alter the essential character of the locality. The variance from the front yard provision will in no way jeopardize the essential character as it will not infringe on any adjacent property owner's rights as the proposed structure would still be set back further than the two adjacent properties to the north and south and would still be setback 40 feet from the property line with an additional 10 feet of additional boulevard to the street. The minimum setback is 25 feet and the petitioner will retain a 40-foot setback. It will also match the character of the neighborhood and the principal structure as the owner intends to use like materials of a log-siding nature.
6. Does it permit a lower degree of flood protection? Not applicable.
7. No economic considerations are given as part of practical difficulty.
8. Not applicable.

RECOMMENDATION: As the Zoning Administrator for the City of St. Charles, I recommend the Planning and Zoning Commission forward a favorable recommendation regarding the request to the City Council. The petitioners appear to satisfy the criteria contained in Section 152.46 with respect to the three-part test of the standard of practical difficulty. The recommendation would be to approve a variance request to locate an accessory structure in the front yard to the City Council.

The Finding of Facts are as follows:

Based on the discussion with the petitioner and representations made to the St. Charles Planning Commission as well as the letter submitted by the petitioner the following facts are recommended:

1. The proposed expansion and use of the property is reasonable given those assignments made in the statements provided by the petitioner.
2. The variance is required due to the unique circumstances to the property not caused by the landowner as outlined in the representations and submitted letter. These circumstances include the extreme grade/slope of the rear and side yards of the land, the current location of the principal structure being situated 65 feet from the front property line, and the potential negative impact of placing a structure anywhere else on the property may cause on the natural drainage ways.
3. The front yard variance nor the location of the proposed structure will alter the essential character of the locality based on the discussions and letter submitted as it is located in the R-1 Single Family Residential District where accessory structures are located and the proposed materials used will match the principal structure located on the property.

As such, a resolution will be drafted to represent the variance recommendation if recommended by Planning & Zoning.






Overview



Legend

Roads

-  Other
-  Interstate
-  US/State Highway
-  City Streets
-  County Road
-  Township Road
-  Private Drive

-  Municipalities
-  Winona Boundary
-  Parcel

Parcel ID	290600490	Alternate ID	n/a	Owner Address	EGLITIS, GAIL
Sec/Twp/Rng	19-106-010	Class	201 - RESIDENTIAL		32465 SADDLE MOUNTAIN DR
Property Address	379 BLUFF AVE	Acreage	n/a		WESTLAKE VILLAGE, CA 91361
	ST CHARLES				

District SAINT CHARLES CITY

Brief Tax Description Sect-19 Twp-106 Range-010 ORIGINAL PLAT Lot-004 Block-015 AND LOT 5 ST CHARLES CITY

(Note: Not to be used on legal documents)

Note: This map is created from data contained in Winona County GIS and is for reference purposes only. While significant effort has been invested to depict boundary extents as accurately as possible per existing records, this map should not be considered a replacement for professional land survey.

Date created: 3/29/2021
Last Data Uploaded: 3/29/2021 2:26:21 AM

Developed by  Schneider
GEOSPATIAL



Overview



Legend

Roads

-  Other
-  Interstate
-  US/State Highway
-  City Streets
-  County Road
-  Township Road
-  Private Drive
-  Municipalities
-  Winona Boundary
-  St. Charles 2ft Contour
-  Index
-  Parcel

Parcel ID	290602810	Alternate ID	n/a	Owner Address	EASTWOOD BANK
Sec/Twp/Rng	19-106-010	Class	233 - COMM LAND & BLDGS		5125 HWY 52 N
Property Address	752 ST CHARLES AVE	Acreage	n/a		ROCHESTER, MN 55901
	ST CHARLES				

District SAINT CHARLES CITY

Brief Tax Description Sect-19 Twp-106 Range-010 ORIGINAL PLAT Lot-003 Block-047 THAT PART OF LOTS 3 & 7 ORIGINAL PLAT & OF IVES & FOX ADDITION COMMENCING AT SE'LY CORNER LOT 3, THENCE NLY ALONG ELY LINE OF LOT 3, 16' TO BEG. THENCE WEST 45', S 58', W 10', S 134.7', E 55', NORTH ALONG EAST LINE OF LOTS 7, 6, & 3, 192.7' TO BEG

(Note: Not to be used on legal documents)

Note: This map is created from data contained in Winona County GIS and is for reference purposes only. While significant effort has been invested to depict boundary extents as accurately as possible per existing records, this map should not be considered a replacement for professional land survey.

