

The City Council of the City of St. Charles welcomes you to its Regular Meeting of Tuesday, December 14, 2021 at 6:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
HEM	ACHON REQUESTED

1.	Call to Ord	der	
2.		Allegiance	
3.		er 14, 2021 Agenda	APPROVE
4.	Meeting I		APPROVE
		mber 9, 2021	
		mber 23, 2021	
5.		er Payables	APPROVE
6.		nd Communications (if applicable)	INFORMATION
7.	•	f Boards and Committees:	INFORMATION
	7a.	Administrator's Report, Nick Koverman	
	7b.	Public Works Superintendent Report, Kyle Karger (TBD)	
	7c.	Chief of Police Report, Jose Pelaez (TBD)	
	7d.	Library Board Report, David Kramer	
	7e.	EDA, John Schaber,	
	7f.	P&Z, David Kramer (TBD)	
	7g.	Park Board, Dave Braun	
	7h.	School Board, John Steffel	
8.	2022 Truth Ir	n Taxation Presentation	HOLD
9.	2022 Budge	t / 2022 Electric Rates	DISCUSS
10.	Resolution	#56-2021 Accepting a Library Donation (Peoples Coop)	APPROVE
11.	Resolution	#57-2021 Accepting and Awarding the 2022 Gas/Diesel	APPROVE
12.	Minor Subo	division-Rinn	APPROVE
13.	Revolving	Loan Request #02-2021	APPROVE
		ments/appointments (P&Z, EDA, Library)	APPROVE
		Lewiston Ambulance	APPROVE
16.	WHKS Pay		
		—Chattanooga Water Tower (Maguire Iron)	
		Sanitary Sewer Lining (Municipal Pipe & Tool)	
		2021 Trail Improvements (Snow Contracting)	APPROVE
17.	CLOSED SES	SSION-Labor Negotiations Strategies MInn Stat. 13D.03	HOLD

**UNSCHEDULED PUBLIC APPEARANCES:** Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise. **ADJOURNMENT** 

\*Attachment. Questions? Contact Nick Koverman at St. Charles City Hall at 932-3020 or by email at <a href="mailto:nkoverman@stcharlesmn.org">nkoverman@stcharlesmn.org</a>.



# MEMORANDUM for the CITY COUNCIL of St. Charles for \_\_\_\_\_Tuesday, August 10, 2021

- **8. 2022 Truth In Taxation Presentation.** City Accountant Melissa Krusmark will be present to provide the 2022 Truth in Taxation Presentation. (PLEASE NOTE: This presentation will not cover any property evaluations/assessments. Please contact the County Assessor for questions related to value).
- **9. 2022 Budget / 2022 Electric Rates.** A supplemental memo regarding the proposed 2022 electric rates is included from Gary Price highlighting the proposed request of a third option to the proposed structure presented at the November 23<sup>rd</sup> meeting. Staff will also highlight additional changes to the 2022 budget and the final budget would be presented at the December 28<sup>th</sup> meeting.
- 10. Resolution #56-2021 Accepting a Library Donation (Peoples Coop). Please see the enclosed resolution for consideration.
- 11. Resolution #57-2021 Accepting and Awarding the 2022 Gas/Diesel Contracts. A resolution will be presented Tuesday evening following the receipt of all bids Monday, December 13.
- **12. Minor Subdivision—Rinn.** The P&Z Commission reviewed the request from Michelle and Gerald Rinn for a minor subdivision and recommend approval at this time.
- 13. Revolving Loan Request #02-2021. Please see the enclosed revolving loan request for consideration.
- **14. Reappointments/Appointments (P&Z, EDA, Library).** The following appointments/reappointments are requested: P&Z (Terry Jones/1-year term extension, Pat Heim 3-year term), EDA (Bill Spitzer/6-year term and Jon Marley 6-year term), and Library (Cathy Prudoehl/3-year term).
- **15.** Lewiston Ambulance—Letter of Thanks. Please see the proposed letter from the mayor enclosed for consideration.
- 16. WHKS Pay Requests. Please see the enclosed pay requests for consideration.
- 17. CLOSED SESSION—Labor Negotiations Strategies Minn. Stat. 13D.03.

### MINUTES of the ST. CHARLES CITY COUNCIL for Tuesday, November 9, 2021 held at 6:00 p.m. at 830 Whitewater Avenue, St. Charles, Minnesota

## MEMBERS PRESENT:

Councilmen: Mayor John Schaber Dave Braun John Steffel Wayne Getz David Kramer

Note: Due to COVID-19 pandemic, Council previously authorized a local emergency resolution allowing the use of teleconferencing to observe Governor Tim Walz Executive Order 20-20, which called for sheltering in place.

STAFF PRESENT: Jose Pelaez (Chief of Police) and Nick Koverman (City Administrator).

**OTHERS IN ATTENDANCE:** Scott Ihrke (Post 551 Eyota Legion) Glenn Mueller (Post 90 Lewiston Legion), Bill Rowekamp, Wayne Dosier (Mask Choice Winona Cty), Cindy and Brad Spear (SC UMC).

#### 1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

#### 2. PLEDGE of ALLEGIANCE

#### 3. APPROVAL of the AGENDA:

Motion to approve the agenda.

Motion to approve: **Dave Braun**No further discussion.

Motion carried.

#### 4. Meeting Minutes

--October 12, 2021

Motion to approve: Wayne Getz

No further discussion. Motion declared carried. --October 26, 2021

Motion to approve: Dave Braun

No further discussion. Motion declared carried.

### 5. November Payables. No questions were asked.

Motion to approve: David Kramer

No further discussion. Motion declared carried.

#### 6. Notices and communications: None.

#### 7. Reports of Boards and Committee:

Various reports were given.

**8.** Legion Award Presentation. Scott Ihrke and Glenn Mueller presented Chief of Police Jose Pelaez with an award that was submitted 2 years ago for Outstanding Military Service. There are very few in the state that have been given out and the award was presented to Chief Pelaez at the State American Legion conference several weeks ago. Chief Pelaez thanked them for the honor.

9. Ordinance #634 Amending Sewer Rates (1st Reading). No questions were asked and the mayor called for a motion to approve the first reading as presented.

Motion to approve: David Kramer

No further discussion.

Motion carried.

10. Ordinance #635 Amending Water Rates (1st Reading). Mayor Schaber presented the ordinance and no questions were asked and the mayor called for a motion to approve the first reading as presented.

Motion to approve: Dave Braun

No further discussion. Motion carried.

11. Resolution #50-2021 Waste Management Rates (2022). Mayor Schaber presented the 2022 rates for garbage as received from Waste Management. No questions were asked and a motion to approve the resolution as presented was moved.

Motion to approve: Wayne Getz

No further discussion. Motion carried.

**12. Ambulance Hiring Recommendation.** A recommendation to hire Devynn Priest contingent upon successfully passing a background check was presented and a motion was made to approve the hiring. Motion to approve: **Dave Braun** 

No further discussion.

Motion carried.

13. 2021 Street Pay Requests. -No. 2—Dunn Blacktop (Gravel Alley) \$5,463.45

-No. 4—Chippewa Concrete (Sidewalks) \$14,528.55

-No. 3---Snow Contracting (Trails) \$3,003.87

-No. 3---Dunn Blacktop (Streets) \$797,808.66

-No. 5---Zenke, Inc. (Chattanooga 2<sup>nd</sup>) \$8,757.72

Motion to approve: Dave Braun

No further discussion. Motion carried.

Unscheduled Public Appearances. Bill Rowekamp addressed the Council and shared that the Winona County Board was considering approving an ordinance that would give them the authority to approve mandates county wide. As one of the potential mandates, he relayed that several members were proposed to pass a county-wide mask mandate. Mr. Rowekamp expressed that he was not for, nor against masks, but that he was for choice. He wanted to bring this to the Council's attention and ask that consideration be given to sharing a letter from the city sharing their views. It was questioned where the County Board was in the process and the mayor shared that he believed that an ordinance was currently being drafted and that it would need to have a public hearing and then public readings. Mr. Rowekamp expressed that COVID has divided both sides and that a potential mandate would not be for the good of the residents. Mr. Dosier added that his stance is that people should have the ability to choose. Mayor Schaber thanked them for their time and information. No action could be taken.

Motion to adjourn at 6:18 p.m.: Way No further discussion. Motion carried.	e Getz
ATTEST:	John Schaber, Mayor
Nick Koverman City Administrate	

## MINUTES of the ST. CHARLES CITY COUNCIL for Tuesday, November 23, 2021 held at 6:00 p.m. at 830 Whitewater Avenue, St. Charles, Minnesota

## MEMBERS PRESENT:

Councilmen:
Mayor John Schaber
Dave Braun
John Steffel
Wayne Getz
David Kramer

**STAFF PRESENT:** Jose Pelaez (Chief of Police), Kyle Karger (PW Director), Melissa Krusmark (City Accountant), Nick Koverman (City Administrator).

OTHERS PRESENT: Gary Price and John Hare (UMMEG).

#### 1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

#### 2. PLEDGE of ALLEGIANCE

#### 3. APPROVAL of the AGENDA:

Motion to approve the agenda. Motion to approve: **Dave Braun** No further discussion. Motion carried.

#### 4. Notices and Communications. None.

5. Review of Financials: No questions were asked.

Motion to approve: David Kramer

No further discussion. Motion declared carried.

6. Special Assessment Public Hearing. Mayor Schaber called for a motion to open the public hearing at

6:01 p.m.

Motion to open: **Dave Braun** No further discussion.

Motion declared carried.

Mayor Schaber called for comments for or against the proposed special assessment. He called three times and hearing none, he called for a motion to close the public hearing at 6:02 p.m.

Motion to close: David Kramer

No further discussion. Motion declared carried.

7. **Resolution #52-2021 Adopting Special Assessment.** Mayor Schaber presented the resolution and a motion to approve the resolution was moved.

Motion to approve: Wayne Getz

No further discussion.

Motion declared carried.

8. 2022 Budget—Gary Price and John Hare of UMMEG were introduced. Mr. Price and Mr. Hare have served as financial analysts and energy market experts for over 30 years with the Upper Midwest Municipal Energy Group and relayed that they have performed similar cost studies in the past and had testified to the Public Utilities Commissions many times as they proposed rate changes. Mr. Price reviewed for the Council the current rate structure and how the current structure was not adequately providing the revenues related to the Cost of Service or the fixed charges. As Mr. Price relayed through his analysis, the rate structure was devised when energy costs were the main driver of budgets. Over time, that has shifted as recovering the fixed costs that utilities are faced with maintaining and operating has given way to a shift in that model. It was relayed that previously, this shift was being proposed but that a lower energy market did not drive the need to move in that shift as the City benefited from lower market pricing. With recent activity in 2021, the volatile market along with unpredictability in weather, the utility's ability to generate revenue necessary to sustain a utility was greatly diminished over the last year. In order to move in the direction of being able to provide an operating gain of 2-4 percent of revenue that is used for future capital outlay, a shift to increasing the utility's cost of service charge would be recommended. This move to increasing the base charge would also lead to a reduction in kwh energy charges. He provided two options as his analysis indicated that eventually, the utility should produce around \$250,000 in general revenues to then be available for planned/needed facility investments and unforeseen expenses. Price also indicated that in working with staff, it was suggested that an incremental pricing be utilized to extend over a 2 year period. The initial residential base would increase for Option A would be from \$10 to \$20, while the energy cost would decrease to a flat rate (.115/kwh). Mr. Price showed that while a user of 750 kwh/month would only increase the average bill by 3 percent or \$2.75, a user of 1,000 kwh/month would see a decrease by 2 percent or a reduction of \$3.00. Price relayed that conversely, minimal users (250-500 kwh/month) would see roughly an \$8.00 to \$9.25 increase in their bill due to the base charge. He then outlined how Option B utilized a \$35.00 base charge, but dropped the kwh charge to \$.098 for residential. He then outlined commercial impacts as well which varied based on size of load and usage. Mayor Schaber inquired about a third option of increasing the base charge to \$15.00 and a lesser decrease to the kwh charge. Mr. Price said he would review this as well, but then noted that the model did support the idea of recovering the fixed cost, which was disproportionate over the energy charge. Mayor Schaber asked if Council had any additional questions and that more discussion would be requested after having time to digest the current proposal. No action was taken at that time.

Admin. Koverman reviewed the proposed police squad budget and relayed that it was recommended that Council authorize staff to place an order for four squads in order to try and receive them in the first quarter of 2022. With trade-in values, squad units themselves were almost equal to pricing 10 years ago. A motion was made to approve the ordering of the 2022 squads.

