



The City Council of the City of St. Charles welcomes you to its Regular Meeting of Tuesday, October 9, 2018 at 6:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. October 9, 2018 Agenda	APPROVE
4. Meeting Minutes	APPROVE
-September 11, 2018	
-September 25, 2018	
5. September Payables (TBD)	APPROVE
6. Notices and Communications (if applicable)	INFORMATION
7. Reports of Boards and Committees:	INFORMATION
7a. Administrator's Report, Nick Koverman	
7b. Public Works Superintendent Report, Kyle Karger	
7c. Chief of Police Report, Ken Frank	
7d. Library Board Report, David Kramer	
7e. Park Board, Dave Braun	
7f. School Board, Craig Hilmer	
8. Welcoming America Event Recap	INFORMATION
9. City Space Accessories	APPROVE
10. Winter Park & Rec Brochure	APPROVE

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT

***Attachment. Questions? Contact Nick Koverman at St. Charles City Hall at 932-3020 or by email at nkoverman@stcharlesmn.org.**



MEMORANDUM for the CITY COUNCIL of St. Charles for
Tuesday, October 9, 2018

- 8. Welcoming America Event Recap.** A brief recap of the Welcoming Week Event that was held Thursday, September 20th, will be given.
- 9. City Space Accessories.** Park Board will be reviewing design styles Monday night for various amenities for city spaces. Requests to purchase accessories like benches have been received and to compliment the downtown and park spaces, the group will review some options for a recommendation that will be presented.
- 10. Winter Park & Rec Brochure.** Included in the packet for consideration is the Winter Park & Rec brochure. A recommendation for approval will be discussed during the meeting Monday night.

MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, September 11, 2018 held at 6:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
Mayor John Schaber
Dave Braun
Craig Hilmer
Wayne Getz
David Kramer

STAFF PRESENT: Ken Frank (Police Chief) and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Jeff Peterson (Winona County TZD), Fatima Said, Katie Van Eijl, Chong SherVang, German Victoria, Paola, Arevalo, and Benita Garcia all of Project Fine. Steve Conlin, and Jill Veerkamp (St. Charles Press).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE of ALLEGIANCE. Mayor Schaber called for a moment of silence to honor the 17th anniversary of September 11th as Patriot Day.

3. APPROVAL of the AGENDA: Addition: 10a. Jeff Peterson (Winona County TZD), 16.) Library Signage and switch items 8 and 9.

Motion to approve: **David Kramer**

No discussion.

Motion carried.

4. Meeting Minutes

August 15, 2018

Motion to approve: **Dave Braun**

No further discussion.

Motion declared carried.

August 28, 2018

Motion to approve: **Wayne Getz**

No further discussion.

Motion declared carried.

5. August Payables.

Motion to approve: **Wayne Getz**

No discussion.

Motion declared carried.

6. Notices and communications: Mayor Schaber reported on the planned power outage for Wednesday morning and thanked the crew for their response that had power up and running within approximately 20 minutes. Clm. Kramer highlighted the Cupcake for Kids event at the Library on Saturday, September 15 from 10:30 a.m. to noon.

7. Reports of Boards and Committee:

Various reports were provided.

9. Welcoming Week Proclamation Sept. 14-23rd. Mayor Schaber read aloud the proclamation.

A motion was made to approve the proclamation.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

Fatima Said said a few words on behalf of Project Fine and thanked the Council for their support. She talked about the upcoming Thursday event and was excited about all of the events throughout the week. The Council thanked her and her team for their service.

