CITY OF ST. CHARLES

Welcome



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Meetings & Events

City Council - 2nd & 4th Tuesdays Council Chambers City Hall 6:00 pm

CITY OF ST. CHARLES

City Hall 830 Whitewater Ave St. Charles MN 55972

Phone: 507-932-3020 Fax: 507-932-5301 www.stcharlesmn.org



Whether you decide to stay, or just plan to visit, we welcome you to St. Charles and hope your stay is filled with many fond memories!

Located 20 miles east of Rochester and 20 miles west of Winona, St. Charles offers big city conveniences with the advantages of small town living. Best known for being the Gateway to the Whitewater Valley, St. Charles is a vibrant community of 3,825 people comfortably nestled within the rolling hills and valleys of southeastern Minnesota.

In St. Charles, recreational opportunities abound. The Majestic Whitewater State Park is only seven miles north of the city. We have five beautiful city parks offering a variety of activities, including picnic areas, volleyball courts, ball fields, playground equipment and biking and hiking trails. We are very proud of our Senior Center with over 90 active members, and our expansive recreation programs.

While you're here, play a round of golf at the St. Charles Golf Course, enjoy a warm summer day at our state-of-the-art aquatics facility, or visit our public library.

If shopping is more your style, St. Charles' downtown area has several antique and specialty shops for your prowling pleasure, a pleasant outing for both the treasure seeker or browser.

MAYOR & COUNCIL

The City Council believes that its people, not leaders, are what makes a City great and actively works to encourage citizen participation in the decision-making process. Whether it is through meetings, advisory boards and committees, telephone calls and letters, or e-mail, the City Council sets policies based on the input and needs of its citizens. The City Charter is St. Charles' constitution outlining the powers of local government. City Council ordinances are compiled in the City Code Book.



City Council meets the second and fourth Tuesdays each month at 6:00 p.m. in the council chambers at City Hall. Meetings are open to the

St. Charles operates under a charter form of government with citizens electing a mayor and four council members to set policy for the City. The mayor is elected every two years Council members serve terms of four years. The mayor is elected every two years. The mayor and council are elected on a non-partisan basis.

John Schaber, Mayor:

John has lived in St. Charles all his life. He earned a Bachelor of Science Degree in Business from the University of Minnesota and currently is a MIS Coordinator for the Southeast Minnesota Private Industry Council, Inc. John is in charge of the computer department for an organization of 105 employees. He is a member of the Loyal Order of Moose Lodge St. Charles and also the St. Charles Catholic Church.

David Braun, Council Member:

Dave has lived in St. Charles for 59 years. He serves as a Senior Laboratory Specialist in the Electrical Packaging Lab at IBM. Dave has been employed with IBM for 35 years. He and his wife Paula (Kruempel) Braun have been married for thirty-eight years. Paula is an elementary school teacher in the Dover-Eyota School District. They have four children: A.J., Shane, Cody, and David-Ty and four grandsons.

Wayne Getz, Council Member:

Wayne and his wife Marilyn moved to St. Charles in 1998. They have two daughters and four grandchildren. Wayne grew up on a farm in South Dakota and graduated from High School in Mitchell. He attended Dakota State and Dakota Wesleyan Universities. Wayne has retired as Public Works Director for the City of Altura. He has been a member of the St. Charles American Legion Post #190 for 40 + years; and serves as a Eucharistic minister for the St. Charles Borremeo Church. He has served for 27 years with the MN Army National Guards, is certified with the MN Department of Health and carries a MN engineer license.

Wayne spends his free time with wife, Marilyn and their family. Together they enjoy boating, fishing, hunting, dirt track racing, and shopping.