Motion to approve: Dave Braun

No further discussion. Motion carried.

9. Ordinance #634 Amending Sewer Rates (2<sup>nd</sup> Reading). Mayor Schaber presented the ordinance with the rates proposed by Mike Bubany of David Drown Associates that reflected the 2 percent increase. This was also inline with the Dover Eyota St. Charles Area Sanitary District's rate increase that would be a pass-through by the City. A motion was made to approve the second reading.

Motion to approve: Wayne Getz

No further discussion.

Motion carried.

10. Ordinance #635 Amending Water Rates (2<sup>nd</sup> Reading). Mayor Schaber presented the ordinance with the rates proposed by Mike Bubany of David Drown Associates that reflected the 1.5 percent water increase. A motion was made to approve the second reading.

Motion to table: Dave Braun

No further discussion. Motion declared carried. 11. **DESCASD Board Appointment.** Mayor Schaber presented the request by the DESCASD board and a motion was made to reappoint Wayne Getz as one of the Council appointments to the sanitary district board. Clm. Getz accepted the nomination.

Motion to approve: Dave Braun

No further discussion. Motion declared carried.

**12. Resolution #51-2021 Cigarette Licenses.** Mayor Schaber presented the resolution for consideration. A motion was made to approve the resolution as presented.

Motion to approve: John Steffel

No further discussion. Motion declared carried.

**13. Resolution #53-2021 Liquor Licenses.** Mayor Schaber presented the resolution for consideration. A motion was made to approve the resolution as presented.

Motion to approve: David Kramer

No further discussion. Motion declared carried.

14. Resolution #54-2021 Designating Polling Place. Admin. Koverman relayed that the resolution presented was an annual resolution mandated by the State. No further questions were asked and a motion to approve the resolution was moved.

Motion to approve: Wayne Getz

No further discussion. Motion declared carried.

15. Resolution #55-2021 Accepting an Ambulance Donation. A motion was made to approve the resolution as presented.

Motion to approve: Dave Braun

No further discussion. Motion declared carried.

**16. 2022 CEDA Contract.** Mayor Schaber presented the proposed 2022 contract for consideration and a motion to approve was moved.

Motion to approve: John Steffel

No further discussion. Motion declared carried.

17. 2021 Pay Request. A pay request by Floorcoat Midwest, LLC for casting adjustments in the amount of \$91,158.48 was motioned for approval.

Motion to approve: David Kramer

No further discussion. Motion declared carried.

18. City Hall Holiday Closing. Mayor Scahber reviewed the closing dates and times requested. A motion to approve the holiday closings was moved.

Motion to approve: Wayne Getz

No further discussion. Motion declared carried.

19. Winter Parking Exemptions. A list of proposed winter parking exemptions was presented to the Council. These exemptions were annual requests. A motion to approve was moved.

Motion to approve: Dave Braun

No further discussion.

Motion declared carried.

Unscheduled Public Appearances. None.	
Motion to adjourn at 7:10 p.m.: Wayne Getz No further discussion.  Motion carried.	
ATTEST	John Schaber, Mayor
Nick Koverman, City Administrator	



# Legal Requirements for Remote City Meetings

BY KYLE HARTNETT

Ithough the governor's state of emergency for COVID-19 has ended, some city councils — and their residents — have become so comfortable with the convenience of online meetings that they want to continue them.

Continuing remote meetings, however, requires cities to follow specific statutory procedures, depending on how technology is being used.

#### Interactive technology

Typically, under the Minnesota Open Meeting Law, city officials can only vote at a city meeting if they are physically present. If a city official wants to take part in a meeting through interactive technology, the Open Meeting Law requires them to take specific steps.

The Open Meeting Law requirements for remote participation are different from those many cities used while the governor's GOVID-19 emergency orders were in effect.

Minnesota Statutes, section 13D.02 defines the requirements for a city to meet using "interactive technology" (formerly called "interactive television"). The law defines interactive technology as a device, software program, or other application that allows individuals in different physical locations to see and hear one another. The law will apply anytime a city council or board uses programs such as Zoom, WebEx, Microsoft Teams, etc.

The following requirements must be met for a city to meet via interactive technology:

- Members at all locations can hear and see one another and all discussion and testimony presented.
- ▶ The public at the regular meeting location can hear and see all discussion and testimony.
- ▶ At least one member of the council is present at the regular meeting location.
- All votes are conducted by roll call.
- ▶ Each location at which a member of the body is present is open and accessible to the public.

- ► The city provides notice of the regular meeting location and remote locations.
- To the extent practical, the public can monitor the meeting electronically from a remote location.

Notice of location does not need to be provided if a member is serving in the military and is at a required drill, deployed, or on active duty.

#### Concerns

One of the biggest concerns with using interactive technology is that members participating remotely must do so from a location that is open to the public. This means that if a member is taking part in a meeting from their home, the member must provide their address in the public notice and allow the public to attend the meeting from the home.

While it is unlikely that a member of the public would want to watch a meeting from a council member's home or hotel room, council members must be prepared for such a possibility.

Another concern with relying on interactive technology is the possibility that technology will not work as planned. If, for example, a city has connectivity issues during an interactive meeting, it may not be able to allow remote participants to attend.

Likewise, a city needs to have the necessary technology that allows everyone to see and hear all participants regardless of location. This can be difficult to accomplish for meetings with large attendance or lots of public testimony.

If a city is going to rely on interactive technology, it must ensure that it has the equipment necessary to meet the statutory requirements.

#### **Public participation**

Through the COVID-19 pandemic, many cities found that residents appreciate online city meetings. They allow residents a convenient way to

watch and participate in city meetings without having to travel to city hall.

Some cities have continued to broadcast their meetings through



interactive technology and allow the public to provide testimony online. Using interactive technology for public input does not have the same notice and technological requirements as noted previously.

Cities are free to take public comment through online platforms without providing additional notices. If a city uses interactive technology to encourage public participation, it should make clear how the technology will be used.

The public should be made aware that, due to possible technology problems, attendance at the meeting location provides the best chance to ensure that their comments will be heard.

A city may want to simply broadcast meetings without taking online public comment. This allows the public to remain informed but places less stress on city staff to monitor online participants.

Ultimately, the use of technology for city meetings may provide increased participation in local government. It's up to each city's leaders to decide what is best for their community when it comes to using interactive technology for city meetings. CE

Kyle Hartnett is assistant research manager with the League of Minnesota Cities. Contact; khartnett@Imc.org or (651) 215-4084.



## City Administrator's Report—November 2021

Nov. 10—Met with representatives of WSB Engineering as Andy Masterpole joined their team. Met with additional planners to discuss St. Charles and where the community sees itself going. WSB offered this meeting to help us fully understand the depth of the services they may provide in planning and zoning.

Nov. 12—Held ribbon cutting with Whitewater Nutrition.

Nov. 15—Took part in ambulance inspection with Holly Jacob from the EMSRB along with EMT Justin Slavin. The ambulance was passed.

Attended Southeast League of Municipalities Board meeting to discuss upcoming proposed policies to submit to membership as well as possible topics for 2022 meetings.

Attended negotiations with IBEW.

Nov. 17—Attended listening session with SEMLM membership on 2022 policies.

Held a conference call with Gary Price of UMMEG to discuss 2022 rates along with PW Director Kyle Karger.

Helped serve senior Thanksgiving meal along with Cassie Smith.

Nov. 18—Held conference call with City of Kasson to discuss city solar and the pros/cons.

Attended Winona County Ambulance conference call to discuss current situation.

Nov. 19—Attended wake of an EMT member's sibling with crew member Gary Majerus. Attended LELS negotiations in the afternoon.

Nov. 22—Attended IBEW negotiations with Mayor Schaber and Clm. Steffel. Held meeting with Lewiston Ambulance Director Matt Essig regarding staffing, structure, etc.

Nov. 23—Park and Rec Director Rick Schaber and I met with Daren Sikkink (WHKS) to review the proposed trail and stream debris project for 2022.

Nov. 30—Attended a LMC meeting in Chatfield to discuss concerns, policy development, and the state of cities.

# City of St. Charles Economic Development Authority Regular Meeting Minutes December 3<sup>rd</sup>, 2021

- 1. Meeting was called to order at 7:05 am at City Hall by Chair Spitzer. Present were: Bill Spitzer, Mayor John Schaber, Tim Hoff, Jon Marley, Ryan Grobe, EDA Coordinator Cris Gastner, and City Administrator Nick Koverman
- 2. Minutes: The minutes were discussed and approved
- 3. Financials: The financials were discussed and approved
- 4. Business Items:
  - a. Reappointment of Board members

Gastner informed the Board that two member's, Bill Spitzer and Jon Marley, terms would be ending in 2021. Spitzer is completing his first term, and Marley is finishing the term originally started by Jim Allen. Gastner has spoken to both members and they are interested in continuing to serve on the Board. A motion was made by Schaber, and seconded by Grobe to recommend reappointment of both to City Council. All Ayes, motion carries

b. Revolving loan fund application

Gastner presented a loan application to the Board for consideration. The applicant is looking to buy an existing downtown business and move the business to a building that they currently own. This will also allow a new business to move forward with the purchase of the downtown building that will be vacated.

The loan committee had reviewed the financials of the applicant and the business and recommended moving the application forward to the EDA for discussion. After discussion, a motion was made by Hoff and seconded by Marley to make recommendation of approval of the application to City Council. All Ayes, Motion Carried

c. Updates

Gastner and Koverman updated the Board on the progress ongoing projects.

Meeting was adjourned.

## Memorandum

To: Kyle Karger

**Nick Koverman** 

From: Gary Price, Price Consulting Services, Inc.

Date: December 7, 2021

Subject: St Charles MN Revised Electric Rate Analysis Summary

Attached for your review and comment is a revised Electric Rate Analysis Summary. The summary is identical to the Rate Analysis Summary discussed at the November 23<sup>rd</sup> City Council meeting, except we have added 4 additional pages to illustrate a change suggested at the City Council meeting. The suggested change pertained to the proposed Base Charge for Residential electric service

As a follow up to the November 23<sup>rd</sup> city council meeting at which our Electric Rate Analysis summary was discussed, we have since then made a suggested adjustment to the electric rates proposed for 2022 in that initial summary. This adjustment was to lower the Base Charge for Residential service under the proposed Option A rates. These changes have now been included in the Attachment as pages 4A, 5A, 6A and 7A which will hopefully allow for an easier before and after comparison.

<u>NOTE A</u>: To lower the Residential Base Charge but keep the same Residential Revenue (which represents cost recovery for the utility) then the Residential class Energy Charge must be increased. If I lower the Residential Base Charge but Increase the General Service/Commercial energy charge instead to offset Residential lost cost recovery, then I am asking the General service/Commercial customers to subsidize the Residential customers.

NOTE B: Table 1 below compares the present Residential Rates to the proposed Option A Rates to the Option A Adjusted Residential Rates that lower the residential base charge from \$20/month to \$15/Month. Table 1 also shows a typical monthly bill comparison for monthly energy usage levels of 250 KWh, 500 KWh and 1,000 KWh.

TABLE 1
Residential Rate Components (1)

	•	·coiac	itiai nate (		po	C1105 (±)			
					ı	Initial	Α	djusted	Approx #
Line			Current		O	ption A	0	ption A	Of Accounts
No.	Description		Rates			Rates		Rates	
1	Base Charge	\$10/1	VIo.		\$20/1	/lo.	\$:	15/Mo.	
2	Energy Charge								
3	1st 500 KWh	\$0.11	80/KWh		\$0.11	50/KWh	\$0.1	.150/KWh	
4	> 500 KWh	\$0.13	80/KWh		\$0.11	50/KWh	\$0.1	.347/KWh	
5									
6	Monthly Bill For:								
7	250 KWh	\$	39.50		\$	48.75	\$	43.75	379
8	% Increase from Cur	rent				23.4%		10.8%	
9	500 KWh	\$	69.00		\$	77.50	\$	72.50	900
10	% Increase from Cur	rent				12.3%		5.1%	
11	1,000 KWh	\$	138.00	٦	\$	135.00	\$	139.85	223
12	% Increase from Cur	rent				-2.2%		1.3%	
13						<u> </u>			
14	Incremental				47	An .			
15	Wholesale Energy					. 19° - I	460%		
16	Costs for 2022	\$	0.0320		\$	0.0320	\$	0.0320	
				_					

## (1) The comparisons and more are shown on Pages 7 and 7A of the Attachment.

As we have discussed previously, one of the goals of our electric rate analysis was to make sure that the utility's costs to provide low-cost, reliable energy service to its customers are properly recovered through the electric rates, especially as more and more customers are opting to install their own generation, primarily through rooftop solar installations. If the utility's electric rates recover its costs of owning, operating, and maintaining the electric utility solely through the customer's energy charge, as the energy provided by the utility is displaced by the customer's solar energy, the utility's ability to recover embedded cost of, owning operating and maintaining the poles, transformers, wires, meters, metering reading and billing for service will be greatly diminished. As shown on page 4 of 7 of the attachment on the bottom line of Columns (d) and (f) only about 50% of the utility's projected fixed or embedded costs for 2022 will be recovered through the fixed or Base charges of the current electric rate structure. This means that the utility will collect the remaining 50% of its embedded or fixed costs through the energy charges. In fact, page 4 of 7 shows in Columns (d) through (f) that the utility's current electric rates are already deficient in recovering the utility's costs for 2022.