Date created: 3/22/2021

Last Data Uploaded: 3/22/2021 2:28:53 AM

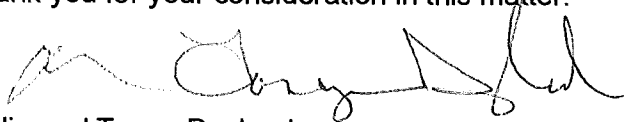
Developed by  **Schneider**
GEOSPATIAL

3/17/2021

Planning and Zoning Commission,

We are requesting a variance at 1248 Wabasha Avenue, St. Charles, MN. The variance we are requesting is for a 12x20 accessory building (shed) in the front yard (approximately 25 feet into our front yard beyond the front of our house). Due to limited backyard space, as well as the backyard being located at the bottom of a steep incline/hill, we are unable to put the shed behind the home. We are in need of additional storage for our riding lawn mower, snowblower, shovels and other outside tools. The current home has a tuck under garage with limited space to house these items. The plan is to make a 12x20 shed with similar siding to match the log home located on the property. Our goal is to match the shed to the log home theme. The front yard of the home has plenty of green space that would allow for the shed. The shed will not be located close to the road but positioned closer to the side of the front. Please let us know if further clarification is needed.

Thank you for your consideration in this matter.

A handwritten signature in black ink, appearing to read "Philip and Tanya Dayland". The signature is fluid and cursive, with the first name "Philip" being more prominent and followed by "and Tanya Dayland".

Philip and Tanya Dayland

CITY OF ST. CHARLES

ORDINANCE #631

**AN ORDINANCE OF THE CITY OF ST. CHARLES, MINNESOTA
AMENDING THE ST. CHARLES ZONING MAP TO REFLECT AN AMENDMENT OF
THE ZONING MAP**

THE CITY OF ST. CHARLES DOES ORDAIN:

Section 1. That the following described real property located within St. Charles Township, County of Winona, State of Minnesota, to be included within the city limits of the City of St. Charles, County of Winona, State of Minnesota and incorporated on the St. Charles Zoning Map and designated as C-3 (Regional Commercial District): Owners, Linus Soppa, Terry Soppa, Dori Zanto (RMTD, LLC.). See Attached Exhibit A and B, Winona County, Minnesota.

Section 2. That the zoning map be changed accordingly.

Section 3: This Ordinance shall take effect thirty days after its publication.

Adopted this 13th day of April 2021 by the City Council of the City of St. Charles, Minnesota.

John Schaber, Mayor

Attest:

Nick Koverman, City Administrator

First Reading:

Date: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Second Reading:

Date: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain _____

Published:

Date: _____

Exhibit A

Legal Description

The Subject Area to be annexed into the attached joint Resolution is legally described as follows:

PARCEL 'E' description

A part of the North 10 Acres of the Northwest Quarter of the Southwest Quarter in Section 29, Township 106 North, Range 10 West, Winona County Minnesota, described as follows:

