The City Council of the City of St. Charles welcomes you to its Regular Meeting of Tuesday, October 11, 2022 at 6:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	**ACTION REQUESTED**
1. Call to Order	
2. Pledge of Allegiance	
3. October 11, 2022 Agenda	APPROVE
4. Meeting Minutes	APPROVE
-September 13, 2022	
-September 27, 2022(TBD)	
5. October Payables	APPROVE
6. Notices and Communications (if applicable)	INFORMATION
7. Reports of Boards and Committees:	INFORMATION
7a. Administrator's Report, TBD	
7b. Public Works Superintendent Report, Kyle Karger	
7c. Chief of Police Report, Jose Pelaez	
7d. Library Board Report, David Kramer	
7e. Park Board, Dave Braun	
7f. School Board, John Steffel	
8. 2023 Preliminary Enterprise Budget	
- Gary Price – Preliminary POR & Rate Analysis	INFORMATION
9. Resolution 43-2022-Accepting donation/grant from SELCO	APPROVE
10. Winter Park & Rec Brochure	APPROVE
11. Pay Request No. 1 – Legends Concrete – City Hall sidewalk	
No. 1 – Schumacher Excavating – School Trail Imp.	
No. 2(Final) – Municipal Pipe Tool – 2021 Sanitary Sewer Lining	
No. 2 – Sunram Construction – Whitewater River Restoration	
No.1 – Richard Almich – Interim Administrator Contract	APPROVE
12. RCA -"Variance" from City Ordinance 52.02(2) and 52.02(3)(TBD)	APPROVE
13. Amending the Proposed Salary Range for position of City Administrator	DISCUSS/APPROVE

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT

***Attachment. Questions? Contact Richard Almich at St. Charles City Hall at 932-3020 or by email at ralmich@stcharlesmn.org.**

MINUTES of the REGULAR MEETING of the ST. CHARLES CITY COUNCIL for Tuesday, September 13, 2022 held at 6:00 p.m. at 8,30 Whitewater Avenue, St. Charles, Minnesota

MEMBERS PRESENT:
Councilmen:
Mayor John Schaber
Dave Braun
John Steffel
Wayne Getz
David Kramer

STAFF PRESENT: Jose Pelaez (Chief of Police), Kyle Karger (Public Works Director), Melissa Krusmark (City Accountant), Cassie Smith (Deputy City Clerk) and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Ron Ganrude (Winona County Sheriff), Tomomi Ganrude, Owen Crowson, Rev. Cindy Spear, and Fatima Said and guests (Project Fine Executive Director).

1. ESTABLISH QUORUM/CALL TO ORDER
Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA: Deletion of item 12. Wells Fargo Authorization Changes
Motion to approve the agenda.
Motion to approve: **John Steffel**
No further discussion.
Motion carried.

4. Meeting Minutes
August 17, 2022
Motion to approve: **Wayne Getz**
No further discussion.
Motion declared carried.

August 23, 2022
Motion to approve: **David Kramer**
No further discussion.
Motion declared carried.

5. September Payables. No questions were asked.
Motion to approve: **Dave Braun**
No further discussion.
Motion declared carried.

6. Notices and communications: Admin. Koverman relayed that construction work had begun on St. Charles Avenue by removing the roadway surface and related concrete. Storm sewer utility construction would follow and the project completion is slated for early November. He asked residents to please use the alternate routes during this time. He also added that construction would begin on the sidewalk and curb replacement in front of City Hall. He indicated that initially this project was part of the 2021 street/sidewalk replacement plan, but in order to stay within budget, several projects were initially cut out of precaution. As budget numbers were more favorable than anticipated, PW Director Karger, along with PW foreman Scott Bunke worked with WHKS engineers to provide bids for the proposed replacement. The project came in at around $28,000 and could be slated under the 2021 project. Construction will begin on Monday, September 19th and the front entrance will be closed for approximately 10 days during

14. SEMLM Ambulance Service Update. Admin. Koverman presented information from recent meetings of the Southeast Minnesota League of Municipalities. He indicated that the topic of ambulance services was taken up and that with help from the League of Minnesota Cities, a policy statement was being proposed. The SEMLM of which the City is a member of will most likely adopt similar language. He relayed that in a meeting he attended the previous week with Mayor Schaber and Interim Administrator Rick Almich, a discussion with County representatives also indicated the desire to address this critical issue with legislators. Mayor Schaber relayed that discussions with Lewiston was moving in the right direction and that additional meetings are scheduled to continue discussions on the temporary transfer of the license.

15. Administrator Retainer. Mayor Schaber relayed that he and Clm. Kramer had been in discussion and that Interim Administrator Rick Almich was also consulted as to the possible retainer of Administrator Koverman as a resource and to potentially serve for special projects either currently or with a new future administrator. It was the discussion to retain him as a part-time employee in order to ensure he is covered under the city's liability as he would represent the city in certain matters. Mayor Schaber noted that Interim Administrator Rick Almich could not attend the meeting and that Mr. Koverman was willing and available and that there may be future occasions when this need could or would arise. It was discussed that his hourly rate would appropriate and that it was felt that it would be in the best interest of the City and Council to allow discretion to the interim and future administrator to negotiate with Mr. Koverman as to the number of hours a week for the retainer to serve as a resource and any special projects. A motion was made to provide discretion to the interim and future administrator to negotiate the number of hours for a retainer as a resource to the City.
Motion to approve: **David Kramer**
No further discussion.
Motion carried.

Unscheduled Public Appearances. None.

Motion to adjourn at 6:33 p.m.: **Wayne Getz**
No further discussion.
Motion carried.

ATTEST

John Schaber, Mayor

Nick Koverman, City Administrator

Report Criteria:
Report type: Invoice detail
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
110419								
09/22	09/12/2022	107301	MADE BY KARENS	229	SASHES FOR PAGENT	24-130-52430	618.00-	618.00-
Total 110419:								618.00-
110580								
09/22	09/16/2022	107225	ALADTEC	208067	10/1/22-9/30/23 AMBULAN	22-200-52010	3,354.00	3,354.00
Total 110580:								3,354.00
110581								
09/22	09/16/2022	100587	B&S RENTALS, INC	6266	PORTABLE TOILET RENT	10-430-52260	1,400.00	1,400.00
Total 110581:								1,400.00
110582								
09/22	09/16/2022	100370	BAKER & TAYLOR BOOK	2036973050	BOOKS	26-130-53400	18.67	18.67
09/22	09/16/2022	100370	BAKER & TAYLOR BOOK	2036979808	BOOKS	26-130-53400	18.67	18.67
Total 110582:								37.34
110583								
09/22	09/16/2022	105006	CIVIC PLUS	239120	AUGUST CIVIC REC FEE	10-130-52290	228.16	228.16
Total 110583:								228.16
110584								
09/22	09/16/2022	107301	CONTACT EMBROIDERY	229A	SASHES FOR PAGENT	24-130-52430	618.00	618.00
Total 110584:								618.00
110585								
09/22	09/16/2022	1152	CULLIGAN	588081550042	SOFTENER RENTAL	10-440-52180	39.40	39.40
Total 110585:								39.40
110586								
09/22	09/16/2022	102132	DAIRYLAND POWER CO	1575	AUGUST TRANSMISSION	70-600-52360	63,578.58	63,578.58
Total 110586:								63,578.58
110587								
09/22	09/16/2022	1590	DON S ELECTRIC INC.	24154	FIX LIGHTS	26-130-52200	307.76	307.76
Total 110587:								307.76
110588								
09/22	09/16/2022	107295	EMERGENCY AUTOMOTI	OAK21192A	EQUIPMENT OUTFIT SQ	25-130-53520	4,000.00	4,000.00
Total 110588:								4,000.00
110589								
09/22	09/16/2022	102081	FIRE SAFETY USA	163427	FIRE EXTINGUISHER INS	22-200-52200	56.00	56.00

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 110589:								56.00
110590								
09/22	09/16/2022	103316	FLAHERTY & HOOD, PA	18133	REAL ESTATE MATTERS	10-130-52030	2,144.63	2,144.63
09/22	09/16/2022	103316	FLAHERTY & HOOD, PA	18200	LABOR & EMPLOYMENT	10-130-52030	400.00	400.00
Total 110590:								2,544.63
110591								
09/22	09/16/2022	107313	GASLIGHT PRODUCTION	2022GLADDA	GLAD DAYS TEEN DANC	24-130-52400	400.00	400.00
Total 110591:								400.00
110592								
09/22	09/16/2022	107266	GUREK, INC	080922	AMBULANCE FUEL	22-200-51070	133.60	133.60
09/22	09/16/2022	107266	GUREK, INC	082722	AMBULANCE FUEL	22-200-51070	161.48	161.48
09/22	09/16/2022	107266	GUREK, INC	082822	FIRE FUEL	21-210-51070	144.10	144.10
Total 110592:								439.18
110593								
09/22	09/16/2022	104730	HANSON GIRLS INFLATA	2022NATIONA	BOUNCE CASTLE	10-220-51180	250.00	250.00
Total 110593:								250.00
110594								
09/22	09/16/2022	105430	HCA-J SIGNS/JEFF HARD	091422	SQUAD 22B GRAPHICS	25-130-53520	1,350.00	1,350.00
Total 110594:								1,350.00
110595								
09/22	09/16/2022	5006	JT FLORAL & GIFTS	10006	GLAD BOUQETS FOR QU	24-130-52430	719.41	719.41
Total 110595:								719.41
110596								
09/22	09/16/2022	102951	KORNEGOR, AARON	40692944	TILLING VB COURTS	10-413-52220	50.00	50.00
Total 110596:								50.00
110597								
09/22	09/16/2022	101475	MAYO CLINIC AMBULAN	22-89846	AMBULANCE INTERCEPT	22-200-52010	330.95	330.95
Total 110597:								330.95
110598								
09/22	09/16/2022	104978	MIENERGY COOPERATIV	339765000082	AUGUST PURCHASED P	70-600-52350	75,943.72	75,943.72
Total 110598:								75,943.72
110599								
09/22	09/16/2022	101152	RIVERLAND COMMUNITY	1050186	EMR refresher course	21-210-52120	2,700.00	2,700.00
Total 110599:								2,700.00

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
110600								
09/22	09/16/2022	101380	ST. CHARLES PRESS	083122-1	GRASS CLIPPINGS	20-130-52160	102.51	102.51
	Total 110600:							102.51
110601								
09/22	09/16/2022	101363	TDS METROCOM	507052000009	EMERGENCY LINES	21-210-52100	441.72	441.72
	Total 110601:							441.72
110602								
09/22	09/16/2022	11000	WHKS & CO.	46453	WHITEWATER RESTORA	10-430-52060	11,381.12	11,381.12
	Total 110602:							11,381.12
110603								
09/22	09/16/2022	100476	WINONA COUNTY RECO	202200001214	PEARSON PROPERTIES	10-130-52080	46.00	46.00
09/22	09/16/2022	100476	WINONA COUNTY RECO	202200001220	SOUTH FORK 3RS-EASE	10-130-52080	46.00	46.00
09/22	09/16/2022	100476	WINONA COUNTY RECO	202200001227	WARRANTY DEED	10-130-52080	98.65	98.65
09/22	09/16/2022	100476	WINONA COUNTY RECO	202200001351	RERECORD AB LEASING	10-130-52080	98.65	98.65
	Total 110603:							289.30
110604								
09/22	09/16/2022	107272	WSB	R0193920003	PLANNING SERVICES	10-130-52080	449.50	449.50
	Total 110604:							449.50
110607								
09/22	09/23/2022	104645	ANOVA	634048	MEMORIAL BENCHES	10-430-51180	3,495.13	3,495.13
	Total 110607:							3,495.13
110608								
09/22	09/23/2022	100370	BAKER & TAYLOR BOOK	2036966331	BOOKS	26-130-53400	166.81	166.81
	Total 110608:							166.81
110609								
09/22	09/23/2022	103057	BIRDS & BLOOMS	091922	SUBSCRIPTION	26-130-53420	24.98	24.98
	Total 110609:							24.98
110610								
09/22	09/23/2022	103949	BRYAN ROCK PRODUCT	55951	BALL FIELD LIME	10-430-52220	1,193.22	1,193.22
	Total 110610:							1,193.22
110611								
09/22	09/23/2022	105325	CONSUMER REPORTS	09192022	SUBSCRIPTION PERIODI	26-130-53420	30.00	30.00
	Total 110611:							30.00
110612								
09/22	09/23/2022	105350	DELTA DENTAL	MBR00001786	SUPPLEMENTAL DENTAL	10-21706	70.40	70.40

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 110612:								70.40
110613								
09/22	09/23/2022	107315	DUNLAY AUTOWORKS LL	57589	HOSE CLAMP FOR TURB	22-200-52230	202.00	202.00
Total 110613:								202.00
110614								
09/22	09/23/2022	2550	FIRST PLACE AWARDS	1383	PLAQUE FOR PARK BEN	10-430-52220	578.45	578.45
Total 110614:								578.45
110615								
09/22	09/23/2022	107182	FREEDOM MAILING SER	43701	Utility bill mail barcode	72-620-52100	72.99	72.99
Total 110615:								72.99
110616								
09/22	09/23/2022	4029	HAWKINS WATER TREAT	6289772	CHEMICALS	10-411-51120	20.00	20.00
Total 110616:								20.00
110617								
09/22	09/23/2022	104653	JEFF PETERSON CONCR	091922	14TH STREET CURB REP	10-300-51330	1,644.60	1,644.60
Total 110617:								1,644.60
110618								
09/22	09/23/2022	101475	MAYO CLINIC AMBULAN	22-92243	AMBULANCE INTERCEPT	22-200-52010	322.62	322.62
Total 110618:								322.62
110619								
09/22	09/23/2022	107314	RW FLOORING, LLC	698	CHURCH FLOOR PAINTIN	10-430-52220	900.00	900.00
Total 110619:								900.00
110620								
09/22	09/23/2022	106267	SASCS, LLC	3924	FORCIBLE ENTRY TRAINI	21-210-52120	1,000.00	1,000.00
Total 110620:								1,000.00
110621								
09/22	09/23/2022	105317	SCHMIDT, MELISSA	2022GLADDA	RAVENSFIRE BAND - GL	24-130-52400	200.00	200.00
Total 110621:								200.00
110622								
09/22	09/23/2022	101388	THEIS PRINTING	48224	COOKIES FOR KIDS	26-130-52130	60.00	60.00
Total 110622:								60.00
110623								
09/22	09/23/2022	11000	WHKS & CO.	46533	2021 ROAD PROJECT	36-300-52060	1,312.83	1,312.83
09/22	09/23/2022	11000	WHKS & CO.	46534	Chattanooga Innovation 2n	35-300-52060	665.79	665.79
09/22	09/23/2022	11000	WHKS & CO.	46536	2021 TRAIL PROJECT	36-300-53570	2,963.70	2,963.70

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
09/22	09/23/2022	11000	WHKS & CO.	46542	SOUTHFORK FOURTH A	10-130-52060	3,807.20	3,807.20
	Total 110623:							8,749.52
110635								
09/22	09/30/2022	100370	BAKER & TAYLOR BOOK	2037001034	BOOKS	26-130-53400	96.09	96.09
09/22	09/30/2022	100370	BAKER & TAYLOR BOOK	2037009683	BOOKS	26-130-53400	284.83	284.83
	Total 110635:							380.92
110636								
09/22	09/30/2022	505	BILL S TOWING	25883	2022 MOWING	10-430-52270	5,050.00	5,050.00
	Total 110636:							5,050.00
110637								
09/22	09/30/2022	100712	DAVID DROWN ASSOCIA	5451	2021 CONTINUING DISCL	10-130-52020	2,000.00	2,000.00
	Total 110637:							2,000.00
110638								
09/22	09/30/2022	2060	EMERGENCY MEDICAL P	2479757	Nitrile gloves	22-200-51090	18.23	18.23
09/22	09/30/2022	2060	EMERGENCY MEDICAL P	2479758	Nitrile gloves	22-200-51090	182.32	182.32
	Total 110638:							200.55
110639								
09/22	09/30/2022	101484	FP MAILING SOLUTIONS	105478983	SHIPPING CHARGES	10-130-51040	30.00	30.00
	Total 110639:							30.00
110640								
09/22	09/30/2022	3007	GALLS, INC.	21606582	UNIFORM ITEMS	10-220-51100	618.92	618.92
	Total 110640:							618.92
110641								
09/22	09/30/2022	107261	JOHN DEERE FINANCIAL	092522	HOSE, FITTING, HY-GAR	10-300-52220	232.50	232.50
	Total 110641:							232.50
110642								
09/22	09/30/2022	5511	KIPLINGER S	092722	MAGAZINE	26-130-53420	34.95	34.95
	Total 110642:							34.95
110643								
09/22	09/30/2022	101432	METRO SALES INCORPO	INV2129745	GLAD DAYS PRINTIN	24-130-52160	800.11	800.11
	Total 110643:							800.11
110644								
09/22	09/30/2022	107236	PRECISION SERVICE & R	5272	HEAD GASKET, TURBO B	22-200-52230	10,030.49	10,030.49
	Total 110644:							10,030.49