Another of our objectives in the electric rate analysis was to make sure the Utility's electric rate structure did not actually provide its customers with a dramatic incentive to add their own generation by making sure that the Utility's energy rates contained in the electric rates, more closely reflected the Utility's marginal cost of providing the service. For example, on line 4 you will note that the current residential energy charge for the customer that uses over 500 KWh in a month is \$0.1380 per KWh. Once the residential customer, through the use of various incentives has a solar unit installed, the actual cost to produce a KWh to that customer is zero. However, that one solar KWh will reduce that customer's electric bill by \$0.1380, and if the solar output is 200 KWh, then that customer will see a reduced electric bill of \$27.60! So how does that impact the utility? Obviously, the Utility's revenue will drop by \$27.60! But it also means that the utility avoided purchasing from MIEnergy that 200 KWh as an offset to the lost revenue. Yes, but the problem is that in 2022, the Utility's marginal energy cost, as shown on line 16 of Table one is only \$0.032/KWh! So while the utility is losing \$27.60 in revenue for that 200 KWh of customer generated solar energy, the utility will only avoid spending \$6.40 for the 200 KWh it did not have to purchase (200 KWh x 0.032/KWh = 6.40), thereby experiencing a net revenue loss of \$21.20 which would have helped pay the cost of owning, operating and maintaining the poles, wires, meters and billing that are required and remain in place to serve the customer with the new solar installation.

The above discussion is why the proposed Option A and Option B electric rate designs work to lower the energy charges to better reflect the utility's avoided costs and also increase the utility's ability to adequately recover its embedded or fixed cost of doing business.

I hope this discussion helps to bring more clarity to our rate proposals. Please let me know if you have any questions, comments, or criticisms! We are open for all!

### **Attachment**

## City of St Charles MN - Electric Utility

# PROJECTED OPERATING RESULTS And ELECTRIC RATE ANALYSIS

FOR Calendar Years 2021 and 2022

November 19, 2021

# St Charles MN Electric Utility Projected Purchased Power Costs for 2021 and 2022

Line	•		Est Purchas	ed P	ower Costs
No.			2021	Г	2022
1	MI Energy Power Bill	_	(b)	$\vdash$	(c)
2	Feeder Load Energy (MWh)		23,544	l	23,544
3	Energy Delivered			1	
4	Market KWh Delivered		15,233	1	15,233
5	Rugby Energy Delivered		4,654	l	4,654
6	Total Delivered by MI Energy		19,887	Н	19,887
		$\vdash$		$\vdash$	
7	MI Energy Prices (\$/MWh)				
8	FCC Energy (\$/MWh)	\$	5.25	\$	5.25
9	Energy Delivered (\$/MWh)	\$	30.00	\$	32.00
10	MI Energy Costs (\$)			l	
11	FCC Energy (\$/MWh) Ln 2 X Ln 8)	\$	123,605	\$	123,605
12	Energy Delivered (\$/MWh) (Ln 6 x Ln 9)		596,617	\$	636,392
13	Total MI Energy Costs (Ln11 + Ln 12)	\$	720,222	\$	759,996
14	DPC Power Bill			F	
15	MISO TX Charge (\$/MWh)	d	17.07		17.76
		\$		\$	20.70
16 17	Avg. Rugby DPCMISO Energy Cost(\$/MWh) DPC Rugby Charge (Credit) (Ln 16 - Ln 9)		20.70	\$	
	DPC Rugby Charge (Credit) (Ln 16 - Ln 9)	\$	(9.30)	٦	(11.30)
18	MISO TV Boloted Charges (In 2 V In 15)	ہ	401 774	ہ	418,045
19	MISO TX Related Charges (Ln 2 X Ln 15)	\$	401,774	\$	
20	Rugby Credit (Ln 5 x Line 17)	\$ <b>\$</b>	(43,285)	\$ <b>\$</b>	(52,594)
21	Subtotal DPC Charges		358,489		365,452
22	License Fee	\$ <b>\$</b>	4,495	\$ <b>\$</b>	4,583
23	Total DPC Power Bill (\$)	<u>\$</u>	362,984	٦	370,034
24	UMMEG Power Bills				
25	Rugby Avg. Energy Price (\$/MWh)	\$	38.93	\$	39.65
26	MRES Charges (\$/MWh)	\$	0.50	\$	0.50
27	Rugby Avg. Energy MISO Rev. (\$/MWh)	\$	(13.98)	\$	(13.98)
28	Rugby Capacity Credit (\$/MWh)	\$	(1.87)	\$	(1.72)
29	Total Rugby Price per UMMEG (\$/MWh)	\$	23.58	\$	24.45
30	Butter Solar Price (\$/MWh)	\$	49.00	\$	49.00
31	UMMEG System Control (\$/MWh)	\$	0.60	\$	0.60
32	UMEG RSF Adj (\$/MWh)	\$	3.50	\$	7.00
33	UMMEG Rugby Costs (\$)	\$	118,452	\$	121,804
34	UMMEG Rugby Capacity Credit (\$)	\$	(8,704)	\$	(8,005)
35	UMMEG RSF Collections (\$)	\$	16,140	\$	53,830
36	Butter Solar Net Energy (MWh)		3,554		3,554
37	UMMEG Butter Solar Costs (\$)	\$	174,165	\$	174,165
38	UMMEG System Control Costs (\$)		14,126	\$	14,126
39	Total UMMEG Power Bills (\$)	\$ <b>\$</b>	314,180	\$	355,919
40	Total Annual Purchased Power Cost	ć	1 207 206	ė	1 405 050
40	Tx Only	\$	1,397,386	\$	1,485,950
41 42	Total Less TX Costs	\$	401,774	\$	418,045
			995,612		1,067,905
43	Total Energy Sales (MWh) (Estimated)	\$	22,941	\$	22,941
44	Distribution Losses	<u>\$</u> \$	603	\$	603
45	Total Energy Requirements (MWh)	Ş	23,544	>	23,544
46	Energy Resources		45.000		4.5.00
47	From DPC		15,233		15,233
48	Rugby Delivered *		4,654		4,654
49	Sutter Solar		3,554		3,554
50	BTM		102	_	102
51	Total Resources = Feeder Load (MWh)		23,544		23,544

## City of St Charles MN - Electric Utility ATTACHMENT

## **Projected Operating Results @ Present and Proposed Rates**

## Assumes8.3% Revenue Adjustment in 2022

## **Projected Operating Results for 2021 and 2022**

## @ Proposed Rates

Line		Presen	t R	ates	Option A	Option B
No.	Description	2021		2022	2022	2022
	(a)	(b)		(c)	(d)	(d)
1	Sales Revenue	\$ 3,114,086	\$	3,114,086	\$ 3,245,740	\$ 3,371,753
2	Other Operating Revenue	\$ 53,392	\$	65,949	\$ 65,949	\$ 65,949
3	Total Revenue	\$ 3,167,477	\$	3,180,034	\$ 3,311,688	\$ 3,437,702
4	Operating Expenses					
5	Purchase Power	\$ 979,472	\$	1,014,075	\$ 1,014,075	\$ 1,014,075
6	Transmission Only	\$ 401,774	\$	418,045	\$ 418,045	\$ 418,045
7	DPC Mitigation Adj.	\$ 16,140	\$	53,830	\$ 53,830	\$ 53,830
8	Salaries	\$ 406,858	\$	440,000	\$ 440,000	\$ 440,000
9	Benefits	\$ 173,821	\$	179,900	\$ 179,900	\$ 179,900
10	Gas & Oil	\$ 7,437	\$	7,000	\$ 7,000	\$ 7,000
11	Generation Fuel	\$ 22,564	\$	30,000	\$ 30,000	\$ 30,000
12	Supplies & Minor Equip	\$ 19,233	\$	19,233	\$ 19,233	\$ 19,233
13	Professional Services	\$ 61,545	\$	36,750	\$ 36,750	\$ 36,750
14	Communication	\$ 6,000	\$	6,000	\$ 6,000	\$ 6,000
<b>15</b>	Transp & Training	\$ 8,572	\$	8,000	\$ 8,000	\$ 8,000
16	Insurance	\$ 25,000	\$	27,000	\$ 27,000	\$ 27,000
<b>17</b>	Utilities	\$ 10,558	\$	11,000	\$ 11,000	\$ 11,000
18	Repairs & Maint.	\$ 288,972	\$	312,988	\$ 312,988	\$ 312,988
19	Depreciation & Amort	\$ 351,206	\$	354,539	\$ 354,539	\$ 354,539
20	Bad Debts	\$ 1,584	\$	1,584	\$ 1,584	\$ 1,584
21	Other	\$ 131,187	\$	131,187	\$ 131,187	\$ 131,187
22	Transfers Out	\$ 135,000	\$	135,000	\$ 135,000	\$ 135,000
23	Total Oper. Exp	\$ 3,046,920	\$	3,186,130	\$ 3,186,130	\$ 3,186,130
24						
25	Operating Income	\$ 120,557	\$	(6,095)	\$ 125,558	\$ 251,572
26						
27	Rate Base	\$ 6,537,743	\$	6,283,204	\$ 6,283,204	\$ 6,283,204
28						
29	Earned Rate of Return	1.84%		-0.10%	2.00%	4.00%

