

**ST. CHARLES PARK / RECREATION DEPARTMENT  
830 WHITEWATER AVENUE  
ST. CHARLES, MN 55972  
(507) 932-3020**

**CITY OF ST. CHARLES - PARK/RECREATION/POOL JOB APPLICATION**

POSITION FOR WHICH YOU ARE APPLYING: \_\_\_\_\_

Name: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

College Address: \_\_\_\_\_

College Phone #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Do you have a valid driver's license? Yes \_\_\_\_\_ NO \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**EDUCATION**

Name of High School: \_\_\_\_\_ Yr. Graduated: \_\_\_\_\_

Name of College: \_\_\_\_\_ Yr. Graduated: \_\_\_\_\_

Major Course of Study: \_\_\_\_\_

**GENEREAL INFORMATION**

Are you available to work: Morning: Yes \_\_\_\_\_ No \_\_\_\_\_  
Afternoons: Yes \_\_\_\_\_ No \_\_\_\_\_  
Evenings: Yes \_\_\_\_\_ No \_\_\_\_\_  
Weekends: Yes \_\_\_\_\_ No \_\_\_\_\_

Number of hours per week you would like to work: \_\_\_\_\_

I will be available from: \_\_\_\_\_ to \_\_\_\_\_  
Month/Date Month/Date

Will you be planning a vacation this summer? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, when? \_\_\_\_\_

**JOB EXPERIENCE**

<u>Employer</u>	<u>Job Description</u>	<u>Dates</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

If previously employed by the City, how many years? \_\_\_\_\_

In what position(s): \_\_\_\_\_

**PLEASE LIST ANY ACTIVITIES, CLUBS OR ORGANIZATIONS IN WHICH YOU ARE ACTIVELY PARTICIPATING:**

- |          |          |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

**FIRST AID / SPECIAL TRAINING**

Have you had any First Aid Training? Yes \_\_\_\_\_ No \_\_\_\_\_

If "yes" write the date of completion on the line(s) below:

Standard First Aid: \_\_\_\_\_ CPR: \_\_\_\_\_

*PLEASE INCLUDE A COPY OF ANY/ALL CURRENT CERTIFICATES OF COMPLETED COURSES.*

**PLEASE SUMMARIZE ANY SPECIAL SKILLS OR EXPERIENCE WHICH WILL HELP YOU WITH THE POSITION YOU ARE APPLYING FOR. INCLUDE MECHANICAL SKILLS:**

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**LIST THREE (3) CHARACTER REFERENCES (NO RELATIONS):**

- |          |                |
|----------|----------------|
| 1. _____ | Phone #: _____ |
| 2. _____ | Phone #: _____ |
| 3. _____ | Phone #: _____ |

Signature: \_\_\_\_\_ Date of application: \_\_\_\_\_