



The City Council of the City of St. Charles welcomes you to its Regular Meeting of Tuesday, June 12, 2018 at 6:00 p.m. at 830 Whitewater Avenue, City Council Chambers, St. Charles, Minnesota.

ITEM	ACTION REQUESTED
1. Call to Order	
2. Pledge of Allegiance	
3. June 12, 2018 Agenda	APPROVE
4. Meeting Minutes -May 8, 2018 -May 22, 2018	APPROVE
5. June Payables	APPROVE
6. Notices and Communications (if applicable)	INFORMATION
7. Reports of Boards and Committees:	INFORMATION
7a. Administrator's Report, Nick Koverman	
7b. Public Works Superintendent Report, Kyle Karger	
7c. Chief of Police Report, Ken Frank (verbal presentation)	
7d. Library Board Report, David Kramer (TBD)	
7e. Park Board, Dave Braun (TBD)	
7f. School Board, Craig Hilmer (TBD)	
8. Proclamation-American Legion Day	APPROVE
9. Public Hearing-943 Wabasha Avenue Nuisance Abatement	HOLD/APPROVE
10. 2017 Audit Review	INFORMATION
11. Public Hearing-Alley Vacation Block 2 of Fairview Addition	APPROVE
12. Ordinance #602 Ordinance to Vacate (1 st Reading)	APPROVE
13. Resolution #19-2018 2-Day Intoxicating Liquor (Fairgrounds)	APPROVE
14. Resolution #20-2018 3-Day Intoxicating Liquor (Fairgrounds)	APPROVE
15. Resolution #21-2018 Support of Detachment Petition-Heim/Soppa	APPROVE
16. Accept Resignation—Officer McCready	APPROVE
17. Police Department Recommendations	APPROVE
18. Speed Zone Sign	APPROVE
19. Resolution #22-2018 MOU with LELS for MSRS Language Amendment	APPROVE
20. Resolution #23-2018 MOU with IBEW for MSRS Language Amendment	APPROVE
21. Resolution #24-2018 LOU for non-union for MSRS Language Adoption	APPROVE

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

ADJOURNMENT

***Attachment. Questions? Contact Nick Koverman at St. Charles City Hall at 932-3020 or by email at nkoverman@stcharlesmn.org.**



**MEMORANDUM for the CITY COUNCIL of St. Charles for
Tuesday, June 12, 2018**

- 8. Proclamation-American Legion Day.**
- 9. Public Hearing-943 Wabasha Avenue.**
- 10. 2017 Audit Review.** Tom Wentz of Smith Schafer will be present to present the 2017 audit.
- 11. Public Hearing-Alley Vacation Block 2 of Fairview Addition.** A public hearing will be held with respect to the proposed request to vacate a former alley that was a portion of the Hwy 74 project. In working with Wayne Merhkens of Ryan & Grinde, the State of Minnesota still owned an easement that is now occupied by the WhiteValley Motel. It was also discovered that a former city alley had never been vacated with the realignment/construction of Hwy 74 and thus should be vacated.
- 12. Ordinance #602 Ordinance to Vacate (1st Reading).** Please see the information enclosed.
- 13. Resolution #19-2018 2-Day Intoxicating Liquor (Fairgrounds).** See enclosed.
- 14. Resolution #20-2018 3-Day Intoxicating Liquor (Fairgrounds).** See enclosed.
- 15. Resolution #21-2018 Support of Detachment Petition-Heim/Soppa.** Please see the enclosed resolution for consideration.
- 16. Accept Resignation—Officer McCready.** A letter of resignation has been received from Officer Casey McCready as he has been accepted a position as a Winona County Sheriff's Deputy.
- 17. Police Departments Recommendations.** Please see the enclosed Request For Council Action.
- 18. Speed Zone Sign.** Please see the enclosed Request for Council Action.
- 19. Resolution #22-2018 MOU with LELS for MSRS Language Amendment.** Please see enclosed resolution.
- 20. Resolution #23-2018 MOU with IBEW for MSRS Language Amendment.** Please see enclosed resolution.
- 21. Resolution #24-2018 LOU for non-union for MSRS Language Amendment.** Please see enclosed resolution.

MINUTES of the ST. CHARLES CITY COUNCIL
for Tuesday, May 8, 2018 held at 6:00 p.m. at
830 Whitewater Avenue,
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
Mayor John Schaber
Dave Braun
Craig Hilmer
Wayne Getz
David Kramer

STAFF PRESENT: Ken Frank (Police Chief), Kyle Karger (Director of Public Works), and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Jill Veerkamp (St. Charles Press), Mike Bubany (David Drown & Associates), and Dan White.

1. ESTABLISH QUORUM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE of ALLEGIANCE

3. APPROVAL of the AGENDA

Motion to approve: **Dave Braun**
No discussion.
Motion carried.

4. Meeting Minutes

April 10, 2018
Motion to approve: **Craig Hilmer**
No further discussion.
Motion declared carried.

April 18, 2018 Board of Equalization

Motion to approve: **Wayne Getz**
No further discussion.
Motion declared carried.

April 24, 2018

Motion to approve: **David Kramer**
No further discussion.
Motion declared carried.

5. May Payables.

Motion to approve: **David Kramer**
No discussion.
Motion declared carried.

6. Notices and communications: None.

7. Reports of Boards and Committee:

Various reports were given by staff and Council that were included in the packet.

8. Proclamation-National Bike to School Day. Mayor Schaber read aloud the proclamation for Bike To School Day in St. Charles.

9. Resolution #18-2018 Issuance of GO Bond Sale and Levying. Mike Bubany of David Drown & Associates relayed to the Council the information related to the sale of the proposed GO bond that included the Standard & Poors rating, which the City maintained the AA- rating, which he said was no surprise and is excellent for a city St. Charles' size. He explained that three offers were received and that he would recommend awarding the bond sale to Bernardi Securities for 2.9151%. He relayed that all bids were less than his estimate and that savings over the life of the bond would be about \$1,300.00, but that for all intensive purposes his estimate was right on. No questions were asked. A motion to approve resolution #18-2018 awarding the issuance of GO Bonds to Bernardi Securities and levying was moved.

Motion to approve: **Dave Braun**

Seconded by: **David Kramer**

No further discussion.

Motion declared carried.

10. Proposed Parking Partnership. Clm. Kramer began by thanking the Council for tabling the discussion in order for him to participate. He posed the questions as options for Council to consider what they envision the space's use as, whether a green space, parceling a piece of the former gas station off to potentially sell, etc. Mayor Schaber relayed that he did not see a permanent structure being put there, but rather green space area as we look to rectify the safety issues with 11th/Whitewater. Clm. Hilmer added that he understood the Lions were considering partnering with benches and Clm. Braun agreed that he would like to see it as green space, especially so close to the library. Clm. Getz expressed that he hopes people will become more oriented with parking in the rear especially with the staff proposal to reconfigure the space. Clm. Kramer stated he was in support of closing off the street that is used as the alley in anticipation of green space as it would be a nice enhancement. A brief discussion was held on signage of the parking area. A motion was made to proceed with the parking proposal and use of green space with no exit street signage.

Motion to approve: **Wayne Getz**

No discussion.

Motion carried.