9. 943 Wabasha Avenue—Construction of a Business Sign in an R-3. Admin. Koverman relayed that City staff had been working with Steve Conlin, the owner of 943 Wabasha Avenue, in 2017 during the construction of a business sign in the R-3 Mixed Use Residential District. Mr. Conlin was served a Cease and Desist order for the construction of his sign, or at the time as he explained it was going to be for his drive-in movie theater. The Cease and Desist order was ignored and construction continued. Staff working with legal counsel as to the next steps of resolution. During the process, Mr. Conlin was unavailable and after consultation with counsel, it was determined to delay any action until such time as Mr. Conlin could be present. City staff continued the pursuit of corrective action over the summer and the September meeting was arranged to provide Mr. Conlin with a chance to express his opinion as to why he did not believe he needed to comply. Mr. Conlin, being present, was asked if he had anything to state. Mr. Conlin addressed the Council and relayed that he was allowed to put up his business sign because he was zoned I-1 Light Industry and continued on to relay that his tax statement has his parcels being taxed as commercial property and that what he chooses to do with the back of his sign was his business. A brief discussion was held with respect to whether or not he was rezoned with Mayor Schaber stating that he himself was present at the meeting along with Councilman Getz and that Mr. Conlin was present during the Planning & Zoning meeting of November 7, 2013. Mr. Conlin restated that he was not at that meeting. Clm. Kramer asked city attorney Mike Flaherty if it mattered whether the person in question was present or not if all of the proper notices had been given. Mr. Flaherty relayed that it did not. Once it was determined that the point was mute, Mr. Conlin relayed that he would have to sue the city and exited the council chambers. Admin. Koverman that asked Mr. Flaherty to relay the next steps to the Council. Mr. Flaherty stated that it would be his recommendation to seek criminal enforcement action of the matter. He requested that Council direct staff to retain Flaherty & Hood for prosecution of the matter. Clm. Kramer asked if it was possible for the City to seek the reimbursement for costs associated with the enforcement. Mr. Flaherty relayed that unfortunately Statute does not provide for that type of recovery of costs in a criminal case. A motion was made to direct staff to work with Flaherty & Hood to seek corrective enforcement.

Motion to approve: **Wayne Getz**

No further questions.

Motion carried.

10. 2019 Preliminary Budget Discussion. Admin. Koverman presented the revised budget and relayed that after working with the Park & Recreation Director Rick Schaber it was determined that it was necessary to repaint the pool shell in 2019. Therefore, one of the original 2019 projects of the Jessen's Park bathrooms was moved to 2020. With a difference of an estimated \$10,000 in project price, it reduced the preliminary levy to 9.51 percent from the original 10.49 percent. As requested, staff developed potential options for various scenarios to reduce the proposed levy. They included shifting Capital Improvement Projects for pavilion at Whispering Hills Park (\$25,000 or 2%) and trail extensions (\$40,000 or 4%), using \$20,000 (2%) of General Fund reserves, and the final was transferring \$20,000 (2%) from the Garbage Fund to the General Fund. Koverman relayed that currently part of 2018's plan was use Garbage Funds but that it hasn't been needed. He also added that while staff typically does not recommend shifting projects into future years, 2020 showed that there is room to be able to shift those projects. He cautioned that the goal has always been to incrementally build the fund and keep it stable. Council contemplated the options and relayed that they felt comfortable with the 3rd option of the garbage transfer as it hasn't been done in 2018 and if the billing was charged through the company it would easily cost that additional amount in the year. Clm. Braun then asked if staff could provide a scenario of the hypothetical impact of the levy associated with the change for values of \$100,000 and \$200,000 homes. All Council agreed this would be a good option to review. Clm. Braun asked Clm. Kramer where he thought the County would end up on a

levy amount and he relayed that it would be in the range of 5-6 percent. No additional questions were asked.

10a. Jeff Peterson-TZD Update. Jeff Peterson, the TZD Safe Roads Coordinator for Winona County, was present to provide the Council with an update on the work that the Toward Zero Death (TZD) initiative is making in Winona County. He relayed that the number of car crash deaths in Winona County continues to drop. He presented numbers with respect to seatbelts, distracted driving and DUIs in Winona County. He thanked all the participating agencies of which St. Charles takes part in the initiative as well. Council thanked him for his time and work.

11. Truth In Taxation Date-December 11, 2018. Mayor Schaber read the proposed date of December 11, 2018 for the Truth In Taxation of December 11, 2018 at 6 p.m. A motion was made to approve the date and time.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

12. Ordinance #603 Mediacom Extension (2nd Reading). Mayor Schaber asked if there were any questions for the second reading of the Mediacom Franchise Extension. Hearing none, he called for a motion to approve the second reading.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

13. Ordinance #604 Sale of Property (1st Reading) and Recommendation for a Minor Subdivision.

Mayor Schaber introduced the ordinance that had been recommended for approval by Planning & Zoning. He referenced the memo and information and asked if there were any questions. Hearing none, he called for a motion to approve.