## City of St Charles MN - Electric Utility Revenue and Expense Classification of Projected POR for 2021 and 2022

		2	021	Present Rat	es		2022 Present Rates							2022 P	ropo	osed Rates O	ptic	n A		2022 P	osed Rates O	ptio	n B	
		Fixed		Energy		Total	Г	Fixed		Energy		Total		Fixed		Energy		Total		Fixed		Energy		Total
	Cos	st Recovery	Co	st Recovery	Cc	ost Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery
Description		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$		\$
(a)		(a)		(b)		(c)		(d)		(f)		(f)		(g)		(h)		(i)		(j)		(k)		(1)
Sales Revenue	\$	472,800	\$	2,641,286	\$	3,114,086	\$	472,800	\$	2,641,286	\$	3,114,086	\$	816,325	\$	2,429,415	\$	3,245,740	\$	1,247,655	\$	2,124,098	\$	3,371,753
Other Revenue	\$	53,392			\$	53,392	\$	65,949			\$	65,949	\$	65,949			\$	65,949	\$	65,949			\$	65,949
Total Revenue	\$	526,191	\$	2,641,286	\$	3,167,477	\$	538,748	\$	2,641,286	\$	3,180,034	\$	882,273	\$	2,429,415	\$	3,311,688	\$	1,313,604	\$	2,124,098	\$	3,437,702
Operating Expenses							Г																	
Purchase Power	\$	-	\$	979,472	\$	979,472	\$	-	\$	1,014,075	\$	1,014,075	\$	<u>-</u>	\$	1,014,075	\$	1,014,075	\$		\$	1,014,075	\$	1,014,075
Transmission Only	\$	359,990	\$	41,785	\$	401,774	\$	374,569	\$	43,477	\$	418,045	\$	374,569	\$	43,477	\$	418,045	\$	374,569	\$	43,477	\$	418,045
DPC Mitigation Adj.			\$	16,140	\$	16,140			\$	53,830	\$	53,830			\$	53,830	\$	53,830	\$	-	\$	53,830	\$	53,830
Salaries	\$	-	\$	406,858	\$	406,858	\$	-	\$	440,000	\$	440,000	\$	-	\$	440,000	\$	440,000	\$	-	\$	440,000	\$	440,000
Benefits	\$	-	\$	173,821	\$	173,821	\$	-	\$	179,900	\$	179,900	\$		\$	179,900	\$	179,900	\$		\$	179,900	\$	179,900
Gas & Oil	\$	-	\$	7,437	\$	7,437	\$	-	\$	7,000	\$	7,000	\$		\$	7,000	\$	7,000	\$	-	\$	7,000	\$	7,000
Generation Fuel			\$	22,564	\$	22,564			\$	30,000	\$	30,000			\$	30,000	\$	30,000	\$	-	\$	30,000	\$	30,000
Supplies/Minor Equip.	\$	19,233			\$	19,233	\$	19,233			\$	19,233	\$	19,233			\$	19,233	\$	19,233	\$	-	\$	19,233
Professional Services	\$	-	\$	61,545	\$	61,545	\$	-	\$	36,750	\$	36,750	\$	-	\$	36,750	\$	36,750	\$	-	\$	36,750	\$	36,750
Communication	\$	-	\$	6,000	\$	6,000	\$	-	\$	6,000	\$	6,000	\$	-	\$	6,000	\$	6,000	\$	- 1	\$	6,000	\$	6,000
Transp & Training	\$	-	\$	8,572	\$	8,572	\$	-	\$	8,000	\$	8,000	\$	-	\$	8,000	\$	8,000	\$		\$	8,000	\$	8,000
Insurance	\$	-	\$	25,000	\$	25,000	\$	-	\$	27,000	\$	27,000	\$		\$	27,000	\$	27,000	\$		\$	27,000	\$	27,000
Utilities	\$	-	\$	10,558	\$	10,558	\$	-	\$	11,000	\$	11,000	\$	-	\$	11,000	\$	11,000	\$		\$	11,000	\$	11,000
Repairs & Maint.	\$	288,972			\$	288,972	\$	312,988			\$	312,988	\$	312,988			\$	312,988	\$	312,988	\$	-17	\$	312,988
Depreciation/Amort	\$	351,206			\$	351,206	\$	354,539			\$	354,539	\$	354,539			\$	354,539	\$	354,539	\$	-	\$	354,539
Bad Debts	\$	-	\$	1,584	\$	1,584	\$	-	\$	1,584	\$	1,584	\$	-	\$	1,584	\$	1,584	\$	-	\$	1,584	\$	1,584
Other	\$	-	\$	131,187	\$	131,187	\$	-	\$	131,187	\$	131,187	\$		\$	131,187	\$	131,187	\$	-	\$	131,187	\$	131,187
Transfers Out	\$	-	\$	135,000	\$	135,000	\$	-	\$	135,000	\$	135,000	\$	-	\$	135,000	\$	135,000	\$	<u>-</u>	\$	135,000	\$	135,000
Total Oper. Exp	\$	1,019,400	\$	2,027,520	\$	3,046,920	\$	1,061,329	\$	2,124,801	\$	3,186,130	\$	1,061,329	\$	2,124,801	\$	3,186,130	\$	1,061,329	\$	2,124,801	\$	3,186,130
								_																
Operating Income	\$	(493,209)	\$	613,766	\$	120,557	\$	(522,580)	\$	516,485	\$	(6,095)	\$	(179,055)	\$	304,614	\$	125,558	\$	252,275	\$	(703)	\$	251,572

## City of St Charles MN - Electric Utility Revenue and Expense Classification of Projected POR for 2021 and 2022

		2	021	Present Rat	es			2	022	Present Rate	es			2022 Pro	pos	ed Rates Opt	ion	A ADJ		2022 Pro	pos	ed Rates Opti	on I	3 Adj
	Г	Fixed		Energy		Total		Fixed		Energy		Total		Fixed		Energy		Total		Fixed		Energy		Total
	Cos	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Co	st Recovery	Cc	st Recovery	Co	st Recovery	Co	st Recovery	Cos	st Recovery	Co	st Recovery	Co	st Recovery
Description		\$		\$		\$		\$		\$		\$		\$	PALE	\$		\$		\$		\$		\$
(a)	Г	(a)		(b)		(c)	П	(d)		(e)		(f)		(g)		(h)		(i)	1191	(j)	1	(k)		(1)
Sales Revenue	\$	472,800	\$	2,641,286	\$	3,114,086	\$	472,800	\$	2,641,286	\$	3,114,086	\$	718,260	\$	2,527,480	\$	3,245,740	\$	953,460	\$	2,418,293	\$	3,371,753
Other Revenue	\$	53,392			\$	53,392	\$	65,949			\$	65,949	\$	65,949			\$	65,949	\$	65,949			\$	65,949
Total Revenue	\$	526,191	\$	2,641,286	\$	3,167,477	\$	538,748	\$	2,641,286	\$	3,180,034	\$	784,208	\$	2,527,480	\$	3,311,688	\$	1,019,409	\$	2,418,293	\$	3,437,702
Operating Expenses																								
Purchase Power	\$	-	\$	979,472	\$	979,472	\$	-	\$	1,014,075	\$	1,014,075	\$	-	\$	1,014,075	\$	1,014,075	\$	-	\$	1,014,075	\$	1,014,075
Transmission Only	\$	359,990	\$	41,785	\$	401,774	\$	374,569	\$	43,477	\$	418,045	\$	374,569	\$	43,477	\$	418,045	\$	374,569	\$	43,477	\$	418,045
DPC Mitigation Adj.			\$	16,140	\$	16,140			\$	53,830	\$	53,830			\$	53,830	\$	53,830	\$	-	\$	53,830	\$	53,830
Salaries	\$	-	\$	406,858	\$	406,858	\$	-	\$	440,000	\$	440,000	\$	-	\$	440,000	\$	440,000	\$		\$	440,000	\$	440,000
Benefits	\$	-	\$	173,821	\$	173,821	\$	-	\$	179,900	\$	179,900	\$	-	\$	179,900	\$	179,900	\$	-	\$	179,900	\$	179,900
Gas & Oil	\$	-	\$	7,437	\$	7,437	\$	-	\$	7,000	\$	7,000	\$	-	\$	7,000	\$	7,000	\$	-	\$	7,000	\$	7,000
Generation Fuel			\$	22,564	\$	22,564			\$	30,000	\$	30,000			\$	30,000	\$	30,000	\$		\$	30,000	\$	30,000
Supplies/Minor Equip.	\$	19,233			\$	19,233	\$	19,233			\$	19,233	\$	19,233			\$	19,233	\$	19,233	\$	-	\$	19,233
Professional Services	\$	-	\$	61,545	\$	61,545	\$	-	\$	36,750	\$	36,750	\$	-	\$	36,750	\$	36,750	\$	-	\$	36,750	\$	36,750
Communication	\$	-	\$	6,000	\$	6,000	\$	-	\$	6,000	\$	6,000	\$		\$	6,000	\$	6,000	\$	-	\$	6,000	\$	6,000
Transp & Training	\$	-	\$	8,572	\$	8,572	\$	-	\$	8,000	\$	8,000	\$	-	\$	8,000	\$	8,000	\$	-	\$	8,000	\$	8,000
Insurance	\$	-	\$	25,000	\$	25,000	\$	-	\$	27,000	\$	27,000	\$	-	\$	27,000	\$	27,000	\$	- 1	\$	27,000	\$	27,000
Utilities	\$	-	\$	10,558	\$	10,558	\$	-	\$	11,000	\$	11,000	\$	-	\$	11,000	\$	11,000	\$	-	\$	11,000	\$	11,000
Repairs & Maint.	\$	288,972			\$	288,972	\$	312,988			\$	312,988	\$	312,988			\$	312,988	\$	312,988	\$	-	\$	312,988
Depreciation/Amort	\$	351,206			\$	351,206	\$	354,539			\$	354,539	\$	354,539			\$	354,539	\$	354,539	\$	-	\$	354,539
Bad Debts	\$	-	\$	1,584	\$	1,584	\$	-	\$	1,584	\$	1,584	\$	-	\$	1,584	\$	1,584	\$		\$	1,584	\$	1,584
Other	\$	-	\$	131,187	\$	131,187	\$	-	\$	131,187	\$	131,187	\$	-	\$	131,187	\$	131,187	\$	-	\$	131,187	\$	131,187
Transfers Out	\$	-	\$	135,000	\$	135,000	\$	-	\$	135,000	\$	135,000	\$	-	\$	135,000	\$	135,000	\$	-	\$	135,000	\$	135,000
Total Oper. Exp	\$	1,019,400	\$	2,027,520	\$	3,046,920	\$	1,061,329	\$	2,124,801	\$	3,186,130	\$	1,061,329	\$	2,124,801	\$	3,186,130	\$	1,061,329	\$	2,124,801	\$	3,186,130
Operating Income	\$	(493,209)	\$	613,766	\$	120,557	\$	(522,580)	\$	516,485	\$	(6,095)	\$	(277,120)	\$	402,679	\$	125,558	\$	(41,920)	\$	293,492	\$	251,572

	Presen	t Rate Revenue	e For	2022		7.10,0	Proposed	Rate Revenue F	or 2	022 Optio	on /	4			
Line		Annual	P	resent		Annual		Annual	Pr	oposed		Annual	P	roposed	Change
No.	Description	<b>Billing Units</b>	Rate	es/Unit	R	evenue \$	Description	Billing Units	Rate	es/Unit		Revenue \$		\$	%
1		Residential						Residentia	al						
2	Fixed Charges	19,613	\$	10.00	\$	196,130	Fixed Charges	19,613	\$	20.00	\$	392,260			
3	Energy Charges						<b>Energy Charges</b>								
4	1st 500 KWh	7,650,816	\$	0.118	\$	902,796	1st 500 KWh	7,650,816	\$	0.115	\$	879,843.88			
5	Over 500 KWh	4,980,184	\$	0.138	\$	687,265	Over 500 KWh	4,980,184	\$	0.115	\$	572,721.12			
6	Total Residential	12,631,000			\$ :	1,786,192	Total Residential	12,631,000			\$	1,844,825.02	\$	58,633	3.3%
7		Commercia						Commerci	al						
8	Fixed Charges-1 Phase	1,618	\$	12.00	\$	19,416	Fixed Charges-1 Phase	1,618	\$	25.00	\$	40,450			
9	Fixed Charges-3 Phase	712	\$	40.00	\$	28,480	Fixed Charges-3 Phase	712	\$	91.50	\$	65,148	1		
10	Energy Charges						<b>Energy Charges</b>						1		
11	1st 500 KWh	791,286	\$	0.115	\$	90,998	1st 500 KWh	791,286	\$	0.115	\$	90,998	1		
12	Over 500 KWh	3,718,714	\$	0.135	\$	502,026	Over 500 KWh	3,718,714	\$	0.115	\$	427,652			
13	Total Commercial	4,510,000	•		\$	640,920	Total Commercial	4,510,000			\$	624,248	\$	(16,672)	-2.6%
14		Large Power	<u>r</u>					Large Pow	er		1000				
15	Fixed Charges	216	\$	45.00	\$	9,720	Fixed Charges	216	\$	91.50	\$	19,764			
16	Demand Charges	23,994	\$	9.00	\$	215,946	<b>Demand Charges</b>	23,994	\$	12.19	\$	292,486	1		
17	Energy Charges	5,800,000	\$	0.079	\$	458,200	<b>Energy Charges</b>	5,800,000	\$	0.0790	\$	458,200			
18	Total Large Power				\$	683,866	Total Large Power				\$	770,450	\$	86,585	12.7%
19		Large Industri	ial					Large Indust	rial						
20	Fixed Charges	-	\$	80.00	\$	-	Fixed Charges	-	\$	91.50	\$	-	1		
21	Demand	-	\$	9.00	\$	-	Demand	-	\$	12.19	\$	-			
22	Kvar		\$	0.25	\$	-	Kvar		\$	0.25	\$	-			
23	Energy	-	\$	0.079	\$	-	Energy	-	\$	0.0790	\$	<u>-</u>			
24	Total Large Industrial				\$	-	Total Large Industrial				\$	-			
25	Security Lights	444	\$	7.00	\$	3,108	Security Lights	444	\$	14.00	\$	6,216.00	\$	3,108	100.0%
26	Summary Totals						Summary Totals							-	
27	Fixed Units &Rev.	22,603			\$	256,854	Fixed Units &Rev.	22,603			\$	523,838			
28	Demand units &Rev.	23,994			\$	215,946	Demand units &Rev.	23,994			\$	292,486	1		
29	Energy units &Rev.	22,941,000			\$ 2	2,641,286	Energy units &Rev.	22,941,000			\$	2,429,415			
30	Total Sales Revenue At P	resent Rates			\$ 3	3,114,086	<b>Total Sales Revenue At I</b>	<b>Proposed Rates</b>			\$	3,245,739.51	\$ 1	131,654	4.2%