11. Seasonal Public Works Request. Director of Public Work, Kyle Karger, addressed the Council and requested a proposed seasonal public works employee to assist Greg Feuerhelm with upcoming concrete projects. In light of the various projects, Dir. Karger relayed that other public works crew members would be busy working on various projects from street patching to sewer jetting, electrical, etc. Clm. Braun asked if any county programs existed to help pay for the position and Clm. Kramer asked where in the budget, Dir. Karger anticipated the funds coming from. He relayed that dependent on the project, funds would come from either stormwater or street funds. It was discussed that 40 hours would not have to be guaranteed and if Mr. Feuerhelm was not there, then more than likely the seasonal person would not be either. A tentative range of \$10-12/hr. similar to the summer park assistant was discussed dependent on the person. Dir. Karger is hoping to find someone who will enjoy learning from Mr. Feuerhelm, but understands it is challenging work. A motion was made to approve the hiring of a seasonal public works employee with an hourly range of \$10-\$12.00.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

12. Part-time Officer Request. Chief Ken Frank relayed to the council that several full-time officers were being backgrounded for potential job opportunities, but that his part-time list has been limited to three with very little availability. In February as part of the full-time candidate search, Brady Jones had applied and he would like to background Mr. Jones for consideration as a part-time officer. A motion was made to approve the backgrounding of Mr. Jones.

Motion to approve: **Wayne Getz**

Abstained: **David Kramer citing family relationship**

No further discussion.

Motion carried.

13. Summer Park & Rec. Staff list. Clm. Braun relayed that the Park Board had reviewed the list and recommended approval. A motion was made to approve the list as presented.

Motion to approve: **Dave Braun**

No further discussion.

Motion carried.

14. Gladiolus Days Button Contest Winner. Mayor Schaber relayed that the recommended button was by Jasmine Rojas of Mr. Siebenaler's 6th grade class. A motion to approve Ms. Rojas as the 2018 button contest winner was moved.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

None.

Motion to adjourn at 6:35 p.m.

Motion to approve: **Wayne Getz**

Motion declared carried.

John Schaber, Mayor

ATTEST

Nick Koverman, City Administrator

MINUTES of the ST. CHARLES CITY COUNCIL
For Tuesday, May 22, 2018 held at 6:00 p.m. at
830 Whitewater Avenue
St. Charles, Minnesota

MEMBERS PRESENT:

Councilmen:
David Kramer
Dave Braun
Craig Hilmer
Wayne Getz
Mayor John Schaber

STAFF PRESENT:

Kyle Karger (PW Director) and Nick Koverman (City Administrator).

OTHERS IN ATTENDANCE: Jill Veerkamp (St. Charles Press).

1. ESTABLISH QUOROM/CALL TO ORDER

Quorum was established with Mayor Schaber calling the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL of the AGENDA: one addition of Item 9.) Safe Routes To School Pay Request #1

Motion to approve the agenda: **Dave Braun**

No discussion.

Motion carried.

4. Notices and Communications. Admin. Koverman relayed that Project Fine is having their annual Taste of International Cuisine and asked for Council to let him know who is interested.

5. Review of Financials.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

6. Letter of Resignation-Marti Ellinghuysen. Mayor Schaber highlighted the letter of resignation from Marti Ellinghuysen, the current Street Superintendent, and thanked him for his years of service. Clm. Getz moved to accept with his resignation and also thanked him for his service.

Motion to approve: **Wayne Getz**

No further discussion.

Motion carried.

7. Advertise for Street Superintendent. Mayor Schaber relayed that the next step would be to advertise for Mr. Ellinghuysen's replacement. PW Director Karger relayed that he would like to hire the person as quickly as possible in order to have Mr. Ellinghuysen share information and help transition the person. A motion was made to advertise for the position.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

8. Project Fine – June 10, 2018 event. Mayor Schaber relayed the general information of the Project Fine annual Taste of Cuisine event and asked any interested Councilmembers to let Admin. Koverman know. No action taken.

9. Safe Routes To School – Pay Request #1. Admin. Koverman highlighted the pay request to Dunn Blacktop for \$121,147.68. He relayed that the City will seek reimbursement from the state upon submission. A motion was made to approve the pay request.

Motion to approve: **David Kramer**

No further discussion.

Motion carried.

UNSCHEDULED PUBLIC APPEARANCES

None

Motion to adjourn at 6:05 p.m.
Motion to approve: **Wayne Getz**
Motion declared carried.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator



City Administrator's Report—May 2018

May 2-4 MCMA Conference attendance.

May 9—Held annual UMMEG at Dairyland. Discussed upcoming solar project, rates of contract moving forward, current wind production projects, etc. Following the week, UMMEG members learned that Chuck Christensen passed away after serving as the president of UMMEG for many terms.

May 10—Met with Wayne Merhkens to discuss title work with respect to the WhiteValley Motel and the request for the city to vacate a former alley that was discovered as part of a Highway 74 easement search. Mr. Merhkens was going to work with the state to receive the deeded property and then requested the city vacate the alley.

May 12—Library fundraiser-rescheduled.

May 16—PW Director Karger and I met with Brian Krambeer and Chad Chaffee of Mi-Energy to review territory issues, removal of the Whitewater feeder line from the St. Charles substation, and discussed any other language agreements. Final language will be drafted and a territory release was tentatively agreed to.

Attended the SCACF meeting and helped to support the Friends of the Whitewater Centennial planned events in 2019.

May 19—Held City Cleanup Day. No final amounts reported as of yet.

May 20—Held Spring into Giving event behind City Hall as a part of a partnership between Blandin group and Early Childhood Initiative group from 3-7. Ten different non-profit organizations turned out to show support and share education about themselves.

May 22-23. Cassie led training through CivicRec for pool equipment that will feature scanned membership cards. Automating money counting and supplies at the pool will also help to track items and revenues.

Met with Supt. Jeff Apse to discuss City and School plans as it relates to Comprehensive Plan.

The Minnesota Workman's Compensation auditor conducted annual audit.

May 25—Held closing with Danmar Property owner, Mark Saba.

Public Works Report - May 2018

- . Worked on 11th Street lighting, installing new conduits, wire and banner pole foundations, installed new intermediate pole and transformer, upgrade electric service on West 5th street and sprayed weeds at substation before adding rock.
- . Unloaded new street light poles at shop, monthly substation report, ran all small gen/sets, checked electric service at 1006 East Avenue, pushed up brush and compost pile almost daily, changed out transformer on Clover Court to up size to 50 KVA for solar project and pulled electric meters for City Hall.
- . Removed both plow wings, assisted Ziegler on replacing OCR at substation, chairs and tables moved back to City Hall from library, MMUA safety meeting, monthly rubber goods inspections, locates, material stocking from new electric supplies and repaired street lights.
- . Ordering electric equipment to finish and start summer projects, electrical tree trimming, disconnected and re-connected temporary power on Devin Drive, located property pins for fence permits, changed main broom on sweeper, worked on cement trailer, swept streets, catch basin repairs, fleet equipment maintenance, repaired total patcher and sign replacements.
- . Pushed up piles at Braun's pit, City cleanup day w/four guys at shop, replaced mailboxes hit by plows, hauled gravel on West 1st Street, worked on bird cages and bolt patterns for street lights and banner poles on main street, delivered late slips for City Hall, put dirt in flower pots for City Hall, checked out sewer maps for 2018 jet vaccing and total patching streets.
- . Replaced water meters, repair City blvds, put water meters in at fairgrounds, water samples, lowered curb stop, data logged meters, finals for City Hall, worked on chlorine room at swimming pool, drained and cleaned oil tank at shop, flushed sewer line at Oakview Drive, water and sewer connection inspection and cut out water valve by I90 booster station.
- . Replaced curb stop top, check height of three hydrants to be replaced, high water bill complaint at Ryan & Grinde, low pressure complaint at Ms. Danielson's. Electric dept. main job this month is moving street lights, pulling new wire and keeping ahead of cement crew on 11th Street; Street dept. has been concentrating on total patching all roads before chip sealing and Mr. Feuerhelm has been repairing catch basins and helping crew with concrete on 11th Street.