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
110645								
09/22	09/30/2022	100473	SAM S CLUB	092322	GLAD DAYS PARADE CA	24-130-52220	593.96	593.96
Total 110645:								593.96
110646								
09/22	09/30/2022	9010	ST. CHARLES FIREMENS	2022STATEFI	2022 SUPPLEMENTAL ST	21-210-52600	41,071.12	41,071.12
Total 110646:								41,071.12
110647								
09/22	09/30/2022	101380	ST. CHARLES PRESS	092722	NEWSPAPER SUBSCRIP	10-130-51040	52.00	52.00
Total 110647:								52.00
110648								
09/22	09/30/2022	100762	STAPLES CREDIT PLAN	8067621250	legal paper, markers, batter	10-130-51040	51.87	51.87
Total 110648:								51.87
110649								
09/22	09/30/2022	104294	US BANK EQUIPMENT FI	483243465	COPIER LEASE	26-130-52280	109.00	109.00
Total 110649:								109.00
110652								
10/22	10/07/2022	107075	ARAMARK	083122	CITY UNFORMS	70-600-51100	724.90	724.90
Total 110652:								724.90
110653								
10/22	10/07/2022	865	BORDER STATES ELECT	924975255	10) HUBBLE LIGHT PACK	70-600-52535	559.54	559.54
10/22	10/07/2022	865	BORDER STATES ELECT	9294993712	2) SOLAR METERS	70-600-52555	723.12	723.12
Total 110653:								1,282.66
110654								
10/22	10/07/2022	103270	CEDA	93022	4TH QTR 2022	34-130-52090	9,835.25	9,835.25
Total 110654:								9,835.25
110655								
10/22	10/07/2022	106637	CEMSTONE PRODUCTS	631628	FAST SET MORTAR	73-630-53580	670.80	670.80
Total 110655:								670.80
110656								
10/22	10/07/2022	102008	CENTER POINT LARGE P	1960329	BOOKS	26-130-53400	147.42	147.42
Total 110656:								147.42
110657								
10/22	10/07/2022	105006	CIVIC PLUS	241870	SEPTEMBER CIVC REC F	10-130-52290	138.93	138.93
Total 110657:								138.93

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
110658								
10/22	10/07/2022	1120	CONSTRUCTION MANAG	093022	SEPTEMBER BUILDING I	10-130-52050	3,314.76	3,314.76
Total 110658:								3,314.76
110659								
10/22	10/07/2022	105507	DISPLAY SALES	33415	2) FLAGS CITY HALL	70-600-51180	823.00	823.00
Total 110659:								823.00
110660								
10/22	10/07/2022	1620	DOVER-EYOTA,ST. CHAR	093022	SAC FEE-SEPTEMBER	72-620-52370	2,640.00	2,640.00
10/22	10/07/2022	1620	DOVER-EYOTA,ST. CHAR	8172	AUGUST FLOW CHARGE	72-620-52370	39,887.66	39,887.66
Total 110660:								42,527.66
110661								
10/22	10/07/2022	2000	EARL F. ANDERSEN, INC.	130746	HADICAP PARKING SIGN	10-300-51360	114.45	114.45
Total 110661:								114.45
110662								
10/22	10/07/2022	106638	ELK RIVER WINLECTRIC	34912804	8358 FT. OF 4/0 WIRE, 20	70-600-53330	29,675.68	29,675.68
10/22	10/07/2022	106638	ELK RIVER WINLECTRIC	34995703	WINTER LINEMANS GLO	72-620-51100	251.26	251.26
10/22	10/07/2022	106638	ELK RIVER WINLECTRIC	36316301	4/0 UNDERGROUND WIR	70-600-53330	22,548.75	22,548.75
10/22	10/07/2022	106638	ELK RIVER WINLECTRIC	36316401	BATERY IMACT DRIVER	71-610-52550	344.67	344.67
10/22	10/07/2022	106638	ELK RIVER WINLECTRIC	36337701	4/0 UNDERGROUND WIR	70-600-52530	4,509.75	4,509.75
Total 110662:								57,330.11
110663								
10/22	10/07/2022	101020	FASTENAL COMPANY	MNPRE95645	LOCATING PAINT	72-620-51180	388.06	388.06
Total 110663:								388.06
110664								
10/22	10/07/2022	103179	FERGUSON WATERWOR	494212	18) WATER METERS	71-610-52565	3,741.50	3,741.50
Total 110664:								3,741.50
110665								
10/22	10/07/2022	103703	FRANKLIN ENERGY SER	129524	AUGUST ADMIN FEE	70-600-51610	3,023.70	3,023.70
Total 110665:								3,023.70
110666								
10/22	10/07/2022	3627	GOPHER STATE ONE-CA	2090756	SEPTEMBER LOCATES	72-620-52090	81.60	81.60
Total 110666:								81.60
110667								
10/22	10/07/2022	106059	GOVERNMENT FORMS A	336253	1099 FORMS	10-130-51040	60.65	60.65
Total 110667:								60.65
110668								
10/22	10/07/2022	105870	H&B AG SERVICES	645	BUCC K / WEED SPRAY	73-630-53580	335.60	335.60

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 110668:								335.60
110669								
10/22	10/07/2022	4029	HAWKINS WATER TREAT	6289771	CHLORINE CYLINDER RE	71-610-51180	110.00	110.00
10/22	10/07/2022	4029	HAWKINS WATER TREAT	6291915	WELL CHEMICALS	71-610-51180	1,337.16	1,337.16
Total 110669:								1,447.16
110670								
10/22	10/07/2022	100970	HBCI	164041022	PHONES/INTERNET	10-413-52100	1,240.33	1,240.33
Total 110670:								1,240.33
110671								
10/22	10/07/2022	101346	HEWITT, RENEE	100522	TRAINING - FTO SCHOO	10-220-52120	468.42	468.42
Total 110671:								468.42
110672								
10/22	10/07/2022	101382	HORSMAN FENCE LLC	219	WATER TOWER FENCIN	71-610-52220	3,480.00	3,480.00
Total 110672:								3,480.00
110673								
10/22	10/07/2022	103532	IBEW LOCAL UNION 160	093022	SEPTEMBER UNION DUE	10-21710	606.57	606.57
Total 110673:								606.57
110674								
10/22	10/07/2022	102843	IRBY TOOL & SAFETY	13172872001	LINEMAN RUBBER PROT	70-600-52550	223.88	223.88
Total 110674:								223.88
110675								
10/22	10/07/2022	105659	JONES, BRADY	100522	MAG/CUFF COMBO EQUI	10-220-51100	44.00	44.00
10/22	10/07/2022	105659	JONES, BRADY	100522TRAINI	TRAINING-FTO SCHOOL-	10-220-52120	462.79	462.79
Total 110675:								506.79
110676								
10/22	10/07/2022	107198	JP POWER ENGINEERIN	1121	2023 ELECTRIC PLANS A	70-600-52060	1,386.88	1,386.88
Total 110676:								1,386.88
110677								
10/22	10/07/2022	105311	KOENIG AND SONS EQUI	10674	SWEEPER FLANGE	10-300-52220	164.68	164.68
Total 110677:								164.68
110678								
10/22	10/07/2022	104208	LACROSSE SEED	SI2300079	SEEDING MATS - POND	35-300-53200	1,679.12	1,679.12
Total 110678:								1,679.12
110679								
10/22	10/07/2022	107311	LAURES TRUCKING INC	080422	5TH STREET, STREET NE	10-300-51330	8,200.00	8,200.00

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 110679:								8,200.00
110680								
10/22	10/07/2022	6030	LEAGUE OF MINNESOTA	CA-216056	SALVAGE AMBULANCE	22-200-52170	4,200.00	4,200.00
Total 110680:								4,200.00
110681								
10/22	10/07/2022	101123	LEE RAIN & SONS TRUC	471	BASEBALL FIELD LIME	10-430-52220	1,500.00	1,500.00
Total 110681:								1,500.00
110682								
10/22	10/07/2022	100213	LELS, INC.	100122	OCTOBER 2022 UNION D	10-21711	390.00	390.00
Total 110682:								390.00
110683								
10/22	10/07/2022	7623	LINDE GAS & EQUIPMEN	31667500	OXYGEN	22-200-51080	533.10	533.10
Total 110683:								533.10
110684								
10/22	10/07/2022	100039	LMC INSURANCE TRUST	WC100214-5	WORKERS COMP ADJUS	72-620-50280	11,048.00	11,048.00
Total 110684:								11,048.00
110685								
10/22	10/07/2022	6542	MICROMARKETING ASS	496342	AUDIOBOOKS	26-130-53430	106.25	106.25
Total 110685:								106.25
110686								
10/22	10/07/2022	101325	MIDWEST LEAK DETECTI	2280	MIDWEST LEAK DETECTI	71-610-52220	325.00	325.00
Total 110686:								325.00
110687								
10/22	10/07/2022	100015	MILESTONE MATERIALS	3500312355	241.6 TONS CLASS 2 RO	71-610-52220	1,933.44	1,933.44
Total 110687:								1,933.44
110688								
10/22	10/07/2022	100359	MILLERS MARKET	093022	CAR WASHES	10-220-51180	36.00	36.00
Total 110688:								36.00
110689								
10/22	10/07/2022	106128	MN PEIP	1228162	NOVEMBER HEALTH INS	10-21706	21,564.92	21,564.92
Total 110689:								21,564.92
110690								
10/22	10/07/2022	105595	NEUMANN OIL COMPANY	12148	DIESAL AND GAS / SHOP	70-600-51070	1,795.73	1,795.73
10/22	10/07/2022	105595	NEUMANN OIL COMPANY	12245	DIESEL AND GAS, SHOP	71-610-51070	2,184.85	2,184.85

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
	Total 110690:							3,980.58
110691								
10/22	10/07/2022	100462	PEARSON & STEMPER E	8244	I 90 BOOSTER STATION L	71-610-52200	363.00	363.00
	Total 110691:							363.00
110692								
10/22	10/07/2022	8609	RESCO	87098700	REFLECTIVE TRANSFOR	70-600-52200	836.90	836.90
	Total 110692:							836.90
110693								
10/22	10/07/2022	9120	SELCO	050503	PC SUPPORT	26-130-52290	803.66	803.66
	Total 110693:							803.66
110694								
10/22	10/07/2022	103301	SOLUTION BUILDERS IN	SB48197	NOVEMBER REMOTE SU	72-620-52290	1,825.00	1,825.00
	Total 110694:							1,825.00
110695								
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264744	fasteners	10-430-52220	15.90	15.90
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264756	fasteners	10-430-52220	4.74	4.74
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264827	ant killer, animal repellent	71-610-52220	51.38	51.38
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264845	toilet repair parts	10-220-51180	6.97	6.97
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264846	toilet repair parts	10-220-51180	4.21	4.21
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264853	moleworm poison	10-430-52220	42.19	42.19
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264872	fasteners	21-210-52200	.61	.61
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264925	shovel, brush	71-610-52220	29.35	29.35
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264932	strapping tape	71-610-52220	7.88	7.88
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264933	coupling	71-610-52220	6.05	6.05
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264934	batteries	71-610-52220	18.36	18.36
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264951	fasteners, paint brush	71-610-52220	27.78	27.78
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264952	fasteners, return fasteners	71-610-52220	2.93-	2.93-
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264960	vinyl tubing	10-430-52220	1.07	1.07
10/22	10/07/2022	102007	ST. CHARLES ACE HARD	264963	fasteners	10-430-52220	1.18	1.18
	Total 110695:							214.74
110696								
10/22	10/07/2022	100047	ST. CHARLES BAKERY	100122	COOKIES FOR KIDS	26-130-52130	52.80	52.80
	Total 110696:							52.80
110697								
10/22	10/07/2022	9050	ST. CHARLES NAPA	555505	floor dry	71-610-52230	23.98	23.98
10/22	10/07/2022	9050	ST. CHARLES NAPA	555813	oil filter, oil	71-610-52230	33.53	33.53
	Total 110697:							57.51
110698								
10/22	10/07/2022	101380	ST. CHARLES PRESS	093022	HYDRANT MAINTENANC	20-130-52160	201.42	201.42
10/22	10/07/2022	101380	ST. CHARLES PRESS	093022GLAD	THANK YOU SPONSORS	24-130-52160	288.00	288.00

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 110698:								489.42
110699								
10/22	10/07/2022	103274	TOOLS PLUS INDUSTRIE	49952	2) TOW STRAPS	72-620-52220	247.70	247.70
Total 110699:								247.70
110700								
10/22	10/07/2022	100805	USA BLUE BOOK	91417	MANHOLE DEBRIS CATC	72-620-51180	690.75	690.75
Total 110700:								690.75
110701								
10/22	10/07/2022	105598	UTILITY CONSULTANTS, I	113500	COLIFORM TESTING	71-610-52090	164.00	164.00
Total 110701:								164.00
110702								
10/22	10/07/2022	106867	VERSATILE WOODWORK	492	POWER LINE TREE TRIM	70-600-52220	6,075.00	6,075.00
Total 110702:								6,075.00
110703								
10/22	10/07/2022	105084	VISION DESIGN GROUP I	107788	MONTHLY HOSTING	20-130-52160	50.00	50.00
Total 110703:								50.00
110704								
10/22	10/07/2022	11011	WESCO DISTRIBUTION, I	107894	H-TAP CONNECTOR	70-600-52525	150.33	150.33
Total 110704:								150.33
110705								
10/22	10/07/2022	101696	WINONA NURSERY, INC.	22694	TREES, SHRUBS, FLOWE	23-130-53565	1,701.00	1,701.00
Total 110705:								1,701.00
110706								
10/22	10/07/2022	103383	ZARNOTH BRUSH WORK	190828	SWEEPER BROOM REFIL	10-300-52220	1,248.64	1,248.64
Total 110706:								1,248.64
110707								
10/22	10/07/2022	11553	ZEP MANUFACTURING C	9007843679	HORNET SPRAY, PULL T	71-610-51180	313.51	313.51
Total 110707:								313.51
10000175								
09/22	09/29/2022	107308	ROYANN HOLDINGS LLC	092022	OCTOBER RENT-INTERI	10-130-52090	650.00	650.00
Total 10000175:								650.00
10000176								
10/22	10/05/2022	101498	AFLAC	886259	SUPPLEMENTAL INSURA	10-21713	1,958.95	1,958.95

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
Total 10000176:								1,958.95
10000177								
10/22	10/05/2022	101758	AMERITAS	43924701022	DENTAL	10-21706	334.82	334.82
Total 10000177:								334.82
10000178								
10/22	10/05/2022	101824	COLONIAL LIFE	437913709025	SUPPLEMENTAL INS	10-21713	16.85	16.85
Total 10000178:								16.85
10000179								
10/22	10/05/2022	5530	KWIK TRIP, INC.	30005500922	Street-Fuel	10-300-51070	524.07	524.07
Total 10000179:								524.07
10000180								
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4285826458	EMS BUILD.-NATURAL G	22-200-52180	106.92	106.92
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4285890721	CITY CTY GARAGE-NATU	10-300-52180	18.00	18.00
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4285934445	LIBRARY-NATURAL GAS	26-130-52180	113.19	113.19
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4287020001	POOL-NATURAL GAS	10-411-52180	1,633.29	1,633.29
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4287077180	SENIOR CENTER-NATUR	10-440-52180	198.32	198.32
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4287462553	CHURCH-NATURAL GAS	10-440-52180	19.00	19.00
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4287481341	COLD STORAGE-NATUR	10-300-52180	20.41	20.41
10/22	10/05/2022	103628	MN ENERGY RESOURCE	4287514199	SHOP-NATURAL GAS	10-300-52180	55.56	55.56
Total 10000180:								2,164.69
10000181								
10/22	10/05/2022	106595	PSN	266412	RT24373-UTILITY	70-600-51020	2,514.22	2,514.22
10/22	10/05/2022	106595	PSN	266413	RT24374-OTHER	70-600-51020	40.46	40.46
10/22	10/05/2022	106595	PSN	266414	RT24383-ADM CIT	70-600-51020	1.13	1.13
10/22	10/05/2022	106595	PSN	266480	RT25031-BUILD PRM	70-600-51020	64.15	64.15
10/22	10/05/2022	106595	PSN	266481	RT25033-METER DEP	70-600-51020	13.63	13.63
10/22	10/05/2022	106595	PSN	266482	RT25034-ATV PRM	70-600-51020	1.05	1.05
10/22	10/05/2022	106595	PSN	266483	RT25036-PET LIC	70-600-51020	42.39	42.39
Total 10000181:								2,677.03
10000182								
10/22	10/05/2022	106776	THE HARTFORD	301715900933	LIFE INSURANCE	10-21706	651.41	651.41
Total 10000182:								651.41
10000183								
10/22	10/05/2022	102986	VERIZON WIRELESS	9916619814	LIBRARY HOTSPOT	26-130-52100	667.91	667.91
Total 10000183:								667.91
10000184								
10/22	10/05/2022	103836	WASTE MANAGEMENT	0001817-2808	SEPTEMBER WIN CTY TX	23-20550	26,100.02	26,100.02
Total 10000184:								26,100.02