John Steffel, Council Member

David Kramer, Council Member

CITY STAFF

City Department contact information

City Hall - via phone at 507-932-3020 or at 830 Whitewater Ave, Monday - Friday 8:00 am - 5:00 pm Police - 830 Whitewater Ave Non-Emergency - 507-932-4500 or 932-8020 - in case of Emergency 911 Public Library - 507-932-3227 or at 125 W. 11th St. Monday – Saturday Senior Center - 507-932-4072 or at 830 Whitewater Ave



Our City government has eleven functional departments. To a great degree, we try to work in a decentralized manner to enable us to quickly and efficiently serve the public's needs

CITY DEPARTMENTS & STAFF

Public Administration:

Richard Almich, Interim City Administrator Shelly Schossow, Cust. Service Specialist Melissa Krusmark, Accountant Cassie Smith, Deputy City Clerk Mara Ruhoff, Admin Assistant

Park/Recreation Staff:

Rick Schaber, Park/Rec Director

Police Department:

Jose Pelaez, Police Chief Brady Jones, FT Police Sargent Casey McCready, FT Police Officer Myles Wolters, FT Police Officer Robbie Floerke, FT Police Office Renee Hewitt, FT Police Officer Caleb Hohensee, PT Police Officer Kyler Nesbit, FT Police Officer

Public Library Staff:

Jill Veerkamp, Library Director Pat Zingler, Library Assistant

Julie Boyum, Library Assistant Rosie, Jones, Library Assistant

Public Utilities Department:

Kyle Karger, Public Works Director Scott Bunke, Journeyman Lineman Randy Geisler, Park/Street Mike Wohlferd, Water Rick Boyum, Journeyman Lineman Kris Clobes, Journeyman Lineman Travis Pahl, Street Mike Reiland, Street

Emergency Services:

Aaron Carlson, Fire Chief

LOOKING FOR WAYS TO HELP OUT?

Talented and committed volunteers are needed to serve on the St. Charles Park Board, Library Board, Planning Commission, Economic Development Authority and Public Safety Commission. If you are interested in shaping the future of our community, please call City Hall at 507-932-3020 for more information on available openings.

SERVICES DIRECTORY

Election Information

National, State, & Local Elections for St. Charles residents are held at the St. Charles Community Center located at 830 Whitewater Ave from 7:00 a.m. to 8:00 p.m. Dedicated Election Judges are needed to work National, State, and Local Elections. The City will even pay you. Contact City Hall for more information 507-932-3020.



Area Churches & Clubs

Berea Morovian

507-932-3584

Bible Church

507-932-4794

Borromeo Catholic Church

507-932-3294

Church of Christ

507-534-2905

Faith Lutheran

507-932-3344

Heartland Community

507-932-5226

Loyal Order of Moose #1114

507-932-4436

Masonic Lodge

507-932-3634

St. Matthews Lutheran Church

507-932-4246

Sunshine Chapter #98

507-523-2336

Trinity Lutheran

507-272-9768

United Methodist Church

507-932-4966

United Church of Christ

507-932-5215

VFW

507-932-4476

LOCAL SERVICES DIRECTORY

Additional directory contacts can be found on our website under business directory

Utilities - Outages—After Hours 507-932-4500 Law Enforce		nforcement		
	Water	& Sewer	City of St. Charles	507-932-3020
	Electric		City of St. Charles	507-932-3020
	Natura		Minnesota Energy	1-800-889-9508
	_	ge & Recycling	City of St. Charles	507-932-3020
	TV / Int	ternet/Phone	HBC	507-932-8000
			Mediacom	1-855-633-4226
			Century Link	507-322-3148
Digging	g or Exca	vation	Gopher One Call	800-252-1166
Post O	ffice -	USPS	1201 Whitewater Ave	507-932-4552
School	s -			
	Elemer	ntary School	925 Church Ave	507-932-4910
	Middle	/High School	600 E. 6th St	507-932-4420
Medical Services -				
	Olmste	d Medical Clinic	213 E. 13th St	507-932-3810
	Hy-Vee	Pharmacy	401 W 4th St	507-932-3160
Chirop	ractic-			
·	The Co	nnection	1149 Whitewater Ave	507-932-8711
	St. Cha	rles Family Chiropractic	213 E 6th St	507-932-5696
Comm	unity Se	ervices / Assistance -		
	-	own Resource Center	1244 Whitewater Ave	507-932-5203
		Senior Dining	Senior Center	507-932-4072
		Public Transportation	Rolling Hills	800-528-7622
		Energy Assistance	SEMCAC	800-944-3281
		Child Care	Head Start	507-452-8396
		Fuel Assistance	Heat Share	888-999-1567
		Human Services	Winona County	507-457-6500

COMMUNITY SERVICES

St. Charles is extremely proud of the broad array of Community Services we have to meet your needs.

