

City of St. Charles
Economic Development Authority
Regular Meeting
Minutes
May 9th, 2014

1. Meeting was called to order at 8:03am at City Hall by Greg Gall. Present were: Gall, Greg Backes Dan Pearson, Bill DeBruyckere, Wayne Getz, Mark Linderbaum, EDA Coordinator Cris Gastner, and City Administrator Nick Koverman
2. **Minutes:** The minutes were discussed and approved
3. **Financials:** The financials were discussed and approved

4. **Business Items:**

a. Community Survey

Representatives from Tulip Tree Marketing presented the information from the community survey to the Board. A time will be scheduled for them to present the information to City Council as well.

b. Commercial Rehab Program Application

Gastner presented two commercial rehab program applications. It was for the Precision Auto Body, who is looking to do a large expansion project on their current building. The request was for \$10,000. The review committee had discussed the request and recommends approval. A motion was made by Linderbaum and seconded by Getz for approval. All ayes, Motion carries.

The second application was for State Farm's building who is looking to upgrades to the windows and new siding along with a new face for their current building. The request was for \$10,000. The review committee had discussed the request and recommends approval. A motion was made by DeBruyckere and seconded by Backes for approval. All ayes, Motion carries.

c. Community Booklet Discussion

Koverman presented the need for another community advertising booklet as there are only a few remaining. The last production was done with some assistance from the EDA and Chamber. A motion was made by Backes and seconded by Getz to assist in the project at the same level in order to keep the cost down for the businesses advertising in the booklet. All ayes, Motion Carries

d. TIF Public Hearing Recommendations

First project Active Tool and Die looking at a large expansion has asked for assistance in the project. One of the most logical ways to assist is TIF. A motion was made by DeBruyckere and seconded by Backes to recommend setting a public TIF hearing for the City Council meeting on June 10th. All Ayes, Motion Carries

Second project NRB Metals is looking at a large expansion has asked for assistance in the project. One of the most logical ways to assist is TIF. A motion was made by DeBruyckere and seconded by Linderbaum to recommend setting a public TIF hearing for the City Council meeting on June 10th to adjust the budget of the existing TIF district. All Ayes, Motion Carries

e. WAC Fee Advertising

The fact that the Sanitary Sewer District has decided to waive the fees for the next 2 years was discussed. Consensus of the Board is to utilize the free immediate sources to market that initially. Then develop a plan for more extensive marketing campaign.

f. Borderline Pizza

The closing of Borderline Pizza was discussed and consensus was to have staff discuss strategy for next steps with business.

Meeting was adjourned.