GL Period	Check Issue Date	Vendor Number	Payee	Invoice Number	Description	Invoice GL Account	Invoice Amount	Check Amount
10000185								
10/22	10/05/2022	104123	WEX BANK	84033447	SEPTEMBER POLICE FU	10-220-51070	1,832.57	1,832.57
Total 10000185:								1,832.57
Grand Totals:								492,804.84

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-130-50280	268.00	.00	268.00
10-130-51040	194.52	.00	194.52
10-130-51070	43.03	.00	43.03
10-130-52020	2,000.00	.00	2,000.00
10-130-52030	2,544.63	.00	2,544.63
10-130-52050	3,314.76	.00	3,314.76
10-130-52060	3,807.20	.00	3,807.20
10-130-52080	738.80	.00	738.80
10-130-52090	650.00	.00	650.00
10-130-52100	501.41	.00	501.41
10-130-52280	303.16	.00	303.16
10-130-52290	549.59	.00	549.59
10-150-50280	6.00	.00	6.00
10-150-52180	138.82	.00	138.82
10-20200	54.88	88,556.49-	88,501.61-
10-21706	22,621.55	.00	22,621.55
10-21710	606.57	.00	606.57
10-21711	390.00	.00	390.00
10-21713	1,975.80	.00	1,975.80
10-220-50280	2,139.00	.00	2,139.00
10-220-51070	1,721.06	.00	1,721.06
10-220-51100	662.92	.00	662.92
10-220-51180	297.18	.00	297.18
10-220-52100	379.21	.00	379.21
10-220-52120	931.21	.00	931.21
10-220-52280	93.51	.00	93.51
10-220-52290	182.50	.00	182.50
10-300-50280	1,434.00	.00	1,434.00
10-300-51070	78.27	.00	78.27
10-300-51330	8,848.35	.00	8,848.35
10-300-51360	114.45	.00	114.45
10-300-52100	92.38	.00	92.38
10-300-52180	14.09	.00	14.09
10-300-52220	1,645.82	.00	1,645.82
10-411-50280	511.00	.00	511.00
10-411-51120	20.00	.00	20.00
10-411-52100	.00	54.88-	54.88-
10-411-52180	1,633.29	.00	1,633.29
10-411-52220	996.25	.00	996.25
10-413-52100	82.30	.00	82.30
10-413-52220	50.00	.00	50.00
10-430-50280	758.00	.00	758.00
10-430-51070	336.96	.00	336.96
10-430-51180	3,495.13	.00	3,495.13

GL Account	Debit	Credit	Proof
10-430-52060	11,381.12	.00	11,381.12
10-430-52220	4,236.75	.00	4,236.75
10-430-52260	600.00	.00	600.00
10-430-52270	5,050.00	.00	5,050.00
10-440-52180	117.90	.00	117.90
20-130-52160	353.93	.00	353.93
20-20200	.00	353.93-	353.93-
21-20200	.00	46,924.69-	46,924.69-
21-210-50280	1,559.00	.00	1,559.00
21-210-51070	209.91	.00	209.91
21-210-52100	330.59	.00	330.59
21-210-52120	3,700.00	.00	3,700.00
21-210-52180	53.46	.00	53.46
21-210-52200	.61	.00	.61
21-210-52600	41,071.12	.00	41,071.12
22-200-50280	1,961.00	.00	1,961.00
22-200-51070	406.59	.00	406.59
22-200-51080	533.10	.00	533.10
22-200-51090	200.55	.00	200.55
22-200-52010	4,007.57	.00	4,007.57
22-200-52100	266.67	.00	266.67
22-200-52170	4,200.00	.00	4,200.00
22-200-52180	53.46	.00	53.46
22-200-52200	56.00	.00	56.00
22-200-52230	10,232.49	.00	10,232.49
22-20200	.00	21,917.43-	21,917.43-
23-130-51350	22,446.07	.00	22,446.07
23-130-52100	18.24	.00	18.24
23-130-52290	365.00	.00	365.00
23-130-53565	1,701.00	.00	1,701.00
23-20200	.00	28,184.26-	28,184.26-
23-20550	2,087.97	.00	2,087.97
23-20560	1,565.98	.00	1,565.98
24-130-52160	691.44	.00	691.44
24-130-52220	593.96	.00	593.96
24-130-52260	800.00	.00	800.00
24-130-52400	600.00	.00	600.00
24-130-52430	1,337.41	618.00-	719.41
24-20200	618.00	4,022.81-	3,404.81-
25-130-53520	5,350.00	.00	5,350.00
25-20200	.00	5,350.00-	5,350.00-
26-130-50280	77.00	.00	77.00
26-130-52090	718.24	.00	718.24
26-130-52100	77.20	.00	77.20
26-130-52130	112.80	.00	112.80
26-130-52180	113.19	.00	113.19
26-130-52200	307.76	.00	307.76
26-130-52280	109.00	.00	109.00
26-130-52290	85.42	.00	85.42
26-130-53400	732.49	.00	732.49
26-130-53420	89.93	.00	89.93
26-130-53430	106.25	.00	106.25
26-20200	.00	2,529.28-	2,529.28-
34-130-52090	9,835.25	.00	9,835.25
34-20200	.00	9,835.25-	9,835.25-
35-20200	.00	2,344.91-	2,344.91-
35-300-52060	665.79	.00	665.79
35-300-53200	1,679.12	.00	1,679.12

GL Account	Debit	Credit	Proof
36-20200	.00	4,276.53-	4,276.53-
36-300-52060	1,312.83	.00	1,312.83
36-300-53570	2,963.70	.00	2,963.70
70-20200	.00	217,891.75-	217,891.75-
70-600-50280	1,862.00	.00	1,862.00
70-600-51020	2,677.03	.00	2,677.03
70-600-51070	1,795.73	.00	1,795.73
70-600-51100	724.90	.00	724.90
70-600-51180	823.00	.00	823.00
70-600-51610	3,023.70	.00	3,023.70
70-600-52060	1,386.88	.00	1,386.88
70-600-52090	27.20	.00	27.20
70-600-52100	301.18	.00	301.18
70-600-52180	79.88	.00	79.88
70-600-52200	836.90	.00	836.90
70-600-52220	6,075.00	.00	6,075.00
70-600-52290	365.00	.00	365.00
70-600-52350	75,943.72	.00	75,943.72
70-600-52360	63,578.58	.00	63,578.58
70-600-52525	150.33	.00	150.33
70-600-52530	4,509.75	.00	4,509.75
70-600-52535	559.54	.00	559.54
70-600-52550	223.88	.00	223.88
70-600-52555	723.12	.00	723.12
70-600-53330	52,224.43	.00	52,224.43
71-20200	2.93	15,673.17-	15,670.24-
71-610-50280	407.00	.00	407.00
71-610-51070	2,184.85	.00	2,184.85
71-610-51180	1,760.67	.00	1,760.67
71-610-52090	191.20	.00	191.20
71-610-52100	378.53	.00	378.53
71-610-52200	363.00	.00	363.00
71-610-52220	5,879.24	2.93-	5,876.31
71-610-52230	57.51	.00	57.51
71-610-52290	365.00	.00	365.00
71-610-52550	344.67	.00	344.67
71-610-52565	3,741.50	.00	3,741.50
72-20200	.00	44,613.75-	44,613.75-
72-620-50280	66.00	.00	66.00
72-620-51100	251.26	.00	251.26
72-620-51180	1,078.81	.00	1,078.81
72-620-52090	27.20	.00	27.20
72-620-52100	50.12	.00	50.12
72-620-52220	247.70	.00	247.70
72-620-52290	365.00	.00	365.00
72-620-52370	42,527.66	.00	42,527.66
73-20200	.00	1,006.40-	1,006.40-
73-630-53580	1,006.40	.00	1,006.40
Grand Totals:	494,156.46	494,156.46-	.00

Dated: ______________________________

Mayor: ______________________________

City Council: ______________________________

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City Recorder: ______________________________

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

To: Kyle Karger,
From: Brad Gunderson, Safety Coordinator
Re: Field work inspection
Date: 9/29/22

Today I performed a safety field audit with the electric crew in St Charles. They were working to replace an old existing three phase pole with a new one. The work took place on South Wabasha Street. They completed this work with no interruption of electric service.

I was extremely pleased with the work practices of this crew. I have been working with similar sized towns in South Central Minnesota for the last year and a half. In some of those towns, the crews struggled to perform basic lineworker tasks, and they often did not have the necessary safety equipment to do the job safely.

The St. Charles crew members work very well together. They put the substation breaker in the "one shot" position prior to the start of the job. When I arrived at the site, they already had the new pole set into place. All protective coverup was in place, the trucks were grounded to the system neutral, and the crew was all wearing the appropriate personal protective equipment. The crew used safe work practices to transfer the high voltage lines to the new pole, and they had all the necessary safety equipment to complete this job.

The groundman on this job did an excellent job. He was attentive and continuously watched as the crew transferred the high voltage lines from the old pole to the new one. On several occasions the groundman warned the employees of the proximity to other lines and utilities. This is extremely important to the safety of the entire crew.

The trucks and equipment are well maintained. High voltage protective devices (line hose and blankets) were all clean and in good condition.

This crew is obviously well trained and takes pride in what they do.

Well done!

BUDGETING 101

Tuesday Oct. 18, 2022	6 PM	St. Charles Public Library

Learn how to take the time and effort to develop personal financial goals and a budget

With:

Emma Koolpe

Register at:

Or call the St. Charles Public Library at (507) 932-3227

A teacher at Rochester Public Schools, Emma Koolpe is the founder of Budget-Squirrel, a small business dedicated to financial literacy.

FRIENDS OF THE ST. CHARLES PUBLIC LIBRARY

ANNUAL BAKE & BOOK SALE

Buy Books, Puzzles, Board Games & Baked Goods

THURSDAY, OCT. 20: 1PM - 8PM

FRIDAY, OCT.21: 1PM - 6PM

SATURDAY, OCT. 22: 10AM - 1PM

Sale for books, puzzles & board games will continue through Friday, Oct. 28.

HELP OUT THE FRIENDS OF THE LIBRARY BY DONATING BOOKS, PUZZLES, AND BOARD GAMES FOR THE SALE, STARTING OCTOBER 1. YOU CAN ALSO DONATE BAKED GOODS FOR THE SALE ON OCTOBER 19 & 20.

END OF SALE SPECIAL
FRIDAY, OCT. 28

Fill a bag for $1

Dover, Eyota, St. Charles Area Sanitary District

P.O. Box 396
303 North Richland Ave
St. Charles, Minnesota 55972
Phone: (507) 932-4171
email: district@hbcsc.net

September 22, 2022

City of St. Charles
830 Whitewater Avenue
St. Charles, Minnesota 55972

Dear Mayor Schaber, City Council Members and City Administrators:

The Dover Eyota St. Charles Sanitary District will be increasing its sewer rate 1% for 2023. The rate will increase $.07/1,000 gallons, from the current rate of $6.74/1,000 gallons to $6.81/1,000 gallons. The new fee will be effective January 1, 2023 and billed with the January usage.

Also, the Sewer Availability Charge (SAC fee) will remain at $2,640.00 for 2023.

Please feel free to contact the District or your Board representative with questions.

Sincerely,

Wayne Getz

Wayne Getz, Chairman
DESCASD Board

WELCOME TO
ST. CHARLES
GATEWAY TO WHITEWATER

Memorandum

To: Mayor and City Council
From: Melissa Krusmark
Date: October 11, 2022
Subject: Preliminary 2023 Enterprise Budget

All enterprise budgets and Capital Improvement Plans will be sent to Mike Bubany of David Drown & Associates for review, as has been past practice. Mr. Bubany provided an assessment of utility funds given the projected CIP plan and recommended an annual increase of 1.5 percent (water) and 2 percent (sewer) based on scheduled projects and plans. At this time, no planned increase is expected for storm sewer. The new plow truck is being split between Street, Electric, Water, and Sewer Departments, please see the master projects listening.

2023 Ambulance Budget
We are still currently working on the details with Lewiston of which expense will be paid by which city. A bare minimum budget has been prepared for the Ambulance depicting the known/anticipated expenses thus far.

2023 Garbage Budget
We are waiting to hear from Waste Management on rate increases for 2023 but expect it to be in line with the previous years.

2023 Water Budget
Planned CIP expenditure for 2023 is the trench box replacement which Public Works is currently applying for a grant to help offset a portion of the cost. An annual increase to base and volumetric charge of 1.5 percent should be planned.

2023 Sewer Budget
There were no significant changes in the sewer department for the 2023 budget. The Sanitary District has informed us that a 1% sewer rate increase will go into effect January 2023 and Mike Bubany has stated that an annual 2 percent increase for sewer should be planned.

2023 Electric Budget
Gary Price will be present via Teams to go over the 2023 projected operating results and preliminary rate increase options. If Council recalls, in May, Director Karger and

Foreman Bunke presented a $750,000 underground project that was approved. In examining the current constraints on the electric fund; rate stabilization mitigation and lost revenue from the delayed 2022 rate increase; the reserves will not build as anticipated to cover the entire project. Other options are being examined, such as interfund loans or possibly bonding a portion of the project, but staff has come to the decision that this project will more than likely be delayed until 2024. The current working plan is to purchase materials and possibly complete the smaller projects, leaving the larger boring projects for 2024.

2023 Storm Sewer Budget
Annual maintenance of catch basin improvements and storm sewer improvements are planned for 2023. The budget will also allow for reserves to be captured to follow the pond improvements slated for every other year.