Sincerely,

Kyle Karger
Director of Public Works

**PROCLAMATION
BY THE CITY COUNCIL
OF THE CITY OF ST. CHARLES, MINNESOTA
AUGUST 24, 2018 IS AMERICAN LEGION DAY**

WHEREAS, Minnesota veterans have been sacrificing their time, their skills, their service and their lives to defending liberty and country since the Civil War; and,

WHEREAS, The American Legion, Department of Minnesota, the state's largest veterans' organization, is nearing a century of service to our veterans, our youth and our communities; and,

WHEREAS, Over those 100 years, the Legion has developed such programs as Boys State, Girls State, Legion Baseball, Legionville Safety Patrol Camp, and three ongoing research chairs at the University of Minnesota; and,

WHEREAS, The first national convention of The American Legion will be held in Minneapolis in August, 2018; and,

WHEREAS, The American Legion, Department of Minnesota, and its members have put millions of volunteer hours plus their talent and treasure into projects that have made this state, county and city a better place to live.

BE IT RESOLVED, The City of St. Charles declares August 24, 2018 as American Legion Day; and,

BE IT FURTHER RESOLVED, That the City of St. Charles congratulates The American Legion and The American Legion, Department of Minnesota, on its proud record of service, and its commitment to another 100 years of helping veterans, guiding our youth, and lifting up our communities.

NOW THEREFORE, I, John Schaber, Mayor of the City of St. Charles, in the County of Winona, and State of Minnesota, do hereby proclaim that August 24, 2018 be declared American Legion Day.

IN WITNESS WHEREOF, I have hereunto set the Great Seal of the City of St. Charles to be affixed this 12th day of June 2018.

John Schaber, Mayor

**ORDINANCE #602
CITY OF ST. CHARLES**

COUNTY OF WINONA

**AN ORDINANCE TO VACATE A
PUBLIC ALLEY**

The City of St. Charles does ordain:

Section 1. That the following described public alley be and hereby is vacated and abolished:

The public alley described as the 20-foot wide alley located within Block 2 of Fairview Addition to the City of St. Charles, Winona County, Minnesota described as follows:

Commencing at the Northeast corner of Lot 22, Block 2 of said Fairway Addition for a point of beginning; thence Southwesterly along the South line of said alley to the Northwest corner of Lot 28 of said Block 2; thence North to the Southwest corner of Lot 5 of said Block 2; thence Northeasterly along the North line of said alley to the Southeast corner of Lot 11 of said Block 2; thence South to the point of beginning.

Section 2. That this ordinance shall take effect thirty days after its publication.

Adopted this 12th day of June, 2018 by the City Council of the City of St. Charles, Minnesota.

John Schaber, Mayor

Attest:

Nick Koverman, City Administrator

First Reading:

Date: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain _____

Second Reading:

Date: _____

Ayes:

Nays:

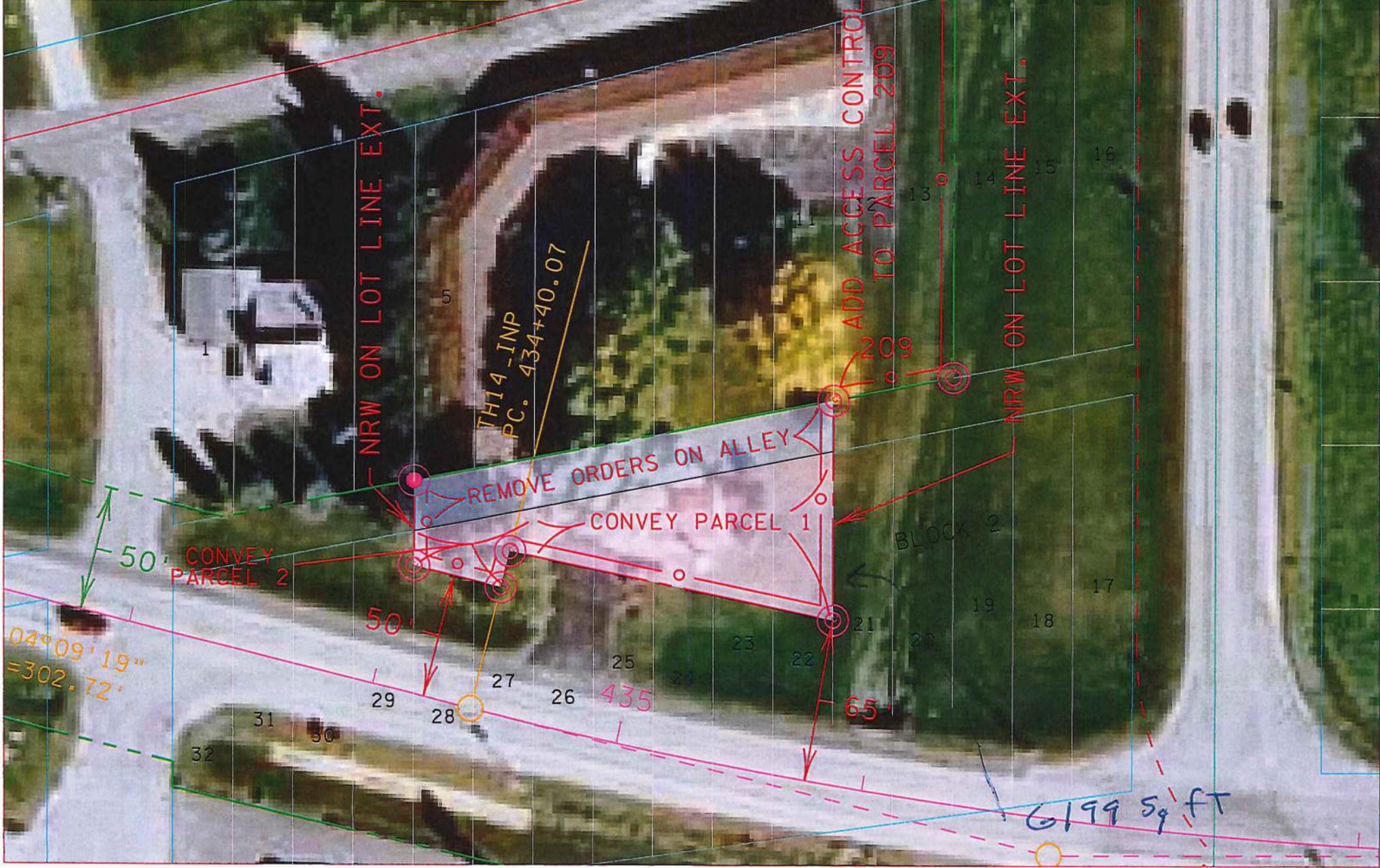
Absent:

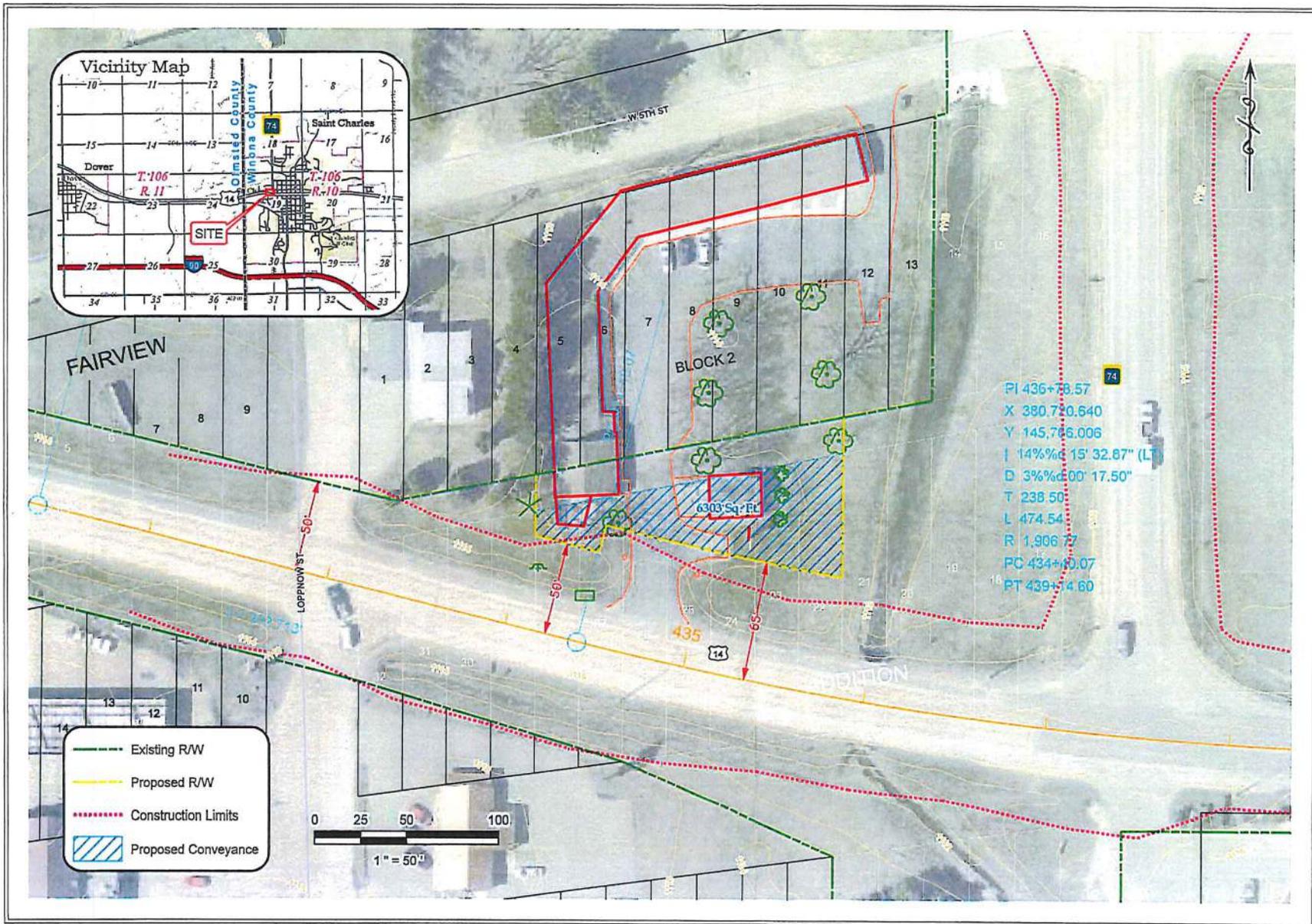
Abstain

Published:

Date: _____

CONVEYANCE 2016-0087 D6
CS 8508 (74=074) 422
PARCELS 1 & 2: 6199 SQ FT
PARCEL 209: ADD AC
RW MAP: 5-68
1" = 50'





S.P. 8508-00
T.H. 14 & 74
Date: 02/05/16

Sheet No.
1 of 1

Elevation Data per 2008 LIDAR Data <http://arcgis.dnr.state.mn.us/maps/mntopo/> (2/5/2016)
Aerial Imagery (2013) per <http://www.co.winona.mn.us/page/2698>
Lot Lines and Site Improvements made during MnDOT Field Surveys.

MnDOT Surveys Office
2900 48th Street NW
Rochester, MN 55901
Phone: (507) 286-7500

Proposed Conveyance Area
Subject to Access Covenants



*Deed
Eliminating
Part of
States Easement*

Winona County Minnesota
04-24-2018
No Delinquent Taxes
No CRV Required
State Deed Tax \$0.00
Conservation Fee
Transfer Entered
Sandra J. Suchla, Auditor-Treasurer
Heidi L. Janzen, Deputy
29.040.0050

DOCUMENT: A609599
Recorded 04-24-2018 at 02:26:00 PM
ROBERT J. BAMBENEK, COUNTY RECORDER
Winona County, MN
Pages: 3 Fee Amount: \$46.00
***The above recording information verifies
this document has been electronically
recorded and returned to the submitter***

**QUITCLAIM DEED
EASEMENT**

MN Statute 272.115, Subd. 5, CRV not required.

C.S. 8508 (74=74) 422
Parcel 1, 209, 2
County of Winona
Conveyance No. 2016-0087

**EXEMPT FROM STATE DEED TAX
PER MINN. STAT. §287.22, subd. 13**

The State of Minnesota having heretofore acquired an easement for trunk highway purposes on the real estate hereinafter described, and the Commissioner of Transportation of said State having determined that the same is no longer needed;

Now, therefore, upon said determination and pursuant to Minnesota Statutes Section 161.43, the State of Minnesota, by Charles A. Zelle, its Commissioner of Transportation, Grantor, for valuable consideration, does hereby release, quitclaim and convey to the present fee owners, Rasesh R. Brahmhatt and Nomita R. Brahmhatt, husband and wife, of Winona County, Minnesota, Grantees, all its interest in and to the real estate in Winona County, Minnesota, described as follows:

That part of Tract A described below:

Tract A. Lots 22 through 28, inclusive, Block 2, Fairview Addition to St. Charles, according to the plat thereof on file and of record in the office of the County Recorder in and for Winona County, Minnesota, lying northerly of Trunk Highway No. 14;

which lies northerly of Line 1 described below:

- Line 1. Beginning at the intersection of the easterly line of Tract A hereinbefore described and a line run parallel with and distant 65 feet northerly of Line 3 described below; thence westerly parallel with said Line 3 to its intersection with Line 2 described below; thence southerly along said Line 2 to its intersection with a line run parallel with and distant 50 feet northerly of said Line 3; thence westerly parallel with said Line 3 to the westerly line of said Tract A and there terminating;
- Line 2. Commencing at the point of termination of Line 3 described below; thence westerly along said Line 3 for 393.8 feet to the point of beginning of Line 2 to be described; thence northerly at right angles from the tangent of said Line 3 at said point for 100 feet and there terminating;
- Line 3. Beginning at point on the west line of Section 19, Township 106 North, Range 10 West, distant 2011.6 feet south of the northwest corner thereof; thence northeasterly at an angle of 78 degrees 07 minutes from said west section line (measured from north to east) for 1446.1 feet; thence deflect to the right on a 05 degree 00 minute curve, delta angle 25 degrees 32 minutes, for 510.7 feet; thence on tangent to said curve for 305.7 feet; thence deflect to the left on a 03 degree 30 minute curve, delta angle 13 degrees 47 minutes, for 393.8 feet and there terminating;

containing 6199 square feet, more or less;

Subject to the following restriction:

No access shall be permitted to Trunk Highway No. 14 and Trunk Highway No. 74 from the lands herein conveyed.

THE ABOVE DESCRIBED REAL PROPERTY IS SUBJECT TO THE RIGHTS OF EXISTING UTILITIES, IF ANY, AS PROVIDED IN MINNESOTA STATUTES §161.45 SUBDIVISION 3.

That part of the 20 foot wide alley located within Block 2 of Fairview Addition to the City of St. Charles, Winona County, Minnesota described as follows:

Commencing at the Northeast corner of Lot 22, Block 2 of said Fairway Addition for a point of beginning; thence Southwesterly along the South line of said alley to the Northwest corner of Lot 28 of said Block 2; Thence North to the Southwest corner of Lot 5 of said Block 2; thence Northeasterly along the North line of said alley to the Southeast corner of Lot 11 of said Block 2; thence South to the point of beginning.