Facility Rentals - St. Charles has park pavilion at City Park and Jensen's Park available for rental along with an indoor Community Center for hosting events up to 188 people. Visit our website or Contact City Hall for rental details 507-932-3020.



Area Healthcare

Whitewater Health
Services is a 90-bed
nursing home located on
Highway 14. Whitewater
Healthcare is a completely
skilled, Medicare approved
and VA contracted facility
with a dedicated staff of
96 health care
professionals.

St. Charles is served by the Olmsted Medical Center and the Midwest Dental Clinic. Less than 25 minutes away is the famed Mayo Clinic located in Rochester.

COMMUNITY SERVICES

- The St. Charles Public Library offers over 24,000 books, print materials and videos to its patrons. With annual circulation in excess of 32,000, a staff of four librarians, and membership in the southeastern library system 507-932-3227
- The St. Charles Volunteer Fire Department is composed of 30 trained firefighting professionals who respond to all City and surrounding township emergencies and fires. The department has an ISO classified fire insurance rating of 5. With a fully operational fire hall, six firefighting vehicles and the most advanced firefighting equipment available.
- St. Charles Police Department employs six full-time/four part-time
 officers to provide continuous 24-hour police protection. With the
 most modern communication system and police equipment available,
 St. Charles has a low crime rate, safe neighborhoods, and the quiet
 sense of security.
- The St. Charles Volunteer Ambulance Service is staffed by Emergency Medical Technicians trained in providing basic life support. The department is equipped with the most modern life-support equipment. The Department responds to approximately 360 calls per year.
- St. Charles Park and Recreation Department offers year round recreational activities for youth and adults. Activities range from youth baseball, soccer, & flag-football to adult volleyball & basketball leagues.
- Mel Brownell Family Aquatic Center offers swim lessons, aerobics, a drop slide, tumble-buckets, a duck slide and a 181' water slide. The Center is also available for rental to large groups.

LICENSES, PERMITS, PARKING, ETC.

Building Permits:

In 1985, the City of St. Charles adopted the State Building Code, which requires a building permit for the construction, alteration, repair conversion or demolition of any structure, installation of furnaces, water heaters, central air, fireplaces, re-shingle and siding. A Building Permit Application must be submitted before any work can begin.



Many of our forms are available online as well. At www.stcharlesmn.org

Flat fee Permits are required for Replacement Windows, doors, Siding, roofing, decks, Gas inserts for fireplaces and heaters.

Residential Building permits are required for new construction of homes, sheds, garages, fences, and additions.

Contact City Hall for more information 507-932-3020

PET LICENSES, WINTER PARKING & MORE

Dog & Cat Licenses:

All dogs and cats that are one year or older must be licensed! To license your pet, simply bring your rabies vaccination certificate (not the rabies tag!) to City Hall. Pet license fee is \$20.00. The fee is reduced by 50% if your pet has been spayed or neutered. Pets are required to be licensed every other year by September 30th. Current licenses expire 9/30/2022.

Chicken Permits:

A maximum of 3 Hens are allowed per parcel, (no roosters). An annual permit with coop inspection and permit fee shall be made on forms provided by City Hall.

Winter Parking:

When there is ANY snowfall, no one shall park any motor vehicle on the streets, alleys, boulevards, or public grounds (except for municipal parking lots) within the corporate limits of the City until snowfall has ceased and the street has been plowed curb to curb.

Property owners are required to remove both snow and ice from your public sidewalk within 24 hours after a snowfall.

Snowmobiles:

Snowmobiles are allowed to operate within the City limits on designated snowmobile routes only.

ATV/UTV/Golf Carts:

Permits for ATV's/UTV's & Golf Carts are required in City Limits. Permits are valid for 2 years. Permits can be applied for at City Hall with proof of Drivers License, Insurance, Make, Model & Serial # of vehicle.