AMBULANCE DEPARTMENT FUND		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
22-40001	GEN PROPERTY TAX	$ -	$ -	$ -	
22-43050	GRANTS	$ -	$ -	$ -	
22-43051	CORONAVIRUS RELIEF AID	$ -	$ -	$ -	
22-45001	AMBULANCE CONTRACTS	$ (4,429.02)	$ -	$ (823.84)	
22-45002	AMBULANCE FEES	$ (164,624.10)	$ (162,000.00)	$ (61,251.70)	
22-45100	OTHER CHARGES & SERVICES	$ (3,797.19)	$ -	$ (687.00)	
22-45200	GAIN/LOSS ON INVESTMENT	$ (3,108.00)	$ -	$ -	
22-47001	INTEREST INCOME	$ (560.61)	$ (500.00)	$ (475.71)	
22-47005	DONATIONS AMBULANCE	$ (8,769.42)	$ (5,000.00)	$ (11,126.50)	
22-47011	FUND RAISING	$ 250.00	$ (5,000.00)	$ -	
22-47100	OTHER LOCAL REVENUES	$ (5,118.23)	$ (3,500.00)	$ (59,591.00)	
	Budgeted Revenues	Total 2022	$ (176,000.00)	Total 2023	$ -
22-200-50100	REGULAR SALARIES	$ 55,086.47	$ 163,885.00	$ 59,959.11	
22-200-50200	HEALTH & LIFE INSURANCE	$ 5.35	$ 16,000.00	$ 7,137.00	
22-200-50225	EMPL CONT-PERA	$ 2,346.84	$ 12,300.00	$ 4,206.80	
22-200-50250	EMP CONT-FICA	$ 4,962.81	$ 12,600.00	$ 4,512.53	
22-200-50280	WORKERS COMPENSATION	$ 14,273.00	$ 15,000.00	$ 18,565.00	
22-200-50300	BAD DEBT EXPENSE	$ 1,175.92	$ -	$ -	
22-200-50500	DEPRECIATION EXPENSE	$ 7,069.00	$ -	$ -	
22-200-51010	Payroll Processing Fees	$ 292.91	$ -	$ -	
22-200-51030	INVESTMENT FEES	$ 70.34	$ -	$ 27.13	
22-200-51035	INTEREST EXPENSE	$ -	$ -	$ -	
22-200-51040	OFFICE SUPPLIES	$ 54.58	$ 500.00	$ 20.02	$ 100.00
22-200-51070	GAS & OIL	$ 4,756.51	$ 4,000.00	$ 1,563.05	$ 5,000.00
22-200-51080	OXYGEN	$ 6,771.61	$ 4,500.00	$ 5,375.01	
22-200-51090	MEDICAL SUPPLIES	$ 9,967.95	$ 10,000.00	$ 4,904.19	$ 10,000.00
22-200-51100	CLOTHING ALLOWANCE	$ 836.14	$ 1,500.00	$ -	
22-200-51170	PRESCRIPTION DRUGS	$ -	$ -	$ -	
22-200-51180	OTHER SUPPLIES	$ 70.12	$ 2,000.00	$ 2,710.97	$ 500.00

AMBULANCE DEPARTMENT FUND		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
22-200-51400	AMBULANCE EQUIPMENT	$ 1,775.29	$ -	$ -	
22-200-51900	TRANSFER TO OTHER FUNDS	$ 15,000.00	$ 15,000.00	$ -	$ 15,000.00
22-200-52010	PROF. SERVICES	$ 15,893.13	$ 14,000.00	$ 9,187.79	$ 52,000.00
22-200-52020	PRF SERVICE-AUDITING	$ 490.00	$ 500.00	$ 625.00	$ 675.00
22-200-52030	PRF SERVICE-LEGAL	$ 891.25	$ -	$ -	
22-200-52100	COMMUNICATIONS	$ 2,921.62	$ 4,000.00	$ 2,065.35	$ 3,000.00
22-200-52110	RADIO MAINTENTANCE	$ 649.00	$ 1,000.00	$ 122.50	$ 750.00
22-200-52120	TRANSPORTATION & TRAINING	$ 3,838.68	$ 8,000.00	$ 11,719.17	
22-200-52150	FUND RAISING COST	$ -	$ 5,000.00	$ -	
22-200-52160	ADVERTISING & PUBLISHING	$ 106.68	$ -	$ 468.00	
22-200-52170	INSURANCE	$ 3,051.18	$ 4,000.00	$ 4,630.30	$ 3,000.00
22-200-52180	UTILITIES	$ 6,375.05	$ 6,000.00	$ 5,750.64	$ 8,600.00
22-200-52190	MEMBERSHIPS	$ 937.50	$ 500.00	$ 500.00	$ 500.00
22-200-52200	BUILDING REPAIR & MAINT	$ 492.92	$ 1,000.00	$ 24.67	$ 750.00
22-200-52220	REPAIR & MAINTENANCE	$ 1,282.55	$ 1,000.00	$ 2,391.84	$ 3,000.00
22-200-52230	VEHICLE REPAIR	$ 9,913.01	$ 6,000.00	$ 312.98	$ 6,000.00
22-200-52290	COMPUTER MAINTENANCE	$ 65.25	$ 2,000.00	$ -	$ 500.00
22-200-53370	TOOLS & EQUIPMENT	$ 146.11	$ 3,500.00	$ -	$ 3,500.00

Budgeted Expenditures	Total 2022	$ 313,785.00	Total 2023	$ 112,875.00

GARBAGE & COMPOST FEES		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
23-43051	CORONAVIRUS RELIEF AID	$ -	$ -	$ -	
23-47001	INTEREST INCOME	$ -	$ (500.00)	$ -	
23-47150	COMPOST FEES	$ (14,329.39)	$ (13,500.00)	$ (11,038.13)	$ (13,500.00)
23-48007	GARBAGE SALES	$ (197,131.02)	$ (205,700.00)	$ (150,854.69)	$ (208,000.00)
23-48008	RECYCLING FEES	$ (71,895.06)	$ (76,500.00)	$ (56,318.80)	$ (78,000.00)
	Budgeted Revenues	Total 2022	$ (296,200.00)	Total 2023	$ (299,500.00)
23-130-50500	DEPRECIATION EXPENSE	$ -	$ -	$ -	
23-130-50800	GAIN/LOSS ON FIXED ASSET	$ -	$ -	$ -	
23-130-51040	OFFICE SUPPLIES	$ 1,035.10	$ 400.00	$ 1,197.28	$ 1,500.00
23-130-51343	ADVERTISING & PUBLISHING	$ 191.25	$ -	$ -	
23-130-51350	GARBAGE REMOVAL	$ 256,027.72	$ 268,000.00	$ 201,449.13	$ 279,000.00
23-130-51600	CITY CLEANUP	$ 4,114.74	$ 11,500.00	$ 8,985.51	$ 9,000.00
23-130-51900	TRANSFER TO OTHER FUNDS	$ -	$ -	$ -	
23-130-52020	PRF SERVICE-AUDITING	$ 490.00	$ 200.00	$ 625.00	$ 750.00
23-130-52090	OTHER PRF SERVICES	$ 150.00	$ -	$ 691.80	
23-130-52100	COMMUNICATIONS	$ 1,281.47	$ 1,000.00	$ 1,199.48	$ 1,000.00
23-130-52220	REPAIR & MAINTENANCE	$ 1,100.00	$ -	$ 6,900.00	
23-130-52290	COMPUTER MAINTENANCE	$ 315.30	$ 7,000.00	$ 5,338.60	$ 7,000.00
23-130-53565	COMPOST SITE	$ 10,006.25	$ 6,500.00	$ 6,201.00	$ 3,000.00
23-640-51700	Depreciation Expense	$ -	$ -	$ -	
	Budgeted Expenditures	Total 2022	$ 294,600.00	Total 2023	$ 301,250.00

ELECTRIC FUND

		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
70-43051	CORONAVIRUS RELIEF AID	$ -	$ -	$ -	
70-45200	GAIN/LOSS ON INVESTMENT	$ (9,309.00)	$ -	$ -	
70-47001	INTEREST INCOME	$ (10,927.61)	$ (10,000.00)	$ (6,437.36)	$ (10,000.00)
70-47004	TRANSFERS FROM OTHER FUNDS	$ -	$ -	$ -	$ -
70-47010	SALE OF PROPERTY	$ -	$ -	$ -	
70-47013	PENALTY INCOME	$ (4,448.38)	$ (20,000.00)	$ 124.82	$ (20,000.00)
70-47100	OTHER LOCAL REVENUES	$ (22,764.17)	$ (20,000.00)	$ (4,554.55)	$ (20,000.00)
70-47500	Elect.Gen Fac-Labor	$ -	$ -	$ -	
70-47501	Elect.Gen Fac-Equip	$ -	$ -	$ -	
70-47502	Elect.Gen Fac-Material	$ (950.00)	$ -	$ (1,500.00)	
70-47510	CONTRIBUTED CAPITAL	$ -	$ -	$ -	
70-48000	ELECTRIC SALES	$ (3,130,878.54)	$ (3,200,000.00)	$ (2,476,024.26)	$ (3,800,000.00)
70-48001	GAIN/LOSS ON MISO INVESTMENT	$ -	$ -	$ -	
	Budgeted Revenues	Total 2022	$ (3,250,000.00)	Total 2023	$ (3,850,000.00)
70-600-50100	REGULAR SALARIES	$ 438,625.94	$ 440,800.00	$ 332,984.94	$ 465,000.00
70-600-50200	HEALTH & LIFE INSURANCE	$ 89,413.61	$ 109,400.00	$ 75,545.54	$ 109,000.00
70-600-50225	EMPL CONT-PERA	$ 13,037.81	$ 33,100.00	$ 24,664.53	$ 35,000.00
70-600-50250	EMP CONT-FICA	$ 30,778.80	$ 32,900.00	$ 23,630.01	$ 36,000.00
70-600-50275	UNEMPLOYMENT COMPENSATION	$ -	$ -	$ -	
70-600-50280	WORKERS COMPENSATION	$ 13,543.00	$ 14,500.00	$ 19,479.00	$ 17,000.00
70-600-50300	BAD DEBT EXPENSE	$ 1,200.00	$ -	$ -	
70-600-50500	DEPRECIATION EXPENSE	$ 352,351.00	$ -	$ -	
70-600-50600	WARRANTY EXPENSE	$ -	$ -	$ -	
70-600-50800	GAIN/LOSS ON FIXED ASSET	$ -	$ -	$ -	
70-600-51010	Payroll Processing Fees	$ 273.98	$ -	$ -	
70-600-51020	BANK FEES	$ 26,248.46	$ -	$ 22,130.36	
70-600-51030	INVESTMENT FEES	$ 2,969.70	$ 19,000.00	$ 1,356.42	$ 19,000.00
70-600-51035	INTEREST EXPENSE	$ 6,933.00	$ -	$ -	
70-600-51036	PAYING AGENT FEES	$ -	$ -	$ -	

ELECTRIC FUND		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
70-600-51040	OFFICE SUPPLIES	$ 2,233.56	$ 2,000.00	$ 1,779.54	$ 2,000.00
70-600-51070	GAS & OIL	$ 12,627.73	$ 7,000.00	$ 7,506.57	$ 7,000.00
70-600-51100	CLOTHING ALLOWANCE	$ 5,410.15	$ 6,000.00	$ 4,520.89	$ 6,000.00
70-600-51180	OTHER SUPPLIES	$ 3,826.82	$ 3,850.00	$ 5,034.96	$ 3,850.00
70-600-51490	MISCELLANEOUS	$ -	$ -	$ -	
70-600-51500	INTEREST ON METER DEPOSITS	$ 107.00	$ 500.00	$ 7.52	$ 500.00
70-600-51610	ENERGY PROGRAM	$ 44,695.38	$ 80,000.00	$ 40,572.90	$ 80,000.00
70-600-51611	SOLAR REBATES	$ 71,491.67	$ 80,000.00	$ 73,900.81	$ 80,000.00
70-600-51800	PRINCIPAL ON BONDS	$ -	$ -	$ -	
70-600-51900	TRANSFER TO OTHER FUNDS	$ 135,000.00	$ 135,000.00	$ -	$ 135,000.00
70-600-52020	PRF SERVICE-AUDITING	$ 7,100.00	$ 7,250.00	$ 6,600.00	$ 7,250.00
70-600-52030	PRF SERVICE-LEGAL	$ -	$ 4,000.00	$ -	$ 4,000.00
70-600-52040	COLLECTION SERVICES	$ -	$ 500.00	$ -	$ 500.00
70-600-52060	ENGINEER SERVICES	$ 21,315.88	$ 15,000.00	$ 16,073.12	$ 15,000.00
70-600-52090	OTHER PRF SERVICES	$ 39,153.20	$ 20,000.00	$ 23,841.05	$ 20,000.00
70-600-52100	COMMUNICATIONS	$ 5,082.63	$ 6,000.00	$ 3,796.52	$ 6,000.00
70-600-52110	RADIO MAINTENTANCE	$ -	$ 1,000.00	$ -	$ 1,000.00
70-600-52120	TRANSPORTATION & TRAINING	$ 12,384.44	$ 3,000.00	$ 63.00	$ 3,000.00
70-600-52170	INSURANCE	$ 19,238.31	$ 27,000.00	$ 32,576.30	$ 31,000.00
70-600-52180	UTILITIES	$ 8,802.80	$ 11,000.00	$ 9,619.96	$ 11,000.00
70-600-52190	MEMBERSHIPS	$ 500.00	$ 1,000.00	$ 500.00	$ 1,000.00
70-600-52200	BUILDING REPAIR & MAINT	$ 1,190.25	$ 11,000.00	$ 934.58	$ 11,000.00
70-600-52220	REPAIR & MAINTENANCE	$ 28,275.99	$ 25,000.00	$ 15,941.97	$ 25,000.00
70-600-52290	COMPUTER MAINTENANCE	$ 315.30	$ 1,000.00	$ 5,779.67	$ 7,000.00
70-600-52230	VEHICLE REPAIR	$ 8,611.77	$ 7,000.00	$ 11,114.15	$ 7,000.00
70-600-52260	RENTALS	$ -	$ 12,000.00	$ -	$ 12,000.00
70-600-52350	PURCHASED POWER	$ 974,602.13	$ 920,000.00	$ 891,675.35	$ 1,450,000.00
70-600-52360	TRANSMISSION COSTS	$ 485,126.90	$ 500,000.00	$ 417,421.90	$ 650,000.00
70-600-53010	BUILDINGS	$ -	$ -	$ -	
70-600-53100	SUBSTATION REPAIRS	$ 22,783.42	$ 8,000.00	$ -	$ 8,000.00
70-600-52500	NonCap Substation Repairs	$ -	$ -	$ -	
70-600-53150	GENERATION REPAIRS	$ 44,938.93	$ 40,000.00	$ 23,607.65	$ 40,000.00

ELECTRIC FUND		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
70-600-52505	NonCap Generation Repairs	$ 3,105.29	$ -	$ 23,415.79	
70-600-53200	OTHER IMPROVEMENTS/CIP	$ 23,020.72	$ 50,000.00	$ 57,668.47	$ 625,000.00
70-600-52510	NonCap Other Improvements	$ 22,549.27	$ -	$ 11,612.93	
70-600-53250	VEHICLES	$ 417.39	$ -	$ -	$ 57,500.00
70-600-52515	NonCap Vehicles	$ -	$ -	$ -	
70-600-53310	POLES, TOWERS & FIXTURES	$ 21,212.55	$ 15,000.00	$ 5,290.00	$ 15,000.00
70-600-52520	NonCap Poles,Towers,Fixtures	$ 16,046.85	$ -	$ 12,412.49	
70-600-53320	OVERHEAD CONDUCTORS & DEVICES	$ 14,386.20	$ 15,000.00	$ -	$ 15,000.00
70-600-52525	NonCap Overhead Conductors	$ 13,329.43	$ -	$ 19,273.73	
70-600-53330	UNDERGROUND CONDUCTORS & DEV	$ 49,240.39	$ 15,000.00	$ 74,235.35	$ 15,000.00
70-600-52530	NonCap Underground Conductors	$ 27,906.98	$ -	$ 18,180.67	
70-600-53340	STREET LIGHTS	$ (0.08)	$ 15,000.00	$ 9,947.22	$ 15,000.00
70-600-52535	NonCap Street Lights	$ 6,723.56	$ -	$ 3,077.80	
70-600-53350	LINE TRANSFORMERS	$ 5,665.96	$ 25,000.00	$ -	$ 25,000.00
70-600-52540	NonCap Line Transformers	$ 4,940.00	$ -	$ 2,699.61	
70-600-53360	NEW SERVICES CONSTRUCTION	$ 11,689.97	$ 15,000.00	$ -	$ 15,000.00
70-600-52545	NonCap New Services	$ 11,940.17	$ -	$ 4,428.68	
70-600-53370	TOOLS & EQUIPMENT	$ 14,215.96	$ 20,000.00	$ 9,037.70	$ 20,000.00
70-600-52550	NonCap Tools & Equipment	$ 18,901.59	$ -	$ 12,085.34	
70-600-53600	ELECTRIC METERS	$ -	$ 15,000.00	$ -	$ 10,000.00
70-600-52555	NonCap Electric Meters	$ 3,430.45	$ -	$ 318.95	
70-600-53620	GENERATION FUEL	$ 21,128.85	$ 30,000.00	$ -	$ 20,000.00
70-600-53900	SALES & USE TAX	$ -	$ -	$ -	

Budgeted Expenditures	Total 2022	$ 2,798,800.00	Total 2023	$ 4,137,600.00

WATER FUND

		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
71-43051	CORONAVIRUS RELIEF AID	$ -	$ -	$ -	
71-45200	GAIN/LOSS ON INVESTMENT	$ 4,302.00	$ -	$ -	
71-47001	INTEREST INCOME	$ (2,017.22)	$ (1,000.00)	$ (1,130.09)	$ (1,000.00)
71-47004	TRANSFERS FROM OTHER FUNDS	$ -	$ -	$ -	
71-47100	OTHER LOCAL REVENUES	$ (10,637.63)	$ (4,300.00)	$ (6,195.70)	$ (4,300.00)
71-47510	CONTRIBUTED CAPITAL	$ -	$ -	$ -	
71-48002	WAC & SAC FEES	$ (228.00)	$ -	$ (427.50)	
71-48003	HOOK UP FEES	$ (5,600.00)	$ -	$ (13,110.47)	
71-48004	WATER SALES	$ (599,699.81)	$ (583,990.00)	$ (447,403.33)	$ (593,000.00)
71-48005	WATER METER SALES	$ (5,552.92)	$ (2,000.00)	$ (5,728.00)	$ (2,000.00)
	Budgeted Revenues	Total 2022	$ (591,290.00)	Total 2023	$ (600,300.00)
71-610-50100	REGULAR SALARIES	$ 105,303.67	$ 140,000.00	$ 80,870.19	$ 110,000.00
71-610-50200	HEALTH & LIFE INSURANCE	$ 20,846.36	$ 32,000.00	$ 13,591.16	$ 29,500.00
71-610-50225	EMPL CONT-PERA	$ 887.07	$ 12,200.00	$ 5,767.95	$ 7,750.00
71-610-50250	EMP CONT-FICA	$ 7,509.17	$ 10,000.00	$ 5,664.59	$ 7,900.00
71-610-50280	WORKERS COMPENSATION	$ 2,963.00	$ 3,500.00	$ 4,261.00	$ 3,900.00
71-610-50500	DEPRECIATION EXPENSE	$ 150,658.00	$ -	$ -	
71-610-50800	GAIN/LOSS ON FIXED ASSET	$ -	$ -	$ -	
71-610-51010	Payroll Processing Fees	$ 178.49	$ -	$ -	
71-610-51020	BANK FEES	$ -	$ -	$ -	
71-610-51030	INVESTMENT FEES	$ 509.54	$ -	$ 271.29	
71-610-51035	INTEREST EXPENSE	$ 3,448.67	$ 14,896.00	$ -	$ 14,896.00
71-610-51036	PAYING AGENT FEES	$ -	$ -	$ -	
71-610-51040	OFFICE SUPPLIES	$ 1,520.30	$ 1,000.00	$ 1,713.08	$ 1,000.00
71-610-51070	GAS & OIL	$ 7,123.47	$ 3,000.00	$ 3,464.43	$ 6,000.00
71-610-51100	CLOTHING ALLOWANCE	$ 2,815.88	$ 3,000.00	$ 1,324.48	$ 3,000.00
71-610-51180	OTHER SUPPLIES	$ 16,537.86	$ 25,000.00	$ 11,900.05	$ 14,000.00
71-610-51490	MISCELLANEOUS	$ -	$ -	$ -	
71-610-51520	FREEZE/THAW ASSISTANCE	$ -	$ -	$ -	