**City of St. Charles
Resolution #19-2018**

**A Resolution Approving A
Two-Day Intoxicating Liquor License**

WHEREAS, the American Legion Hugh Watson Post 190 is submitting an application to the City of St. Charles in order to sell Intoxicating Liquor at Winona County Fairgrounds on Wednesday and Thursday, July 11-12, 2018; and

WHEREAS, the entire perimeter of the site not on the side of the grandstands must be enclosed by a row of safety fencing, each row at least 4 feet in height. If Lessee wishes to use a barrier other than safety fencing, alternative materials with similar safety qualities may be pre-approved by the City; and

WHEREAS, the entire licensed site must be closely monitored by the licensee to ensure that no one leaves the premises with an alcoholic beverage in hand and/or passes such a beverage to anyone off the site; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA that:

1. The Council of the City of St. Charles hereby approves the Intoxicating Liquor License submitted by the American Legion Hugh Watson Post 190 to the City of St. Charles.

Adopted by the Council of the City of St. Charles, Minnesota this 12th day of June, 2018.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

**City of St. Charles
Resolution #20-2018**

**A Resolution Approving A
Three-Day Intoxicating Liquor License**

WHEREAS, the American Legion Hugh Watson Post 190 is submitting an application to the City of St. Charles in order to sell Intoxicating Liquor at Winona County Fairgrounds on Friday, Saturday, and Sunday, July 13-15, 2018.

WHEREAS, the entire perimeter of the site not on the side of the grandstands must be enclosed by a row of safety fencing, each row at least 4 feet in height. If Lessee wishes to use a barrier other than safety fencing, alternative materials with similar safety qualities may be pre-approved by the City; and

WHEREAS, the entire licensed site must be closely monitored by the licensee to ensure that no one leaves the premises with an alcoholic beverage in hand and/or passes such a beverage to anyone off the site; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ST. CHARLES, MINNESOTA that:

1. The Council of the City of St. Charles hereby approves the Intoxicating Liquor License submitted by the American Legion Hugh Watson Post 190 to the City of St. Charles.

Adopted by the Council of the City of St. Charles, Minnesota this 12th day of June, 2018.

John Schaber, Mayor

Attest: _____
Nick Koverman, City Administrator

RESOLUTION #21-2018

CITY OF ST. CHARLES RESPONDING TO A
PETITION INITIATED BY PROPERTY OWNER(S)
FOR DETACHMENT OF CERTAIN LAND FROM THE CITY
PURSUANT TO MINNESOTA STATUTES § 414.06

The City of St. Charles received a petition for detachment of certain property on
May 31, 2018 for the following described property:

The petition received from Allyn T. Heim, Valerie D. Heim, and Linus J. Soppa for property totaling approximately 26.6 acres described as Section 20, Township 106 North, Range 10 West bounded as follows: All property lying north of the northerly railroad right-of-way in the South Half of the Southeast Quarter of Section 20, containing approximately 26.6 acres.

The City of St. Charles:

- Supports the petition for detachment; or
 Opposes the petition for detachment.

Date: _____

John Schaber, Mayor

Nick Koverman, City Administrator

Municipal Boundary Adjustment Unit Contacts

Star Holman star.holman@state.mn.us 651-361-7909

Katie Lin katie.lin@state.mn.us 651-361-7911

(August 2012)

PROPERTY OWNER PETITION FOR DETACHMENT
OF PROPERTY FROM A CITY

IN THE MATTER OF THE PETITION FOR DETACHMENT OF
CERTAIN LAND FROM THE CITY OF ST. CHARLES, MINNESOTA
PURSUANT TO MINNESOTA STATUTES § 414.06

TO: Office of Administrative Hearings
Municipal Boundary Adjustment Unit
P. O. Box 64620
St. Paul, MN 55164-0620

Pursuant to the 2012 amendment to Minn. Stat. § 414.06, the petitioner(s) shall also provide a copy of this petition to:

- 1) the city from which the land may be detached;*
- 2) all property owners who have not signed this petition;*
- 3) the clerk of the town to which the property may be attached if granted;*
- 4) the clerk of any other abutting town or city; and*
- 5) the county recorder in the county in which the land is located.*

PETITIONERS STATE: The number of petitioners required by Minnesota Statutes § 414.06, Subd. 1, to commence this proceeding is: all of the property owners if the area is less than 40 acres; or 75% or more of the property owners in number if the area is more than 40 acres.

It is hereby requested by:

_____ all of the property owners, the area is less than 40 acres; or
_____ 75% or more of the property owners, the area is more than 40 acres;
to detach certain properties described herein from the City of St. Charles and make a part of the Township of St. Charles.

1. There are 3 property owners in the area proposed for detachment.
2. 3 property owners have signed this petition. (If the land is owned by both the husband and wife, both must sign the petition to represent all owners.)
3. The property is situated within the City of St. Charles, abuts the municipal boundary, and is located in the County of Winona.
The petitioned area abuts on the city's N S E W (circle one) boundary(ies).

4. The property proposed for detachment is rural in character and not developed for urban residential, commercial, or industrial purposes.
5. The reason detachment is requested is INADVERTENTLY ANNEXED IN 2002 AND NO UTILITIES HAVE BEEN INSTALLED.
6. Summarize what efforts were taken prior to filing this petition to resolve the issues: WORKED WITH WINONA COUNTY RECORDERS OFFICE TO IDENTIFY ISSUE
7. The number of acres in the property proposed for detachment is 26.6 ACRES and is described as follows:

Section 20, Township 106 North, Range 10 West bounded as follows:
All property lying north of the northerly railroad right-of-way in the South Half of the Southeast Quarter of Section 20, containing approximately 26.6 acres.

8. The number and character of buildings on said property is: 0
9. The number of residents in the area proposed for detachment is 0
(The number of residents is not necessarily the same as number of owners.)
10. Public improvements on said property are: None

Date: 5/31/18

Allyn Heim
Allyn T. Heim, Property Owner

Date: 5/31/18

Valerie Heim
Valerie D. Heim, Property Owner

Date: 5-31-18

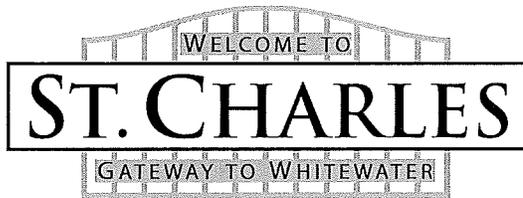
Linus J. Soppa
Linus J. Soppa, Property Owner

Municipal Boundary Adjustment Unit Contacts

Star Holman star.holman@state.mn.us 651-361-7909

Katie Lin katie.lin@state.mn.us 651-361-7911

(August 2012)

**Request for City Council Action**

Date: June 8, 2018

Requested Council Date: June 12, 2018

Originating Department: POLICE

Council Action Requested: Promote Officer Myles Wolters to the fulltime position vacated by resignation of Officer Casey McCready and approval to hire Brady Jones as a Part-time Officer

Background Information: Officer Wolters is a 2015 graduate of Winona State University with a Bachelor of Science in Sociology/Criminal Justice and attended Law Enforcement Skills at Alexandria Area Technical Institute.

He is a past member of the Goodview Police Reserve, worked an internship program with the Wabasha County Sheriff's Office and was employed by the Winona County Sheriff's Office as a Deputy Sheriff assigned to both the Boat Patrol and Transport divisions. Since January of 2017 he has been employed by the Rochester Police Department as a Community Service Officer.