Motion to approve: Wayne Getz

No further discussion.

Motion carried.

14. Resolution #28-2018 One-Day Temporary Liquor Saints Touchdown. A motion was made to approve the resolution as presented.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

15. Library Janitor Hiring Recommendation. Admin. Koverman reviewed the memo briefly and relayed that it was the recommendation of staff to hire Ron Johnson. A motion was made to hire Ron Johnson to fill the library janitor vacancy.

Motion to approve: **Craig Hilmer**

No further discussion.

Motion carried.

16. Library Signage. Clm. Kramer briefly highlighted the discussion by the Library Board to add additional signage to the east face of the exterior wall to better inform guests of the location of the library. The moneys would come from the library fundraiser donations. A motion was made to approve the signage quote to HCA-J Signs.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

None.

Motion to adjourn at 6:48 p.m.
Motion to approve: **Wayne Getz**
Motion declared carried.

John Schaber, Mayor

ATTEST

Nick Koverman, City Administrator

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, September 25, 2018 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
David Kramer
Dave Braun
Craig Hilmer
Wayne Getz
Mayor John Schaber

STAFF PRESENT:

Jose Pelaez (Police Sergeant), Kristine Engstrand (City Accountant) and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Jill Veerkamp (St. Charles Press).

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA:

Motion to approve the agenda: **Dave Braun**
No discussion.
Motion carried.

4. Notices and Communications. None

5. Review of Financials.

No questions.

6. Resolution #29-2018 Approving 2019 Preliminary Levy. Admin. Koverman began by relaying the past requests to implement the levy reduction option that would lower the preliminary estimate by two percent to 7.54 percent. He continued to relay that as part of the preliminary estimates of impacts on a home valued at \$100K, \$200K, and \$300K, but all estimates it appears that due to the taxable market value growth in the community that despite a proposed levy, property taxes by all indications looked as though they would reduce the tax impact. City Accountant Kristine Engstrand relayed that the formulas were checked and that it appears that residents could see a reduction. Clm. Kramer aptly pointed out unless the value of the home increased to offset that difference and all agreed. No additional discussion was held and a motion to approve resolution presented with the preliminary levy of 7.54 percent was so moved.

Motion to approve: **David Kramer**
No further discussion.
Motion carried.

7. Resolution #30-2018 Approving the 2019 EDA Levy. Admin. Koverman presented the resolution and highlighted the change in taxable market value and the increase of approximately \$4,000 to the EDA levy. No questions were posed and a motion was made to approve the resolution.

Motion to approve: **Wayne Getz**
No further discussion.
Motion carried.

8. Ordinance #604 Sale of Property (2nd Reading) and minor subdivision. Mayor Schaber relayed to the council the information of the second reading for the sale of the property and minor subdivision. No questions were asked and no changes were made to the ordinance. A motion was made to approve the second reading of Ordinance #604.

Motion to approve: **David Kramer**
No further discussion.
Motion carried.

9. Friends of Whitewater Request. Admin. Koverman relayed the information contained in the letter requesting use of the community center for practices beginning in June-July of 2019 for the theater group. It was asked if the space typically had

anyone in Sunday evenings in those times and it was stated that only one group typically uses the space at 8 p.m. With that, a motion was made to approve the request for in-kind use of the space by the Friends of Whitewater theater group.

Motion to approve: **Craig Hilmer**

No further discussion.

Motion carried.