WATER FUND		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
71-610-51800	PRINCIPAL ON BONDS	$ -	$ -	$ -	
71-610-51900	TRANSFER TO OTHER FUNDS	$ 40,000.00	$ 65,476.00	$ -	$ 65,266.00
71-610-52020	PRF SERVICE-AUDITING	$ 3,400.00	$ 4,700.00	$ 1,600.00	$ 4,700.00
71-610-52030	PRF SERVICE-LEGAL	$ -	$ 500.00	$ -	$ 500.00
71-610-52060	ENGINEER SERVICES	$ 1,000.00	$ 5,000.00	$ 1,323.84	$ 15,000.00
71-610-52090	OTHER PRF SERVICES	$ 26,870.40	$ 30,000.00	$ 17,440.32	$ 28,000.00
71-610-52100	COMMUNICATIONS	$ 5,987.83	$ 6,500.00	$ 4,494.53	$ 6,500.00
71-610-52110	RADIO MAINTENTANCE	$ -	$ 1,000.00	$ -	$ 1,000.00
71-610-52120	TRANSPORTATION & TRAINING	$ 2,559.50	$ 4,000.00	$ 665.00	$ 4,000.00
71-610-52170	INSURANCE	$ 2,448.04	$ 3,500.00	$ 5,008.00	$ 3,500.00
71-610-52180	UTILITIES	$ 33,850.87	$ 45,000.00	$ 44,790.04	$ 45,000.00
71-610-52190	MEMBERSHIPS	$ -	$ -	$ -	
71-610-52200	BUILDING REPAIR & MAINT	$ 1,357.70	$ 5,000.00	$ 5,060.00	$ 5,000.00
71-610-52220	REPAIR & MAINTENANCE	$ 12,082.29	$ 15,000.00	$ 7,237.66	$ 15,000.00
71-610-52230	VEHICLE REPAIR	$ 1,480.01	$ 1,500.00	$ 569.12	$ 1,500.00
71-610-52290	COMPUTER MAINTENANCE	$ 315.30	$ 7,000.00	$ 4,396.07	$ 7,000.00
71-610-53010	BUILDINGS	$ -	$ -	$ 1,100.00	
71-610-53200	OTHER IMPROVEMENTS/CIP	$ 12,533.30	$ 65,000.00	$ 140.80	$ 10,000.00
71-610-52510	NonCap Other Improvements	$ 22,567.87	$ -	$ 21,772.31	
71-610-53250	VEHICLES	$ -	$ -	$ -	$ 57,500.00
71-610-52515	NonCap Vehicles	$ -	$ -	$ 750.00	
71-610-53300	OTHER EQUIPMENT	$ 2,375.61	$ 10,000.00	$ -	$ 10,000.00
71-610-52550	NonCap Tools & Equipment	$ 226.14	$ -	$ 5,271.37	
71-610-53380	WELLS	$ -	$ 23,000.00	$ 2,421.50	$ 23,000.00
71-610-52560	NonCap Wells	$ 1,359.40	$ -	$ 1,916.54	
71-610-53585	WATER METERS	$ 3,749.00	$ 15,000.00	$ 3,675.06	$ 15,000.00
71-610-52565	NonCap Water Meters	$ 11,499.29	$ -	$ 10,365.92	
71-610-53605	WATER MAIN MATERIAL	$ -	$ 11,000.00	$ -	$ 11,000.00
71-610-52575	NonCap Water Main Materials	$ 3,797.61	$ -	$ 14,151.38	
71-610-53610	WATER TOWER	$ -	$ -	$ (1,667.46)	
71-610-52580	NonCap Water Tower	$ 115.67	$ -	$ -	
71-610-53615	HYDRANTS	$ 8,064.89	$ 11,000.00	$ -	$ 11,000.00

WATER FUND		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
71-610-52585	NonCap Hydrants	$ 2,742.59	$ -	$ 663.73	
71-610-53890	CONNECTING DEVICES	$ 543.60	$ 1,000.00	$ -	$ 1,000.00
71-610-52570	NonCap Connecting Devices	$ 13,477.29	$ -	$ 7.08	
	Budgeted Expenditures	Total 2022	$ 574,772.00	Total 2023	$ 538,412.00

SEWER FUND

		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
72-43051	CORONAVIRUS RELIEF AID	$ -	$ -	$ -	
72-45200	GAIN/LOSS ON INVESTMENT	$ 5,689.00	$ -	$ -	
72-47001	INTEREST INCOME	$ (180.77)	$ (500.00)	$ (117.76)	$ (500.00)
72-47004	TRANSFERS FROM OTHER FUNDS	$ -	$ -	$ -	
72-47100	OTHER LOCAL REVENUES	$ -	$ -	$ -	
72-47510	CONTRIBUTED CAPITAL	$ -	$ -	$ -	
72-48002	WAC & SAC FEES	$ (228.00)	$ -	$ (427.50)	
72-48003	HOOK UP FEES	$ (6,400.00)	$ (2,400.00)	$ (16,870.63)	$ (2,400.00)
72-48006	SEWER SALES	$ (806,163.67)	$ (810,000.00)	$ (605,218.40)	$ (826,200.00)
	Budgeted Revenues	Total 2022	$ (812,900.00)	Total 2023	$ (829,100.00)
72-620-50100	REGULAR SALARIES	$ 99,804.48	$ 95,000.00	$ 82,515.41	$ 105,000.00
72-620-50200	HEALTH & LIFE INSURANCE	$ 18,260.74	$ 21,000.00	$ 15,347.77	$ 22,500.00
72-620-50225	EMPL CONT-PERA	$ (852.80)	$ 7,000.00	$ 5,889.82	$ 7,900.00
72-620-50250	EMP CONT-FICA	$ 6,869.40	$ 7,000.00	$ 5,745.92	$ 8,000.00
72-620-50280	WORKERS COMPENSATION	$ 481.00	$ 600.00	$ 691.00	$ 650.00
72-620-50500	DEPRECIATION EXPENSE	$ 82,536.00	$ -	$ -	
72-620-50800	GAIN/LOSS ON FIXED ASSET	$ -	$ -	$ -	
72-620-51030	INVESTMENT FEES	$ 17.73	$ -	$ 27.12	
72-620-51035	INTEREST EXPENSE	$ -	$ -	$ -	
72-620-51036	PAYING AGENT FEES	$ -	$ -	$ -	
72-620-51040	OFFICE SUPPLIES	$ 1,487.87	$ 1,500.00	$ 1,899.96	$ 1,500.00
72-620-51070	GAS & OIL	$ 1,481.89	$ 1,000.00	$ 50.72	$ 1,000.00
72-620-51100	CLOTHING ALLOWANCE	$ 3,512.63	$ 3,000.00	$ 845.77	$ 3,000.00
72-620-51180	OTHER SUPPLIES	$ 1,101.78	$ 1,200.00	$ 1,078.81	$ 1,200.00
72-620-51505	FEMA PROJECT	$ -	$ -	$ -	
72-620-51800	PRINCIPAL ON BONDS	$ -	$ -	$ -	
72-620-51900	TRANSFER TO OTHER FUNDS	$ -	$ 25,476.00	$ -	$ 25,266.00
72-620-52020	PRF SERVICE-AUDITING	$ 3,400.00	$ 3,500.00	$ 3,400.00	$ 3,500.00
72-620-52030	PRF SERVICE-LEGAL	$ -	$ 400.00	$ -	$ 400.00

SEWER FUND		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
72-620-52060	ENGINEER SERVICES	$ 2,534.40	$ 5,000.00	$ 1,902.75	$ 5,000.00
72-620-52090	OTHER PRF SERVICES	$ 2,502.77	$ 400.00	$ 2,549.94	$ 400.00
72-620-52100	COMMUNICATIONS	$ 1,645.28	$ 2,400.00	$ 1,480.40	$ 2,400.00
72-620-52120	TRANSPORTATION & TRAINING	$ 2,923.50	$ 3,000.00	$ 23.00	$ 3,000.00
72-620-52160	ADVERTISING & PUBLISHING	$ -	$ -	$ -	
72-620-52170	INSURANCE	$ 3,576.63	$ 5,000.00	$ 4,338.00	$ 5,000.00
72-620-52180	UTILITIES	$ 898.64	$ 4,000.00	$ 854.62	$ 4,000.00
72-620-52220	REPAIR & MAINTENANCE	$ 8,212.97	$ 10,000.00	$ 3,411.92	$ 10,000.00
72-620-52230	VEHICLE REPAIR	$ 314.06	$ 1,000.00	$ 19.25	$ 1,000.00
72-620-52290	COMPUTER MAINTENANCE	$ 315.30	$ 7,000.00	$ 4,396.08	$ 7,000.00
72-620-52370	DISTRICT PAYMENT	$ 493,841.14	$ 500,000.00	$ 323,844.90	$ 500,000.00
72-620-53010	BUILDINGS	$ -	$ -	$ -	
72-620-53200	OTHER IMPROVEMENTS/CIP	$ 33,125.84	$ 95,000.00	$ -	$ 68,500.00
72-620-52510	NonCap Other Improvements	$ 9,219.93	$ -	$ 34,080.75	
72-620-53300	OTHER EQUIPMENT	$ -	$ -	$ -	$ 57,500.00
72-620-52550	NonCap Tools & Equipment	$ 85.50	$ -	$ -	
72-620-53390	SEWER MAINS CONSTRUCTION	$ 1,511.00	$ -	$ -	

Budgeted Expenditures	Total 2022	$ 799,476.00	Total 2023	$ 843,716.00

STORM WATER DRAINAGE FUND

		2021 Actual 12/31/2021	2022 Budget 1/1/2022	2022 Actual 12/31/2022	2023 Recommended Budget
73-45200	GAIN/LOSS ON INVESTMENT	$ -	$ -	$ -	
73-47001	INTEREST INCOME	$ -	$ (100.00)	$ -	$ (100.00)
73-47004	TRANSFERS FROM OTHER FUNDS	$ -	$ -	$ -	
73-47100	OTHER LOCAL REVENUES	$ -	$ -	$ -	
73-47510	CONTRIBUTED CAPITAL	$ -	$ -	$ -	
73-48009	STORM WATER FEES	$ (156,146.39)	$ (160,477.00)	$ (117,297.30)	$ (162,885.00)
	Budgeted Revenues	Total 2022	$ (160,577.00)	Total 2023	$ (162,985.00)
73-630-50100	REGULAR SALARIES	$ -	$ -	$ -	
73-630-50250	EMP CONT-FICA	$ -	$ -	$ -	
73-630-50500	DEPRECIATION EXPENSE	$ 31,099.00	$ -	$ -	
73-630-50800	GAIN/LOSS ON FIXED ASSET	$ -	$ -	$ -	
73-630-52020	PRF SERVICE-AUDITING	$ 490.00	$ 1,200.00	$ -	$ 1,200.00
73-630-52060	ENGINEER SERVICES	$ -	$ 2,000.00	$ 1,455.68	$ 2,000.00
73-630-53200	OTHER IMPROVEMENTS/CIP	$ 5,756.09	$ -	$ -	$ 5,000.00
73-630-52510	NonCap Other Improvements	$ -	$ 5,000.00	$ -	
73-630-53390	SEWER MAINS CONSTRUCTION	$ -	$ -	$ -	
73-630-53580	STORM WATER MGMNT	$ 132,981.98	$ 100,000.00	$ 56,663.28	$ 95,000.00
	Budgeted Expenditures	Total 2022	$ 108,200.00	Total 2023	$ 103,200.00

City of St Charles MN - Electric Utility

Projected Operating Results
And
Electric Rate Analysis

Preliminary Results for For 2022-2023
Preliminary Rate Results for For 2022-2023

October 3, 2022

St Charles MN Electric Utility
Projected Purchased Power Costs for 2022 and 2023

PRELIMINARY (V1)

Line No.		Est Purchased Power Costs 2022	Est Purchased Power Costs 2023
1	MI Energy Power Bill	(b)	(c)
2	Feeder Load Energy (MWh)	24,275	24,275
3	Energy Delivered		
4	Market KWh Delivered	15,778	15,778
5	Rugby Energy Delivered	5,320	5,320
6	Total Delivered by MI Energy	21,098	21,098
7	MI Energy Prices ($/MWh)		
8	FCC Energy ($/MWh)	$ 5.25	$ 5.25
9	Energy Delivered ($/MWh)	$ 32.00	$ 32.00
10	MI Energy Costs ($)		
11	FCC Energy ($/MWh) Ln 2 X Ln 8)	$ 127,442	$ 127,442
12	Energy Delivered ($/MWh) (Ln 6 x Ln 9)	$ 675,145	$ 675,145
13	Total MI Energy Costs (Ln11 + Ln 12)	$ 802,587	$ 802,587
14	DPC Power Bill		
15	MISO TX Charge ($/MWh)	$ 19.92	20.00
16	Avg. Rugby DPCMISO Energy Cost($/MWh)	$ 55.61	$ 55.61
17	DPC Rugby Charge (Credit) (Ln 16 - Ln 9)	$ 23.61	$ 23.61
18			
19	MISO Tx Related Charges (Ln 2 X Ln 15)	$ 483,560	$ 485,502
20	Rugby Credit (Ln 5 x Line 17)	$ 125,605	$ 125,605
21	Subtotal DPC Charges	$ 609,165	$ 611,107
22	License Fee	$ 7,639	$ 7,663
23	Total DPC Power Bill ($)	$ 616,804	$ 618,770
24	UMMEG Power Bills		
25	Rugby Avg. Energy Price ($/MWh)	$ 39.64	$ 40.37
26	MRES Charges ($/MWh)	$ 0.50	$ 0.50
27	Rugby Avg. Energy MISO Rev. ($/MWh)	$ (31.27)	$ (31.27)
28	Rugby Capacity Credit ($/KW)	$ (1.97)	$ (1.97)
29	Total Rugby Price per UMMEG ($/MWh)	$ 8.87	$ 9.60
30	Butter Solar Price ($/MWh)	$ 49.00	$ 49.00
31	UMMEG System Control ($/MWh)	$ 0.60	$ 0.60
32	UMEG RSF Adj A($/MWh)	$ 7.00	$ 25.00
33	UMEG RSF Adj B ($/MWh)	$ 12.62	$ 25.00
34	UMEG RSF Adj C ($/MWh)	$ 25.00	
35	UMMEG Rugby Costs ($)	$ 57,646	$ 61,530
36	UMMEG Rugby Capacity Credit ($)	$ (4,529)	$ (4,529)
37	UMMEG RSF Collections ($)	$ 216,759	$ 394,457
38	Butter Solar Net Energy (MWh)	3,127	3,127
39	UMMEG Butter Solar Costs ($)	$ 153,199	$ 153,199
40	UMMEG System Control Costs ($)	$ 14,565	$ 14,565
41	Total UMMEG Power Bills ($)	$ 437,640	$ 619,222
42	Total Annual Purchased Power Cost	$ 1,857,031	$ 2,040,579
43	Tx Only	$ 483,560	$ 485,502
	RSF Mitigation Collections Only	$ 216,759	$ 394,457
44	Total Less Tx Costs	$ 1,156,712	$ 1,160,620
45	Total Energy Sales (MWh) (Estimated)	$ 23,282	$ 23,282
46	Distribution Losses	$ 993	$ 993
47	Total Energy Requirements (MWh)	$ 24,275	$ 24,275
48	Energy Resources		
49	From DPC	15,778	15,778
50	Rugby Delivered *	5,320	5,320
51	Sutter Solar	3,127	3,127
52	BTM	50	50
53	Total Resources = Feeder Load (MWh)	24,275	24,275

City of St Charles MN - Electric Utility PRELIMINARY (V1)

Projected Operating Results @ Present and Proposed Rates

The 2021 Option B Rates Are updated to reflect 2023 Operating Expenses.