Myles was hired as a part-time police officer by this department in July of 2017 and has regularly picked up shifts that has been available for. He applied and was interviewed for the fulltime position in February of this year and based on that interview, his work history both within and outside this department I am recommending he be offered the position being vacated by Officer McCready. This would be effective with the pay period beginning July 1, 2018.

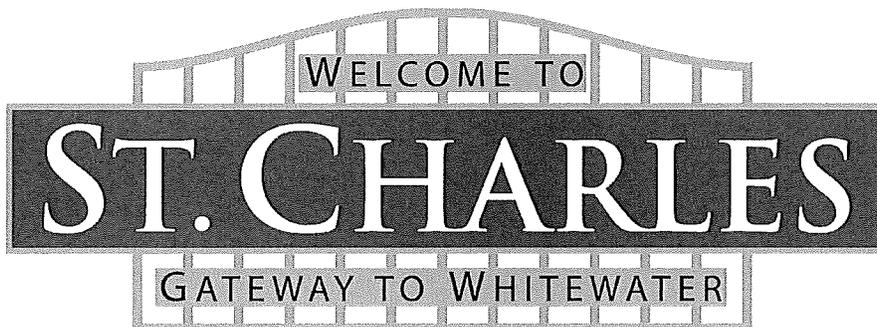
At the May 8th council meeting I asked for and received approval to begin a background investigation on Brady Jones for the purpose of hiring him as a part-time officer for the City of St Charles. This background has been completed by Crescent Investigations and there are no issues of concern. Brady has a Law Enforcement degree from Rochester Technical Community College and completed skills there. Since June of 2017 he has





Request for City Council Action

worked for the Lyle, Adams and Lewiston Police Departments as a part-time officer. His plan is to resign from the Lyle and Adams departments and focus his Law Enforcement employment on Lewiston and St Charles. We at St Charles would be listed with the POST Board as his primary agency. At this time I would like approval to hire Brady Jones as a Part-time Officer for the St Charles Police Department.



**Request for City Council Action**

Date: June 8, 2018

Requested Council Date: June 12, 2018

Originating Department: POLICE

Council Action Requested: Purchase Battery Powered Portable Radar Speed Sign, Model TC400

Background Information: This is a portable pole mounted sign designed for residential use. Information and quotes are attached. My proposal would be to use this sign in various residential areas within the city reminding motorists of their speed and making them aware of neighborhood traffic safety concerns. I researched other manufactures, their products are similar but more expensive. This particular sign is manufactured in Georgia and is used in many cities in MN.

My proposal will include purchasing this radar sign with funds garnered from administrative citations issued by this department in 2018.

I have also attached information and a quote reference a solar powered TC600 radar sign. This is not a portable sign but I thought you would be interested, it is something that would be very applicable in various locations on State Highways within the city.





1220 Kennestone Circle
Suite 130
Marietta, GA 30066

Quotation

Date: 4/30/2018

PROPOSED BY:	
Name	William Warwick
Phone	Work: (678) 965-4814 Mobile: (770) 878-3869 wwwarwick@radarsign.com
Fax	(678)278-1256

PROPOSED TO/ SOLD TO:	SHIP TO:	
City of St. Charles Police Department	City of St. Charles Police Department	Account
830 Whitewater Avenue	830 Whitewater Avenue	Address
St. Charlies, MN 55972	St. Charlies, MN 55972	City, ST, Zip
(507)932-3020	(507)932-3020	Phone
kfrank@stcharlesmn.org	kfrank@stcharlesmn.org	Email
Chief Ken Frank	Chief Ken Frank	Attention

P. O. NUMBER	TERMS				F.O.B
					Marietta, GA
LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	1	TC-400	Modular Battery Power Radar Sign - 11" Display 11" LED display area - superbright amber with est. 100,000 hour life Two 12V 18 amp hour Ni-MH battery packs, provides up to 14 days operation AC battery charger (24 hours for full charge) K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet 24" w x 21" h YOUR SPEED faceplate with 3" lettering on one line Battery Housing (field accessible to swap batteries), holds 2 battery packs, lock included Universal GoBracket mounting - accepts bolting, banding or strapping to existing poles Bashplate™ (provides the ultimate in vandal protection of sign) Wifi wireless transmitter, communication range up to 300 feet	\$2,895.00 Included Included Included Included Included Included Included	\$2,895.00
2	1	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
3	1	SS002	StreetSmart™ Data Collection software license (per sign) 35 charts & graphs Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile	\$275.00	\$275.00
4	3	AA044	Additional Universal Mount 'Go' Bracket	\$50.00	\$150.00
5	0	RB021-AT	Additional 18 A/H Ni-MH battery pack (provides 5-7 days of operation on a full charge)	\$318.00	\$0.00
6	1	SH400	Ground Shipping for TC-400	\$95.00	\$95.00
Minimum re-stock fee: 15%					
* Quote valid for 60 days. Pricing does not include any international taxes, fees, or duties or US State Sales Tax.				TOTAL	\$3,415.00

Authorized Signature

Print Name/Title

Date





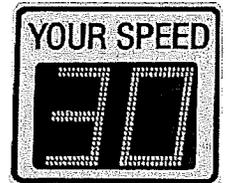
TC-400 Portable Radar Speed Sign

Reliable. Effective. Affordable

Display and Radar Specifications

YOUR SPEED Faceplate

- . 24"W x 21"H YOUR SPEED faceplate with 3" high lettering
- . Manufactured with highest grade reflectivity backing
- . Ideal for 5-35 mph speed limit roads or lower
- . Available in white, fluorescent yellow/green, or safety orange



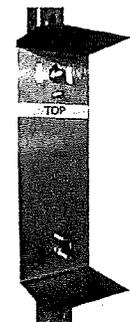
TC-400 with 11" LED display

Speed Violator Alert

- . 2 speeds of flashing LEDs to notify drivers that are exceeding the speed limit:
Slow flash and fast flash of actual speed

Radar

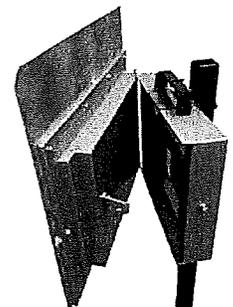
- . Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- . Sensor Range: Detects vehicles up to 1200 feet
- . Beam Width: 12 degrees, +/- 2 degrees
- . Operating Frequency: 24.125 GHz, +/- 50 MHz
- . Accuracy: +/- 1.0 mph
- . Speed Detection Range: 5 - 127 mph



Quick Mount Go Bracket

Power Options / Battery Specifications

- . TC-400 (Battery Powered): Dual 12-volt, 18 A/H Ni-MH battery packs; includes battery charger
- . Power Consumption: < 2.5 amps (24w) at maximum intensity; Idle mode < 1/2 watt
- . Circuit Breaker: Multi-circuit, 5 amp fuses
- . Field exchangeable battery packs
- . Runs for +/- 2 weeks on two fully charged battery packs
- . Modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location
- . Battery Status: Via Wi-Fi can check battery charge levels and solar amperage



Easy Carry Handle for Ultimate Portability

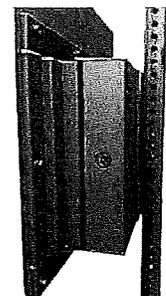
Weight and Operating Temperature

- . Weight: Radar speed sign: 27 lbs. without batteries
- . Operating Temperature: -40°F to +138° F

Housing Specifications

Radar Speed Sign Housing

- . Dimensions: 16.25"H x 22.75"W x 2.375"D
- . Thickness: .185" thick aluminum with silver powder coat finish
- . NEMA 4R level compliant
- . Humidity Maximum: 100%
- . Provides maximum protection from the elements and vandalism



Install in Minutes

Bashplate® with LED Cones

- . Thick aluminum Bashplate® shields the LED display and protects electronic components from abuse and vandalism
- . Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage



Certified Quality System
ISO 9001:2015



100% MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA

Housing Specifications (continued)

LEDs

- . 2 digits, 11" high super bright amber LEDs (life up to 100,000 hours) with directional beam technology
- . Easily readable up to 450 feet
- . Automatic intensity adjustment to ambient light conditions for maximum visibility
- . Provides directed viewing or display to oncoming traffic

Polycarbonate Display Cover

- . .25" thick protective sheet covers entire display area
- . Abrasion, graffiti and shatter resistant
- . UV protection

Battery Housing

- . 12.5"H x 17"W x 2.75"D
- . .1875" thick powder-coated aluminum
- . Holds up to two 12 volt, Ni-MH battery packs (field exchangeable)

Stainless Steel Universal Go Bracket

- . 12.75"H x 4.5"W x 2.9"D
- . Universal design allows strapping, banding, pipe clamps, or bolting to almost any size/style of pole
- . Go Bracket allows for easy mounting of battery housing and radar speed sign in about a minute


radarsign.