	Presen	t Rate Revenue	e For	2022			Proposed Ra	te Revenue Fo	202	22 Option	A	Adj			
Line		Annual	P	resent		Annual		Annual	Pr	oposed		Annual	P	roposed	Change
No.	Description	Billing Units	Rat	es/Unit	R	evenue \$	Description	Billing Units	Rat	es/Unit		Revenue \$	1	\$	%
1		Residential						Residenti	al						
2	Fixed Charges	19,613	\$	10.00	\$	196,130	Fixed Charges	19,613	\$	15.00	\$	294,195	1		
3	Energy Charges						<b>Energy Charges</b>						1		
4	1st 500 KWh	7,650,816	\$	0.118	\$	902,796	1st 500 KWh	7,650,816	\$	0.1150	\$	879,843.88	1		
5	Over 500 KWh	4,980,184	\$	0.138	\$	687,265	Over 500 KWh	4,980,184	\$	0.1347	\$	670,786.13	1		
6	Total Residential	12,631,000			\$	1,786,192	Total Residential	12,631,000			\$	1,844,825.02	\$	58,633	3.3%
7		Commercia	<u> </u>					Commerci	al						
8	Fixed Charges-1 Phase	1,618	\$	12.00	\$	19,416	Fixed Charges-1 Phase	1,618	\$	25.00	\$	40,450			
9	Fixed Charges-3 Phase	712	\$	40.00	\$	28,480	Fixed Charges-3 Phase	712	\$	91.50	\$	65,148			
10	Energy Charges						Energy Charges						1		
11	1st 500 KWh	791,286	\$	0.115	\$	90,998	1st 500 KWh	791,286	\$	0.115	\$	90,998	1		
12	Over 500 KWh	3,718,714	\$	0.135	\$	502,026	Over 500 KWh	3,718,714	\$	0.115	\$	427,652	1		
13	Total Commercial	4,510,000	•		\$	640,920	Total Commercial	4,510,000			\$	624,248.00	\$	(16,672)	-2.6%
14		Large Power	<u>r</u>					Large Pow	er						
15	Fixed Charges	216	\$	45.00	\$	9,720	Fixed Charges	216	\$	91.50	\$	19,764	1		
16	Demand Charges	23,994	\$	9.00	\$	215,946	Demand Charges	23,994	\$	12.19	\$	292,486	1		
17	Energy Charges	5,800,000	\$	0.079	\$	458,200	Energy Charges	5,800,000	\$	0.0790	\$	458,200	1		
18	Total Large Power				\$	683,866	Total Large Power				\$	770,450	\$	86,585	12.7%
19		Large Industri	<u>ial</u>					Large Indust	trial						
20	Fixed Charges	-	\$	80.00	\$	-	Fixed Charges		\$	91.50	\$	-	1		
21	Demand	-	\$	9.00	\$	-	Demand	-	\$	12.19	\$	-	1		*
22	Kvar		\$	0.25	\$	-	Kvar		\$	0.25	\$	- 1	1		
23	Energy		\$	0.079	\$	-	Energy	-	\$	0.0790	\$	-	1		
24	Total Large Industrial				\$	-	Total Large Industrial				\$	-			
25	Security Lights	444	\$	7.00	\$	3,108	Security Lights	444	\$	14.00	\$	6,216.00	\$	3,108	100.0%
26	Summary Totals						Summary Totals								
27	Fixed Units & Rev.	22,603			\$	256,854	Fixed Units & Rev.	22,603			\$	425,773	1		
28	Demand units & Rev.	23,994			\$	215,946	Demand units & Rev.	23,994			\$	292,486	1		
29	Energy units & Rev.	22,941,000				2,641,286	Energy units & Rev.	22,941,000			\$	2,527,480			
30	Total Sales Revenue At F	Present Rates			\$ :	3,114,086	<b>Total Sales Revenue At F</b>	Proposed Rates			\$	3,245,739.51	\$ 1	131,654	4.2%

	Presen	t Rate Revenu	e For	2022			Proposed I	Rate Revenue Fo	or 20	22 Opti	on l	В			
Line		Annual	P	resent		Annual		Annual	Pro	posed		Annual	P	roposed	Change
No.	Description	Billing Units	Rate	es/Unit	R	evenue \$	Description	Billing Units	Rate	s/Unit		Revenue \$		\$	%
1		<u>Residential</u>						Residentia	1						
2	Fixed Charges	19,613	\$	10.00	\$	196,130	Fixed Charges	19,613	\$	35.00	\$	686,455			
3	Energy Charges						<b>Energy Charges</b>								
4	1st 500 KWh	7,650,816	\$	0.118	\$	902,796	1st 500 KWh	7,650,816	\$	0.098	\$	749,780.00			
5	Over 500 KWh	4,980,184	\$	0.138	\$	687,265	Over 500 KWh	4,980,184	\$	0.098	\$	488,058.00			
6	Total Residential	12,631,000			\$	1,786,192	Total Residential	12,631,000			\$	1,924,293.03	\$ :	138,101	7.7%
7		Commercia	<u> </u>					Commercia	al						
8	Fixed Charges-1 Phase	1,618	\$	12.00	\$	19,416	Fixed Charges-1 Phase	1,618	\$	45.45	\$	73,538	1		
9	Fixed Charges-3 Phase	712	\$	40.00	\$	28,480	Fixed Charges-3 Phase	712	\$	200.00	\$	142,400			
10	Energy Charges						Energy Charges								
11	1st 500 KWh	791,286	\$	0.115	\$	90,998	1st 500 KWh	791,286	\$	0.098	\$	77,546			
12	Over 500 KWh	3,718,714	\$	0.135	\$	502,026	Over 500 KWh	3,718,714	\$	0.098	\$	364,434			
13	Total Commercial	4,510,000	•		\$	640,920	Total Commercial	4,510,000			\$	657,918	\$	16,998	2.7%
14		Large Power						Large Powe	er	(SIP)					
15	Fixed Charges	216	\$	45.00	\$	9,720	Fixed Charges	216	\$	200.00	\$	43,200			
16	Demand Charges	23,993.97	\$	9.00	\$	215,946	Demand Charges	23,993.97	\$	12.33	\$	295,846			
17	Energy Charges	5,800,000	\$	0.079	\$	458,200	Energy Charges	5,800,000	\$	0.0766	\$	444,280	1		
18	Total Large Power				\$	683,866	Total Large Power				\$	783,326	\$	99,460	14.5%
19		Large Industri	al					Large Industi	rial					•	
20	Fixed Charges	-	\$	80.00	\$	-	Fixed Charges		\$	200.00	\$	_			
21	Demand	-	\$	9.00	\$	-	Demand		\$	12.33	\$		1		
22	Kvar		\$	0.25	\$	-	Kvar		\$	0.25	\$	-	1		
23	Energy	-	\$	0.079	\$	-	Energy	-	\$	0.0766	\$	-	1		
24	Total Large Industrial				\$	-	Total Large Industrial				\$				
25	Security Lights	444	\$	7.00	\$	3,108	Security Lights	444	\$	14.00	\$	6,216.00	\$	3,108	100.0%
26	Summary Totals						Summary Totals						$\vdash$		
27	Fixed Units &Rev.	22,603			\$	256,854	Fixed Units &Rev.	22,603			\$	951,809	1		
28	Demand units &Rev.	23,994			\$	215,946	Demand units &Rev.	23,994			\$	295,846			
29	Energy units &Rev.	22,941,000			\$ 2	2,641,286	Energy units &Rev.	22,941,000			\$	2,124,098			
30	<b>Total Sales Revenue At P</b>	resent Rates			\$ 3	3,114,086	<b>Total Sales Revenue At F</b>				\$	3,371,752.78	\$ 2	257,667	8.3%

	Presen	t Rate Revenue					Proposed Ra								
Line		Annual	P	resent		Annual		Annual	P	roposed		Annual	Р	roposed	Change
No.	Description	Billing Units	Rate	es/Unit	R	evenue \$	Description	Billing Units	Rat	Rates/Unit		Revenue \$		\$	%
1		<b>Residential</b>						Residenti	al						
2	Fixed Charges	19,613	\$	10.00	\$	196,130	Fixed Charges	19,613	19,613 \$		\$	392,260			
	Energy Charges						Energy Charges								
4	1st 500 KWh	7,650,816	\$	0.118	\$	902,796	1st 500 KWh	7,650,816	\$	0.118	\$	902,796.33			
5	Over 500 KWh	4,980,184	\$	0.138	\$	687,265	Over 500 KWh	4,980,184	\$	0.126	\$	629,236.69			
6	Total Residential	12,631,000			\$ :	1,786,192	Total Residential	12,631,000			\$	1,924,293.03	\$ :	138,101	7.7%
7		Commercial	<u>l</u>					Commerci	al						
	Fixed Charges-1 Phase	1,618	\$	12.00	\$	19,416	Fixed Charges-1 Phase	1,618	\$	45.45	\$	73,538			
9	Fixed Charges-3 Phase	712	\$	40.00	\$	28,480	Fixed Charges-3 Phase	712	\$	200.00	\$	142,400			
10	<b>Energy Charges</b>						Energy Charges								
11	1st 500 KWh	791,286	\$	0.115	\$	90,998	1st 500 KWh	791,286	\$	0.098	\$	77,546			
12	Over 500 KWh	3,718,714	\$	0.135	\$	502,026	Over 500 KWh	3,718,714	\$	0.098	\$	364,434			
13	Total Commercial	4,510,000			\$	640,920	Total Commercial	4,510,000			\$	657,918	\$	16,998	2.7%
14		Large Power	<u>r</u>					Large Pow	<u>er</u>						
15	Fixed Charges	216	\$	45.00	\$	9,720	Fixed Charges	216	\$	200.00	\$	43,200	1		
16	<b>Demand Charges</b>	23,993.97	\$	9.00	\$	215,946	Demand Charges	23,993.97	\$	12.33	\$	295,846	1		
17	Energy Charges	5,800,000	\$	0.079	\$	458,200	Energy Charges	5,800,000	\$	0.0766	\$	444,280	1		
18	Total Large Power				\$	683,866	Total Large Power				\$	783,326	\$	99,460	14.5%
19		Large Industri	<u>al</u>					Large Indust	rial						
20	Fixed Charges	-	\$	80.00	\$	-	Fixed Charges		\$	200.00	\$	1			
	Demand	-	\$	9.00	\$	-	Demand	<u>-</u>	\$	12.33	\$		1		
- 1	Kvar		\$	0.25	\$	-	Kvar		\$	0.25	\$	<u>-</u>	1		
-	Energy	-	\$	0.079	\$	-	Energy	- 1	\$	0.0766	\$				
24	Total Large Industrial				\$	-	Total Large Industrial				\$		1		
25	Security Lights	444	\$	7.00	\$	3,108	Security Lights	444	\$	14.00	\$	6,216.00	\$	3,108	100.0%
26	Summary Totals						Summary Totals								
27	Fixed Units & Rev.	22,603			\$	256,854	Fixed Units & Rev.	22,603			\$	657,614	1		
28	Demand units & Rev.	23,994			\$	215,946	Demand units & Rev.	23,994			\$	295,846	1		
-	Energy units & Rev.	22,941,000			\$ 2	2,641,286	Energy units & Rev.	22,941,000			\$	2,418,293			
30	Total Sales Revenue At P	resent Rates			\$ 3	3,114,086	<b>Total Sales Revenue At P</b>	roposed Rates			\$	3,371,752.78	\$ 2	257,667	8.3%