GARBAGE, RECYCLING, COMPOST INFORMATION

The City of St. Charles has contracted with Waste Management to provide weekly garbage & biweekly recycling pickup to all residential households in St. Charles.

Residential collection days are weekly Fridays for garbage and bi-weekly Fridays for Recycling. Recycling bins can be identified by their red lid or recycling sticker on the container.



<u>CITY COMPOST SITE –</u>

200 Northwoods Drive
The City Compost Site is
located north on Richland
Avenue and is open yearround. The days and hours of
operation are as follows:
Sun - Sat. 8:00a - 8:00 p

The Compost Site is available for the disposal of grass clippings, leaves, branches, trees and garden debris ONLY! No other material is allowed to be taken to the Compost Site

Contact City Hall for more information 507-932-3020

GARBAGE

Rates: (effective 1/1/21) 35-gallon container	\$10.92 per month	
65-gallon container	\$11.72 per month	
95-gallon container	\$12.98 per month	
(The above rates do not include a 9.75% State sales tax, an 13.0% Winona County sales		
tax; a \$0.75 per month Compost Site Fee; nor a \$.75 City fee.)		

Recycling container.....\$4.63 per month

Garbage bills:

Your bill for garbage service will be included on your monthly utility bill. Recycling is mandatory in the City of St. Charles.

Vacation:

If you are going on vacation or heading south for the winter and will not need garbage pickup for at least <u>30</u> consecutive days, please remember to call City Hall so service can be credited to your account.

When:

Garbage is collected every Friday unless noted by a holiday (see our website for calendar). Recycling is collected Bi-weekly with the city divided in half by Hwy 14. North of Hwy 14 being collected on the first Friday of 2022 (Jan 7th) and bi-weekly there after. South of Hwy 14 being collected on the second Friday of 2022(Jan 14th) and bi-weekly there after.

Special Items:

If you have special items that you want to get rid of, such as old furniture, mattresses, etc., simply contact Waste Management at 507-281-5850 to set up the disposal of the item. They will let you know the cost to dispose of the item and will bill you separately. If you have electronics to dispose of (i.e. computers, televisions, etc.) they will need to be taken to the Olmsted County Recycling Center or another electronic Recycling servicer.

RECYCLING

Acceptable Materials: Aluminum, tin & steel cans, glass and plastic bottles, cardboard, newspapers, magazines, envelopes, junk mail, file folders, books, & phone books. These items do **NOT** have to be separated.

Not Acceptable Materials: Certain types of glass such as broken, window, mirrored, light bulbs, ceramics, china, drinking glasses or crystal. Certain types of plastics such as margarine tubs, cottage cheese containers, ice cream pails, 6-pack rings or plastic bags. Motor oil bottles, aerosol cans or paint cans. If you have any further questions, please call City Hall at 507-932-3020.

UTILITY BILLING RATES

The St. Charles Electric Company is municipally-owned and operated. The utility owns and maintains the distribution system and purchases power from Dairyland Power Cooperative. The utility employs three-line workers to maintain our commitment to providing inexpensive, safe and reliable power to our 1733 customers.

Bill payment options:

Utility bills are sent to the United States Post Office to be delivered on or about the 1st of each month and are due on the 15th of each month

A late fee of 10% is charged to current charges outstanding after the 15th of the month.

Utility Bills can be paid in person, Via Mail, Drop Box, On-line, or by phone (877-885-7968).

There is a night deposit box for utility customers to drop off your utility bills. Please deposit checks or money orders **only**!

Please do not remit a cash payment in the utility box. The deposit box is located at 830 Whitewater Avenue directly in front of City Hall.

To pay online you may use the Payment Services Network (PSN) link on our website. This service offers one time payments or the ability to set up an account for recuring payments.