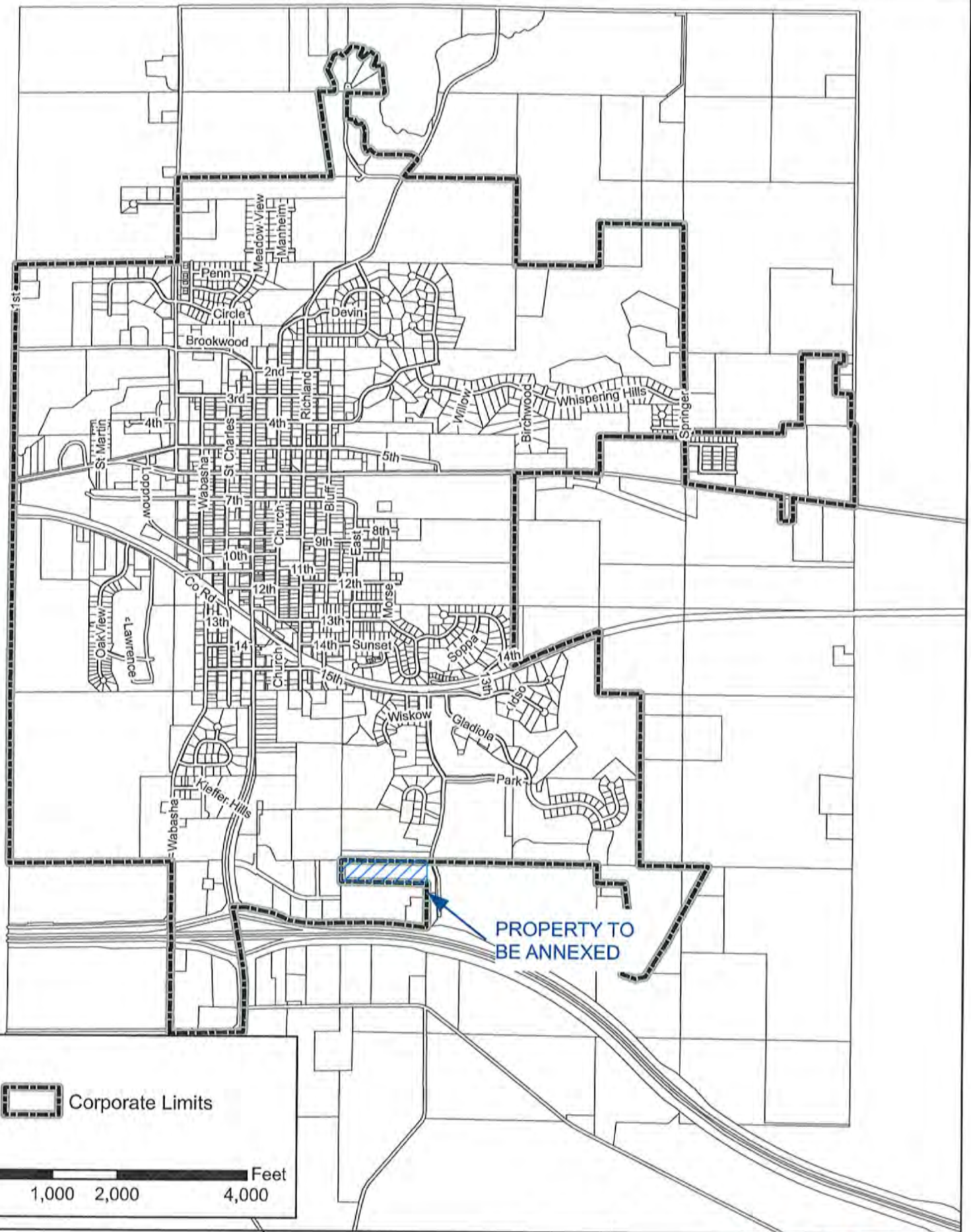
BEGINNING at the northeast corner of the Northwest Quarter of said Southwest Quarter, thence South 00 Degrees 00 minutes 50 seconds West (NOTE: all bearings are on the Winona County NAD 1983, HARN 96 adjustment) along the east line of the Northwest Quarter of said Southwest Quarter for a distance of 329.79 feet to the southeast corner of the North 10 Acres; thence North 89 degrees 18 minutes 34 seconds West along the south line of said North 10 Acres for distance of 660.00 feet; thence North 00 degrees 00 minutes 50 seconds East for a distance of 329.79 feet to the north line of the Northwest Quarter of said Southwest Quarter; thence South 89 degrees 18 minutes 34 seconds East along said north line for a distance of 660.00 feet to the point of beginning. Containing 5.00 acres, more or less.

Said PARCEL 'E' includes an access easement described elsewhere to access this PARCEL 'E' from SOUTH PARK ROAD.

Parcel 'D' description

A part of the North 10 Acres of the Northwest Quarter of the Southwest Quarter (NW $\frac{1}{4}$ of SW $\frac{1}{4}$) of Section 29, Township 106 North, Range 10 West, City of St. Charles, Winona County, Minnesota, described as follows:

BEGINNING at the northwest corner of the Northwest Quarter of said Southwest Quarter; thence South 00 degrees 01 minute 52 seconds West (NOTE: all bearings are on the Winona County NAD 1983, HARN 96 adjustment) along the west line of the Northwest Quarter of said Southwest Quarter for a distance of 329.79 feet to the southwest corner of said North 10 Acres; thence South 89 degrees 18 minutes 34 seconds East for a distance of 660.98 feet; thence North 00 degrees 00 minutes 50 seconds East for a distance of 329.79 feet to the north line of the Northwest Quarter of said Southwest Quarter; thence North 89 degrees 18 minutes 34 seconds West along said north line for a distance of 660.88 feet to the point of beginning.



ST. CHARLES
WINONA COUNTY

PROPOSED ANNEXATION

whks

engineers + planners + land surveyors