10. Pay Request #1-2018 Street Improvements. Admin. Koverman relayed that the request by Dunn Blacktop for the first payment was reviewed by WHKS and recommended for approval. A motion was made to approve the pay request by Dunn Blacktop.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

None

Motion to adjourn at 6:09 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John Schaber, Mayor

Attest:

Nick Koverman, City Administrator



**NOTICE of POTENTIAL QUORUM—SAFE ROUTES TO SCHOOL RIBBON CUTTING
MONDAY, OCTOBER 8, 2018**

A potential quorum of the City Council may be in attendance of the Monday, October 8, 2018 ribbon cutting to commemorate the Safe Routes To School project completion. However, no city action will be taken or discussed as this is a social function and gathering for the purpose of the ribbon cutting.

Dover, Eyota, St. Charles Area Sanitary District

P.O. Box 396
St. Charles, Minnesota 55972
Phone: (507) 932-4171
email: district@hbesc.net

September 20, 2018

City of St. Charles
830 Whitewater Avenue
St. Charles, Minnesota 55972

Dear Mayor Schaber, City Council Members and City Administrators:

The Dover Eyota St. Charles Sanitary District will be increasing its sewer rate 2% for 2019. The rate will increase \$.12/1,000 gallons, from the current rate of \$6.23/1,000 gallons to \$6.35/1,000 gallons. The new fee will be effective January 1, 2019 and billed with the January usage.

Also, the Sewer Availability Charge (SAC fee) will remain at \$2,640.00 for 2019.

Please feel free to contact the District or your Board representative with questions.

Sincerely,

A handwritten signature in cursive script that reads "Wayne Getz".

Wayne Getz, Chairman
DESCASD Board

PRESS RELEASE

For Immediate Release

Date: October 3, 2018
Phone: 507-474-9825
E-mail: Info@WinonaCountyPartnerSHIP.com

FREE Lunch and Learn: E-cigarettes and Vapes and the Dangers they Pose for Youth

Winona County PartnerSHIP (SHIP – Statewide Health Improvement Partnership) is pleased to partner with BetterYou Health & Fitness to offer a free Lunch and Learn to increase community awareness of the dangers of youth use of e-cigarettes and other vaping products, like JUUL. The event will be held at the Tandeski Center, 1200 Storrs Pond Road, Winona, MN on Monday, October 22 from 12-1 p.m.

Youth e-cigarette use has risen dramatically in Minnesota in the last three years, with an almost 50 percent increase in high school student e-cigarette use since 2014. This is a major public health concern. Youth use of nicotine increases their risk of addiction, and can make them more susceptible to addiction to tobacco products and other substances in the future.

Presenter Liz Heimer is a Tobacco Specialist with the American Lung Association, and will cover the newest and most innovated tobacco products marketed at youth. Nearly all e-cigarettes contain nicotine, and popular e-cigarettes, like JUUL, are sleek and concealable and often used in schools by students. These products also come in fruit and candy flavors, which appeal to youth, and many are low-cost.

Community members will have a chance to see a variety of these kid-friendly tobacco products up close and will leave with more knowledge on the dangers of these addictive products.

Space is limited. Please register at <https://winonahealth.wufoo.com/forms/vaping-101/> or by calling 507-474-9825.

Through a comprehensive approach to local opportunities and challenges, SHIP strives to make healthy options more accessible for everyone who lives, works, plays and visits Winona County.

To learn more about SHIP visit <http://winonacountypartnership.com/>

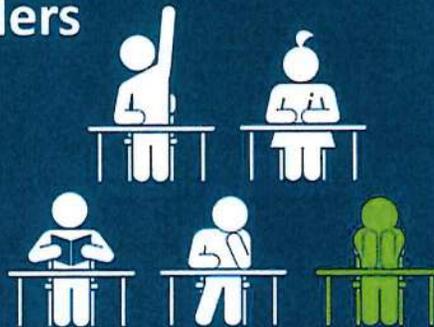
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YOU'RE *Invited* TO A *Conversation* ABOUT *Vaping*

1 in 5 high schoolers
use e-cigarettes.

That's a nearly
50% increase
since 2014.



October 22nd

Noon-1:00 PM

Tandeski Center
1200 Storr's Pond Rd
Winona

Free to attend, includes lunch. Space is limited. Please register at:

<https://winonahealth.wufoo.com/forms/vaping-101/> or call 507-474-9825.