Projected Operating Results for 2022 and 2023

Line No.	Description	Present Rates &OptionA (1) 2022	Option A Rates Only 2023	Option B 1(2) Initial Rates 2023	Option B 2 (2) Updated Rates 2023
	(a)	*(b)*	*(c)*	*(d)*	*(e)*
1	Sales Revenue	$ 3,225,634	$ 3,384,902	$ 3,425,477	$ 3,802,900
2	Other Operating Revenue	$ 53,392	$ 65,949	$ 65,949	$ 65,949
3	Total Revenue	$ 3,279,026	$ 3,450,851	$ 3,491,426	$ 3,868,849
4	*Operating Expenses*				
5	Purchase Power	$ 1,156,712	$ 1,160,620	$ 1,160,620	$ 1,160,620
6	Transmission Only	$ 483,560	$ 485,502	$ 485,502	$ 485,502
7	DPC Mitigation Adj.	$ 216,759	$ 394,457	$ 394,457	$ 394,457
8	Salaries	$ 422,750	$ 465,000	$ 465,000	$ 465,000
9	Benefits	$ 170,285	$ 197,000	$ 197,000	$ 197,000
10	Gas & Oil	$ 7,139	$ 7,000	$ 7,000	$ 7,000
11	Generation Fuel	$ 30,000	$ 20,000	$ 20,000	$ 20,000
12	Supplies & Minor Equip	$ 12,234	$ 11,850	$ 11,850	$ 11,850
13	Professional Services	$ 54,725	$ 46,750	$ 46,750	$ 46,750
14	Communication	$ 4,900	$ 6,000	$ 6,000	$ 6,000
15	Transp & Training	$ 3,000	$ 3,000	$ 3,000	$ 3,000
16	Insurance	$ 32,756	$ 31,000	$ 31,000	$ 31,000
17	Utilities	$ 11,327	$ 11,000	$ 11,000	$ 11,000
18	Repairs & Maint.	$ 319,742	$ 216,500	$ 216,500	$ 216,500
19	Depreciation & Amort	$ 354,231	$ 354,231	$ 354,231	$ 354,231
20	Bad Debts	$ -	$ -	$ -	$ -
21	Other	$ 268,182	$ 308,500	$ 308,500	$ 308,500
22	Transfers Out	$ 135,000	$ 135,000	$ 135,000	$ 135,000
23	Total Oper. Exp	$ 3,683,303	$ 3,853,411	$ 3,853,411	$ 3,853,411
24					
25	Operating Income	$ (404,277)	$ (402,560)	$ (361,984)	$ 15,438

(1) 2022 Revenue are prorated based on the effective date of the Option A rates in 2022.

(2)Option B-1 are the Option B rates from 2021 andB 2 Rates are updated Option B Rates.

City of St Charles MN - Electric Utility

Revenue and Expense Classification of Projected POR for 2022 and 2023

PRELIMINARY (V1)

Description	2022 Present and Option A Rates Prorated			2023 Option A Rates		
	Fixed Cost Recovery $	Energy Cost Recovery $	Total Cost Recovery $	Fixed Cost Recovery $	Energy Cost Recovery $	Total Cost Recovery $
(a)	(a)	(b)	(c)	(d)	(e)	(f)
Sales Revenue	$ 602,440	$ 2,623,194	$ 3,225,634	$ 835,733	$ 2,549,170	$ 3,384,902
Other Revenue	$ 53,392		$ 53,392	$ 65,949		$ 65,949
Total Revenue	$ 655,832	$ 2,623,194	$ 3,279,026	$ 901,681	$ 2,549,170	$ 3,450,851
Operating Expenses						
Purchase Power	$ -	$ 1,156,712	$ 1,156,712	$ -	$ 1,160,620	$ 1,160,620
Transmission Only	$ 433,270	$ 50,290	$ 483,560	$ 435,010	$ 50,492	$ 485,502
DPC Mitigation Adj.		$ 216,759	$ 216,759		$ 394,457	$ 394,457
Salaries	$ 285,356	$ 137,394	$ 422,750	$ 313,875	$ 151,125	$ 465,000
Benefits	$ -	$ 170,285	$ 170,285	$ -	$ 197,000	$ 197,000
Gas & Oil	$ -	$ 7,139	$ 7,139	$ -	$ 7,000	$ 7,000
Generation Fuel		$ 30,000	$ 30,000		$ 20,000	$ 20,000
Supplies/Minor Equip.	$ 12,234		$ 12,234	$ 11,850		$ 11,850
Professional Services	$ -	$ 54,725	$ 54,725	$ -	$ 46,750	$ 46,750
Communication	$ -	$ 4,900	$ 4,900	$ -	$ 6,000	$ 6,000
Transp & Training	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ 3,000
Insurance	$ -	$ 32,756	$ 32,756	$ -	$ 31,000	$ 31,000
Utilities	$ -	$ 11,327	$ 11,327	$ -	$ 11,000	$ 11,000
Repairs & Maint.	$ 319,742		$ 319,742	$ 216,500		$ 216,500
Depreciation/Amort	$ 354,231		$ 354,231	$ 354,231		$ 354,231
Bad Debts	$ -	$ -	$ -	$ -	$ -	$ -
Other	$ -	$ 268,182	$ 268,182	$ -	$ 308,500	$ 308,500
Transfers Out	$ -	$ 135,000	$ 135,000	$ -	$ 135,000	$ 135,000
Total Oper. Exp	$ 1,404,833	$ 2,278,469	$ 3,683,303	$ 1,331,466	$ 2,521,944	$ 3,853,411
Operating Income	$ (749,002)	$ 344,725	$ (404,277)	$ (429,785)	$ 27,225	$ (402,560)

Description	2023 Option B 1 Initial Rates			2023 Option B 2 Rates		
	Fixed Cost Recovery $	Energy Cost Recovery $	Total Cost Recovery $	Fixed Cost Recovery $	Energy Cost Recovery $	Total Cost Recovery $
(a)	(g)	(h)	(i)	(j)	(k)	(l)
Sales Revenue	$ 1,273,012	$ 2,152,466	$ 3,425,477	$ 1,273,012	$ 2,529,888	$ 3,802,900
Other Revenue	$ 65,949		$ 65,949	$ 65,949		$ 65,949
Total Revenue	$ 1,338,961	$ 2,152,466	$ 3,491,426	$ 1,338,961	$ 2,529,888	$ 3,868,849
Operating Expenses						
Purchase Power	$ -	$ 1,160,620	$ 1,160,620	$ -	$ 1,160,620	$ 1,160,620
Transmission Only	$ 435,010	$ 50,492	$ 485,502	$ 435,010	$ 50,492	$ 485,502
DPC Mitigation Adj.		$ 394,457	$ 394,457	$ -	$ 394,457	$ 394,457
Salaries	$ 313,875	$ 151,125	$ 465,000	$ 313,875	$ 151,125	$ 465,000
Benefits	$ -	$ 197,000	$ 197,000	$ -	$ 197,000	$ 197,000
Gas & Oil	$ -	$ 7,000	$ 7,000	$ -	$ 7,000	$ 7,000
Generation Fuel		$ 20,000	$ 20,000	$ -	$ 20,000	$ 20,000
Supplies/Minor Equip.	$ 11,850		$ 11,850	$ 11,850	$ -	$ 11,850
Professional Services	$ -	$ 46,750	$ 46,750	$ -	$ 46,750	$ 46,750
Communication	$ -	$ 6,000	$ 6,000	$ -	$ 6,000	$ 6,000
Transp & Training	$ -	$ 3,000	$ 3,000	$ -	$ 3,000	$ 3,000
Insurance	$ -	$ 31,000	$ 31,000	$ -	$ 31,000	$ 31,000
Utilities	$ -	$ 11,000	$ 11,000	$ -	$ 11,000	$ 11,000
Repairs & Maint.	$ 216,500		$ 216,500	$ 216,500	$ -	$ 216,500
Depreciation/Amort	$ 354,231		$ 354,231	$ 354,231	$ -	$ 354,231
Bad Debts	$ -	$ -	$ -	$ -	$ -	$ -
Other	$ -	$ 308,500	$ 308,500	$ -	$ 308,500	$ 308,500
Transfers Out	$ -	$ 135,000	$ 135,000	$ -	$ 135,000	$ 135,000
Total Oper. Exp	$ 1,331,466	$ 2,521,944	$ 3,853,411	$ 1,331,466	$ 2,521,944	$ 3,853,411
Operating Income	$ 7,494	$ (369,479)	$ (361,984)	$ 7,494	$ 7,944	$ 15,438

St Charles MN Electric Utility

PRELIMINARY (V1)

Projected 2022 Electric Revenue

Line No.	Present Rate Revenue For 2022: Description	Annual Billing Units	Present Rates/Unit	Annual Revenue $	Proposed Rate Revenue For 2022 Option A: Description	Annual Billing Units	Proposed Rates/Unit	Annual Revenue $	Revenue Impact $	%
1	Residential				Residential					
2	Fixed Charges	19,880	$ 10.00	$ 198,797	Fixed Charges	19,880	$ 20.00	$ 397,594		
3	Energy Charges				Energy Charges					
4	1st 500 KWh	8,269,069	$ 0.118	$ 975,750	1st 500 KWh	8,269,069	$ 0.1150	$ 950,942.94		
5	Over 500 KWh	4,450,950	$ 0.138	$ 614,231	Over 500 KWh	4,450,950	$ 0.135	$ 600,878.24		
6	Total Residential	12,720,019		$ 1,788,778	Total Residential	12,720,019		$ 1,949,415.30	$ 160,637	9.0%
7	Commercial				Commercial					
8	Fixed Charges-1 Phase	1,716	$ 12.00	$ 20,598	Fixed Charges-1 Phase	1,716	$ 25.00	$ 42,912		
9	Fixed Charges-3 Phase	710	$ 40.00	$ 28,405	Fixed Charges-3 Phase	710	$ 91.50	$ 64,977		
10	Energy Charges				Energy Charges					
11	1st 500 KWh	875,718	$ 0.115	$ 100,708	1st 500 KWh	875,718	$ 0.115	$ 100,708		
12	Over 500 KWh	3,651,459	$ 0.135	$ 492,947	Over 500 KWh	3,651,459	$ 0.115	$ 419,918		
13	Total Commercial	4,527,176		$ 642,658	Total Commercial	4,527,176		$ 628,514	$ (14,143)	-2.2%
14	Large Power				Large Power					
15	Fixed Charges	216	$ 45.00	$ 9,720	Fixed Charges	216	$ 91.50	$ 19,764		
16	Demand Charges	24,975	$ 9.00	$ 224,771	Demand Charges	24,975	$ 12.19	$ 304,440		
17	Energy Charges	6,034,471	$ 0.079	$ 476,723	Energy Charges	6,034,471	$ 0.0790	$ 476,723		
18	Total Large Power			$ 711,214	Total Large Power			$ 800,927	$ 89,713	12.6%
19	Large Industrial				Large Industrial					
20	Fixed Charges	-	$ 80.00	$ -	Fixed Charges	-	$ 91.50	$ -		
21	Demand	-	$ 9.00	$ -	Demand	-	$ 12.19	$ -		
22	Kvar		$ 0.25	$ -	Kvar		$ 0.25	$ -		
23	Energy	-	$ 0.079	$ -	Energy	-	$ 0.0790	$ -		
24	Total Large Industrial			$ -	Total Large Industrial			$ -		
25	Security Lights	432	$ 7.00	$ 3,023	Security Lights	432	$ 14.00	$ 6,045.66	$ 3,023	100.0%
26	Summary Totals				Summary Totals					
27	Fixed Units & Rev.	22,954		$ 260,543	Fixed Units & Rev.	22,954		$ 531,293		
28	Demand units & Rev.	24,975		$ 224,771	Demand units & Rev.	24,975		$ 304,440		
29	Energy units & Rev.	23,281,666		$ 2,660,359	Energy units & Rev.	23,281,666		$ 2,549,170		
30	2022 Sales Revenue At Present Rates			$ 3,145,673	2022 Sales Revenue At Option A Rates			$ 3,384,902.21	$ 239,229	7.6%
31										
32	Days Present Rates in effect 2022			$ 243	Days Option A Rates in effect 2022			$ 122.00		
33				365				365		
34	Est. Energy Revenue at Present Rates for 2022			$ 1,771,143	Est Energy Option A Revenue for 2022			$ 852,051		
35	Est. Fixed Revenue at Present Rates for 2022			$ 323,099	Est Fixed Option A Revenue for 2022			$ 279,341		
36	Total Est Present Rate Revenue for 2022			$ 2,094,242	Total Est. Option A Revenue for 2022			$ 1,131,392		
37										
38	Estimated Total Energy Revenue for 2022			$ 2,623,194						
39	Estimated Total Fixed Revenue for 2022			$ 602,440						
40	Estimated Total Revenue for 2022			$ 3,225,634						

St Charles MN Electric Utility

PRELIMINARY (V1)

Projected 2023 Electric Revenue

Line No.	Option A Rates Revenue For 2023 Description	Annual Billing Units	Present Rates/Unit	Annual Revenue $	Proposed Rate Revenue For 2023 Option B 1 Initial Rates Description	Annual Billing Units	Proposed Rates/Unit	Annual Revenue $	Revenue Impact $	Revenue Impact %
1	Residential				Residential					
2	Fixed Charges	19,880	$ 20.00	$ 397,594	Fixed Charges	19,880	$ 35.00	$ 695,790		
3	Energy Charges				Energy Charges					
4	1st 500 KWh	8,269,069	$ 0.115	$ 950,943	1st 500 KWh	8,269,069	$ 0.098	$ 810,368.77		
5	Over 500 KWh	4,450,950	$ 0.135	$ 600,878	Over 500 KWh	4,450,950	$ 0.098	$ 436,193.09		
6	Total Residential	12,720,019		$ 1,949,415	Total Residential	12,720,019		$ 1,942,351.57	$ (7,064)	-0.4%
7	Commercial				Commercial					
8	Fixed Charges-1 Phase	1,716	$ 25.00	$ 42,912	Fixed Charges-1 Phase	1,716	$ 45.45	$ 78,014		
9	Fixed Charges-3 Phase	710	$ 91.50	$ 64,977	Fixed Charges-3 Phase	710	$ 200.00	$ 142,026		
10	Energy Charges				Energy Charges					
11	1st 500 KWh	875,718	$ 0.115	$ 100,708	1st 500 KWh	875,718	$ 0.098	$ 85,820		
12	Over 500 KWh	3,651,459	$ 0.115	$ 419,918	Over 500 KWh	3,651,459	$ 0.098	$ 357,843		
13	Total Commercial	4,527,176		$ 628,514	Total Commercial	4,527,176		$ 663,703.66	$ 35,189	5.6%
14	Large Power				Large Power					
15	Fixed Charges	216	$ 91.50	$ 19,764	Fixed Charges	216	$ 200.00	$ 43,200		
16	Demand Charges	24,975	$ 12.19	$ 304,440	Demand Charges	24,975	$ 12.33	$ 307,936		
17	Energy Charges	6,034,471	$ 0.079	$ 476,723	Energy Charges	6,034,471	$ 0.0766	$ 462,240		
18	Total Large Power			$ 800,927	Total Large Power			$ 813,376.58	$ 12,450	1.6%
19	Large Industrial				Large Industrial					
20	Fixed Charges	-	$ 91.50	$ -	Fixed Charges	-	$ 200.00	$ -		
21	Demand	-	$ 12.19	$ -	Demand	-	$ 12.33	$ -		
22	Kvar		$ 0.25	$ -	Kvar		$ 0.25	$ -		
23	Energy	-	$ 0.079	$ -	Energy	-	$ 0.0766	$ -		
24	Total Large Industrial			$ -	Total Large Industrial			$ -		
25	Security Lights	432	$ 14.00	$ 6,046	Security Lights	432	$ 14.00	$ 6,045.66	$ -	0.0%
26	Summary Totals				Summary Totals					
27	Fixed Units & Rev.	22,954		$ 531,293	Fixed Units & Rev.	22,954		$ 965,076		
28	Demand units & Rev.	24,975		$ 304,440	Demand units & Rev.	24,975		$ 307,936		
29	Energy units & Rev.	23,281,666		$ 2,549,170	Energy units & Rev.	23,281,666		$ 2,152,466		
30	Total Sales Revenue At Present Rates			$ 3,384,902	Total Sales Revenue At Proposed Rates			$ 3,425,477.47	$ 40,575	1.2%

(1) Option B-1 are the originally proposed Option B rates. Option B 2 rates updates the B 1 Rates to reflect 2023 operating expenses!