Standard Programming/ Wi-Fi /OTA Updates

Standard Programming

- . On/Off Timer Options: 4 timers per day, and by day of week. Settings allow lower speed limits for school zone times and for late night display shutoff.
- . Display On/Off: Allows traffic data collection to continue even when display is off
- . Display Brightness Control: Auto adjusts to light conditions, up to 100 levels
- . Setup Functions: Easy to follow menu, no mechanical switches to operate
- . Maximum Speed Cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff
- . Date/Time Control: Battery backed real-time clock auto-adjusts for daylight savings time

Wi-Fi Enabled

- . Allows access to program signs from most web enabled devices (Apple, Android, Windows, etc.)
- . WPA2 encrypted security
- . Password protection
- . Connection range up to 300 feet from sign

OTA Updates (over-the-air)

- . Allows the wireless delivery of software updates and upgrades directly to the radar speed sign

Traffic Data Reporting

StreetSmart (optional)

- . Traffic data reporting software to report, organize and analyze speed and traffic data. The information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

Radar Speed Sign Data Storage:

- . System Storage Capacity: stores data on up to 5 million vehicles
- . Retains data for retrieval for 12 months

Warranty

- . 2 year warranty on parts and labor, 1 year on battery packs. Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification. Optional third year warranty extension available.



Quotation

Date: 6/5/2018

1220 Kennestone Circle
Suite 130
Marietta, GA 30066

PROPOSED BY:	
Name	William Warwick
Phone	Work: (678) 965-4814 Mobile: (770) 878-3869 wwarwick@radarsign.com
Fax	(678)278-1256

PROPOSED TO / SOLD TO:	SHIP TO:	
City of St. Charles Police Department		Account
St. Charles, MN		Address
(507) 932-3020		City, ST, Zip
kfrank@stcharlesmn.org		Phone
Chief Ken Frank		Email
		Attention

P. O. NUMBER	TERMS		F.O.B
			Marietta, GA

LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	1	TC-600S	Solar Power Radar Sign - 13" Display Area: Full Matrix 13" LED display - superbright amber with est. 100,000 hour life 40 watt solar panel with pole mounting bracket Two 12V 18 amp hour AGM batteries, provides up to 12 days backup operation 28" w x 33" h YOUR SPEED faceplate with 4" lettering K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet "SLOW DOWN" & "TOO FAST" speeder alert messages Sign mounting clamp set (specify pole type/diameter, up to 4.5") 3/8" thick Bashplate™ (provides the ultimate in vandal protection of sign) WiFi transmitter - use web browser to communicate with sign up to 300 feet	\$3,595.00 Included Included Included Included Included Included Included	\$3,595.00
2	1	RW002	Two year warranty (includes parts & labor) Turnaround time to repair after receipt, 10 business days	Included	
3	1	AA061	Optional Simulated Camera Flash	\$95.00	\$95.00
4	1	SS002	StreetSmart™ Data Collection software license (per sign) 35 charts & graphs Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile	\$275.00	\$275.00
5	1	SH600S	Ground Shipping for TC-600S with solar panel	\$150.00	\$150.00
6	1	AR004	Flat Bracket Mounting Kit - for square post, wood post, or 'U' channel post	Included	Included

Minimum re-stock fee: 15%
* Quote valid for 60 days. Pricing does not include any international taxes, fees, or duties or US State Sales Tax.

TOTAL \$4,115.00

Authorized Signature _____

Print Name/Title _____

Date _____





TC-600 Full Matrix Radar Speed Sign

Reliable. Effective. Affordable

Display and Radar Specifications

YOUR SPEED Faceplate

- 28"W x 33"H YOUR SPEED faceplate with 4" high lettering
- MUTCD compliant colors and reflectivity
- Ideal for roads with traffic speeds of 5-70 mph
- Available in white, fluorescent yellow/green, or safety orange

Speed Violator Alerts

- Standard alerts include: Slow flash of actual speed, fast flash of actual speed, SLOW DOWN message, or TOO FAST message
- Optional alert choices: SHARP CURVE, chevrons (right or left facing), smiley face, fine alert, red/blue strobe (alternating), or simulated camera flash and white strobe
- Display speed and word message alerts alternately or individually, based on speed settings
- Display on-off feature allows traffic data collection continue even when the display is off (stealth mode)

Radar

- Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- Sensor Range: Detects vehicles up to 1200 feet
- Beam Width: 12 degrees, +/- 2 degrees
- Operating Frequency: 24.125 GHz, +/- 50 MHz
- Accuracy: +/- 1.0 mph
- Speed Detection Range: 5 - 127 mph

Power Options / Battery Specifications

TC-600S (Solar Powered)

- Solar Panel Output: 40 watt standard, 65 watt optional
- Power Supply: Two 12-volt, 18 amp/hour AGM batteries (UL recognized); provides up to 14 days of backup operation
- Solar Charge Controller: Manages the flow of solar energy input (up to 85w) from solar panel to battery
- Pole Mount Solar Bracket: Side of pole mount with adjustable angle bracket
- Low battery cut-off feature provides intelligent battery management
- Battery Status: Via Wi-Fi can check battery charge levels and solar amperage
- Power Consumption: < 2.0 amps in active mode; Idle mode < 1/2 watt
- Circuit Breaker: Multi-circuit, 3x10 amp fuses

TC-600A (AC Powered)

- Power Supply: Hard wire to 100V-240V power supply
- Power Consumption: < 2.0 amps in active mode; Idle mode < 1/2 watt;
- Circuit Breaker: Multi-circuit, 10 amp fuse

Weight

- TC-600S (Solar Powered): 41 lbs., (67 lbs. with batteries)
- TC-600A (AC Powered): 41 lbs.

Operating Temperature

- Operating Temperature: -40°F to +160°F



Certified Quality System
ISO 9001:2015

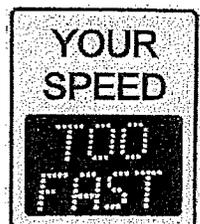
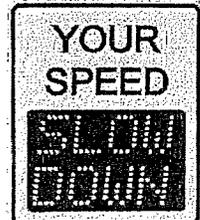
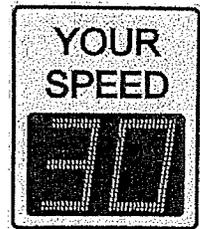


100% MUTCD Compliant
Radar Speed Signs

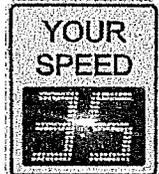
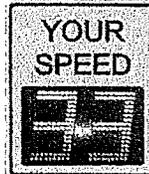
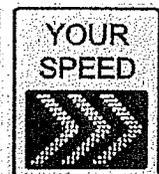


Proudly Engineered &
Manufactured in the USA

Standard Alerts



Optional Alerts



Alternating red/blue strobe



White strobe

Housing Specifications

Radar Speed Sign Housing

- . Dimensions: 18.5"H x 26.25" W x 5.0"D
- . Thickness: .1875" to .25" thick, heavy-duty aluminum
- . NEMA 4 level compliant
- . Humidity Maximum: 100%
- . Non-sealed and ventilated
- . Single housing design means no separate battery box to mount
- . Provides maximum protection from the elements and vandalism

Bashplate® with LED Cones

- . Internal .375" aluminum shield over LED display to protect components from abuse or vandalism
- . Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage.