City Administrator's Report—September 2018

Sept. 6—Rick Schaber and I met with Loss Control staff from the League of Minnesota Cities to review ADA requirements and review various facilities within the City. An ADA plan must be completed in 2019 and staff is working with WHKS to formulate the plan and strategy for meeting the requirement.

Sept. 10—Met with St. Charles School Supt. Jeff Apse to review school district projects and potential partnerships that may be available.

Sept. 12—Held a conference call with the SCACF Green Space subcommittee to review a grant application being submitted to the Southern Minnesota Initiative Foundation (SMIF) for programming that would be held in 2019 along with rehab to the church. The Green Space committee also partnered with the Chamber of Commerce as the fiscal agent to be able to submit grant.

Sept. 13—Met with library custodians to go over duties and help transition personnel.

Sept. 18—Attended a meeting in Lewiston with representatives from Congressman Walz as they conducted listening sessions and shared possible legislation regarding an economic development bill. A resolution of support is being sent to the Southeast League of Municipalities of which St. Charles is a member for consideration by all its cities. More information will be presented at a later date.

Sept. 19—Attended SCACF meeting to discuss upcoming November 9 fundraiser and updates from various committees.

Sept. 20—Held Welcoming America event in the evening. Approximately 50 residents and guests turned out for the first event.

Sept. 24—Attended Dept. of Homeland Security event at the Elementary School along with Police Chief Frank to learn about various strategies that communities and organizations, specifically church congregations, can take to protect themselves. Will be working with Pastor Klason and the St. Charles Ministerial Committee to formulate a plan to better include congregations in the city's emergency operation plan.

Sept. 25—Attended SHIP Leadership meeting in Winona to discuss upcoming 2019-2020 initiatives included in the 2019 funding cycle. Applied for and received SHIP/Active Living funds for purchase of two additional informational kiosks that will be installed at 11th Street and City Park.

Sept. 26—Attended Area Administrator's meeting in Harmony.

Sept. 27—Met with consultants from Schmidt Goodman to review possibility of space reconfiguration for front office area.

Sept. 28—Held UMMEG Steering committee meeting to discuss upcoming solar project as well as ongoing discussion with Organic Valley over Cashton/Green windfarm. Met with Hiawatha Valley representative with team to discuss initiatives and steps to help office environment.

Public Works Report – September 2018

- Pulled new street light wires; replaced old wood poles with new fiberglass poles and LED lighting – this is being done on approximately 50 poles going overhead to underground on Wabasha Ave, St. Charles Ave, Whitewater Ave, Church Ave and Richland Ave
- Ran power plant for about 17 hours on September 11th – squirrel in sub-station, blew out six insulators, shut town down at 1:00am and it was back up and running at 3:00am
- Flushed hydrants, checked wells and located curb stops
- Cleaned City shop; maintenance on small gen-sets; City crew prepped and leveled new parking lot behind Del's Café for paving; blvd and electrical tree trimming; dropped off barricades and cones for Farm to Table event
- Meeting with gas company on projects; clean and organize office; check traffic lights; order material; order materials; record electric affidavits; meeting with MiEnergy at the sub-station; replaced secondary pedestal on East Highway 14; repaired bad underground on Street lights on Gladiola Drive; talked with sprinkler company about not being installed in City blvd
- Pull reads and info off of 320 Amp meter for City Hall; put new belt on Polaris Ranger; swept street for falling leaves; put dead end sign in alley by Dee Haas' property; helped Greg prep and pour concrete; ordered manhole risers; backfilled curbs for street project; replaced bolts on Police LED sign
- Poured curbs; graded alleys; pushed up brush and compost piles; re-rocked lot; sweeper repairs; cut down old light poles; turned in yearly light bulb recycling; replaced street signs; seal coated second bike path line on East 15th Street; changed brooms on sweeper; cleaned catch basins; helped setup tent for Farm to Table
- Swept school lot; mixed salt and sand at State Shop; cleaned I90 booster station; Well #5 maintenance; assembled copper horns and delivered to City Hall; repaired Hwy 14 lift station phone; burned massive brush pile at shop; located manholes and valves for street project; replaced water meters

