

Gladiolus Days 2018 Vendor Contract

Show Dates & Hours:

Saturday, August 25th, 2018 10am - 5pm
Sunday, August 26th, 2018 10am - 4pm

Location: Winona County Fairgrounds, St. Charles, MN

Setup: Friday, August 24th 2pm - 7 pm or Saturday from 8 - 9:30 am

Booth Sizes: Booth sizes are 10x10

Booth Fees:

\$20.00 for a 10x10 space
\$30.00 for a 10x20 space
\$40.00 for a 10x30 space

Rules & Regulations:

1. The City of St. Charles and the Winona County Fairgrounds, its agents, employees and affiliates assume no risk and shall not be responsible for any damage, injury, loss, legal action or expenses that may arise or come to the vendor or their employees, their goods, property or to the public from any cause whatsoever. The vendor understands that they should carry business/ personal liability insurance.

2. The committee reserves the right to cancel any or all future reservations made by a vendor acting in any manner deemed to be inappropriate.

3. Vendors must be present and set up during all hours open to the public. Please be set up by 9:45 am on Saturday. NO EARLY tear downs, unless pre-approved by the coordinator. This is a rain or shine event.

4. **NO REFUNDS** for cancellations after August 10th, 2018. **All booth fees MUST be paid in advance, no paying on day of the show. No exceptions.**

5. **Inside spaces fill up quickly, and many vendors re-book for the next year, so please send payment early to be guaranteed a space. You MUST be there BOTH days of the show, no ONE day bookings will be accepted.**

6. Outside electricity is limited, and only available in certain areas, if you need electricity, I MUST know to plan your space around the outlets. If you do not absolutely need electricity, please save the spaces for the ones who do. **Bring phones and computers fully charged. Must supply your own extension cords.**

7. Spaces will be marked by last name prior to set up.

8. Vendors must bring all canopies, tables, chairs & display materials. **Table covers are required.**

Registration form for Gladiolus Days Craft Fair/Flea Market 2018

Please return payment & completed form by July 1st, 2018

Make checks payable to: CITY OF ST. CHARLES

**Mail completed contract and payment to:
Tammy Shank, 2427 Valleyhigh Dr NW, Rochester, MN 55901**

**If you have any further questions, I may be reached at:
tammygourmet@hotmail.com or 507-421-7911**

Business/Vendor Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Landline Phone: _____

Cell: _____

Email address: _____

Brief description of product(s):

Number of booth spaces _____ \$ _____

Inside space _____ Outside space _____ (please check one)

Electricity needed? Yes _____ No _____ (please check one)

Total amount submitted: \$ _____

Release agreement

I have read, understand and agree to comply with the rules and regulations of this craft fair.

Signature: _____

Date: _____