LEDs

- . 2 digits, 13" high super bright amber full matrix LEDs (life up to 100,000 hours)
- . Easily readable up to 600 feet
- . Automatic intensity adjustment to ambient light conditions for maximum visibility
- . Provides directed viewing or display to oncoming traffic

Polycarbonate Display Cover

- . .25" thick protective sheet covers entire display area
- . Abrasion, graffiti and shatter resistant
- . UV protection

Standard Programming/ Wi-Fi/ OTA Updates

Standard Programming

- . Fully programmable date & time calendar, with D.S.T. support
- . Supports 24 separate schedules per year
- . With relay switch can also control flashing school zone beacons
- . On/Off Timer Options: 4 timers per day, and by day of week. Settings allow lower speed limits for school zone times and for late night display shutoff.
- . Display On/Off: Allows traffic data collection to continue even when display is off
- . Display Brightness Control: Auto adjusts to light conditions
- . Setup Functions: Easy to follow menu, no mechanical switches to operate
- . Maximum Speed Cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff

Wi-Fi Enabled

- . Allows access to program signs from most web enabled devices (Apple, Android, Windows, etc.)
- . WPA2 encrypted security
- . Password protection
- . Connection range up to 300 feet from sign

OTA Updates (over-the-air) Allows the wireless delivery of software updates and upgrades directly to the radar speed sign

Traffic Data Reporting

StreetSmart (optional)

- . Traffic data reporting software to report, organize and analyze speed and traffic data. The information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

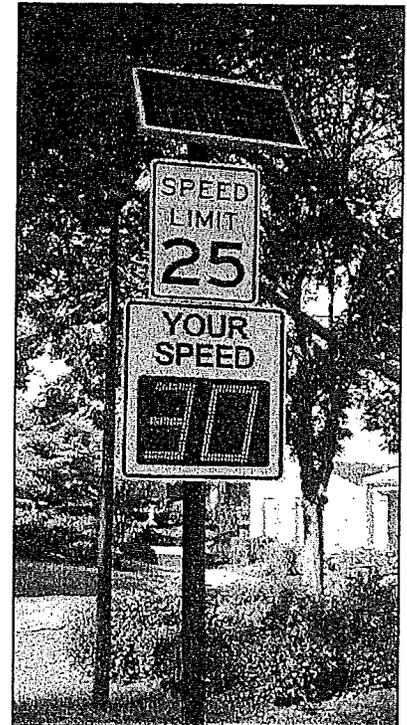
Radar Speed Sign Data Storage:

- . System Storage Capacity: stores data on up to 5 million vehicles. Retains data for retrieval for 12 months

Warranty

- . 2 year warranty on parts and labor, including batteries. Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification. Optional third year warranty extension available.


radarsign®



**CITY OF ST. CHARLES, MINNESOTA
RESOLUTION #22-2018**

**APPROVING A MEMORANDUM OF AGREEMENT FOR INCLUSION INTO THE
MINNESOTA STATE RETIREMENT SYSTEM'S HEALTH CARE SAVINGS PLAN (HCSP)
BETWEEN THE CITY OF CITY OF ST. CHARLES
AND LAW ENFORCEMENT LABOR SERVICES, INC.**

WHEREAS, Law Enforcement Labor Services, Inc. is the exclusive representative for certain City of St. Charles employees;

WHEREAS, the current labor agreement between the City and Law Enforcement Labor Services, Inc. is in force and effect from January 1, 2018 through December 31, 2020;

WHEREAS, the City of St. Charles and Law Enforcement Labor Services, Inc. desire to participate in the Health Care Savings Plan (HCSP) administered by the Minnesota State Retirement System as established under Minnesota Statutes section 352.98;

WHEREAS, the parties reached a tentative agreement of the terms of the Memorandum of Agreement related to such participation; and

WHEREAS, the parties desire that they be authorized to execute the Memorandum Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The Memorandum of Agreement between City of St. Charles and Law Enforcement Labor Services, Inc. is approved.
2. The Mayor and City Administrator shall execute the Memorandum of Agreement.
3. The City of St. Charles shall implement the Memorandum of Agreement.

PASSED by the City Council of the City of St. Charles on this 12th day of June, 2018.

ATTEST

Nick Koverman, City Administrator

John Schaber, Mayor

**CITY OF ST. CHARLES, MINNESOTA
RESOLUTION #23-2018**

**APPROVING A MEMORANDUM OF AGREEMENT FOR INCLUSION INTO THE
MINNESOTA STATE RETIREMENT SYSTEM'S HEALTH CARE SAVINGS PLAN (HCSP)
BETWEEN THE CITY OF CITY OF ST. CHARLES
AND INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS**

WHEREAS, International Brotherhood of Electrical Workers is the exclusive representative for certain City of St. Charles employees;

WHEREAS, the current labor agreement between the City and International Brotherhood of Electrical Workers is in force and effect from January 1, 2018 through December 31, 2020;

WHEREAS, the City of St. Charles and International Brotherhood of Electrical Workers desire to participate in the Health Care Savings Plan (HCSP) administered by the Minnesota State Retirement System as established under Minnesota Statutes section 352.98;

WHEREAS, the parties reached a tentative agreement of the terms of the Memorandum of Agreement related to such participation; and

WHEREAS, the parties desire that they be authorized to execute the Memorandum Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The Memorandum of Agreement between City of St. Charles and International Brotherhood of Electrical Workers is approved.
2. The Mayor and City Administrator shall execute the Memorandum of Agreement.
3. The City of St. Charles shall implement the Memorandum of Agreement.

PASSED by the City Council of the City of St. Charles on this 12th day of June, 2018.

ATTEST

Nick Koverman, City Administrator

John Schaber, Mayor

**CITY OF ST. CHARLES, MINNESOTA
RESOLUTION #24-2018**

**APPROVING A MEMORANDUM OF AGREEMENT FOR INCLUSION INTO THE
MINNESOTA STATE RETIREMENT SYSTEM'S HEALTH CARE SAVINGS PLAN (HCSP)
BETWEEN THE CITY OF CITY OF ST. CHARLES
AND NON-UNION EMPLOYEES**

WHEREAS, the current labor agreement between the City and non-union employees is in force and effect from January 1, 2018 through December 31, 2020;

WHEREAS, the City of St. Charles and non-union employees desire to participate in the Health Care Savings Plan (HCSP) administered by the Minnesota State Retirement System as established under Minnesota Statutes section 352.98;

WHEREAS, the parties reached a tentative agreement of the terms of the Memorandum of Agreement related to such participation; and

WHEREAS, the parties desire that they be authorized to execute the Memorandum Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

1. The Memorandum of Agreement between City of St. Charles and non-union employees is approved.
2. The Mayor and City Administrator shall execute the Memorandum of Agreement.
3. The City of St. Charles shall implement the Memorandum of Agreement.

PASSED by the City Council of the City of St. Charles on this 12th day of June, 2018.

ATTEST

Nick Koverman, City Administrator

John Schaber, Mayor