- Loader maintenance; checked high water pressure complaint at The Leather Guy; contacts with Eric on 2019 Solar project; ordered (4) new lease trucks from Sugar Loaf Ford for 2019, year-end street patching and bid projects before November
- Daily/weekly/monthly - Utility locates; monthly rubber goods inventory and testing; MMUA safety meeting; ran power plant for monthly exercise; repaired street lights; located property pins; delivered disconnect notices and disconnected/reconnected electric meters for City Hall; daily Well checks; lift station and booster station checks; water samples; substation reporting; meter finals; checked and replaced water meters

Sincerely,
Kyle Karger
Public Works Director

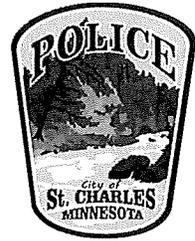
City of St. Charles Police Department

Chief – Ken Frank #601

830 Whitewater Avenue

St. Charles, MN 55972

(507) 932-3020 · (507) 932-8701 FAX



October 2018

- This department just completed participation in the TZD seat belt wave which ran from Sept 27 -29. Officers worked 4, 5hr shifts for a total 20 hours. During these 20 hours 55 traffic stops were made and 17 citations were issued. Citations issued included several no seatbelt use, Distracted driving (cell phone use) along with several speed, driver's license violations and possession of marijuana in a motor vehicle.
- On October 4 I attended a meeting with area law enforcement personnel and reviewed the use and progress of our utilization of LETG. LETG is the county wide law enforcement software management system.
- On September 26 I attended a meeting of the Rochester Area Retail Crime Organization. This organization regularly sends out email in regard to criminal incidents that occur at retail locations. The emails originate through the Rochester Police Department and include descriptions of the incidents and usually photographs of perpetrators. These are shared with all members of this department and I have encouraged sever area businesses to sign up for these regular emails to be informed about retail crimes occurring, current trends and possibly recognizing perpetrators. Also speaking at this meeting was newly appointed RPD Chief James Franklin and Sgt Charlie Anderson of the St Paul police Department.
- On September 26 I attended the Winona County Emergency Management meeting at the Minnesota City Fire Department. This meeting included information on the emergency Auto Launch of the Mayo and Gundersen medical helicopters. Presentation was given by Gundersen Air and it was a very good question and answer session by all the departments involved. Other topics reviewed included the Winona County Emergency Operations Center plan, it's availability online and the plan to change to a different emergency text alert system. Currently Winona County is using "Code Red" and in the near future will be switching to "RAVE" more user friendly and will be better able to integrate with their dispatch system.
**The next County Wide Emergency Management meeting will be held in December here at the Fire Department.
- The "Radar Sign" is up and running and soon I hope to have some of the traffic information for the council's review. So far it has been used at 2 sites, both on Richland Ave.

Respectfully submitted, Chief Ken Frank

"Proud to Serve"



INTRODUCTION

WELCOME TO WINTER 2018-19:

In this Brochure, you will find information you need to get involved & enjoy your winter with the St. Charles Park/Recreation Department.

LOW INCOME FEES:

The Park/Recreation Department has an adjusted fee scale set for families with low incomes. If you would like to inquire about these fees, please contact the Park/Recreation Director at City Hall.

CANCELLATION ANNOUNCEMENTS:

All Park/Recreation program related activities that are cancelled will be announced on KTTTC.COM & the City of St. Charles Facebook page www.facebook.com/stcharlesmn/

GOAL & INTENT:

The Park/Recreation Department's goal for each program is to provide everyone with the opportunity to participate & learn the basic skills & strategies of the game. It is not our intent to have a "win at all cost" attitude. Everyone will receive the opportunity to participate. Our staff will do their best to get participants equal playing time, but it is almost impossible to have it be exactly equal. Traveling teams are the only exception to this rule.

ICE RINKS & WARMING HOUSE

The Park/Recreation Department maintains an Ice Rink at the St. Charles High School Athletic Field. The Ice Rink typically opens in mid-December & stays open through the middle of February. Operation dates are contingent on the weather.