## St Charles MN Electric Utility Comparison of Electric Rate Components

						Customer Typical Bill Comparisons											
	Present and Proposed Electric Rate Components					ents	Residential	Presen	:	Proposed	Proposed		Dollar and % Rate			nange Im	pacts
Line			Present			ed Rates	Usage	Rate	- 1	Rate A	Rate B	I		Option A	Option A to C		
No.			Rates	Option A Op		Option B	Per Month	Cost \$		Cost \$	Cost \$		\$	%		\$	%
1			lential				250 KWh	\$ 39.	0	\$ 48.75	\$ 59.50	\$	9.25	23%	\$	10.75	22%
2	Fixed Charge	\$/month	\$ 10.00	\$	20.00	\$ 35.00	500 KWh	\$ 69.0	00	\$ 77.50	\$ 84.00	\$	8.50	12%	\$	6.50	8%
3	Energy Charges						750 KWh	\$ 103.	0	\$ 106.25	\$ 108.50	\$	2.75	3%	\$	2.25	2%
4	1st 500 KWh	\$/KWh	\$ 0.118	\$		\$ 0.098	1,000 KWh	\$ 138.0	00	\$ 135.00	\$ 133.00	\$	(3.00)	-2%	\$	(2.00)	-1%
5	Over 500 KWh	\$/KWh	\$ 0.138	\$	0.115	\$ 0.098											
6		Comr	nercial				Cummercial	Present		Proposed	Proposed						
7	Fixed Charges						1 Phase Usage	Rate		Rate A	Rate B						
8	Single Phase	\$/month	\$ 12.00	\$	25.00	\$ 45.45	Per Month	Cost \$		Cost \$	Cost \$						
9	3 Phase	\$/month	\$ 40.00	\$	91.50	\$ 200.00	1,000 KWh	\$ 137.0	0	\$ 140.00	\$ 143.45	\$	3.00	2%	\$	3.45	2%
10	Energy Charges						1,500 KWh	\$ 204.5	0	\$ 197.50	\$ 192.45	\$	(7.00)	-3%	\$	(5.05)	-3%
11	1st 500 KWh	\$/KWh	\$ 0.115	\$	0.115	\$ 0.098	2,000 KWh	\$ 272.0	0	\$ 255.00	\$ 241.45	\$	(17.00)	-6%	\$	(13.55)	-5%
12	Over 500 KWh	\$/KWh	\$ 0.135	\$	0.115	\$ 0.098											Herman Land
13		Large	Power				Cummercial	Present		Proposed	Proposed				17.19		
14	Fixed Charge	\$/month	\$ 45.00	\$	91.50	\$ 200.00	3 Phase Usage	Rate		Rate A	Rate B						
15	Demand Charge	\$/KW-mo.	\$ 9.00	\$	12.19	12.33	Per Month	Cost \$		Cost \$	Cost \$						
16	Energy Charge	\$/KWh	\$ 0.079	\$	0.079	0.0766	2,000 KWh	\$ 300.0	0	\$ 321.50	\$ 396.00	\$	21.50	7%	\$	74.50	23%
17	Industrial Pov	ver (Currentl	y No Indu	stric	al Custoi	mers)	3,000 KWh	\$ 435.0	0	\$ 436.50	\$ 494.00	\$	1.50	0%	\$	57.50	13%
18	Fixed Charge	\$/month	\$ 80.00	\$	91.50	\$ 200.00	4,000 KWh	\$ 570.0	0	\$ 551.50	\$ 592.00	\$	(18.50)	-3%	\$	40.50	7%
19	Demand Charge	\$/KW-mo.	\$ 9.00	\$	12.19	12.33	Large Power	Present		Proposed	Proposed	NYN					7,0
20	Reactive Charge	\$/Kvar	\$ 0.25	\$	0.25	\$ 0.25	Avg. Class Usage	Rate		Rate A	Rate B						
21	<b>Energy Charge</b>	\$/KWh	\$ 0.079	\$	0.079	0.0766	111 KW	Cost \$		Cost \$	Cost \$						
22	Security Lights	\$/Fixture	\$ 7.00	\$	14.00	\$ 14.00	26,852 KWh	\$ 3,16	6	\$ 3,567	\$ 3,627	\$ .	400.86	13%	\$	59.61	2%
																	_/0

# St Charles MN Electric Utility Comparison of Electric Rate Components

Fixed Charge   Symonth   Sinon   Sin					Customer Typical Bill Comparisons										
No.   Present to Option A Adj   Option B   Present to Option A Adj   Option B   S   S   S			d Proposed I	Electric Ra	te Compon	ents	Residential	Present	Proposed	Proposed		Dollar and % Ra	te (	hange In	nacts
No.   Rates   Option A   Option B   Per Month   Secretarial   Secretar				Present	Proposed	d Rates Adj	Usage	Rate	Rate A Adj		Presen				
Residential   Standard   Standa	No.			Rates	<b>Option A</b>	Option B	Per Month	Cost \$	Cost \$	Particular and particular and an in-	The State of the S			\$	
Fixed Charge   Symonth	1		Resid	dential			250 KWh	\$ 39.50	\$ 43.75				Ś	5.75	13%
Energy Charges   1st 500 KWh   5/KWh   5 0.118   5 0.1150   5 0.118   5 0.1150   5 0.118   5 0.1150   5 0.118   5 0.126	2	Fixed Charge	\$/month	\$ 10.00	\$ 15.00	\$ 20.00	500 KWh	\$ 69.00	\$ 72.50			==,0	-		9%
1st 500 KWh   \$/KWh   \$0.138   \$0.1347   \$0.126	3	] 0, 0					750 KWh						-		
Commercial   Commercial   Commercial   Present   Rate	4	1st 500 KWh	\$/KWh	\$ 0.118	\$ 0.1150	\$ 0.118	1,000 KWh						-		4% 2%
Fixed Charges   Single Phase   S/month   \$12.00   \$25.00   \$45.45   Per Month   \$12.00   \$25.00   \$45.45   Per Month   \$12.00   \$200.00   \$1,000	5	Over 500 KWh	\$/KWh	\$ 0.138	\$ 0.1347	\$ 0.126						170	۲	2.33	270
Fixed Charges   \$\frac{1}{9}   \$\frac{1}{8}   \$\frac{1}{9}   \$\fra	6		Comr	nercial			Cummercial	Present	Proposed	Proposed			$\vdash$		
Single Phase   S/month   \$12.00   \$25.00   \$45.45	7						1 Phase Usage			Control of the Control of the					
9 3 Phase \$/month \$ 40.00 \$ 91.50 \$ 200.00 \$ 1,000 KWh \$ 137.00 \$ 140.00 \$ \$ 143.45 \$ \$ 3.00 \$ 2% \$ 3.45 \$ \$ 145.50 KWh \$ 1.500 KWh \$ \$ 1.500	8	Single Phase	\$/month	\$ 12.00	\$ 25.00	\$ 45.45	Per Month	Cost \$							
10   Energy Charges   15   15   15   15   15   15   15   1	9	3 Phase	\$/month	\$ 40.00	\$ 91.50	\$ 200.00	1,000 KWh	\$ 137.00	\$ 140.00		\$ 30	0 2%	ć	2 // 5	20/
11	10	Energy Charges									7		ç		2%
12   Over 500 KWh   \$ /KWh   \$ 0.135   \$ 0.115   \$ 0.098	11	1st 500 KWh	\$/KWh	\$ 0.115	\$ 0.115	\$ 0.098					-		ç		-3%
13	12	Over 500 KWh	\$/KWh	\$ 0.135	\$ 0.115	\$ 0.098			,	Ÿ = 12.15	7 (17.0	-0/8	3	(13.33)	-5%
Fixed Charge   \$/month   \$45.00   \$91.50   \$200.00	13		Large				Cummercial	Present	Proposed	Proposed					
Demand Charge   \$/KW-mo.   \$ 9.00   \$ 12.19   12.33   Per Month   Cost \$   Cost \$   Cost \$	14	Fixed Charge	\$/month	\$ 45.00	\$ 91.50	\$ 200.00	3 Phase Usage		TOTAL SELECTION OF THE PER	Charles and the state of					
Energy Charge   \$/KWh   \$ 0.079   \$ 0.0766     2,000 KWh   \$ 300.00   \$ 321.50   \$ 396.00   \$ 21.50   \$ 74.50   \$ 1.50   \$ 74.50   \$ 1.5	15	Demand Charge	\$/KW-mo.	\$ 9.00	\$ 12.19	12.33				HER BOWLERS CO. LOND.					
Industrial Power (Currently No Industrial Customers)   3,000 KWh   \$ 435.00   \$ 436.50   \$ 494.00   \$ 1.50   0%   \$ 57.50   1	16	<b>Energy Charge</b>	\$/KWh	\$ 0.079	\$ 0.079	0.0766	2,000 KWh				\$ 21.5	0 79/	ċ	74.50	220/
18 Fixed Charge \$/month \$ 80.00 \$ 91.50 \$ 200.00	17	Industrial Pov	ver (Currenti	y No Indu	strial Custo	mers)							ç		23%
19 Demand Charge \$/KW-mo. \$ 9.00 \$ 12.19	18												<u>ې</u>		13%
20 Reactive Charge \$/Kvar \$ 0.25 \$ 0.25 \$ 0.25	19	Demand Charge	\$/KW-mo.	\$ 9.00	\$ 12.19	12.33					7 (10.5	0) -3%	Ş	40.50	7%
21 Energy Charge \$/KWh \$ 0.079 \$ 0.079 0.0766 111 KW Cost \$ Cost \$ Cost \$	20	Reactive Charge	\$/Kvar	\$ 0.25	\$ 0.25	to 150 Million and the ball	•		NEATHER AND A STATE OF THE STAT	Maria Indiana State of the Control of the			-		
22 Security Lights \$/Fixture \$ 7.00 \$ 14.00 \$ 14.00 \$ 2.6852 WWW \$ 2.6	21	Energy Charge	\$/KWh	\$ 0.079	\$ 0.079	0.0766									
20,024 [NWILLS 2,007 [NWILLS 2,007 [NWILLS 3,007 [NWILLS 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILLS 3,07 [NWILLS 3,07 [NWILLS 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILLS 3,07 [NWILLS 3,07 [NWILLS 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILLS 3,07 [NWILL] 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILL] 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILL] 3,07 [NWILL] 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILL] 3,07 [NWILL] 3,07 [NWILL] 3,07 [NWILL] 3,07 [NWILLS 3,07 [NWILL] 3,	_22	Security Lights	\$/Fixture	\$ 7.00	\$ 14.00	\$ 14.00	26,852 KWh		\$ 3,567	\$ 3,627	\$ 400.8	6 13%	ċ	59.61	20/
26,852 KWI   \$ 3,166   \$ 3,567   \$ 400.86   13%   \$ 59.61							, , , , ,	7 3)200	7 3,307	7 3,027	7 400.8	13%	Þ	59.61	2%

## City of St. Charles Resolution #56-2021

## RESOLUTION ACKNOWLEDGING THE DONATION TO THE ST. CHARLES PUBLIC LIBRARY FROM PEOPLES ENERGY COOPERATIVE

WHEREAS, the City of St. Charles is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statute 465.03 for the benefit of its citizens; and

**WHEREAS,** the St. Charles Public Library has received a donation in the amount of \$1000.00 to be used by the St. Charles Public Library toward the purchase of an AED.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. CHARLES, MINNESOTA THAT: the City Council of the City of St. Charles acknowledges and accepts the \$1000.00.

**BE IT FURTHER RESOLVED THAT**: the City Council of the City of St. Charles expresses its thanks and appreciation for the donation.

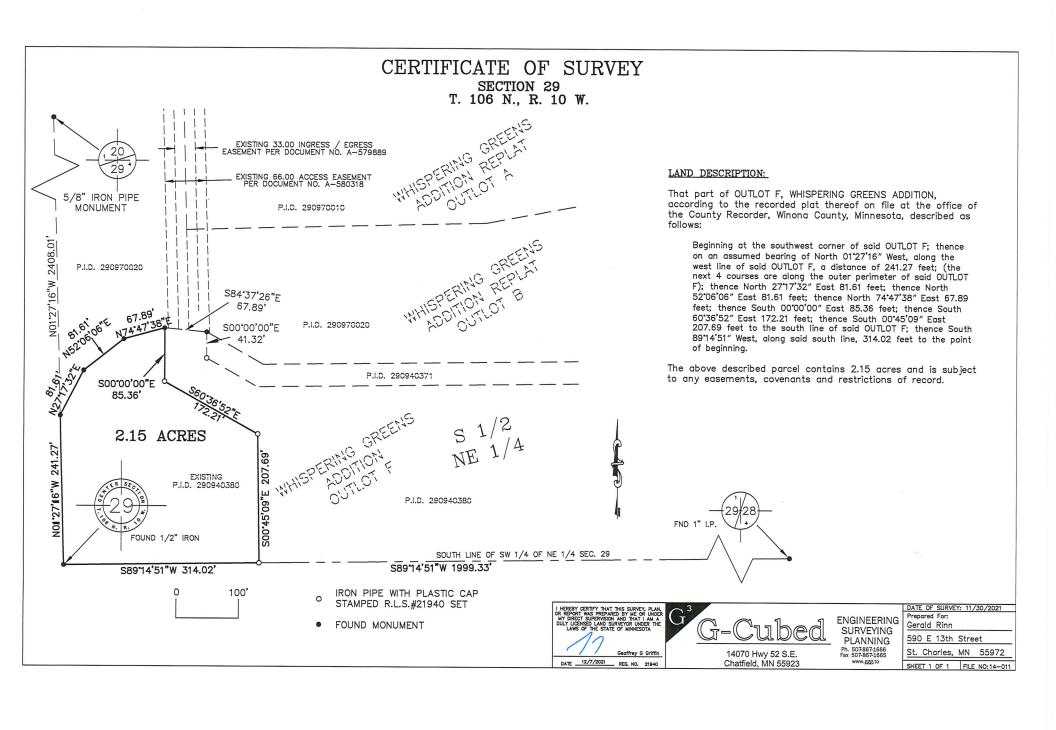
Adopted this 14<sup>th</sup> day of December, 2021 by the City Council of the City of St. Charles.