UTILITY BILLING RATES₍₂₀₂₂₎

RES ELEC/COS (Residential Electric/Cost of Service) -

Residential electric bills billed monthly and are determined by the following rate:

Fixed charge (COS) per month\$10.00 (\$20.00 after 2/17/22)

Energy First 500 kWh\$0.118 per kWh (0.115 after 2/17/22)

Excess of 500 kWh\$0.138 per kWh (0.135 after 2/17/22)

WATER/COS (Water/Cost of Service) -

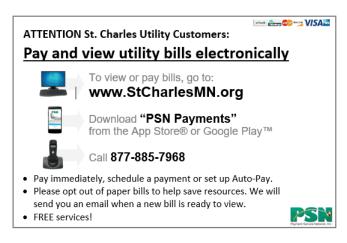
Water usage is billed monthly and determined by the following rate:

Fixed charge (COS) per month\$17.30 Cost per 1,000 gallons\$3.53

SEWER/COS (Sewer/Cost of Service) - Sewer is billed monthly with the usage calculated by the amount of water that you use and determined by the following rate:

Fixed charge (COS) per month\$16.40 Cost per 1,000 gallons\$ 6.98

- The Compost Fee is a \$0.75 monthly fee that is charged to every residential home in St. Charles. The fee goes towards operating the Compost Site and to fund the annual City Cleanup Day.
- The St. Charles water supply is obtained from three artesian wells capable of producing 1,080 gallons per minute on a continuing basis. In addition, the City has a million gallon storage tank.
- The control and management of the Dover-Eyota, St. Charles Area Sanitary District is vested in the Sanitary District Board. The wastewater facility was constructed in 1979 and permitted to treat 800,000 gallons of wastewater per day



ENERGY STAR REBATES

When looking for new products for your home, look for those that are Energy Star rated.

Energy Star was created to help consumers easily identify products, homes and buildings that save energy and money, and help protect the environment.



Trim your tree and trim your electric bill... Get a rebate when you purchase LED holiday lights and decorations to save energy & money.

Energy Star qualified holiday lights:

- Come with a 3-year warranty, meaning fewer light string replacements.
- Are independently tested to meet strict lifetime and electrical requirements
- Must pass weathering tests in order to be labeled for outdoor use.
- *Must be City of St. Charles electric Customer to be eligible. Rebate cannot exceed purchase price. Rebate request must be

APPLICANCE REBATES

Refrigerators	
(7.75 cu. ft. or greater)	\$125
Compact refrigerator	
(less than 7.75 cu. ft.)	\$25
Freezers	\$50
Dishwashers	\$50
Clothes Washers	\$100
Room A/C	\$15
Dehumidifiers	\$15
Air Purifiers	\$25
Clothes Dryer	\$25

LIGHTING REBATES

LED bulbs

up to 15 Watts	\$5 per bulb	
16 Watts or greater	\$10 per bulb	
LED light fixtures	\$20 per fixture	
Energy Star Celling Fan	\$25 per fixture	
*Lighting rebates max out at \$2	00 per utility account	
not to exceed 50% of purchase price.		

HEATING/COOLING REBATES

Central A/C (>14 Seer)	\$100 per unit
Central A/C Tune-ups	\$50 per unit
Air-Source Heat Pumps	
>15 Seer)	\$150 per unit
Geothermal Heat Pumps	\$200 per ton
Mini-Split Ductless	\$200 per ton
Energy Star Bath Fan	\$25 per unit
Heat Pump Water Heater	s \$200per unit
Replacement Programma	ble
Thermostat	\$15
Smart Thermostats	\$50

BONUS RECYCLING

REBATES

Freezer	\$35
Refrigerator	\$35
Room A/C	\$15
Dehumidifier	\$15

TERMS AND CONDITIONS

Qualifying equipment must be installed on property served by St. Charles municipal electric utility and is subject to inspection. Rebate offers apply to new equipment only. Reconditioned, refurbished, or second-hand equipment is not eligible for a rebate. Attach itemized receipt or invoice for qualifying equipment including the following information: Store or contractor name, Date of purchase or installation, Make/model of qualifying equipment, and Price of qualifying equipment. Attach yellow tag showing ENERGY STAR emblem if applicable. Attach LED light bulb/fixture information showing actual watts used and output wattage. (i.e. 9w used/60w output). Attach building permit for heating and cooling equipment where noted. Application must be submitted no later than 6 months from the purchase date. Paperwork submitted after January 31, 2022 will fall under 2022 program rules and rebate levels. Rebates are subject to program fund availability and are not guaranteed. City of St. Charles reserves the right to verify eligibility and installation of the appliance. Rebates are processed on a first come, first serve basis until funds are depleted with a maximum benefit of \$500 per year. Rebates will be processed for purchases made within six months for submission.