The warming house is designed for skaters to change in & out of their skates or just warm up. We ask that people who are not using the skating facilities to please stay out of the warming house.

Enjoy the rinks & warming house. A reminder, this facility is for you. Please take care of this facility by cleaning up before you leave. The Park/Recreation Department does not provide supervision of the rinks or warming house.

OPEN GYM

The St. Charles Elementary School Gym will be open for recreational purposes each Sunday afternoon from 2:00 pm to 4:30 pm for students & adults.

There is a \$1.00 fee per/student (high school or younger) & \$2.00 per/adult.

Open Gym starts on Sunday, January 6th, 2019 & ending on Sunday, March 31st, 2019.

3rd & 4th GRADE IN-HOUSE GIRLS BASKETBALL

AGES: Girls in 3rd & 4th Grades
START TIME: 9:00 am – 10:00 am
START DATE: Saturday, November 10th, 2018.
ENDING DATE: Saturday, December 22nd, 2018.
DEADLINE: Monday, November 5th, 2018.
LOCATION: St. Charles Elementary School Gym
COST: \$25.00 per/person

In this program we will be introducing the game of organized basketball. The program will work hard on the basic fundamentals of basketball, but the participants will also get a chance to work on team skills in scheduled games.

The first three weeks will be practices (9:00 am – 10:00 am) & the last three weeks will be games. **We will be off Saturday, November 24th for the Thanksgiving Holiday weekend.** Game times will be (9:00 am to 10:00 am) or (10:00 am to 11:00 am).

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org

3rd & 4th GRADE IN-HOUSE BOYS BASKETBALL

AGES: Boys in 3rd & 4th Grades
START TIME: 10:00 am – 11:00 am
START DATE: Saturday, November 10th, 2018.
ENDING DATE: Saturday, December 22nd, 2018.
DEADLINE: Monday, November 5th, 2018.
LOCATION: St. Charles Elementary School Gym
COST: \$25.00 per/person

In this program we will be introducing the game of organized basketball. The program will work hard on the basic fundamentals of basketball, but the participants will also get a chance to work on team skills in scheduled games.

The first three weeks will be practices (10:00 am – 11:00 am) & the last three weeks will be games. **We will be off Saturday, November 24th for the Thanksgiving Holiday weekend.** Games times will be (11:00 am to Noon) or (Noon to 1:00 pm).

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org

5th & 6th GRADE TRAVELING TEAM BASKETBALL

In this program our participants/teams will travel to other communities for games & are responsible for providing their own transportation.

Traveling teams play at a semi-competitive level to prepare youth for more advanced competition. PLAY IS NOT DESIGNED TO BE EQUAL. Playing time will be based on the player's participation & the coach's judgment.

GIRLS TRAVELING TEAM

AGES: Girls in 5th & 6th Grades
START TIME: 11:00 am - Noon
START DATE: Saturday, November 17th, 2018.
ENDING DATE: March 2019.
DEADLINE: Monday, November 12th, 2018.
LOCATION: Elementary School Gym
COST: \$50.00 per/person

We will have a parent/organization meeting on November 17th to go over the program details. If you have any questions prior to the first day, please contact the Park/Recreation Director at City Hall at (507)932-3020.

We need parent volunteer coaches for this program. If you are interested, please contact the Park/Recreation Director at City Hall at (507)932-3020.

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org

BOYS TRAVELING TEAM

AGES: Boys in 5th & 6th Grades
START TIME: 11:00 am - Noon
START DATE: Saturday, November 17th, 2018.
ENDING DATE: March 2019.
DEADLINE: Monday, November 12th, 2018.
LOCATION: Elementary School Gym
COST: \$50.00 per/person

We will have a parent/organization meeting on November 17th to go over the program details. If you have any questions prior to the first day, please contact the Park/Recreation Director at City Hall at (507)932-3020.

We need parent volunteer coaches for this program. If you are interested, please contact the Park/Recreation Director at City Hall at (507)932-3020.

Please fill out the PARTICIPATION AGREEMENT, include your fee & return it to the ELEMENTARY SCHOOL OFFICE or CITY HALL or online at www.stcharlesmn.org