CITY OF ST. CHARLES

John Schaber, Mayor

ATTEST:

Nick Koverman, City Administrator



# ST. CHARLES REQUEST FOR CITY COUNCIL ACTION

Meeting Date: December 14th, 2021 General: X

Department: EDA

Item Requested: Approval of Revolving Loan Fund Request #03-21

## Summary of the Issue

An application was submitted to the Revolving Loan Fund for \$25,000 for down payment assistance to purchase inventory to open new retail location for existing business.

## Background

The applicant is looking to buy an existing downtown business and move it from its current location to a location they currently own. This will also allow a new business to move into the downtown building that this business will be vacating.

The project and the applicant's financials were reviewed by the EDA Loan committee and a recommendation was made to move the application forward to the EDA. The EDA Board reviewed the request at their regular meeting on December 3<sup>rd</sup>, 2021. The EDA moved forward a recommendation for approval to City Council for the request.

## Funding

Approval will require \$25,000 from the Revolving Loan Fund. Council action will serve to authorize the loan. Loan will be structured as a 5-year loan at an interest rate of 3% the first 6 months would be interest only payments.

### Recommendation

The EDA approved by motion, the following recommendations:

- 1. Contingent on applicant agreeing to a position on current real estate as collateral
- 2. To approve Request #3-21 as requested and described above.
- 3. To authorize the staff to prepare all necessary loan documents.

December 14, 2021

Matt Essig, Director Lewiston Volunteer Ambulance 75 South Fremont Street Lewiston, MN 5952

RE: St. Charles Ambulance Support

Dear Director Essig and Lewiston Ambulance Crew:

This is the time of year that as families, friends, and neighbors, we take a moment to reflect and give thanks to those that matter the most to us. It is our friendships and relationships that bond us together and draw us closer as communities. Over the last several weeks and months, we have come to truly realize and recognize the invaluable contributions of our neighbors and friends who serve as volunteers and emergency service providers in our communities and how much we are bound together in that service to others.

While we have always known the tremendous value that all of our volunteer EMTs and firefighters bring to our community, when we are at our greatest need, it reminds us of how important these members of our communities are. The teamwork and partnership demonstrated in our community either along side our own St. Charles Ambulance and Volunteer Fire Department volunteers, or standing alone, that has been shown to our residents and community is a testament to your commitment and service to others.

It was once said that one person caring about another represents life's greatest values.

On behalf of the St. Charles City Council and the St. Charles community, I am writing this letter to express our sincere appreciation for the service and dedication you and your crew have shown and provided to not only St. Charles, but also our area, in our time of need.

Thank you for everything you have done, and continue to do, for our community.

Sincerely,

John Schaber Mayor

Cc: Lewiston City Council

2905 South Broadway Rochester, MN 55904-5515 Phone: 507.288.3923

Fax: 507.288.2675

Email: rochester@whks.com Website: www.whks.com



December 2, 2021

Mr. Nick Koverman City of St. Charles 830 Whitewater Avenue St. Charles, MN 55972

RE:

St. Charles, MN

Chattanooga Water Tower

Pay Request 7

Dear Mr. Koverman:

Enclosed is Pay Request No. 7 for work on the above referenced project. We recommend payment in the amount of \$1,960.00 to:

> Maguire Iron, Inc. P.O. Box 1446 Sioux Falls, SD 57101

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

Eric Tourdot, P.E.

Erec Tourde

EAT/et

**Enclosures** 

cc: Kyle Karger, City of St. Charles, MN Bret Teymer, Maguire Iron, Inc.

DIODO											
EJCDC		Contrac	ctor's Applicat	tion for Paymer	<b>nt No.</b> 7						
ENGINEERS JOINT CONTE		Application 10/1/21 - 11/30/21 Period:	•	Application Date:	11/29/2021						
To (Owner):		From (Contractor):	Via (Engineer):								
City	of St. Charles, MN	Maguire Iron,	nc. WHKS								
Project:		Contract:									
	er Tower St. Charles, MN 2020	New 0.1 MG Southside Elevate	d Water Storage Tank								
Owner's Contract No.:	N/A	Contractor's Project No.:		Engineer's Project No.:							
	N/A	N/A									
	Application For Payment										
	Change Order Summary										
Approved Change Orders	Change Order Summary		1 ORIGINAL CONTR	DACT PDICE		£					
Number	Additions	Deductions				\$ \$821,800.00 \$ \$6,100.00					
1	\$6,100.00				•••••••••••••••••••••••••••••••••••••••	\$ \$8,700.00					
				TED AND STORED TO DA		\$ \$827,900.00					
						\$ \$827,900.00					
			5. RETAINAGE:	, , , , , , , , , , , , , , , , , , , ,		3027,700.00					
			a. 2%	X \$8	27,900.00 Work Completed	\$\$16,558.00					
			b. 5%		Stored Material	\$					
			c. Total		5.b)	\$ \$16,558.00					
			6. AMOUNT ELIGIBI	LE TO DATE (Line 4 - Line	2 5.c)	\$ \$811,342.00					
TOTALS	\$6,100.00				rior Application)	\$ \$809,382.00					
NET CHANGE BY	\$6,1	00.00	8. AMOUNT DUE TH	IS APPLICATION		\$\$1,960.00					
CHANGE ORDERS			9. BALANCE TO FINI	SH, PLUS RETAINAGE							
			(Column G total on P	Progress Estimates + Line 5.	c above)	\$\$16,558.00	*				
			1								
Contractor's Certification	r certifies, to the best of its knowledge,	41 - 6-11			\$1,960.	00					
(1) All previous progress pa	syments received from Owner on account	nt of Work done under the Contract	Payment of: \$	<u> </u>							
have been applied on accou	nt to discharge Contractor's legitimate or orior Applications for Payment;	obligations incurred in connection			(Line 8 or other - attach explanati	on of the other amount)					
	als and equipment incorporated in said	Work, or otherwise listed in or	is recommended by:								
covered by this Application	for Payment, will pass to Owner at time	e of payment free and clear of all	is recommended by.		Engineer)	(D-+-)					
indemnifying Owner agains	d encumbrances (except such as are cover any such Liens, security interest, or en	rered by a bond acceptable to Owner neumbrances); and		(1	Engineer)	(Date)					
(3) All the Work covered by	this Application for Payment is in acc										
and is not defective.											
			is approved by:								
					(Owner)	(Date)					
Contractor Signature						,					
Ву:		Date: 11/29/2021									
Inspector Signature			1								
By:		Date:									

## Progress Estimate - Lump Sum Work

## **Contractor's Application**

For (Contract):	Maguire Iron, Inc.			Application Number:	7					
Application Period:	10/1/21 - 11/30/21	***************************************	Application Date: 11/29/2021							
			Work C	ompleted	Е	F		G		
	A	В	С	D	Materials Presently	Total Completed		Balance to Finish		
Item Number	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period	Stored (not in C or D)	and Stored to Date (C + D + E)	% (F/B)	(B - F)		
1	Design Drawings/Insurance/Bond	\$ 95,000.00	\$ 95,000.00			\$ 95,000.00	100.0%	S -		
2	Tank Foundation	\$ 362,000.00	\$ 362,000.00			\$ 362,000.00	100.0%	\$ -		
3	Steel Receipt	\$ 49,000.00	\$ 49,000.00	\$ -		\$ 49,000.00	100.0%	s -		
4	Shop Fabrication	\$ 120,000.00	\$ 120,000.00			\$ 120,000,00	100.0%	\$ -		
5	Steel Delivery	\$ 10,000.00	\$ 10,000.00			\$ 10,000.00	100.0%	\$		
6	Tank Erecting	\$ 98,800.00	\$ 98,800.00			\$ 98,800.00	100.0%	\$ -		
7	Tank Painting	\$ 70,000.00	\$ 70,000.00			\$ 70,000.00	100.0%	\$		
8	Electrical	\$ 15,000.00	\$ 15,000,00			\$ 15,000.00	100.0%	· ·		
9	Final Sitework	\$ 2,000.00	\$ -	\$ 2,000.00		\$ 2,000.00	100.0%	\$		
CO1	Remove Foundation Vault from Scope	\$ (6,500.00)	\$ (6,500.00)			\$ (6,500.00)		\$ -		
CO1	Lettering/Logo Painting Addition	\$ 12,600.00				\$ 12,600.00	100.0%	\$ .		
	Totals	\$ 827,900.00	<u> </u>		\$ -	\$ 827,900.00	100.078	•		

2905 South Broadway Rochester, MN 55904-5515 Phone: 507.288.3923

Fax: 507.288.2675

Email: rochester@whks.com Website: www.whks.com



December 7, 2021

Mr. Kyle Karger Public Works Director City of St. Charles 830 Whitewater Avenue St, Charles, MN 55972

RE:

St. Charles, MN

2021 Sanitary Sewer Lining

Pay Request No. 1

Dear Kyle:

Enclosed is Pay Request No. 1 for work on the above referenced project. We recommend the City make payment in the amount of \$39,077.30 to:

> Municipal Pipe Tool 515 5th St PO Box 398 Hudson, IA 50643

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

Daren D. Sikkink, P.E.

A DSILI

DDS/jm

**Enclosure** 

CC: Nick Koverman, City of St. Charles

Sharon Waschkat, Municipal Pipe Tool

2905 South Broadway Rochester, MN 55904 Phone: 507.288.3923



## PARTIAL PAYMENT REQUEST FOR CONSTRUCTION WORK COMPLETED

Project: 2021 Sanitary Sewer Lining

Project No.: 5985.21

Location: St. Charles, MN Contractor: Municipal Pipe Tool

Bid Price: \$53,874.00

Date: Dec. 7, 2021

Estimate #:

1

% Complete:

76.4%

					Quantity Completed	Quantity	Quantity		
Itam Na	December 1				Previous	Completed	Completed		
Item No.	Description	Unit	Unit Price	Quantity	Estimates	This Estimate			Total
1	1. Mobilization	LS	\$7,500.00	1	0	1.00	1.00	\$	7,500.00
2	2. Traffic Control	LS	\$1,500.00	1	0	1.00		_	1,500.00
3	3. 8" Lining	LF	\$22.00	1247	0	1247.00		_	
4	4. Heavy Cleaning	LF	\$5.00		0			_	27,434.00
5	5. Root Cutting	LF	\$1.00	200	0	0.00			-
6	6. Root Cut/Ream in Services	EA			0	0.00	0.00	\$	-
7			\$500.00	4	0	0.00	0.00	\$	-
	7. Cut Intruding Taps	EA	\$350.00	4	0	0.00	0.00	\$	
8	8. Reinstate 4"/6" Service	EA	\$100,00	22	0	22.00		<u> </u>	2,200,00
9	9. Air Test Service	EA	\$345.00	22		0.00		<u> </u>	2,200.00
10	10. Grout Failed Service	EA	\$25.00	22			0.00	<u> </u>	
11	11. Pre- and Post-Lining Televising Records				0	0.00	0.00	\$	-
	This is and rost-timing relevising Records	LS	\$2,500.00	1	0	1.00	1.00	\$	2,500.00

Construction Total

41,134.00

Less 5% Retained Amount

2,056.70

Less Previous Payments

\$

Net Payment this Estimate \$ 39,077.30 2905 South Broadway Rochester, MN 55904-5515 Phone: 507.288.3923 Fax: 507.288.2675

Email: rochester@whks.com Website: www.whks.com



December 7, 2021

Mr. Kyle Karger Public Works Director City of St. Charles 830 Whitewater Avenue St, Charles, MN 55972

RE:

St. Charles, MN

2021 Trails Improvements

Pay Request No. 4

Dear Kyle:

Enclosed is Pay Request No. 4 for work on the above referenced project. We recommend that the City make payment in the amount of \$18,532.70 to:

Snow Contracting, LLC PO BOX 004 Byron, MN 55920

Please contact me if you have any questions.