St Charles MN Electric Utility

PRELIMINARY (V1)

Projected 2023 Electric Revenue (1)

Line No.	Proposed Rate Revenue For 2023 Option B 1 Initial: Description	Annual Billing Units	Present Rates/Unit	Annual Revenue $	Proposed Rate Revenue For 2023 Option B 2 Updated: Description	Annual Billing Units	Proposed Rates/Unit	Annual Revenue $	Revenue Impact $	Revenue Impact %
1	Residential				Residential					
2	Fixed Charges	19,880	$ 35.00	$ 695,790	Fixed Charges	19,880	$ 35.00	$ 695,790		
3	Energy Charges				Energy Charges					
4	1st 500 KWh	8,269,069	$ 0.098	$ 810,369	1st 500 KWh	8,269,069	$ 0.1160	$ 959,212.01		
5	Over 500 KWh	4,450,950	$ 0.098	$ 436,193	Over 500 KWh	4,450,950	$ 0.120	$ 534,113.99		
6	Total Residential	12,720,019		$ 1,942,352	Total Residential	12,720,019		$ 2,189,115.71	$ 246,764	12.7%
7	Commercial				Commercial					
8	Fixed Charges-1 Phase	1,716	$ 45.45	$ 78,014	Fixed Charges-1 Phase	1,716	$ 45.45	$ 78,014		
9	Fixed Charges-3 Phase	710	$ 200.00	$ 142,026	Fixed Charges-3 Phase	710	$ 200.00	$ 142,026		
10	Energy Charges				Energy Charges					
11	1st 500 KWh	875,718	$ 0.098	$ 85,820	1st 500 KWh	875,718	$ 0.1070	$ 93,702		
12	Over 500 KWh	3,651,459	$ 0.098	$ 357,843	Over 500 KWh	3,651,459	$ 0.1070	$ 390,706		
13	Total Commercial	4,527,176		$ 663,704	Total Commercial	4,527,176		$ 704,448.24	$ 40,745	6.1%
14	Large Power				Large Power					
15	Fixed Charges	216	$ 200.00	$ 43,200	Fixed Charges	216	$ 200.00	$ 43,200		
16	Demand Charges	24,975	$ 12.33	$ 307,936	Demand Charges	24,975	$ 12.33	$ 307,936		
17	Energy Charges	6,034,471	$ 0.0766	$ 462,240	Energy Charges	6,034,471	$ 0.0915	$ 552,154		
18	Total Large Power			$ 813,377	Total Large Power			$ 903,290.20	$ 89,914	11.1%
19	Large Industrial				Large Industrial					
20	Fixed Charges	-	$ 200.00	$ -	Fixed Charges	-	$ 200.00	$ -		
21	Demand	-	$ 12.33	$ -	Demand	-	$ 12.33	$ -		
22	Kvar		$ 0.25	$ -	Kvar		$ 0.25	$ -		
23	Energy	-	$ 0.0766	$ -	Energy	-	$ 0.0915	$ -		
24	Total Large Industrial			$ -	Total Large Industrial			$ -		
25	Security Lights	432	$ 14.00	$ 6,046	Security Lights	432	$ 14.00	$ 6,045.66	$ -	0.0%
26	Summary Totals				Summary Totals					
27	Fixed Units & Rev.	22,954		$ 965,076	Fixed Units & Rev.	22,954		$ 965,076		
28	Demand units & Rev.	24,975		$ 307,936	Demand units & Rev.	24,975		$ 307,936		
29	Energy units & Rev.	23,281,666		$ 2,152,466	Energy units & Rev.	23,281,666		$ 2,529,888		
30	Total Sales Revenue At Present Rates			$ 3,425,477	Total Sales Revenue At Proposed Rates			$ 3,802,899.81	$ 377,422	11.0%

(1) Option B-1 are the originally proposed Option B rates. Option B 2 rates updates the B 1 Rates to reflect 2023 operating expenses!

St Charles MN Electric Utility

Comparison of Electric Rate Components

Present and Proposed Electric Rate Components

Line No.			Option A Rates	Proposed Rates (1) Option B 1	Option B 2
1	*Residential*				
2	Fixed Charge	$/month	$ 20.00	$ 35.00	$ 35.00
3	Energy Charges				
4	1st 500 KWh	$/KWh	$ 0.115	$ 0.098	$ 0.116
5	Over 500 KWh	$/KWh	$ 0.135	$ 0.098	$ 0.120
6	*Commercial*				
7	Fixed Charges				
8	Single Phase	$/month	$ 25.00	$ 45.45	$ 45.45
9	3 Phase	$/month	$ 91.50	$ 200.00	$ 200.00
10	Energy Charges				
11	1st 500 KWh	$/KWh	$ 0.115	$ 0.098	$ 0.107
12	Over 500 KWh	$/KWh	$ 0.115	$ 0.098	$ 0.107
13	*Large Power*				
14	Fixed Charge	$/month	$ 91.50	$ 200.00	$ 200.00
15	Demand Charge	$/KW-mo.	$ 12.19	$ 12.33	12.33
16	Energy Charge	$/KWh	$ 0.079	$ 0.0766	0.0915
17	*Industrial Power (Currently No Industrial Customers)*				
18	Fixed Charge	$/month	$ 91.50	$ 200.00	$ 200.00
19	Demand Charge	$/KW-mo.	$ 12.19	$ 12.33	12.33
20	Reactive Charge	$/Kvar	$ 0.25	$ 0.25	$ 0.25
21	Energy Charge	$/KWh	$ 0.079	$ 0.0766	0.0915
22	Security Lights	$/Fixture	$ 14.00	$ 14.00	$ 14.00

And Typical Bill Comparisons

Customer Typical Bill Comparisons / Dollar and % Rate Change Impacts

Residential Usage Per Month	Option A Rate Cost $	Option B 1 Initial Rate Cost $	Option B 2 Updated Rate Cost $	Option A to Option B1 $	Option A to Option B1 %	Option B1 to Option B2 $	Option B1 to Option B2 %
250 KWh	$ 48.75	$ 59.50	$ 64.00	$ 10.75	22%	$ 4.50	8%
500 KWh	$ 77.50	$ 84.00	$ 93.00	$ 6.50	8%	$ 9.00	11%
750 KWh	$ 111.25	$ 108.50	$ 123.00	$ (2.75)	-2%	$ 14.50	13%
1,000 KWh	$ 145.00	$ 133.00	$ 153.00	$ (12.00)	-8%	$ 20.00	15%
Cummercial 1 Phase Usage Per Month	Option A Rate Cost $	Option B 1 Initial Rate Cost $	Option B 2 Updated Rate Cost $				
1,000 KWh	$ 140.00	$ 143.45	$ 152.45	$ 3.45	2%	$ 9.00	6%
1,500 KWh	$ 197.50	$ 192.45	$ 205.95	$ (5.05)	-3%	$ 13.50	7%
2,000 KWh	$ 255.00	$ 241.45	$ 259.45	$ (13.55)	-5%	$ 18.00	7%
Cummercial 3 Phase Usage Per Month	Option A Rate Cost $	Option B 1 Initial Rate Cost $	Option B 2 Updated Rate Cost $				
2,000 KWh	$ 321.50	$ 396.00	$ 414.00	$ 74.50	23%	$ 18.00	5%
3,000 KWh	$ 436.50	$ 494.00	$ 521.00	$ 57.50	13%	$ 27.00	5%
4,000 KWh	$ 551.50	$ 592.00	$ 628.00	$ 40.50	7%	$ 36.00	6%
Large Power Avg. Class Usage	Option A Rate Cost $	Option B 1 Initial Rate Cost $	Option B 2 Updated Rate Cost $				
111 KW							
26,852 KWh	$ 3,567	$ 3,627	$ 4,027	$ 59.61	2%	$ 400.09	11%

City of St. Charles
Resolution #43-2022

RESOLUTION ACKNOWLEDGING THE DONATION TO THE ST. CHARLES PUBLIC LIBRARY FROM SELCO

WHEREAS, the City of St. Charles is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statute 465.03 for the benefit of its citizens; and

WHEREAS, the St. Charles Public Library has received a donation in the amount of $500.00 to be used by the St. Charles Public Library toward the installation of an additional electrical outlet in the Library's teen section.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. CHARLES, MINNESOTA THAT: the City Council of the City of St. Charles acknowledges and accepts the $500.00.

BE IT FURTHER RESOLVED THAT: the City Council of the City of St. Charles expresses its thanks and appreciation for the donation.

Adopted this 11th day of October, 2022 by the City Council of the City of St. Charles.

CITY OF ST. CHARLES

____
John Schaber, Mayor

ATTEST:

____
Richard Almich, Interim City Administrator

INTRODUCTION

WELCOME TO WINTER 2022-23:
In this Brochure, you will find information you need to get involved & enjoy your winter with the St. Charles Park/Recreation Department.

LOW INCOME FEES:
The Park/Recreation Department has an adjusted fee scale set for families with low incomes. If you would like to inquire about these fees, please contact the Park/Recreation Director at City Hall.

CANCELLATION ANNOUNCEMENTS:
All Park/Recreation program related activities that are cancelled will be announced on the City of St. Charles website www.stcharlesmn.org & Facebook page www.facebook.com/stcharlesmn/

GOAL & INTENT:
The Park/Recreation Department's goal for each program is to provide everyone with the opportunity to participate & learn the basic skills & strategies of the game. It is not our intent to have a "win at all cost" attitude. Everyone will receive the opportunity to participate. Our staff will do their best to get participants equal playing time, but it is almost impossible to have it be exactly equal. Traveling teams are the only exception to this rule.

ICE RINKS & WARMING HOUSE

The Park/Recreation Department maintains an Ice Rink at the St. Charles High School Athletic Field. The Ice Rink typically opens in mid-December & stays open through the middle of February. Operation dates are contingent on the weather.

The warming house is designed for skaters to change in & out of their skates or just warm up. We ask that people who are not using the skating facilities to please stay out of the warming house.

Enjoy the rinks & warming house. A reminder, this facility is for you. Please take care of this facility by cleaning up before you leave. The Park/Recreation Department does not provide supervision of the rinks or warming house.

OPEN GYM

The St. Charles Elementary School Gym will be open for recreational purposes each Sunday afternoon from 2:00 pm to 4:30 pm for students & adults.

There is a $1.00 fee per/student (high school or younger) & $2.00 per/adult.

Open Gym starts on Sunday, January 8th, 2023 & ending on Sunday, March 26th, 2023.

3rd & 4th GRADE IN-HOUSE GIRLS BASKETBALL

AGES:	Girls in 3rd & 4th Grades
START TIME:	9:00 am – 10:00 am
START DATE:	Saturday, November 12th, 2022.
ENDING DATE:	Saturday, December 17th, 2022.
DEADLINE:	Friday, November 11th, 2022.
LOCATION:	St. Charles Elementary School Gym
COST:	$25.00 per/person

In this program we will be introducing the game of organized basketball. This program will work on the basic fundamentals of basketball & the participants will also get a chance to work on team skills in scheduled games.

The first three weeks will be practices (9:00 am – 10:00 am) & the last three weeks will be games. Game times will be (9:00 am to 10:00 am) or (10:00 am to 11:00 am).

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org

3rd & 4th GRADE IN-HOUSE BOYS BASKETBALL

AGES:	Boys in 3rd & 4th Grades
START TIME:	10:00 am – 11:00 am
START DATE:	Saturday, November 12th, 2022.
ENDING DATE:	Saturday, December 17th, 2022.
DEADLINE:	Friday, November 11th, 2022.
LOCATION:	St. Charles Elementary School Gym
COST:	$25.00 per/person

In this program we will be introducing the game of organized basketball. This program will work on the basic fundamentals of basketball & the participants will also get a chance to work on team skills in scheduled games.

The first three weeks will be practices (10:00 am – 11:00 am) & the last three weeks will be games. Games times will be (11:00 am to Noon) or (Noon to 1:00 pm).

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org

5th & 6th GRADE TRAVELING TEAM BASKETBALL

In this program our participants/teams will travel to other communities for games & are responsible for providing their own transportation.

Traveling teams play at a semi-competitive level to prepare youth for more advanced competition. PLAY IS NOT DESIGNED TO BE EQUAL. Playing time will be based on the player's participation & the coach's judgment.

GIRLS TRAVELING TEAM

AGES:	Girls in 5th & 6th Grades
START TIME:	11:00 am - Noon
START DATE:	Saturday, November 12th, 2022.
ENDING DATE:	March 2023.
DEADLINE:	Friday, November 11th, 2022.
LOCATION:	Elementary School Gym
COST:	$50.00 per/person

We will have a parent/organization meeting on November 12th to go over the program details. If you have any questions prior to the first day, please contact the Park/Recreation Director at City Hall at (507)932-3020.

We need parent volunteer coaches for this program. If you are interested, please contact the Park/Recreation Director at City Hall at (507)932-3020.

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org

BOYS TRAVELING TEAM

AGES:	Boys in 5th & 6th Grades
START TIME:	11:00 am - Noon
START DATE:	Saturday, November 12th, 2022.
ENDING DATE:	March 2023.
DEADLINE:	Friday, November 11th, 2022.
LOCATION:	Elementary School Gym
COST:	$50.00 per/person

We will have a parent/organization meeting on November 12th to go over the program details. If you have any questions prior to the first day, please contact the Park/Recreation Director at City Hall at (507)932-3020.

We need parent volunteer coaches for this program. If you are interested, please contact the Park/Recreation Director at City Hall at (507)932-3020.

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org

LEGENDS CONCRETE, INC.
6892 31st Ave SW
Rochester, MN 55902

Date: 9/25/2022
Phone # (507) 529-3846
Fax # (507) 529-7509

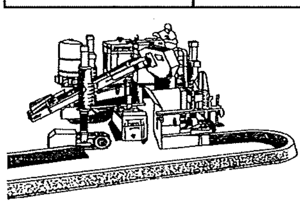
Bill To:

St. Charles
Jack Moyer

Invoice # 876...

(22-9942) St. Charles City Hall

Item	Description	U/M	Qty	Rate	Amount
Mobilization	Mobilization	LS	1	1,560.00	1,560.00
Remove Sidewa...	Remove Concrete Sidewalk	SF	1,171	5.00	5,855.00
Remove C &G	Remove Concrete Curb & Gutter	LF	119	15.00	1,785.00
4"	4" Concrete Sidewalk	SF	345	11.00	3,795.00
6"	6" Concrete Sidewalk Thickened Edge	SF	826	12.80	10,572.80
B618 - LF	Concrete Curb & Gutter - Design B618	LF	119	36.00	4,284.00
Misc EA	Turf Establishment	EA	0	500.00	0.00



Thank you for your business.

Total	$27,851.80
Payments/Credits	$0.00
Balance Due	$27,851.80

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com

whks
engineers + planners + land surveyors

October 6, 2022

Mr. Kyle Karger
Public Works Director
City of St. Charles
830 Whitewater Avenue
St, Charles, MN 55972

RE: St. Charles, MN
School Trail Improvements
Pay Request No. 1

Dear Kyle:

Enclosed is Pay Request No. 1 for work on the above referenced project. We recommend that the City make payment in the amount of $141,867.77 to:

Schumacher Excavating Inc.
50 Warren Avenue
Zumbrota, MN 55992

Please contact me if you have any questions.

Sincerely,

WHKS & co.

Daren D. Sikkink, P.E.

DDS/jm

Enclosure

cc: Richard Almich, City of St. Charles
Cassie Smith, City of St. Charles
Scott Schumacher, Schumacher Excavating Inc.

2905 South Broadway
Rochester, MN 55904
Phone 507-288-3923

whks
engineers + planners + land surveyors

PARTIAL PAYMENT ESTIMATE

FOR CONSTRUCTION WORK COMPLETED

Project: School Trail Improvements
Project No.: 9300.00
Location: St. Charles, Minnesota
Contractor: Schumacher Excavating Inc.