RENTAL PROPERTIES / REALTORS / CONTRACTORS

Area Realtors

Coldwell Banker 507-951-2046; Smith Realty 507-932-4860; Counselor Realty 507-932-8483; Property



Local Contractors / **Builders**

Tom Fort

Neil Geib

507-932-4118

507-932-3688

Kevin Decker Construction 507-272-6830

RENTAL PROPERTIES

Amy Lange	507-272-4403
Ayni Properties	507-313-3885
Becky Hunder	507-932-3742
Beth Cage	507-932-5598
Bill Sires	507-269-4811
Bruce Kohn	507-932-4476
Chris Ruskell	507-951-0400
Colonial Apartments	612-702-9801
Dan Pearson	507-932-5852
Darrell Smith	507-932-4291
Dwell Mngt. (Alex)	507-722-2804
Eric Omdahl	507-932-5696
Greg Feuerhelm	507-932-5648
Halter Heights (62+/Dis.)	507-451-8524
Harold (Skip) Fort	507-932-4165
Hawkins & Ash	507-932-3010
Jake Renken	507-421-2892
Jenny Andring	507-932-4381
Jerry Enright	507-250-6312
Jim & Shar Allen	507-951-1710
John Decker	507-932-5058
JoAnn Doty	507-932-5020
KBS Property Mngt	608-632-5175
Linus (Red) Soppa	507-932-4004
Lloyd Management	507-932-7772
Michael Frie	608-606-1492
Mitch Walsh	507-450-8046
Nathan Brooks	608-790-3499
River City Rentals	608-792-5348
Scott Solheim	507-932-4514
Terry Johnson	507-932-4253
Tom Fort	507-261-7110
Tom Hall	507-272-2545
Wright Meats	507-316-4514

AREA EVENTS & ACTIVITIES

Gladiolus Days is St. Charles annual festival in honor of the late Carl Fischer, who was the worlds leading hybridizer of new and distinctive gladiolus. He received numerous awards for his achievements, including the Society of the American Florists Gold Medal Award. He also received 80 awards for his "All American" varieties as well as the proven old timers. He established Noweta Gardens in 1945 and grew fields of Gladiolus in and around St. Charles for decades.



THINGS TO DO

Gladiolus Days Celebration - Held at the end of August. Celebration includes a Grand Parade, tractor show, street dance, market, car show & recreation activities. Most activities are held at the Winona County Fairgrounds

July 4th Celebration - Fireworks are held at the High School

Whitewater State Park - Located just 7 miles north of St. Charles on Hwy. 74. Camping, hiking, picnicking, & swimming are all available at this scenic park. Whitewater is the 3rd most attended park in the state. 507-932-3007

Lazy D Campground - Located at 18748 Co Hwy 39 Altura, MN 55910

Winona County Fair - Located along Hwy 14. The fair is held in July. Food, fun, rides & exhibits.

St. Charles Golf Course - Located off East 15th St. 18 Scenic holes and clubhouse accommodations. 507-932-5444

Mel Brownell Aquatic Center – Located at 642 East Ave; Offers Swimming lessons, open swim, water aerobics, water features, zero depth, and a water slide.

City Park - City Park is located on Hwy 14 and offers three pavilions, playground equipment, two ballfields, volleyball courts, soccer field and a walking trail.

Jessens Park - Located on East 15th St. and offers picnic tables, a pavilion, rustic trails and an off leash dog park.

Tennis Courts - Two tennis courts are located at East 7th street next to the High School Athletic Fields.

Oakview Park - Located on Oakview drive and offers picnic and playground equipment.

Ice Skating - Weather depending outdoor rinks are located on East 7th St

Current events and activities are listed on our webpage at www.stcharlesmn.org or social media on Facebook at www.facebook.com/stcharlesmn