Sincerely,

WHKS & co.

Daren D. Sikkink, P.E.

A DSILI

DDS/jm

Enclosure

cc: Nic

Nick Koverman, City of St. Charles Dalton Snow, Snow Contracting 2905 South Broadway Rochester, MN 55904 Phone: 507.288.3923



## PARTIAL PAYMENT REQUEST FOR CONSTRUCTION WORK COMPLETED

Project: 2021 Trail Improvements

Project No.: 9158

Location: St. Charles, MN Contractor: Snow Contracting

Bid Price:

\$389,441.25

Date:

Dec. 7, 2021

Estimate #:

4

% Complete:

92.8%

							% Complete:	92.8%
					Quantity	Quantity		
					Completed	Completed	Quantity	
Item No.	Description	Unit	Halt Date		Previous	This	Completed to	
		o A Ou	Unit Price	Quantity	Estimates	Estimate	Date	Total
1	Alternate Bid Schedul	e A - Ov	eriay Existin		n City Park			
2	Type SP 12.5 Wearing Course Mix SPWEB240B (1.5") Overlay	L.S.	\$7,000.00		1	0.00	1.00	\$ 7,000.00
3	Traffic Control	Ton	\$84.00		0.0	0.00	515.00	\$ 43,260.00
4	Material Testing Allowance \$500	L.S.	\$1,500.00			0.00	1.00	\$ 1,500.00
	That or tall it outling / tho warloo 4000	L.S.	\$500.00	1	0	0.00	0.00	\$ -
					1			
	Alternate Bid Schedu	ıle B - Tr	ail Extensio	n at Fair	grounds			
	Alternate Bid Schedule B removed from pro	ject with	change orde	er 1. Ad	Ided City Par	k Trail - se	ae helow	
			0		aca ony i ai	K Hall St	oc below.	
	Alternate Bid Schedule C - Trail	Evtonoi	on along Ch		I District A			
1	Mobilization Automate Bid Genedule C - Trail	LXIEIISI	T along Ch	urch and				
2	Remove Bituminous Pavement	L.S.	\$15,000.00			0.00	1.00	
3	Remove Concrete Curb and Gutter	S.Y.	\$10.00	270		0.00	275.00	
4	Remove Bituminous Driveway Pavement	L.F.	\$12.00	100	102	0.00	102.00	
5	Topsoil Borrow (LV)	S.Y.	\$10.00	65	53	0.00		
6	Common Borrow (LV)	C.Y.	\$30.00	200	84	0.00	84.00	
7	Common Excavation (P)	C.Y.	\$15.00	400	400	0.00	400.00	\$ 6,000.00
8	Type SP 12.5 Wearing Course Mix SPWEB240B (3")	C.Y.	\$17.00	750	750	0.00	750.00	\$ 12,750.00
9	Bituminous Roadway Patching	Ton	\$88.00	480	372	0.00	372.00	\$ 32,736.00
10	Aggregate Base Class 5	S.Y.	\$27.00	270	270	0.00	270.00	\$ 7,290.00
11	3" Aggregate Shouldering	C.Y.	\$25.00	500	588	0.00	588.00	\$ 14,700.00
12	Concrete B624 Curb and Gutter	C.Y.	\$28.00	100	0	0.00	0.00	\$ -
13	6" Concrete Walk	L.F.	\$35.20	100	110	0.00		\$ 3,872.00
14	Truncated Domes	Sq. Ft	\$11.50	460	200	0.00	200.00	\$ 2,300.00
15	3" Bituminous Driveway	Sq. Ft	\$55.00	60	39	0.00	39.00	\$ 2,145.00
16	12" Reinforced Concrete Pipe	S.Y.	\$90.00	20	20	0.00	20.00	\$ 1,800.00
17	30" Reinforced Concrete Pipe	L.F.	\$60.00	16	8	0.00	8.00	\$ 480.00
18	48" Corrugated Metal Pipe	L.F.	\$110.00	8	0	0.00	0.00	
19	12" Reinforced Concrete Apron	L.F.	\$75.00	12	0	0.00	0.00	
20	30" Reinforced Concrete Apron	Each	\$950.00	1	1	0.00	1.00	\$ 950.00
21	48" Corrugated Metal Apron	Each	\$1,400.00	1	0	0.00	0.00	\$ -
22	Temporary Rock Construction Entrance	Each	\$1,000.00	1	0.00	0.00	0.00	
23	Seeding	Each	\$1,000.00	1	1.00	0.00	1.00	
24	Traffic Control	Acre	\$3,000.00	1	1.00	0.00	1.00	
25	4 inch Solid Line	L.S.	\$1,500.00	1	0.50	0.50	1.00	
26	Ditch Check, Type 2	L.F.	\$6.00	600	527	0.00	527.00	
27	Silt Fence	Each	\$250.00	5	5	0.00	5.00	
	Material Testing Allowance \$500	L.F.	\$2.25	1300	1300	0.00	1300.00	
29	Stabilizing Aggregate, Breaker Run	L.S.	\$500.00	1	0	0.00	0.00	
	Povised Alternate Did Cabadala D. T. U.S.	C.Y.	\$31.00		33	0.00	33.00	\$ 1,023.00
1	Revised Alternate Bid Schedule D - Trail E	xtension	along Sprin	ger Avei	nue north of	Whisperin	g Hills	
	Remove Bituminous Pavement	L.S.	\$10,000.00	1	1	0	1 5	10,000.00
3	Common Excavation	S.Y.	\$50.00	5	0	0	0 5	
4	Common Borrow	C.Y.	\$17.00	530	530	0	530 5	
		C.Y.	\$15.00	150	150	0	150 \$	
	Type SP 12.5 Wearing Course Mix SPWEB240B3 Aggregate base, Class 5	Ton	\$88.00	205	180	0	180 \$	15.840.00
	6" Concrete Walk	C.Y.	\$28.00	220	155	0	155 \$	4,340.00
		S.F.	\$10.50	100	76	0	76 \$	798.00
8	Truncated Domes	S.F.	\$55.00	20	15	0	15  9	825.00
8 9	Truncated Domes 18" HDPE Storm Sewer	S.F. L.F.	\$55.00 \$60.00	20 157	15 177	0	15 \$ 177 \$	
8 9 10	Truncated Domes 18" HDPE Storm Sewer 6" Draintile w/Sock	S.F. L.F. L.F.	\$55.00 \$60.00 \$25.00	157 40			177 \$	10,620.00
8 9 10 11	Truncated Domes 18" HDPE Storm Sewer 6" Draintile w/Sock Junction Box	S.F. L.F. L.F. Each	\$55.00 \$60.00 \$25.00 \$3,500.00	157	177	0	177 \$ 50 \$	5 10,620.00 5 1,250.00
8 9 10 11 12	Truncated Domes 18" HDPE Storm Sewer 6" Draintile w/Sock Junction Box Storm Manhole	S.F. L.F. L.F. Each	\$55.00 \$60.00 \$25.00	157 40	177 50	0	177 \$ 50 \$ 1 \$	6 10,620.00 6 1,250.00 6 3,500.00
8 9 10 11 12 13	Truncated Domes 18" HDPE Storm Sewer 6" Draintile w/Sock Junction Box Storm Manhole Ditch Check	S.F. L.F. L.F. Each	\$55.00 \$60.00 \$25.00 \$3,500.00 \$5,000.00 \$150.00	157 40 1	177 50 1	0 0 0	177 \$ 50 \$ 1 \$	5 10,620.00 5 1,250.00 6 3,500.00 5 5,000.00
8 9 10 11 12 13 14	Truncated Domes 18" HDPE Storm Sewer 6" Draintile w/Sock Junction Box Storm Manhole Ditch Check Seeding	S.F. L.F. L.F. Each Each Each Acre	\$55.00 \$60.00 \$25.00 \$3,500.00 \$5,000.00 \$150.00 \$3,000.00	157 40 1	177 50 1	0 0 0 0	177 \$ 50 \$ 1 \$ 1 \$	5 10,620.00 6 1,250.00 6 3,500.00 6 5,000.00 6 600.00
8 9 10 11 12 13 14 15	Truncated Domes 18" HDPE Storm Sewer 6" Draintile w/Sock Junction Box Storm Manhole Ditch Check	S.F. L.F. L.F. Each Each	\$55.00 \$60.00 \$25.00 \$3,500.00 \$5,000.00 \$150.00	157 40 1 1 4	177 50 1 1 4	0 0 0	177 \$ 50 \$ 1 \$	5 10,620.00 6 1,250.00 3,500.00 5,000.00 6 600.00 1,050.00

Item No.	Description	Unit	Unit Price	Quantity	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to	
	Alternate Bid Schedule E	- Pave Exis	sting Gravel	Trail to	Catholia Chi	Estimate	Date	Total
1		L.S.	\$15,000.00	1141110				
2	Clear & Grub Tree	Each	\$1,000.00		1	0	1	
3	Topsoil Borrow (LV)	C.Y.	\$30.00	100	0	0	0	,
44	Type SP 12.5 Wearing Course Mix SPWEB240B (3")	Ton	\$88.00	500	0	110	110	. 0,000.00
5	Aggregate Base Class 5	C.Y.	\$28.00	150	348.5	0	348.5	
6	3" Aggregate Shouldering	C.Y.	\$28.00	120	342	0	342	7 0,010.00
77	6" Concrete Walk	Sg. Ft	\$10.50		0	0	0	\$ -
8	Truncated Domes	Sq. Ft	\$55.00	155	145	0	145	,,022,00
9	24" Reinforced Concrete Pipe	L.F.	\$80.00	40	30	0		\$ 1,650.00
10	24" Reinforced Concrete Apron	Each	\$1,275,00	40	40	0	40	<del></del>
11	Seeding	Acre		4	4	0		\$ 5,100.00
12	Ditch Check, Type 2	Each	\$3,000.00	0.4	0.4	0	0.4	
13	Material Testing Allowance \$500	L.S.	\$150.00 \$500.00	3	3	0	3	
				1	0	0	0	\$ -
1	Mobilization	City Par						
2	Silt Fence	L.S.	\$12,000.00	1	1	0	1	\$ 12,000.00
3	Clearing and Grubbing	L.F.	\$2.50	525	0	0	o	
4	Remove Concrete	Each	\$550.00	1	1	0	1	\$ 550.00
5	Type SP 12.5 Wearing Course Mix SPWEB240B3	S.Y.	\$15.00	10	10	0	10	
6	Class 5	Ton	\$92.00	200	165	0	165	
7	Topsoil Borrow	C.Y.	\$28.00	210	155	0	155	\$ 4,340.00
8	Common Excavation	C.Y.	\$30.00	100	0	100	100	
9	Seeding	C.Y.	\$17.00	305	305	0	305	
	occuring	Acre	\$4,000.00	0.25	0.25	0	0.25	
1	12" RCP Pipe	Pipe Ma	iterial					1,000.00
	24" RCP Pipe	L.F.	\$16.64	T	8	0	8	\$ 133,12
3	24 RCP Pipe 24" RCP Apron	L.F.	\$28.80		48	Ö		\$ 1,382,40
4	30" RCP Pipe	Each	\$480,96		2	0		\$ 1,382.40 \$ 961.92
5	30" RCP Pipe 30" RCP Apron	L.F.	\$46.80		16	0	16	
6		Each	\$677.28		1	0		1 10,00
7	Galvenized Ties	Each	\$32.88		16	0	16	0,7,20
	48" CMP Pipe	L.F.	\$91.76		12	0	12 3	020100
8	48" CMP Apron	Each	\$1,080.00		1	0	12 3	

aymont this Estimate	19	18,532.70
Net Payment this Estimate	\$	
Less Previous Payments	\$	335,498,93
Less 2% Retained Amount	\$	7,225.14
	Ф	361,256.77
Subtotal Construction Amount	\$	004 050 55
Total Pipe Material	\$	6,610.72
Total City Park Trail	\$	41,405.00
	\$	71,666.50
Total Schedule E		•
Total Schedule D	\$	68,904,25
Total Schedule C	\$	120,910.30
Total Schedule A	\$	51,760.00