Bid Price: $262,690.00
Date: Oct. 6, 2022
Estimate #: 1
% Complete: 57%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	Mobilization	1.00	L.S.	$18,000.00	0	0.75	0.75	$13,500.00
2	Traffic Control	1.00	L.S.	$1,000.00	0	0.75	0.75	$750.00
3	Clearing	1.60	Acre	$18,000.00	0	2.00	2.00	$36,000.00
4	Grubbing	1.60	Acre	$5,000.00	0	1.60	1.60	$8,000.00
5	Temporary Rock Construction Entrance	1.00	Each	$1,000.00	0	1.00	1.00	$1,000.00
6	Type 2 Ditch Check	12.00	Each	$80.00	0	0.00	-	$0.00
7	Silt Fence, Machine Sliced	3720.00	L.F.	$2.00	0	3,380.00	3,380.00	$6,760.00
8	Seeding	2.00	Acres	$3,000.00	0	0.00	-	$0.00
9	Erosion Control Blanket, Category 30	5700.00	S.Y.	$2.00	0	0.00	-	$0.00
10	Common Excavation (CV)	3625.00	C.Y.	$10.00	0	3,699.10	3,699.10	$36,991.00
11	Bituminous Wearing Course Mixture SPWEB240B	640.00	Ton	$160.00	0	0.00	-	$0.00
12	Aggregate Base, Class 5 (CV) (P)	820.00	C.Y.	$35.00	0	894.10	894.10	$31,293.50
13	18" GS Apron	1.00	Each	$500.00	0	1.00	1.00	$500.00
14	F&I 18" HDPE Culvert Pipe	26.00	L.F.	$40.00	0	26.00	26.00	$1,040.00
15	F&I 24" Nyloplast Structure with Dome Grate	1.00	Each	$4,000.00	0	1.00	1.00	$4,000.00
16	Riprap Class III	10.00	C.Y.	$50.00	0	10.00	10.00	$500.00
17	Pedestrian Ramp	2.00	Each	$3,000.00	0	0.00	-	$0.00
18	Topsoil Borrow	70.00	C.Y.	$10.00	0	0.00	-	$0.00
	Items without quantities							
19	Rock Excavation	180.00	C.Y.	$50.00	0	180.00	180.00	$9,000.00
							Total Work Completed	**$149,334.50**

Less 5% Retainage	$7,466.73
Less Previous Payments	$0.00
Net Payment this Estimate	**$141,867.77**

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com

whks
engineers + planners + land surveyors

October 5, 2022

Mr. Kyle Karger
Public Works Director
City of St. Charles
830 Whitewater Avenue
St, Charles, MN 55972

RE: St. Charles, MN
2021 Sanitary Sewer Lining
Pay Request No. 2-Final

Dear Kyle:

Enclosed is Pay Request No. 2 (Final) for work on the above referenced project. We recommend the City make payment in the amount of $8,716.70 to:

Municipal Pipe Tool
515 5th St PO Box 398
Hudson, IA 50643

Acceptance by the City Council will initiate the start of the one-year maintenance bond, as specified in the contract documents.

Please contact me if you have any questions.

Sincerely,

WHKS & co.

Daren D. Sikkink, P.E.

DDS/jm

Enclosure

cc: Richard Almich, City of St. Charles
Cassie Smith, City of St. Charles
Sharon Waschkat, Municipal Pipe Tool

2905 South Broadway
Rochester, MN 55904
Phone: 507.288.3923

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PARTIAL PAYMENT REQUEST
FOR CONSTRUCTION WORK COMPLETED

Project: 2021 Sanitary Sewer Lining
Project No.: 5985.21
Location: St. Charles, MN
Contractor: Municipal Pipe Tool

Bid Price: $53,874.00
Date: Oct. 5, 2022
Estimate #: 2
% Complete: 88.7%

Item No.	Description	Unit	Unit Price	Quantity	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	1. Mobilization	LS	$7,500.00	1	1	0.00	1.00	$ 7,500.00
2	2. Traffic Control	LS	$1,500.00	1	1	0.00	1.00	$ 1,500.00
3	3. 8" Lining	LF	$22.00	1247	1247	0.00	1247.00	$ 27,434.00
4	4. Heavy Cleaning	LF	$5.00	200	0	0.00	0.00	$ -
5	5. Root Cutting	LF	$1.00	200	0	0.00	0.00	$ -
6	6. Root Cut/Ream in Services	EA	$500.00	4	0	0.00	0.00	$ -
7	7. Cut Intruding Taps	EA	$350.00	4	0	0.00	0.00	$ -
8	8. Reinstate 4"/6" Service	EA	$100.00	22	22	0.00	22.00	$ 2,200.00
9	9. Air Test Service	EA	$345.00	22	0	18.00	18.00	$ 6,210.00
10	10. Grout Failed Service	EA	$25.00	22	0	18.00	18.00	$ 450.00
11	11. Pre- and Post-Lining Televising Records	LS	$2,500.00	1	1	0.00	1.00	$ 2,500.00

Construction Total $ 47,794.00

Less Previous Payments $ 39,077.30

Net Payment this Estimate $ 8,716.70

Sharon Waschkat
Contractor Representative

10/05/2022
Date

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Email: rochester@whks.com
Website: www.whks.com

whks
engineers + planners + land surveyors

October 5, 2022

Mr. Rick Schaber
City Parks and Recreation Director
City of St. Charles
830 Whitewater Avenue
St. Charles, MN 55972

RE: St. Charles, MN
Whitewater River Restoration, Phase 1
Pay Request No. 2

Dear Rick:

Enclosed is Pay Request No. 2 for work on the above referenced project. We recommend the City make payment in the amount of $197,008.78 to:

Sunram Construction, Inc.
20010 75th Ave. N.
Corcoran, MN 55340-9459

Please contact me if you have any questions.

Sincerely,

WHKS & co.

Meghan Funke, P.E.

MF/ds

Enclosure

cc: Daren Sikkink, WHKS (file)
Ryan Sunram, Sunram Construction, Inc.

S:\Jobs\St. Charles\9460 - Whitewater River Restoration\Construction\Pay Applications\City PR_2_9-27-2022.docx

2905 South Broadway
Rochester, MN 55904
Phone 507-288-3923

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PARTIAL PAYMENT ESTIMATE

FOR CONSTRUCTION WORK COMPLETED

Project:	Whitewater River Restoration, Phase 1	Bid Price:	$295,135.00
Project No.:	9460.00	Date:	Sep. 26, 2022
Location:	St. Charles, MN	Estimate #:	2
Contractor:	Sunram Construction	% Complete:	105%

Item No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
1	MOBILIZATION	1	LS	$34,000.50	0.33	0.33	0.66	$22,440.33
2	CLEARING & GRUBBING	1	LS	$7,550.00	0.33	0.67	1.00	$7,550.00
3	COMMON EXCAVATION (P)	3700	CY	$7.75	2683	2520	5,203	$40,323.25
4	F&I 18-INCH RCP PIPE	30	LF	$220.00			-	$0.00
5	REMOVE AND REINSTALL 18" RCP PIPE APRON	1	EA	$3,500.00			-	$0.00
6	F&I SILT FENCE	2110	LF	$2.50			-	$0.00
7	F&I FLOTATION SILT CURTAIN	50	LF	$20.00	100		100	$2,000.00
8	F&I STABILIZED CONSTRUCTION EXIT	2	EA	$850.00	1		1	$850.00
9	SEED AND MULCH WITH MNDOT SEED MIX 34-261	3.7	ACRE	$2,210.00		0.9	0.9	$1,989.00
10	SITE RESTORATION (HYDROSEED WITH MNDOT SEED MIX 25-131)	1.6	ACRE	$3,000.00			-	$0.00
11	F&I CATEGORY 30 EROSION CONTROL MATTING	4300	SY	$2.65		3900	3,900	$10,335.00
12	RIPRAP CLASS V	2025	CY	$63.50	901	1800	2,701	$171,513.50
13	F&I CROSS VANE	2	EA	$1,675.00	1	1	2	$3,350.00
14	F&I ROCK VANE	2	EA	$1,550.00		1	1	$1,550.00
15	F&I J-HOOK	5	EA	$1,505.00	1	4	5	$7,525.00
16	F&I ROOT-WAD STRUCTURES	14	EA	$350.00	2	12	14	$4,900.00
17	F&I ROCK RIFFLE WITH RANDOM BOULDER PLACEMENT	2	EA	$14,000.00		2	2	$28,000.00
18	F&I TEMPORARY STREAM CROSSING	2	EA	$3,500.00	1	1	2	$7,000.00
							Total Work Completed	**$309,326.08**

Less 5% Retainage	$15,466.30
Less Previous Payments	$96,851.00
Net Payment this Estimate	**$197,008.78**

minutes miles

240	122
450	117
480	42
480	21
270	117
525	23
435	116
390	117
495	0
480	120
60	0
420	120
495	0
555	0
465	117
6240	**1032**

Labor:

6,240 minutes

÷ 60 minutes per hour = 104 hours

104 hours @ \$85.00 per hour = \$8,840.00 ①

Mileage Reimbursements:

1,032 miles @ \$.625 per mile = \$645.00 ②

Total Due (①+②) \$9,485

Richard Ulmrich 10-07-22

City of St. Charles, MN

Invoice for Interim City Administrator Services Provided by Richard Almich

August and September, 2022

Date	Tasks	Minutes Worked	Miles Traveled on Behalf of City
08-23-22	Attend City council meeting.	240	122
08-30-22	Orientation and office work on site.	450	117
08-31-22	Office work on site.	480	42
09-01-22	Office work on site.	480	21
09-02-22	Respond to Emails at home office — 60 minutes. Office work on site. Attend Planning Commission meeting. Office work on site.	270	117
09-08-22	Attend EMS meeting held by St. Charles & Lewiston City officials. Attend EMS meeting with Service Providers and City Officials @ Lewiston City Hall.	525	23
09-09-22	Office work on site.	435	116

09-14-22	Office Work on site. Attend meeting with St. Clair/Lewiston EMS Providers to Discuss New Partnership Between Both Ambulance Services.	390	117
09-15-22	office work on site. Meeting with Management staff.	495	0
09-16-22	office work on site. Meeting with Kyle and Melissa to Discuss Status of Electric Utility Finances! Meeting with Wick, Kyle, and Mac Vatcar to Plans to Redevelopment/Restoration of Buildings located in Central Business District (CBD).	480	120
09-21-22	Respond to emails & telephone calls @ home office.	60	0
09-27-22	Office Work on site. Attend City Council Meeting.	420	120
09-28-22	Office work on site. Conduct staff meeting. Meet with Kyle, Scott and Pat Helm to discuss Sanitary Sewer Situation	495	0

09-29-22	Office work on site. Meet with Mac Vorfeal and Project site to Discuss Redevelopment/ Restoration of Mixed Use Buildings Located in CBD.	555	0
09-30-22	Office work on site. Conference call with Electric Power Agency Executive Committee (Kyle, Scott, and Melissa). Meeting with Kyle and Melissa to discuss status of Electric Utity Finances.	465	117
Subtotals		6240	1032

Total Hours = minutes ÷ 60 minutes per hour = hours

① Total Labor Charge = hours @ $85 per hour = $

② Mileage Reimbursement = miles @ $.625 per mile = $

Total Due (①+②) = $

City of St. Charles
830 Whitewater Avenue
St. Charles, MN 55972

Phone (507) 932-3020
FAX (507) 932-5301

WELCOME TO
ST. CHARLES
GATEWAY TO WHITEWATER

www.stcharlesmn.org

Dear Honorary Mayor and Council:

As the Director of Public Works Dept, I am recommending a variance for Pat Hiem at 1220 Sherwood Road for a private septic system that must be approved by Winona County and meet all state standards, guidelines, and inspections. This was not the original plan, The City, Steve Pearson, and Mr. Hiem have been trying to get a permit from Canadian Pacific to dig 25 ft. from their tracks so Mr. Pearson could connect to City sewer main for Mr. Hiems private sewer service. We have been trying to work with the railroad for most of the summer and since August calling every other day and when Mr. Pearson and the City finally got a person that said he could help us get the permit needed things just got more complicated and they wanted coverages and protections that both our insurance companies would not do.
After meetings with Interim Administrator Rick Almich, Mr. Hiem, Mr. Pearson, and myself we have determined that trying to get a permit from the Canadian Pacific is nearly impossible and you better start a year before needed. Code says 1000 ft. is the recommended standard for a variance, this property came in at 998 ft. which we believe should still warrant the variance. Also, at this time Mr. Pearson has said at least a twenty-thousand-dollar cost savings for Mr. Hiem with septic tank instead of crossing west 12th street to hookup. And they don't have to cut across west 12th with an open ditch, and this has also been done in other parts of the town as needed. Any further question we can discuss at council meeting on 9-11-2022.
Thanks Sincerely:

Kyle Karger
St. Charles Public Works Director
507-259-7449

§ 52.02 USE OF PUBLIC SEWER REQUIRED.

(A) *Unsanitary manner prohibited.* No person shall place, deposit or permit to be deposited in any unsanitary manner, on public or private property within the city, or in any area under the jurisdiction of the city, any human or animal excrement, garbage or objectionable waste.

(B) *Discharge prohibited.* No waste water or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this code, shall be discharged into any natural outlet within the city or in any area under the jurisdiction of the city.

(C) *Disposal prohibited.* Except as hereinafter provided, no privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of waste water shall be constructed or maintained.

(D) *Toilet facilities required.*

(1) Providing treatment capacity is available, the owners of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the city and abutting on any street, alley or right-of-way in which a public sanitary or combined sewer of the city is now located or may in the future be located, are required to install suitable toilet facilities at the owners' expense.

(2) These toilet facilities must connect directly with the proper public sewer in accordance with this code, within 90 days after official notice to do so, provided the public sewer is within 1,000 feet of the property line.

(3) Unless a variance is granted by the City Council pursuant to the criteria required for zoning ordinance variances, no private wastewater disposal system shall be allowed on any lot served with city water. All new construction of private wastewater disposal systems must receive City Council approval in addition to that of the Superintendent of Public Works. The Council may deny approval even if all other requirements are met, if the parcel proposed for a private system is located within an area planned to be developed with city sewer and water extensions within the next 15 years, in the City's Comprehensive Plan or Capital Improvements Plan.

(1987 Code, § 303.02) (Am. Ord. 511, passed 8-14-2007; Am. Ord. 546, passed 8-23-2011) Penalty, see § 10.99

§ 52.03 PRIVATE WASTE WATER DISPOSAL.

(A) *Public sewer not available.* Where a public sanitary or combined sewer as described in § 52.02(D) above, is not available, the building sewer shall be connected to a private waste water disposal system complying with this chapter.

(B) *Written permission required.* Before beginning construction of a private waste water disposal system, the owner shall first obtain a written permission signed by the Superintendent.

(C) *Inspection.*

(1) A private waste water disposal system shall not become effective until the installation is completed to the satisfaction of the Superintendent or Superintendent's representative.

(2) The Superintendent or the representative shall be allowed to inspect the work at any stage of construction, and the permit applicant shall notify the Superintendent when the work is ready for final inspection before any underground portions are covered.

(3) The inspection shall be made within 48 hours' notice to the Superintendent that the work is ready for final inspection.

(D) *System requirements.*

(1) The type, capacities, location and layout of a private waste water disposal system shall comply with all recommendations of the State Health Department.

(2) No permission shall be given for any private waste water disposal system employing subsurface soil absorption facilities where the lot area is less than 2-1/2 acres, unless a variance is granted by the City Council under the criteria as required for zoning ordinance variances.

(3) No septic tank or cesspool shall be permitted to discharge to any natural outlet.

(E) *Public sewer available*. When a private system goes bad there must be a connection to a public sewer becoming available to a property served by a private waste water disposal system, as described in § 52.02(D) above, a direct connection shall be made to the public sewer in compliance with this code, and any septic tanks, cesspools and similar private waste water disposal facilities shall be cleaned of sludge and filled with suitable material.

(F) *Operation and maintenance*. The owner shall operate and maintain the private waste water disposal facilities in a sanitary manner at all times, at no expense to the city.

(G) *Additional requirements*. No statement contained in this code shall be construed to interfere with any additional requirements that may be imposed by the State Health Department or Pollution Control Agency.

(1987 Code, § 303.03) (Am. Ord. 511, passed 8-14-2007; Am. Ord. 546, passed 8-23-2011) Penalty, see § 10.99

SCSC
South Central
Service Cooperative
Quality Through Cooperation Since 1976

2075 Lookout Drive
North Mankato, MN 56003
507-389-1425 ▪ mnscsc.org

City Administrator salary range:

Populations from 3,000 to 4,000

High of range	$126,000.00	Afton, MN
Average range	$ 108,219.00	12 Various Cities
City of St Charles	$101,598.00	

Cities searching for an administrator

	$ 96,117.00 - $122,901.00	New Port, MN 3,900 pop

Suggested range	$ 97,000 - $122,500.00

Salary Survey data: Bakertilly, LMC, AMC, Metro Cities 2022